



City of Woodland
Meeting Agenda
City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 7, 2022
6:00 PM

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. In addition to live in person public comment, members of the public may submit their comments prior to 4:00 PM in the following manner: 1) Call (530) 661-5900 and leave a voicemail message no more than three (3) minutes when played. Voicemail messages received will be played during the City Council meeting and read into the record at the appropriate time; or 2) Submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud.

1. **SUBJECT: General Public Comments**

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. **SUBJECT: Long Range Calendar**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. **SUBJECT: Pride Proclamation**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring the month of June 2021 as "Pride Month".

4. SUBJECT: City Council Meeting Minutes of May 10, 2022 and May 17, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Special City Council Meeting of May 10, 2022 and the Joint Regular City Council/Woodland Finance Authority Meeting of May 17, 2022.

5. SUBJECT: Second Reading and Adoption of an Ordinance Abolishing the Board of Building Appeals

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1687, An Ordinance of the City Council of the City of Woodland to Repeal Section 2.28.010 of the Woodland Municipal Code to Abolish the Board of Building Appeals.

6. SUBJECT: Second Reading and Adoption of Military Equipment Use Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1688, An Ordinance of the City Council of the City of Woodland Adopting a Military Equipment Use Policy Pursuant to Assembly Bill 481.

7. SUBJECT: Second Reading and Adoption of Retail Commercial Cannabis Ordinance Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 1685, approving amendments to Chapter 17.110, and Ordinance 1686, approving amendments to Chapter 5.28, of the City of Woodland Municipal code related to commercial cannabis retail use.

8. SUBJECT: Second Reading and Adoption of Ordinance Rescinding Urgency Ordinance No. 1664 "Temporary Outdoor Use Permit" and Adopt Citywide Parklet Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1689, An Ordinance of the City Council of the City of Woodland Rescinding Urgency Ordinance No. 1664, which Authorized the Community Development Director to Grant Emergency Temporary Outdoor Use Permits during the Covid-19 Emergency.

9. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt fourteen (14) resolutions, Resolution No. _____ through Resolution No. _____ to Initiate Proceedings for the Annual Levy and Collection of Assessments; Preliminarily Approve the Engineer's Annual Levy Reports and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and

Landscaping Districts, and Streng Pond Maintenance District; and Call for a Public Hearing on June 21, 2022.

10. SUBJECT: AgTech Innovation Alliance Grant Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a budget appropriation of \$100,000 from Measure F (507) and authorizing the Community Development Director to enter into a Grant Agreement with AgTech Innocation Alliance for the phase two expansion of The Lab@AgStart, a food and ag technology wet-lab incubator facility in Woodland.

11. SUBJECT: 2019 Homeland Security Grant Program Urban Area Security Initiative Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate \$33,500 to the Other Federal Grants Fund (330) for the purchase of the awarded equipment.

12. SUBJECT: East Main Street Improvement Project, CIP 13-05; Contract Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, :

1. Approving a construction contract contingency increase up to 15%(\$826,585) with the McGuire and Hester construction contract and authorize the City Manager to execute the construction contract change orders; and
2. Approving a consultant services amendment for design with Mark Thomas and Company, in the amount of \$53,454 for a total agreement amount of \$561,625.02 and authorize the City Manager to execute the amendment; and
3. Approving a consultant services amendment for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$300,000 for a total agreement amount of \$839,298 and authorize the City Manager to execute the amendment.

13. SUBJECT: Approval of Plans and Specifications and Authorization of Bid Advertisement for Fifth and Clover Streets Sewer Rehabilitation Project, CIP 08-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the plans and specifications and authorize bid advertisement for the Fifth and Clover Streets Sewer Rehabilitation Project, CIP 08-21.

14. SUBJECT: Award Construction Contract for Matmor Road and E. Gum Avenue Rehabilitation Project, CIP 19-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) Approving a construction contract for the Matmor Road and E. Gum Avenue Rehabilitation Project, CIP 19-05; awarding the construction contract in the amount of \$5,191,118.00 to O.C. Jones & Sons,

Inc. for the base bid only; authorizing a contract contingency up to 20% (\$1,038,223.60); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Unico Engineering, Inc. in the amount of \$762,412.60; authorizing a contract contingency up to 20% (\$152,482.52); and authorizing the City Manager to execute the agreement and amendments.

15. SUBJECT: List of Projects for FY 22/23 Funded by SB1 RMRA

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 22/23 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

16. SUBJECT: Final Acceptance and Notice of Completion for the 2021 Sewer and Water Repair and Replacement Project, CIP 20-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the 2021 Sewer and Water Repair and Replacement Project, CIP 20-14, with Wahlund Construction, Inc., as complete and authorizing the City Clerk to file a Notice of Completion.

17. SUBJECT: Public Improvement Loan Agreement - Courtyard by Marriott and Hilton Home2 Suites

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a General Fund (101) appropriation of \$500,000 and authorizing the City Manager to enter into a Public Improvement Loan Agreement with Woodland Partners I, LLC.

18. SUBJECT: Purchase of Magnesium Hydroxide with Hill Brothers Chemical Company

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, which authorizes the City Manager to purchase magnesium hydroxide under contract #000804 with Hill Brothers Chemical Company for a total of \$246,000 in FY22 and \$254,000 in FY23.

19. SUBJECT: Waste Management Delinquent Garbage/Refuse Accounts - Call for Public Hearing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council set a Public Hearing for July 19, 2022 to hear and approve the list of Delinquent Refuse Accounts and direct the Tax Collector of Yolo County to assess liens against real property to collect delinquent payments.

20. SUBJECT: Fastpitch Field Naming for Proposed Girl's Fastpitch Complex

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the name "Knaggs Family Field" for a fastpitch field at the proposed Dowling Fastpitch Complex.

G. PUBLIC HEARINGS

21. SUBJECT: Public Hearing and Adoption of Amendment #1 to the Fiscal Year 2021/22 Community Development Block Grant Action Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the proposed amendment to the City's Fiscal Year 2021/22 Community Development Block Grant Action Plan;
2. Adopt Resolution No. _____, approving Amendment #1 to the City's CDBG FY 2021/22 Action Plan to appropriate additional CDBG funds of \$51,000 for the City of Woodland Library ADA Restrooms Upgrade project;
3. Direct staff to complete the necessary paperwork to process Amendment #1, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating any public input received during the public comment period and tonight's public hearing;
4. Direct staff to forward the completed Amendment #1 and related documents to HUD;
5. Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out Amendment #1; and
6. Authorize the Finance Officer to make the budget allocation as specified.

H. REPORTS OF THE CITY MANAGER

22. SUBJECT: Appeal of Hearing Officer's Decision to Uphold a Notice to Abate Nuisance regarding 210 Lincoln Avenue, Woodland, APN 006-581-001-000 ("Subject Property")

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, affirming the Hearing Officer's decision and upholding the March 2, 2022 Notice to Abate Nuisance in its entirety.

23. SUBJECT: Public Meeting to Establish the Woodland Tourism Business Improvement District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public meeting to receive public testimony on the formation of the Woodland Tourism and Business and Improvement District (WTBID).

24. SUBJECT: Development Impact Fee Deferral Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive first reading and adopt, by title only, an Ordinance amending Woodland Municipal Code section 15.20 to delete the expiration date for the Fee Deferral Program so that the program will remain in effect until further amended by the Council as well as make clarifying changes to the existing City Code as needed.

25. SUBJECT: Presentation of the FY2022/23 Proposed Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the proposed budget for FY2022/23.

26. SUBJECT: Placement of a Measure on the November 8, 2022 Municipal Election Ballot regarding City Council Salary

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council of the City of Woodland Calling for the Placement of a Measure on the November 8, 2022 Regular Municipal Election Ballot for the Submission to the Qualified Voters of a Proposed Ordinance Amending Section 2.04.300 of the Woodland Municipal Code to Allow City Council Salary to be Set at Five Hundred Dollars Per Month and Allowing City Council Salaries to be Set In the Future in Accordance with State Law.

27. SUBJECT: Placement of Measure on the November 8, 2022 Municipal Election Ballot regarding Cannabis Tax

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, calling for the placement of a general tax measure on the November 8, 2022 regular municipal election ballot for the submission to the qualified voters of a proposed ordinance adding Chapter 3.36 to Title 3 (Taxation and Purchasing) of the Woodland Municipal Code, establishing a tax on cannabis businesses operating within the City of Woodland.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority of the City of Woodland scheduled for June 7, 2022 was posted on Thursday, June 2, 2022 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.