City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, December 21, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The December 21, 2021 Woodland City Council meeting will be conducted pursuant to Government Code section 54953(e), which allows the City to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on the link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833
Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

PRESENT: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
ABSENT: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Director of Administrative Services Kimberly McKinney.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

An email received from Mark Aulman regarding the Sustainability Year Two Report was read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: Sustainability Committee Meeting Minutes for July and September 2021 and Year Two Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes for the July 21 and September 15, 2021 meetings and Year Two Report of the Sustainability Advisory Committee.

Received minutes for the July 21 and September 15, 2021 meetings and Year Two Report of the Sustainability Advisory Committee.

3. SUBJECT: Right of Way Contract (Flowage Easement) with the State of California Department of Water Resources for certain property in the Yolo Bypass, APN 057-170-003

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a Right of Way Contract with the State of California Department of Water Resources (DWR) for the acquisition of certain property (flowage easement) for APN 057-170-003 and authorize the City Manager to execute the approved contract and take all other actions necessary or appropriate in furtherance of the acquisition of the required property and implementation of the approved agreements.

Adopted RESOLUTION NO. 7823 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A RIGHT OF WAY CONTRACT FOR A FLOWAGE EASEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES FOR THE PROPERTY LOCATED WITHIN THE YOLO BYPASS, APN 057-

170-003.

4. SUBJECT: Amendment to FY 2021/22 Capital Budget to Include Transportation Capital Projects and Appropriate Funds

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Adopt Resolution No. _____, to accept the SACOG Community Design Grant in the amount of $100,000, amend the FY2021/22 Capital Budget to include the Main Street Feasibility Project, CIP 22-13 and appropriate project funding for FY2022 in the amount of $100,000 in the Transportation Grant Fund (351) and $25,000 in the Measure F Fund (507) as matching funds; and 2) Adopt Resolution No. _____, to accept the Highway Safety Improvement Program (HSIP) Grant in the amount of $250,000, amend the FY2021/22 Capital Budget to include the Pedestrian Crossing Improvement Project, CIP 22-15 and appropriate project funding for FY2022 in the amount of $250,000 in the Transportation Grant Fund (351) and reallocate $10,000 for FY2022 of project CIP 02-28 (Road Development Fund, 582) to the project; and 3) Adopt Resolution No. _____, to accept the Caltrans Grant in the amount of $161,125, amend the FY 2021/22 Capital Budget to include the Active Transportation Plan, CIP 22-17 and appropriate project funding for FY2022 in the amount of $161,125 in the Transportation Grant Fund (351) and reallocate $25,000 for FY2022 of project CIP 95-24 (Road Development Fund, 582) to the project.

Adopted RESOLUTION NO. 7824, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE SUSTAINABLE COMMUNITIES GRANT FUNDING, APPROVE AN AMENDMENT TO THE FY21/22 CAPITAL BUDGET TO INCLUDE THE NEW ACTIVE TRANSPORTATION PLAN, CIP 22-17, AND APPROPRIATE GRANT FUNDING (FUND 351) AND FUND 582 TO PROJECT; RESOLUTION NO. 7825, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) FUNDING, APPROVE AN AMENDMENT TO THE FY21/22 CAPITAL BUDGET TO INCLUDE THE NEW MAIN STREET FEASIBILITY STUDY, CIP 22-13, AND APPROPRIATE GRANT FUNDING (FUND 351) AND FUND 507 TO PROJECT; and RESOLUTION NO. 7826 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) FUNDING, APPROVE AN AMENDMENT TO THE FY21/22 CAPITAL BUDGET TO INCLUDE THE NEW PEDESTRIAN CROSSING IMPROVEMENT PROJECT, CIP 22-15, ANDAPPROPRIATE GRANT FUNDING (FUND 351) AND FUND 582 TO PROJECT.

5. SUBJECT: 2022 Behavioral Health Justice Intervention Services (BHJIS) Grant Application

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____,

1. Authorizing the Police Department to submit an application for the 2022 Behavioral Health Justice Intervention Services grant, and to accept the grant if awarded; and
2. Authorizing the City Manager to appropriate $60,000 in the Other Federal Grants Fund (330) during the one-year grant period.

Adopted RESOLUTION NO. 7827, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION FOR THE 2022 BEHAVIORAL HEALTH JUSTICE INTERVENTION SERVICES (BHJIS) GRANT AND TO ACCEPT THE GRANT IF AWARDED AND AUTHORIZING THE CITY MANAGER TO APPROPRIATE FUNDS IN THE AMOUNT OF $60,000 IN FUND 330 DURING THE 1-YEAR GRANT PERIOD.

6. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP #09-15 - Contract Amendment #9 with MBK Engineers for Consulting Services

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to: 1) Execute Amendment #9 to the consultant services agreement with MBK Engineers (MBK) for the Lower Cache Creek Feasibility Study for an additional amount up to $100,000 for the Lower Cache Creek Feasibility Study, CIP #09-15; and 2) Approve an appropriation of $200,000 to CIP Project #09-15 from the Sewer Enterprise Fund (Fund 220) as an interfund loan bringing the project budget to $5,679,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7828, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #9 WITH MBK FOR ENGINEERING CONSULTING SERVICES.

7. SUBJECT: Adoption of SB 1383 Ordinance

   RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Ordinance No. 1677, an Ordinance of the City Council of the City of Woodland Amending Section 13.04.030 of Title 13, repealing and replacing Chapter 13.08 and Chapter 13.36 of Title 13, and adding Chapter 13.72 to Title 13 of the Woodland Municipal Code Relating to Solid Waste, Recycling, and Organic Waste Disposal Reduction as it relates to Senate Bill (SB) 1383.

Adopted ORDINANCE NO. 1677, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING CHAPTER 13.08 AND CHAPTER 13.36 OF, AND ADDING CHAPTER 13.72 TO, TITLE 13 OF THE WOODLAND MUNICIPAL CODE RELATING TO GARBAGE, RECYCLABLE MATERIALS AND ORGANIC WASTE SERVICE.

8. SUBJECT: Spring Lake Maintenance CFD Annual Accountability Report

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Spring Lake Maintenance Community Facilities District Local Agency Special Tax and Bond Accountability Report for the Fiscal Year Ended June 30, 2021.

Accepted the Spring Lake Maintenance Community Facilities District Local Agency Special Tax and Bond Accountability Report for the Fiscal Year Ended June 30, 2021.

9. SUBJECT: Fiscal Year 2020/21 AB1600 Annual Report

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Accepting the AB1600 Annual Report for the Year Ended June 30, 2021.

Adopted RESOLUTION NO. 7829, A RESOLUTION OF THE CITY OF WOODLAND ACCEPTING THE FISCAL YEAR 2020/21 ANNUAL REPORT OF DEVELOPMENT FEES (AB1600 REPORT).

10. SUBJECT: Annual Measure E Report for Fiscal Year Ending June 30, 2021

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure E Report for the Fiscal Year ending June 30, 2021 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

Approved the Measure E Report for the Fiscal Year ending June 30, 2021 and directed staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

11. SUBJECT: Settlement Agreement with Opioid Distributors and Manufacturer

    RECOMMENDATION FOR ACTION: It is recommended that the City (1) opt into the settlement agreement with opioid distributors, Amerisource Bergen, Cardinal Health, and McKesson, and direct the City Manager to execute any documents necessary to implement the action; and (2) opt into the settlement agreement with opioid manufacturer, Janssen (owned by Johnson & Johnosn) and direct the City Manager to execute any documents necessary to implement the action.

Opted into the settlement agreement with opioid distributors, Amerisource Bergen, Cardinal Health, and McKesson, and directed the City Manager to execute any documents necessary to implement the action; and opted into the settlement agreement with opioid manufacturer, Janssen (owned by Johnson & Johnson) and directed the City Manager to execute any documents necessary to implement the action.

12. SUBJECT: Revision to Council Committee Assignments

    RECOMMENDATION FOR ACTION: Staff recommends that the Council amend the attached City Council Assignments for 2022.

Amended the City Council Assignments for 2022.

13. SUBJECT: Agreement with Emphasys Software for Debt and Investment Management Software

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a contract with Emphasys Software for implementation, hosting and annual maintenance of Sympro Debt and Investment Management Software.

Adopted RESOLUTION NO. 7830, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH EMPHASYS SOFTWARE FOR LICENSING, IMPLEMENTATION AND MAINTENANCE OF THE SYMPRO TREASURY MANAGEMENT SOFTWARE.

14. SUBJECT: Multi-Year Contract for the Purchase of Ultraviolet (UV) Lamps and Associated Parts for Effluent Disinfection Purposes at the Water Pollution Control Facility.

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing a multi-year contract (2021-2028) in the not-to-exceed amount of $2,600,000 for the purchase of UV lamps and associated parts from Trojan Technologies Group.

Adopted RESOLUTION NO. 7830, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH EMPHASYS SOFTWARE FOR LICENSING, IMPLEMENTATION AND MAINTENANCE OF THE SYMPRO TREASURY MANAGEMENT SOFTWARE.

15. SUBJECT: Extend Healthy Yolo Together Community Testing Program in Woodland

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a Memorandum of Understanding (MOU) to extend Healthy Yolo Together's (HYT) community Covid-19 testing program in Woodland and appropriate up to $150,000 of American Rescue Plan funding (Fund 332) toward the City's costs to support the continuation of the testing program beginning in January of 2022.

Adopted RESOLUTION NO. 7832, RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING TO EXTEND THE HEALTHY YOLO TOGETHER COMMUNITY TESTING PROGRAM IN WOODLAND.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 2 through 15.

AYES: Members Fermandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

G. PUBLIC HEARINGS

16. SUBJECT: Urgency Ordinance adopting regulations to address SB9- Housing Development Approvals

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) Receive information about the proposed Urgency Ordinance; and 2) Adopt an urgency ordinance to Amend the Municipal Code Title 16: Subdivisions and Title 17: Zoning to Allow Urban Lot Splits and Two Unit Development in the Citywide, Spring Lake Specific Plan, and Southeast Area Specific Plan Single Family Residential Districts.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted Urgency Ordinance No. 1678, an urgency ordinance to Amend the Municipal Code Title 16: Subdivisions and Title 17: Zoning to Allow Urban Lot Splits and Two Unit Development in the Citywide, Spring Lake Specific Plan, and Southeast Area Specific Plan Single Family Residential Districts.

AYES: Members Fermandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

H. REPORTS OF THE CITY MANAGER

17. SUBJECT: Measure F Annual Report for the Fiscal Year Ending June 30, 2021

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure F Report for Fiscal Year ending June 30, 2021 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members approved the Measure F Report for Fiscal Year ending June 30, 2021 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

AYES: Members Fermandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

18. SUBJECT: Measure J Annual Report for Fiscal Year Ending June 30, 2021

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Measure J Report for Fiscal Year ending June 30, 2021 and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 roll call vote, Council Members approved the Annual Measure J Report for Fiscal Year ending June 30, 2021 and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

AYES: Members Fermandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

19. SUBJECT: City Council Meeting Schedule for 2022

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2022.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members approved its meeting schedule for 2022.

AYES: Members Fermandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

I. ADJOURN

Meeting adjourned at 7:31 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: January 18, 2022