

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 1, 2022

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The March 1, 2022 Woodland City Council meeting will be conducted pursuant to Government Code section 54953(e), which allows the City to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on the link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833
Meeting ID: 997 5902 6181

CLOSED SESSION 5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNCIL - Anticipated Litigation
Significant exposure to litigation pursuant to Sec. 54956.9(b) (one case)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call.

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Stallard.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Received e-mail from Communicate Ccib regarding Speed Limit Removal.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

3. SUBJECT: City Council Meeting Minutes of February 1, 2022 and February 15, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of February 1, 2022 and February 15, 2022.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of February 1, 2022 and February 15, 2022.

4. SUBJECT: March 2022 Women's History Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

proclaim March 2022 as Women's History Month, themed "Women Providing Healing, Promoting Hope".

Proclaimed March 2022 as Women's History Month, themed "Women Providing Healing, Promoting Hope".

5. SUBJECT: Designation of March 12, 2022 as Arbor Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, designating March 12, 2022 as Arbor Day in the City of Woodland.

Adopted RESOLUTION NO. 7854, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING MARCH 12, 2022 AS ARBOR DAY IN THE CITY OF WOODLAND.

6. SUBJECT: Findings and Determinations under AB 361 for the Continuation of Virtual Meetings

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, making findings and determinations under AB 361 for the continuation of virtual meetings.

Adopted RESOLUTION NO. 7855, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS.

7. SUBJECT: Final Subdivision Map 4856, Prudler Phase 1 and Final Subdivision Map 5121, Prudler Phase 2, and associated Subdivision Improvement Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) Approve Final Subdivision Map 4856, Prudler Phase 1, and Final Subdivision Map 5121, Prudler Phase 2; and 2) Approve the related Subdivision Improvement Agreement and authorize City Manager to sign on behalf of the City; and 3) Authorize the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

Adopted RESOLUTION NO. 7856, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAPS 4856 AND 5121 AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH LENNAR HOMES OF CALIFORNIA AND AG ESSENTIAL HOUSING CA 1, L.P. FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS.

8. SUBJECT: 2020 Homeland Security Grant Budget Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate \$45,805 to the Other Federal Grants Fund (330) for the purchase of Self-Contained Breathing Apparatus cylinders as awarded under the 2020 Homeland Security Grant Program.

Adopted RESOLUTION NO. 7857, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF \$45,805 TO THE OTHER FEDERAL GRANTS FUND (330) FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS CYLINDERS AS AWARDED UNDER THE 2020 HOMELAND SECURITY GRANT PROGRAM.

9. SUBJECT: Woodland Fire Department Annual Inspection Compliance Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, acknowledging the City of Woodland Fire Department's Compliance with 13146.2 and 13146.3 of the California Health and Safety Code.

Adopted RESOLUTION NO. 7858, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACKNOWLEDGING THE CITY OF WOODLAND FIRE DEPARTMENT'S COMPLIANCE WITH SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

10. SUBJECT: Second Reading and Adoption of Personal Cultivation of Cannabis Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1682, An Ordinance of the City Council of the City of Woodland, California Amending Section 17.108.070 of the Woodland Municipal Code to Change the Penalty Provisions for Violations of Chapter 17.108 Regarding Personal Cultivation of Cannabis.

Adopted ORDINANCE NO. 1682, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING SECTION 17.108.070 OF THE WOODLAND MUNICIPAL CODE TO CHANGE THE PENALTY PROVISIONS FOR VIOLATIONS OF CHAPTER 17.108 REGARDING PERSONAL CULTIVATION OF CANNABIS.

11. SUBJECT: Contract with Mark Thomas for Caltrans Project Report for SR 113/CR 25A Ultimate Interchange Improvement Project, CIP #21-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Create a new capital project, SR 113/CR 25A Ultimate Interchange Improvement Project, CIPImprovement Project, CIP #21-14; 2) Appropriate \$300,000 from the Road Development Fund (582) to the SR 113/CR 25A Ultimate Interchange Improvement Project, CIP 21-14; 3) Authorize the City Manager to execute a consultant agreement with Mark Thomas in the amount of \$235,136 for preparation of a Caltrans Project Report for the SR 113/CR 25A Ultimate Interchange Improvement Project, CIP #21-14.

Adopted RESOLUTION NO. 7859, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE MARK THOMAS CONSULTANT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES (CALTRANS PROJECT REPORT) FOR THE SR113/CR25A ULTIMATE INTERCHANGE IMPROVEMENT PROJECT (CIP 21-14).

12. SUBJECT: Revised City Council Resolution for State Homekey Application (Permanent Supportive Housing Project)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the submittal of a State Homekey grant application for up to \$16,000,000 to support the purchase of modular housing units for the 61-unit Permanent Supportive Housing project at the East Beamer Way development site.

Adopted RESOLUTION NO. 7860, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF WOODLAND AUTHORIZING JOINT APPLICATION TO AND PARTICIPATION IN THE HOMEKEY PROGRAM.

13. SUBJECT: Contract Amendment with Lisa Wise Consulting for the Comprehensive Zoning Code Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to; (a) reallocate \$79,700 of funding from the Local Early Action Planning (LEAP) State Planning Grants Program (CIP #21-08) to the Comprehensive Zoning Code Update Project (CIP #07-07)- Fund 325; (b) re-allocate \$65,000 of Regional Early Action Planning (REAP) grant funding from the Cost Recovery Fee Analysis project (CIP #22-11) to the Comprehensive Zoning Code Update Project (CIP #07-07);(c) authorize the City Manager to execute an Agreement with the State Department of Housing and Community Development for the LEAP Planning Grant Program amended grant allocation; and (d) authorize the City Manager to execute Contract Amendment No. 3 with Lisa Wise Consulting, Inc. (LWC) for Planning Services for the Comprehensive Zoning Code Update, authorizing an additional \$130,830 in funding for a total contract amount of \$525,600.

Adopted RESOLUTION NO. 7861, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO REALLOCATE FUNDS IN SUPPORT OF THE COMPREHENSIVE ZONING CODE UPDATE PROJECT (CIP# 07-07), AND APPROVE THE THIRD AMENDMENT TO THE CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES FOR LISA WISE CONSULTANTS, INC.

14. SUBJECT: Award Construction Contract and Construction Inspection Consultant Agreement for the 2022 Water & Sewer Repair & Replacement Project, CIP #21-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: (1) Approve the reallocation of \$200,000 of Sewer Enterprise Funds from Replacement of Orangeburg Sewer Laterals, CIP 14-03, to the 2022 Water & Sewer Repair & Replacement Project, CIP 21-01; (2) Award a construction contract in the amount of \$3,742,116 to Argonaut Constructors for the 2022 Water & Sewer Repair & Replacement Project (CIP 21-01) and authorize a contract contingency of up to 10% (\$374,212), and (3) Approve a consultant agreement for construction inspection services with UNICO Engineering in an amount up to \$194,247.24, authorize a contingency of up to 10% (\$19,425), and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7862, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH ARGONAUT CONSTRUCTORS AND APPROVING A CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 21-01, THE 2022 WATER AND SEWER REPAIR AND REPLACEMENT PROJECT.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 3 through 14.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Fiscal Year 2021/22 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a mid-year update on the Fiscal Year 2021/22 Budget.

Received a mid-year update from Finance Officer Evis Morales on the Fiscal Year 2021/22 Budget.

16. SUBJECT: Fiscal Year 2021/22 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2021/22 Budget Totaling \$6,141,756 and authorizing amendments to authorized positions as outlined in Exhibit B.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7863, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2021-2022 ANNUAL BUDGET.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

J. ADJOURN

Meeting adjourned at 6:49 PM in memory of Joyce Teel, Marcelina Sandoval and Greg Gomez.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: April 5, 2022