

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes 12-07-2020

Present: Noel Rodriguez
Alison Borkowska
Hortencia Hernandez

John Jackson
Maureen King
Greta Galindo, Library Services Director

Absent: NA

Quorum present: Yes

1) Call to order

Noel Rodriguez called the meeting to order at 3:35 p.m.

2) Welcome Visitors – Sara Vickers, Children’s Librarian

3) Public Comments – None.

4) Minutes for Approval

- a. October 19, 2020
- b. November 9, 2020
- c. November 16, 2020

Alison Borkowska made a motion to approve the minutes for October 19, November 9, and November 16, 2020.

Maureen King seconded the motion. Motion carried and minutes approved.

5) Virtual Programming Update – Sara Vickers

Sara provided an overview of the Library’s virtual programming for the months of September through November, 2020, including Girls Who Code, Lego Challenges, Kahoot Trivia, the Awesome Reader’s Book Club, etc.

- o The Book Bike visits have been discontinued due to colder weather.
- o TAB volunteers have helped pack the weekly Craft Kits which will continue through December and possibly January.
- o A virtual Halloween balloon performance was provided as well as Sunday Scaries, which received good public feedback.
- o “Dinovember” included dinosaur themed Bingo, dino crafts, coloring pages, etc.
- o Several interactive events such as a watch party are being presented in December along with Do Good December Bingo.
- o Events are also planned for the coming year to include continued virtual participation and possible outdoor events.
- o Hortensia requested that Sara participate in virtual meetings with school staff to assist parents and teachers in accessing Library virtual events and programs.

6) Library Director’s Report

a. Facilities

- o Preparations for the new shelving include a move out on December 12 in which existing shelving will be removed into a dumpster. Greta contracted with a moving company to assist in placement of the new shelving. Move in will be December 14.
- o Greta will provide a virtual tour of the new shelving to the Board of Trustees.

- o Trina Camping is working on the revamping of the Literacy Services office which will be followed by the updating of the Teen area.

b. COVID-19 response

- o The Library will not open for in-person browsing or computer access until the New Year at the earliest.
- o The Library decided to discontinue the in-house appointments in anticipation of more restrictive social distancing due to the Regional Stay-at-Home Order.
- o Greta discussed the Library's ability to operate if someone tests positive for COVID. Most staff has been cross-trained and are able to take over in other positions.

7) Board of Trustees Goals for 20/21 Review Timeline Development

- o The Board agreed to continue to implement the predetermined goals for 2020-2021.
- o Noel suggested contacting the two new City Council members and offering a tour of the Library when that is possible.
- o He also suggested inviting someone for the Health Department to attend a Board meeting to discuss the COVID pandemic.
- o Greta suggested January 11, 2021, for the next Board meeting and will extend an invitation to the new Council members to attend.
- o Noel discussed sending a group email or card to Rhea expressing the Board's thanks for her service to the Library.

8) Future Meeting Schedule

The next Board of Trustees meeting will be January 11, 2021, time TBA.

9) Adjournment

The meeting was adjourned at 4:24.

Respectfully submitted by Melinda Boyd