

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes of May 4th, 2020

Trustees present: Maureen King, Ellen Burriss, Diane Adams, John Jackson, Greta Galindo, Library Services Director

Due to the shelter-in-place order, pursuant to the Governor's Executive Order N-29-20, the Library Board of Trustees held their meeting by teleconference.

- 1) The meeting was called to order at 3:30 pm
 - 2) Welcome Visitors— Councilmember Tom Stallard, Kevin Robinson, Martha Scott; Friends of the Library
 - 3) Public Comments—None
 - 4) Approval of minutes – Maureen made a Motion to approve minutes and John seconded the motion.
 - 5) Guest: Councilmember Stallard comments:
 - no measure J without Library support,
 - revenue down by 9% may be more, city reserves will help,
 - serious problems with CALPERS usually based on 7% return currently at 4%,
 - lots of strong support on library that includes Tom,
 - when we renew with measure J a 5% increase for library is supported,
 - won't feel effect of measure J till 2022,
 - city manager asked all departments to do to create different reduction scenarios
 - Councilmember Stallard doesn't want to back track on services, however the 20 million expansion may be on ice.,
 - will need to organize a campaign for measure j(we must go in November because if not we will have a 5 month gap) ,
 - Measure J was ¼ cent tax (what about advisory measures)
 - Advisory measures previously passed by 65%,
 - will need steering committee to help measure support measure J
- a. City Plans for re-opening
 - b. Measure J/ Library Board Support
2. Friends of the Library Report
 - Kevin's plans have been in hibernation because book room has been closed,
 - don't have financial obligations but don't have income either,
 - waiting for results from Big Day of Giving,
 - have a FB page for donations,
 - will send board members an email to send for Big Day of Giving

3. COVID-19 Discussion/Library Closure Update
 - 89 new key cards have been created,
 - April 27 saw first Spanish storytimes,
 - ebooks have gone up,
 - 45 in Quaranteen,
 - up 10% in usage,
- a. Virtual Programming
- b. Re-opening Plan -
 - The re-opening plan was discussed. The current project is developing the process to implement curbside delivery, when permitted by Yolo County Health.
4. Library Board of Trustees Vacancy Recruitments
 - Ellen and Diane off of board in June
 - Applications were due May 1st for new board members but we will be able to be flexible,
 - Ellen and Diane agree to stay on longer,
 - no need to make change to by laws,
 - have to get back to recruitment process,
 - next meeting will hold election for president and vice president,
 - next meeting Board will nominate and vote
 - in July transition will take place.
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5. Library Board of Trustees Officer Election/Timeline of new Trustees
6. Library Director's Report
 - Library ADA restroom remodel was partially funded by a CDBG grant. We will wait for a full cost estimate to develop a funding plan.
7. Adjournment 5:00pm

Respectfully submitted by Noel Rodriguez