

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting Minutes – October 21, 2019

Present: Karen Shepard
Ellen Burriss
Diane Adams
Greta Galindo, Library Services Director

Noel Rodriguez
Maureen King
John Jackson

1) Call to order

Diane Adams called the meeting to order at 3:33 p.m.

2) Welcome Visitors

None.

3) Public Comments

None.

Noel Rodriguez was welcomed to the Board. He introduced himself and shared his extensive background in education and community service.

4) Minutes from 10/07/2019 were reviewed. Motion to approve – Maureen; Second – Ellen; passed.

5) Old Business

a. Library Behavior Policy

Greta led a discussion on the proposed simplified Library Behavior Policy and elaborated on changes to the Rules of Conduct, changes to the children's policies, and clarification of the ADA service animal vs. emotional support animal policy. Diane suggested review of the new policies by legal counsel.

b. Greta will provide revisions for Board review.

6) Library Director's Report

- a. The League of Women Voters will honor Greta with an award for the *Democracy Works* program on Thursday, October 24, 2019, for her efforts to promote the spirit of democracy in the Woodland area.
- b. Greta discussed the upcoming CLA conference in which Woodland Public Library staff will make three presentations including a 5-minute talk on the library cat Henrietta; an hour-long presentation by Trina on the Makerspace in Square One; and an hour-long presentation by Trina, Rhea, Greta, and Stephanie during the night track sessions. Carol Davis will be in charge of the library during the conference.
- c. Greta also led a discussion on the power outage protocol for City of Woodland entities including the Library. The potential for regular outages requires a revised or clarified and uniform policy for various City offices.
- d. The Halloween party for children and Oktoberfest were a success with a combined total of over 700 participants.
- e. Regarding the upgrades to the Library, the architect is still working on estimates and the flooring project is progressing. The steps and walkways have been power washed and the lighting upgrade is complete. Cameras are installed but not yet operating. The mosquito deterrent is again in operation.
- f. Diane proposed several topics for the upcoming 2x2 meeting.

The next BOT meeting will be November 4, 2019, at 3:30.

7) Adjournment

The meeting was adjourned at 4:30 p.m. and was followed by a closed session of the Board.

LIBRARY BOARD OF TRUSTEES CLOSED SESSION

1) Call to Order

Diane Adams called the meeting to order at 4:30 p.m.

2) Library Director's Evaluation

3) Adjournment

The meeting was adjourned at 5:15 p.m.

Respectfully submitted by Melinda Boyd