

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes
November 1, 2021

Present: Noel Rodriguez
Maureen King
Greta Galindo, Library Services Director

John Jackson
Hortensia Hernandez

Absent: Alison Borkowska

Quorum present: Yes

1) Call to order
Noel Rodriguez called the meeting to order at 4:05pm

2) Welcome Visitors
None.

3) Public Comments
None.

4) Minutes for Approval
a. October 11, 2021

5) Old Business
a. Library Board of Trustees Goals

The Board discussed revising goals and to make goals more malleable and responsive to the changing community needs.

1. Noel suggested that the Board keep the City Council aware of how the Library relates to changing needs in the community. He explained that if hard goals are difficult to achieve on a specific timeline, then soft goals can show progress toward those goals.
2. Greta suggested scheduling a 2x2 with the City regarding the existing and new goals.
3. The library intends to present the same number of programs offered to the public but expects to have lower attendance.
4. Programming is in a hybrid phase at this time with both in person and video presentations.
5. Greta stressed the need for staff to resume attendance at and participation in conferences and trainings in order to further their skills and to collaborate with other professionals.
6. Greta will review with the Board the application for the bookmobile grant which is due 11/15/2021 for funding for 2022-2024. Maureen suggested that the Board clarify to the City Council what is wanted from the bookmobile and how it will look in the community—what impact is expected from it.
7. The library has received another bequest for \$132,000. Planning for the use of the funds will be considered in the future.
8. Library staffing is low at this time, so the Board will rely on Greta to set reasonable goals with the existing staff and will support her in setting a workable pace.

6) Library Director's Report

a. Seventy (70) youth attended the Halloween Party last weekend. One hundred (100) kids attended the children's Halloween party the prior week. While the numbers were down from last year, the kids had a good time.

b. The shelving for the teen area has arrived and is installed.

APPROVAL OF MINUTES
Agenda Item No. 4a
Library Board of Trustee Meeting: 12-06-2021

- c. The ADA bathrooms have been fully funded and bids will soon go out to have the work commence.
- d. The heavy rains last week caused some flooding at the library due to clogged gutters on the roof. The fire department responded and helped clear them. The elevator was not available until the area dried out and will once again be in operation beginning 11/02/2021.
- e. Adulting 101 is scheduled for 11/13/2021 but registration is low at this time. A minimum of fifty (50) attendees will be required in order for the program to be presented.

A Closed Session was held at 4:57 p.m.

1) Library Director's Evaluation

Report out of Closed Session- Nothing to Report

2) Agenda Setting for Next Meeting

- a. Greta will discuss the State Report and the goals she would like to pursue.

3) Adjournment

The meeting was adjourned at 5:10 p.m.

Next Meeting: December 6, 2021

Respectfully submitted by Melinda Boyd