

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, December 7, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The December 7, 2021 Woodland City Council meeting will be conducted pursuant to Government Code section 54953(e), which allows the City to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on the link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833
Meeting ID: 997 5902 6181

CLOSED SESSION 5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8
PROPERTIES: APN 057-170-003 (DWR parcel # YBSH-122)

AGENCY NEGOTIATOR: City Manager, Principal Utilities Civil Engineer, and
City Attorney
NEGOTIATING PARTIES: State of California Department of Water Resources
UNDER NEGOTIATIONS: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call vote.

Council Members Present: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard
and Mayor Vega
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Financial Services Manager Evis Morales.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Voicemail from Ron Ortel regarding whether the neighborhood can vote-out of the CFD. Mr. Ortel also had comments regarding Rick Gonzales Park.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

3. SUBJECT: City Council Meeting Minutes of November 2, 2021 and November 16, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of November 2, 2021 and November 16, 2021.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of November 2, 2021 and November 16, 2021.

4. SUBJECT: Parks & Recreation Commission Meeting Minutes of September 27, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive September 27, 2021 Parks & Recreation Commission Meeting Minutes.

Received the September 27, 2021 Parks & Recreation Commission Meeting Minutes.

5. SUBJECT: Planning Commission Meeting Minutes May 20, 2021 and June 17, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the May 20, 2021 and June 17, 2021 Planning Commission Meeting Minutes

Received the May 20, 2021 and June 17, 2021 Planning Commission Meeting Minutes.

6. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended September 30, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2021.

Accepted the quarterly Treasurer's Investment Report for the quarter ended September 30, 2021.

7. SUBJECT: Appoint Member to the Planning Commission

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint Michael McLaughlin to the Planning Commission

Appointed Michael McLaughlin to the Planning Commission.

8. SUBJECT: Amended and Restated Employment Agreement for City Manager

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Approving an Amended and Restated Employment Agreement between the City of Woodland and Ken Hiatt for the position of City Manager.

Adopted RESOLUTION NO. 7814, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDED AND RESTATED EMPLOYMENT AGREEMENT WITH KEN HIATT FOR THE POSITION OF CITY MANAGER.

9. SUBJECT: Findings and Determinations under AB 361 for the Continuation of Virtual Meetings

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, making findings and determinations under AB 361 for the continuation of virtual meetings.

Adopted RESOLUTION NO. 7815, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS.

10. SUBJECT: Approve Plans and Specifications, and Authorize Bid Advertisement for the 2022 Sewer and Water Repair and Replacement Project, CIP 21-01.

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, approving the project plans and specifications, and authorizing bid advertisement for the 2022 Sewer and Water Repair and Replacement Project, CIP 21-01.

Adopted RESOLUTION NO. 7816, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE 2022 SEWER AND WATER REPAIR AND REPLACEMENT PROJECT, CIP #21-01.

11. SUBJECT: Contract Amendment with BSK Associates for 2022 Water Quality Testing Services

RECOMMENDATION FOR ACTION: Staff requests that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the contract with BSK Associates for the 2022 Water Quality Testing Services, for an amount up to \$71,984 and authorize a contingency of up to 10% (\$7,198)

Adopted RESOLUTION NO. 7817, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH BSK ASSOCIATES FOR 2022 WATER QUALITY TESTING SERVICES.

12. SUBJECT: Fee Deferral Agreement - Staybridge Suites

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a Non-Residential Fee Deferral with Sah Investment, LLC.

Adopted RESOLUTION NO. 7818, A RESOLUTION AUTHORIZING THE CITY MANGER TO ENTER INTO A NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH SAH INVESTMENT, LLC.

13. SUBJECT: Approval of Fiscal Year 2021/22 Animal Services Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, approving the Fiscal Year 2021/22 Animal Services Agreement with Yolo County in the amount of \$1,022,385.

Adopted RESOLUTION NO. 7819, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FISCAL YEAR 2020/21 ANIMAL SERVICES AGREEMENT WITH YOLO COUNTY.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 3 through 13.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

I. PUBLIC HEARING

14. SUBJECT: PUBLIC HEARING - Water and Sewer Rates

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing, and (2) Upon close of the public hearing, tally the protest ballots, and (3) if the City does not receive a majority protest, introduce and waive the first reading of Ordinance No. _____, "Ordinance of the City Council of the City of Woodland, California, to Increase Rates for Water and Sewer Services."

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 5-0 roll call vote, Council Members introduced and waived the first reading of an "Ordinance of the City Council of the City of Woodland, California, to Increase Rates for Water and Sewer Services."

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

J. REPORTS OF THE CITY MANAGER

15. SUBJECT: Intention to Establish City of Woodland Community Facilities District No. 2022-1 (Prudler Services) and to Annex Territory into the Existing Spring Lake Maintenance CFD (Sports Park CFD)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) adopt Resolution No. _____, a Resolution of Intent to Establish a Community Facilities District, to Levy a Special Tax to Pay for Certain Services, and to Establish an Appropriations Limit for the Community Facilities District, and (2) adopt Resolution No. _____, a Resolution of Intention to Annex Territory into the Spring Lake Maintenance Community Facilities District and to Levy a Special Tax to Pay for Certain Maintenance Services.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7820, A RESOLUTION OF INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT, TO LEVY A SPECIAL TAX TO PAY FOR CERTAIN SERVICES, AND TO ESTABLISH AN APPROPRIATIONS LIMIT FOR THE COMMUNITY FACILITIES DISTRICT and RESOLUTION NO. 7821, A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO THE SPRING LAKE MAINTENANCE COMMUNITY FACILITIES DISTRICT AND TO LEVY A SPECIAL TAX TO PAY FOR CERTAIN MAINTENANCE SERVICES - Annexation No. 4.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

16. SUBJECT: Proposed Changes to Tree Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council discuss proposed changes to the Tree Ordinance and direct staff to modify the ordinance and return to Council for a first reading of a proposed ordinance.

Discussed proposed changes to the tree ordinance and directed staff to modify the ordinance and return to Council at a later date for a first reading of the proposed ordinance.

17. SUBJECT: SB 1383 Organic Waste Reduction Requirement Update and Ordinance First Reading

RECOMMENDATION FOR ACTION: Staff recommends the City Council:

1. Receive an update on SB 1383 - Organic Waste Reduction requirements; and
2. Introduce and waive first reading of an Ordinance amending Section 13.04.030 of Title 13, repealing and replacing Chapter 13.08 and Chapter 13.36 of Title 13, and adding Chapter 13.72 to Title 13 of the Woodland Municipal Code Relating to Solid Waste, Recycling, and Organic Waste Disposal Reduction as it relates to Senate Bill (SB) 1383.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 roll call vote, Council Members introduced and waived the first reading of an Ordinance amending Section 13.04.030 of Title 13, repealing and replacing Chapter 13.08 and Chapter 13.36 of Title 13, and adding Chapter 13.72 to Title 13 of the Woodland Municipal Code Relating to Solid Waste, Recycling, and Organic Waste Disposal Reduction as it relates to Senate Bill (SB) 1383.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

18. SUBJECT: SB 1383 Edible Food Recovery Implementation and Budget Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the City's implementation of the edible food recovery requirements under SB 1383 and adopt Resolution No. _____, authorizing an additional FY 2021/22 appropriation of \$300,000 in the Recycling Fund (250) to assist with SB 1383 implementation.

Council Member Garcia-Cadena recused herself from this item, as she is the Executive Director of one of the food recovery organizations participating in this program.

At 8:54 PM, a motion was made by Member Lansburgh, seconded by Mayor Pro Tem Fernandez and carried on a 4-0 roll call vote to extend the council meeting to 9:15 PM.

**AYES: Members Fernandez, Lansburgh, Stallard and Mayor Vega
NOES: None
ABSTAIN: None
ABSENT: Member Garcia-Cadena**

On a motion by Council Member Lansburgh, seconded by Council Member Stallard and carried on a 4-0 roll call vote, Council Members adopted RESOLUTION NO. 7822, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2021/2022 SOLID WASTE AND RECYCLING PROGRAM BUDGET FOR SB 1383 IMPLEMENTATION.

AYES: Members Fernandez, Lansburgh, Stallard and Mayor Vega

NOES: None
ABSTAIN: None
ABSENT: Member Garcia-Cadena

K. ADJOURN

Meeting adjourned at 9:15 PM in memory of Larry Vogelsang.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large initial "A" and a long, sweeping underline.

Ana B. Gonzalez, City Clerk

Adopted by Council: January 18, 2022