



City of Woodland

SUSTAINABILITY ADVISORY COMMITTEE SPECIAL MEETING DRAFT MEETING MINUTES – JULY 21, 2021 VIA TELECONFERENCE

1. Call to Order

The meeting was called to order at 6:04 p.m.

2. Roll Call

Members Present: Mark Aulman, Liza Grandia, Rolf Frankenbach, Allison Martin, Catalina Munoz, Adelita Serena, Raul Tadler, Robert Ullrey

Absent: Sara Schremmer

Staff Present: Spencer Bowen, Stephen Coyle, Ken Loman

Guests Present: David Wilkinson, Maria Contreras-Tebbutt

3. Public comment

There was no public comment.

4. Member reports (Information Item)

Serena: Adelita reported that she has been appointed to the Yolo County Climate Action Commission by Supervisor Barajas to represent Supervisorial District 5.

Aulman: Mark noted that he is nearing his twelfth month as Chair of the committee and would like to have a discussion at the next meeting about officers' terms.

There were no other member reports.

5. Work Group Updates

Public Input and Engagement: Allison reported that the Public Input and Engagement Work Group is developing a proposal for a "town hall" type event, possibly in December. Next steps will be to send a draft to Mark and Ken L. for feedback and then to the committee as a whole. Additionally, she shared that she met with Ken and Rosie in the Environmental Services Division to discuss planning for Coastal Cleanup Day events. As a result of that meeting, an email was sent to City Council members to solicit suggestions for potential cleanup sites and she is now beginning to recruit several site captains. She asked any interested committee members to contact her.

Tree Canopy: Rolf reported that he has been corresponding with Park Superintendent Westley Schroeder and other City staff about access to data from the tree canopy survey done by Davey and Associates for preparation of the Urban Forest Master Plan to evaluate existing canopy and identify priority sites for future tree planting.

Programs: Raul reported that the Programs Work Group has received information from Fleet Manager Troy Thompson regarding the City's schedule for retiring fleet vehicles and

plans for replacing them with hybrids or electric vehicles (EV's). The group is researching information available from the state that could be combined with City data to explore opportunities for lowering costs of converting fleet vehicles. Mark noted that an LA Times article he recently shared with committee members covered several issues related to electric vehicles, such as environmental impacts from exploration for and extraction of minerals necessary for construction of EV's and their components, like batteries.

Policy: Robert reported that the Policy Work Group is developing evaluation criteria for analysis of sustainability aspects of existing or proposed City policies and is developing a form for application of those criteria.

6. Staff reports (Information Item)

Ken reported on several items:

- At its July 20 meeting, the City Council ordered that its next meeting on August 17 will be held virtually, rather than in person as previously anticipated. The decision followed the City Manager's recommendation based on current uncertainties about COVID-19 infection rates. Ken recommended that the committee follow this guidance.
- The City Council approved the grant appropriation (approx. \$18,000) for the fiscal year 2021 Clean Air Funds grant from the Yolo-Solano Air Quality Management District for construction of a bike parking area at the Regional Park, allowing the project to proceed.
- City Communications Manager Spencer Bowen and the City Manager are engaged in discussions with YoloBus about innovative approaches to transit in Woodland, such as replacing some fixed-route bus service within the City with flexible on-demand service.
- Construction of the Community Demonstration Rain Garden Project at Crawford Park is moving along. Ken showed the committee several recent pictures of the progress of the project.

7. Approve Minutes for June 16, 2021 (Action Item)

Rolf requested a correction regarding his member report.

On a motion by Robert Ullrey, seconded by Rolf Frankenbach, and carried on an 5-0 vote, with three abstentions and one absence, committee members approved the minutes for the June 16, 2021 meeting, as corrected.

Ayes: Frankenbach, Martin, Munoz, Serena, and Ullrey

Noes: None

Abstentions: Aulman, Grandia, and Tadler

Absent: Schremmer

8. Committee Sponsorship of Coastal Cleanup Day (Action Item)

Following on Allison Martin's Work Group report, she and staff (Ken Loman) provided additional information about Coastal Cleanup Day, the role of inland cities in "coastal" cleanup, and resources the Coastal Commission provides to participating events. The commission recruits inland cities like Woodland to participate in Coastal Cleanup Day

because litter that blows or washes into local waterways flows into rivers and the ocean, frequently washing up on beaches. Cleanup events in inland locations removes litter before it ends up on the coast. Additionally, these events collect useful data on the types and amounts of trash collected at various locations in the City. The benefit to the City is that the Coastal Commission will provide materials for use by volunteers at cleanup events in Woodland held in conjunction with Coastal Cleanup Day. The City's Environmental Services Division also has some state grant funds that can supplement the materials provided by the Coastal Commission.

On a motion by Raul Tadler, seconded by Catalina Munoz, and carried on an 8-0 vote, with one absence, the committee agreed to sponsor this year's Coastal Cleanup Day events in Woodland and to support coastal cleanup related efforts throughout the year.

Ayes: Aulman, Grandia, Frankenbach, Martin, Munoz, Serena, Tadler, and Ullrey

Noes: None

Absent: Schremmer

9. Presentation on Prospective Tree Commission Proposal (Information Item)

Committee Member Rolf Frankenbach and guest David Wilkinson (Woodland Tree Foundation) spoke briefly about the history of the City's former tree commission, which they said was established in 1940 and was rolled into the Parks and Recreation Commission about 15 years ago. They indicated that the former tree commission provided a venue for public input and discussion before public trees could be removed. Currently, they believe that neighborhoods need a voice in decisions to remove existing public trees and that staff would benefit from that input in making those decisions. They also believe that the public should have more information about decisions to remove public trees and that such decisions should weigh the benefits of the tree and consider alternatives to removal. They feel that reestablishing a separate tree commission would provide a venue for that. Committee Chair Mark Aulman suggested that if a proposal to reestablish a tree commission is developed, then it could be brought back to the committee with a request for the committee's support for the idea.

10. Introduction of City Communications Manager (Information Item)

City Communication Manager Spencer Bowen introduced himself and talked about his role and the creation of his new position to help coordinate the City's internal and external communications and to assist the City Manager with policy analysis. He also updated the committee on a few of his current initiatives:

- Comstocks Magazine is preparing a special Woodland focused edition, similar to publications that they have done with the City in the past. The special edition will highlight the City's innovative approaches to water supply and delivery, such as the development of aquifer storage and recovery (ASR) wells to store surface water for later use. The edition will also include examples of the City's water conservation education efforts like the development of the Community Demonstration Rain Garden at Crawford Park.
- The City is exploring transit innovations with YoloBus, such as on-demand micro-transit in place of some local fixed-route services.

- He is working on a series of videos that highlight the City's history, special attributes, and local stories.

11. Presentation by the Bike Campaign (Information Item)

Maria Contreras Tebbutt presented an overview of the Bike Campaign and Bike Garage and their efforts to promote bicycle riding and its individual and public health benefits, as well as its value for reduction of air pollution and traffic congestion. Highlights of the Bike Campaign's recent and ongoing activities include:

- Working to bring bike skills to elementary school students through PE classes because kids are not riding to school the way they used to.
- Donating \$10,000 for purchase of secure bike racks for the City's swim center, where many thefts have occurred.
- Working with City Parks to develop a Traffic Skills Playpark at Ferns Park for kids to learn and practice bike skills in a safe place.
- Continuing to provide free bike repairs.
- Ongoing advocacy for a Class 1 Bike Path between Woodland and Davis.

12. Discuss Long-range Calendar (Information/Action Item)

Ken noted that a presentation on the Woodland Regional Park is scheduled for the August meeting and an update from Valley Clean Energy is scheduled for the September meeting.

13. Adjourn

The meeting adjourned at 7:48 p.m.