



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 27, 2022

6:30 PM

***Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.*

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

F. PRESENTATION

G. BUSINESS ITEMS

H. COMMITTEE REPORTS

1. Standing Committee Report
 - Facilities Committee
 - Program & Department Evaluation
 - Budget & Finance Committee
 - Urban Forest Committee
 - Volunteerism Committee

I. CONSENT CALENDAR

2. Approve Parks & Recreation Commission Meet Minutes for April 25, 2022

J. OTHER BUSINESS

3. Approve Commissioner Absence Request

K. REPORT OF THE STAFF

4. Community Services Staff Report for June 27, 2022

L. NEXT MEETING

5. The next meeting of the Parks & Recreation Commission is scheduled for July 25, 2022

M. ADJOURN

*I declare under penalty of perjury that the foregoing agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland scheduled for **June 27, 2022** was posted on **JUNE 17, 2022** at City Hall 300 1st Street, at www.cityofwoodland.org, and was available for the public during normal business hours at 2001 East Street.*

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder	whitesnyderc@gmail.com	6/30/2026
Rashid Ali, Chair	radali@ucdavis.edu	6/30/2024
Henry Murrietta	h_murrieta@yahoo.com	6/30/2026
Magalean Martin, Vice Chair	Magalean.martin@cityofwoodland.org	6/30/2023
Jon-Paul Valcarenghi	Jon-Paul.Valcarenghi@cityofwoodland.org	6/30/2025

Term duration = 4 years

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee
Valcarenghi, **White-Snyder**

Program & Department Evaluation
Ali, Martin

Ad Hoc Committee
White-Snyder

Budget and Finance Committee
Martin, **Murrietta**

Urban Forest Committee
Valcarenghi, Ali

Volunteerism Committee
Martin, White-Snyder

Liaisons

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis:

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.org>

For additional information please call (530) 661-2000



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: June 27, 2022
ITEM #: I.2
SUBJECT: Approve Parks & Recreation Commission Meet Minutes for April 25, 2022

Attachments:

1. Parks & Rec Commission Minutes April 25, 2022

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, April 25, 2022

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 pm

B. ROLL CALL

Parks & Recreation Commission Members Present: Chairperson Rashid Ali, Vice-Chairperson Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder, Commissioner Henry Murrieta

Absent:

Excused:

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

F. PRESENTATION

G. BUSINESS ITEMS

H. COMMITTEE REPORTS

Verbal updates provided by Parks & Recreation Commissioners

Facilities Committee - reported Woodland Rotary is having a fundraiser for Girls Fastpitch for the development of the future softball fields at the Woodland Sports Park
Program & Department Committee - Is working with staff to have surveys distributed during summer programs to receive feedback on program satisfaction and feedback on program fees.

Budget & Finance Committee - No update provided.

Urban Forest Committee - No update provided.

Volunteerism Committee - No update provided.

1. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

I. CONSENT CALENDAR

2. Approve Minutes for March 28, 2022

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote to approve Parks & Recreation Commission Minutes for March 28, 2022.

Ayes: Chairperson Rashid Ali, Vice-Chairperson Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder, Commissioner Henry Murrieta

Noes: None

Absent:

J. OTHER BUSINESS

3. Approve Commissioner Absence Request

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chairperson Magalean Martin, and carried unanimously on a roll call vote to approve Rashid Ali absence for June 27, 2022 meeting

Ayes: Chairperson Rashid Ali, Vice-Chairperson Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder, Commissioner Henry Murrieta

Noes: None

Absent:

K. REPORT OF THE STAFF

4. Community Services Staff Report for April 25, 2022

Verbal updates provided by Staff.

Director Engel provided an update about Rick Gonzales, Jack Slaven, and Springlake Parks park projects. Commissioners were told this item is scheduled to go to the City council on May 10. In addition, Director Engel also updated commissioners about the Woodland Sports Park master plan and fundraising efforts that had been made by the local groups.

Park Superintendent Schroeder told commissioners about the John & Eunice Davidson fund grant that will purchase bike repair/bottle fillers for Woodside, Crawford, and Jack Slaven Parks. In addition, Schroeder informed the commission that the Jack Slaven water feature was currently operational and running for the public.

Community Services Program Manager Bain provided an update for commissioners about the "camperships" available for several recreation programs, including swim lessons and Summertime Fun Club for families who meet a low-income requirement and are residents of the City of Woodland.

L. NEXT MEETING

5. The next meeting of the Parks & Recreation Commission is scheduled for Monday, May 23, 2022.

M. ADJOURN

On a motion by Vice Chairperson Magalean Martin, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote to adjourn the Parks & Recreation Commission meeting at 7:01 pm.

Ayes: Chairperson Rashid Ali, Vice-Chairperson Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder, Commissioner Henry Murrieta

Noes: None

Absent:



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: June 27, 2022
ITEM #: J.3
SUBJECT: Approve Commissioner Absence Request

Approve Commissioner Absence Request

Attachments:

1. FY22 Commissioner Absence Request
2. FY23 Commissioner Absence Request

FY22

Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chambers
No meetings in August or December

Commissioners	7/20/21	9/2021	10/2021	11/2021	1/2022	2/2022	3/2022	4/2022	5/2022	6/2022
Jon-Paul Valcarenghi	Present	Present		Present	Present		Present	Present		
Carla White-Snyder	Present	Present		Present	Present		Present	Present	Excused Absence	
Magalean Martin	Excused Absence	Present		Present	Present		Present	Present		
Henry Murrietta	Present	Present		Present	Present		Present	Present	Excused Absence	
Rashid Ali	Present	Present		Present	Present		Present	Present		Excused Absence
Quorum	yes	yes	No Meeting	yes	yes	No Meeting	yes	yes	No meeting	

FY 21 Absence Request

Date	Commissioner	Commissioner
July 2021	Magalean Martin (Req)	
September 2021		
October 2021		
November 2021		
January 2022		
February 2022		
March 2022		
April 2022		
May 2022	Carla White-Snyder (Req 3/22)	Henry Murrietta (Req 3/22)
June 2022	Rashid Ali (Req 4/22)	

FY23

Parks & Recreation Commission Attendance *current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chamber
no meetings in August or December

Commissioners	7/20/22	9/2022	10/2022	11/2022	1/2023	2/2023	3/2023	4/2023	5/2023	6/2023
Jon-Paul Valcarenghi										
Carla White-Snyder										
Magalean Martin										
Henry Murrietta										
Rashid Ali										
Quorum										

FY 23 Absence Request

Date	Commissioner	Commissioner
July 2022		
September 2022		
October 2022		
November 2022		
January 2023		
February 2023		
March 2023		
April 2023		
May 2023		
June 2023		



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: June 27, 2022
ITEM #: K.4
SUBJECT: Community Services Staff Report for June 27, 2022

Recommendations for Action: Staff recommends that the Parks & Recreation Commission receive the staff report for June 27, 2022.

Staff Contact: Kris Bain, Community Services Program Manager, (530) 661-2002,
krista.bain@cityofwoodland.org

Background: The staff report covers the period for the Community Services Department since the last Parks & Recreation Commission meeting.

Attachments:

1. June 2022 CSD Staff Report
2. June 2022 CSD Revenue Report
3. June 2022 CSD Expenditure Report
4. May 2022 CSD Staff Report
5. May 2022 CSD Revenue report
6. May 2022 CSD Expenditure Report

Parks & Recreation Commission
Community Services Department Monthly Staff Report
June 2022

PARKS & RECREATION FACILITIES

Mandela Washington Fellows Tree Planting: For a sixth year, UC Davis was selected to host 25 [Mandela Washington Fellows](#) through the Mandela Washington Fellowship, the flagship program of the Young African Leaders Initiative (YALI). This Fellowship brings exceptional young leaders from Sub-Saharan Africa to a leading University for a leadership and learning program focused on public management. This year's UC Davis Mandela Washington Fellows represented 15 countries in Sub-Saharan Africa. They are professionals and leaders in their fields and represent areas of expertise in the environment, energy, water, climate change, public health, and agriculture – areas that mesh well with UC Davis' strengths. As part of the program, the City and Woodland Tree Foundation hosted Mandela Washington Fellows for a tree planting in Woodland on Tuesday, June 14th. Mayor Pro Tempore Fernandez and Council Member Stallard met with the young leaders and assisted them with the tree planting at the Community & Senior Center.

Woodland Girls Fast Pitch Facility Update: At the June 7th City Council meeting, the City Council approved the naming of one of the Woodland Girls Fastpitch fields as “Knaggs Family Field” for the proposed Dowling Family Fastpitch Complex located at the Woodland Sports Park. The Knaggs Family provided a generous donation in the amount of \$100,000 for the construction of the proposed fastpitch complex. The Woodland Recreation Foundation is hoping to break ground on this project in Fall 2023.



Representatives of Woodland Girlsfast Pitch with Mayor Vega

WOODLAND COMMUNITY & SENIOR CENTER

Reservations since the last report

Private Reservations	City-Related Reservations
Teach, Acquire, Thrive LLC Social Skills (4)	Sustainability Advisory Committee Mtg - CDD
Hygieia Bio Lab Meeting/Luncheon	NCPOA – Law Enforcement Luncheon
Yolo County Board of Realtors	
CASA/Resilient Yolo Conference	

WOODLAND SPORTS PARK

Reservations since the last report

Woodland Sports Park held 2 out of 4 tournament weekend events in May. Over 36 of youth/teen baseball and fast pitch teams participated in competition during these tournaments and the total revenue captured for these reservations was \$9,900.

PARKS & FACILITY PROJECTS

Projects completed since the last report

Campbell Park	Welded and reinstalled light pole.
Community & Senior Center	Fixed filter pipe for the front fountain. Buffed gym floor. Changed filters, cleaned coils, and repaired AC units. Installed equipment and storage rack at the fitness center. Bench in boxing room was reupholstered. Performed a deep clean on the kitchen.
Legacy Grove	Piles of mulch were staged throughout the grove for volunteers to spread amongst the trees and trees were pruned.
Pioneer Park	Planks were replaced on picnic tables and benches and added playground wood fiber to the playgrounds
Rick Gonzales Park	The undeveloped field was mowed.
Slaven Park	The UV filtration remains down and staff is working toward ordering the replacement parts.

CEMETERY

In May, there were five cremains burials and one full burial and the services generated \$9,485 in sales.

Yolo County held the annual memorial for indigent individuals during the past month. Staff set up chairs and a sound system to accommodate those in attendance.

URBAN FORESTRY

Month	New construction inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
21-April	2	2	86	16	0	19	35	1	1	2	98	0	262
21-May	3	3	90	17	0	19	38	1	1	0	91	0	263
21-June	3	3	90	17	0	18	38	1	1	0	91	0	262
21-July/August	3	3	92	17	0	17	39	0	2	1	91	0	265
21-September	1	7	95	17	0	18	41	0	2	0	90	1	272
21-October	1	7	96	17	0	18	42	0	2	1	90	1	275
21-November/December	1	3	94	17	0	18	41	0	2	0	90	1	267
22-January	1	3	85	17	0	18	42	0	2	0	90	1	259
22-February	1	3	85	17	0	18	42	0	3	0	90	1	260
22-March	1	3	84	17	0	18	42	0	3	0	90	1	259
22-April	1	3	85	18	1	18	55	0	10	0	90	1	282
22-May	1	3	75	18	1	18	55	1	10	1	90	1	274
Total completed	For the months of April and May reporting period: 14												

Work Orders: Staff continues to assess different categories of work orders still in need of completion.

Tree Plantings and Removals: During 2021, staff and volunteers planted 152 trees and removed 113 trees. For calendar year 2022, 94 trees have been planted and 4 trees have been removed.

RECREATION ACTIVITIES, EVENTS, and PROGRAMS

4th of July: The 4th of July celebration is back this year! Plan a fun filled 4th of July by attending one of the many events scheduled throughout the day.

Pancake Breakfast: The Woodland Professional Firefighters Association annual 4th of July Pancake Breakfast will be held at Fire Station #3 (1550 Springlake Court) from 8:00 until 11:00 am. Cost is \$5 per person, children five and under are free. Visit www.WPFA4029.org for more information.

Bike Parade and Family Fun Fest: The City of Woodland is proud to host the 4th of July Bike Parade & Celebration for kids and adults. Decorating begins at 9:00 am at Heritage Plaza (or bikes may come already decorated). Registration for the best decorated bike or scooter is from 9:00-9:45 am. Prizes for the best decorated bike or scooter will be awarded after the parade down Main Street. The Main Street Parade of Bikes begins at 10:00 am from Heritage Plaza and will ride to the Woodland Public Library where the Bike Parade party continues with live music performed by New Harmony Jazz, bounce houses, games, and free snow cones provided by Thompson's Heating and Air.

Ice Cream Social: Woodland Senior Center Inc. will be hosting the 4th of July Ice Cream Social from 1:00-3:00 pm at the Woodland Community & Senior Center. Come cool off, enjoy refreshments, and be entertained by dancers and music. Cost is \$2.00. Raffle tickets will also be sold.

Swim Fest: A free swim fest will be held from 1:00-5:00 pm at the Charles Brooks Community Swim Center. Come give your best dive off the high dive or try the exciting floating inflatable obstacle course in the pool.

Fireworks Celebration: The pre-fireworks festivities will begin at 6:00 pm at Woodland High School stadium. The pre-show activities include a bounce house, an obstacle course, Rec2Go games, and music. Food from Las Brasas will be available for purchase. Following a traditional Color and Riffle Guard ceremony conducted by the American Legion, and a singing of the National Anthem, a spectacular fireworks show is scheduled to begin around 9:15 pm.

Youth Camperships for Summer Programs: Camperships were available for income-qualified families of youth participants of Swim Lessons, Summertime Fun Club, Summer Teen Pack, Lifeguard Training. “Camperships” are scholarships resulting in a fee reduction for the program (programs are not offered for free). **Swim Lessons** - The Woodland Kiwanis club provided the City \$4,000 for the distribution of the scholarships for swim lessons. Swim lessons were provided to 74 swimmers and used \$7,205 to provide those low-cost swim lessons to income qualified families (the City intends to make up the difference from what Kiwanis sponsored via Measure J funding for camperships). **Summertime Fun Club & Summer Teen Pack** – Measure J provides funding for the campership opportunities for the youth and teen programs. Camperships were provided to 41 youth and used \$12,120 for low-cost summer programs for youth within the Summertime Fun Club and Summer Teen Pack.

AQUATICS

Public Swim (Measure J): Public Swim opened for the 2022 season on June 20. The program is available free to the public on weekdays from 1:00-3:45pm and the inflatable obstacle course will be set up on Fridays. The pool is also available on weekends from 3:00-6:00 pm through August 14 (some weekend dates are unavailable to the public.)

Swim Lessons: Swim lessons are programmed for all levels to accommodate classes at full capacity this summer; different from the summers of 2020 and 2021 where classes had limited capacity for distancing purposes. Swim lessons will be held in four, two-week sessions; classes which started on June 20 and are scheduled through August 12. Due to high demand for swim lessons, registration is nearly full for the summer.

YOUTH PROGRAMMING

After School Teen Pack (Measure J): The After School Teen Pack completed a successful year at Douglass & Lee Middle schools. Nearly 3,000 students visited the program during the school year at Douglass Middle School, and nearly 2,000 visited the program at Lee Middle School. The After School Teen Pack operates during the school year Monday-Thursday from immediately after school until 5:00 pm on campus at both middle schools and the program is free for middle school students. The program will resume when school returns in session in August.

Summer Youth Programming: The summer youth programs, Summertime Fun Club and Summer Teen Pack, kicked off a busy summer on June 13. The summer youth programs are offered Monday through Friday June 13 to August 14, 8:00 am-4:00 pm at Ferns, Pioneer, Woodside Parks, and Community Center (Summertime Fun Club) and Crawford Park (Summer Teen Pack). Program registration fees are \$625 for the full summer (9 weeks) or \$400/\$350 for a partial summer. Camperships were available to claim for a reduced registration rate. **Summertime Fun Club** is a summer day camp for youth entering 1st-6th grades. Summertime Fun Club has

reached maximum capacity of 60 at each park location; in addition, several more are on the waiting list at the park locations. Summertime Fun Club is also offering an Extended Care option located at the Community Center with extended hours of 7:30 am-5:30 pm. Registration fee is \$1,600 for the complete summer. The Summer Teen Pack is youth entering 6th-8th grades busy and engaged during the summer with fun experiences including paintball, Golfland SunSplash, 6 Flags, and more. In addition, Teens Helping Seniors and the Summertime Fun Club Volunteer program are available this summer for youth 13-18 years old to volunteer and gain community service hours throughout the summer. This is the first summer Teens Helping Seniors has been offered since 2019.

Summer at City Hall (Measure J): Summer at City Hall is a program for high school students that provides students the opportunity to learn about local government processes and teaches students how to become an active member of their community. The three-week program started on June 20 and is held in-person at City Hall's Council Chambers. Other Summer at City Hall highlights include guest speakers from city departments and council members and various city facility tours. The 25 program participants receive WJUSD school credit for attending the program in addition to a small stipend provided by the City.

National Academy of Athletics: The National Academy of Athletics ran a 6-week youth soccer program at Jack Slaven Park for ages 3-6 during April and May. The program instructed 35 participants and tallied 210 participant hours.

Cello Tennis: Community Services' tennis program, Cello International Tennis Academy (CITA) is offering four youth summer tennis camps during June and July for youth aged 6-18. Each one-week camp costs \$130 and runs Monday-Friday 9:00 am-12:00 pm. The tennis camps are open to all levels of junior tennis players and are held at the City Park tennis courts. The first week of the camps ran June 13-17 and had 25 participants, the second camp started on June 27 and had 22 participants. Registration is still accepted for the remaining two camps in July.

RECREATION - REVENUE SNAPSHOT thru 4/30/22			
Account Title	FY22 Projection	FY22 Revenue to Date	% of Projection
General Fund			
Msc. Sales	\$1,000.00	\$793.84	
C. Brooks Swim Center Revenue	\$150,000.00	\$158,747.15	105.83%
Community Senior Center Msc.	\$60,000.00	\$77,821.00	129.70%
Community Fitness Center	\$18,000.00	\$14,489.00	80.49%
Community Sports Park	\$150,000.00	\$179,949.80	119.97%
Subtotal	\$379,000.00	\$431,800.79	113.93%
Enterprise			
Recreation Contract	\$205,000.00	\$69,394.56	33.85%
General Recreation	\$146,000.00	\$140,536.50	96.26%
Senior Programs Revenue	\$12,000.00	\$10.00	0.08%
Yolano Recreation Program Income	\$12,000.00	\$9,963.17	83.03%
Adult Recreation & League Programs	\$80,000.00	\$34,910.00	43.64%
Subtotal	\$455,000.00	\$254,814.23	56.00%
Measure J			
Measure J	\$20,000.00	\$16,763.25	83.82%
Subtotal	\$20,000.00	\$16,763.25	83.82%
TOTALS	\$854,000.00	\$703,378.27	82%

PARKS - REVENUE SNAPSHOT thru 4/30/22			
Account Title	FY22 Projection	FY22 Revenue to Date	% of Projection
General Fund			
Park Revenue	\$60,000.00	\$77,821.00	129.70%
Subtotal	\$60,000.00	\$77,821.00	129.70%
Enterprise Fund			
Cemetery Internment Space	\$30,000.00	\$41,474.00	138.25%
Cemetery Services	\$40,000.00	\$58,507.00	146.27%
Cemetery Products	\$30,000.00	\$47,121.00	157.07%
Endowment Care Fee	\$12,000.00		0.00%
Subtotal	\$112,000.00	\$147,102.00	131.34%
Lighting & Landscape District			
Gibson Ranch Park Revenue	\$8,000.00	\$20,677.00	258.46%
Springlake Park Revenue	\$5,000.00	\$17,802.00	356.04%
Subtotal	\$13,000.00	\$38,479.00	295.99%
Totals	\$185,000.00	\$263,402.00	557.04%

RECTREATION SNAPSHOT THRU 4/30/22				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Community Services Administration	\$ 658,086.00	\$ 489,629.61	\$ 168,456.39	25.60%
Community & Senior Center	\$ 1,175,005.85	\$ 722,975.52	\$ 452,030.33	38.47%
Brook Swim Center-Recreation	\$ 180,066.00	\$ 150,518.17	\$ 29,547.83	16.41%
General Recreation Programs	\$ 595,335.00	\$ 445,130.76	\$ 150,204.24	25.23%
Subtotal	\$ 2,608,492.85	\$ 1,808,254.06	\$ 800,238.79	30.68%
Enterprise Fund				
Youth Enterprise	\$ 408,119.00	\$ 235,967.31	\$ 172,151.69	42.18%
Subtotal	\$ 408,119.00	\$ 235,967.31	\$ 172,151.69	42.18%
Measure J				
General Recreation Programs	\$ 719,123.88	\$ 407,538.46	\$ 311,585.42	43.33%
Middle School Programs	\$ 190,419.00	\$ 127,034.59	\$ 63,384.41	33.29%
Aquatics	\$ 367,941.29	\$ 438,121.08	\$ (70,179.79)	-19.07%
Recreation Van	\$ 122,865.00	\$ 65,633.13	\$ 57,231.87	46.58%
Summer Camp	\$ 141,277.00	\$ 71,491.87	\$ 69,785.13	49.40%
Youth Advisory Committee and Academy	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
Subtotal	\$ 988,265.88	\$ 1,109,819.13	\$ (121,553.25)	-12.30%
Total Recreation Budget	\$ 4,004,877.73	\$ 3,154,040.50	\$ 850,837.23	21.25%
PARKS SNAPSHOT THRU 4/30/22				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
General Landscape Maintenance	\$ 300,498.39	\$ 261,955.53	\$ 38,542.86	12.83%
Park Maintenance	\$ 1,716,145.52	\$ 1,275,680.63	\$ 440,464.89	25.67%
Hiddleson Maintenance	\$ 1,786.00	\$ 172.78	\$ 1,613.22	90.33%
Charles Brooks Swim Center Maintenance	\$ 456,910.33	\$ 366,294.31	\$ 90,616.02	19.83%
Tree Maintenance	\$ 552,488.42	\$ 421,275.31	\$ 131,213.11	23.75%
Subtotal	\$ 3,027,828.66	\$ 2,325,378.56	\$ 702,450.10	23.20%
Enterprise Fund				
Cemetery Maintenance	\$ 565,938.00	\$ 336,039.86	\$ 229,898.14	40.62%
Subtotal	\$ 565,938.00	\$ 336,039.86	\$ 229,898.14	40.62%
Lighting & Landscape District				
Gibson Ranch	\$ 806,902.90	\$ 616,268.90	\$ 190,634.00	23.63%
Gibson Ranch CIP	\$ 60,000.00	\$ 104,332.42	\$ (44,332.42)	-73.89%
North Park District	\$ 57,151.35	\$ 49,503.32	\$ 7,648.03	13.38%
Streng Pond Maintenance District	\$ 44,114.00	\$ 34,766.71	\$ 9,347.29	21.19%
Woodland West (Westwood)	\$ 26,336.00	\$ 19,483.87	\$ 6,852.13	26.02%
Springlake	\$ 1,919,864.05	\$ 1,439,182.35	\$ 480,681.70	25.04%
Community Sports Park Programs	\$ 480,895.72	\$ 370,049.22	\$ 110,846.50	23.05%
Gateway	\$ 143,530.00		\$ 143,530.00	100.00%
Subtotal	\$ 3,533,917.02	\$ 2,633,586.79	\$ 905,207.23	25.61%
Total Park Budget	\$ 7,097,806.68	\$ 5,295,005.21	\$ 1,837,555.47	25.89%

Parks & Recreation Commission

Community Services Department Monthly Report

May 2022

Parks & Recreation Facilities

Woodland Community & Senior Center

Reservations since the last report

Private Reservations	City-Related Reservations
Teach, Acquire, Thrive LLC Gathering (4)	Sustainability Advisory Committee Meeting (CDD)
Luna Vista Rotary (2)	League of Women Voters
Quinceañera	

Woodland Sports Park

Reservations since the last report

Woodland Sports Park held 4 out of 5 tournament weekend events in April. Over 50 teams participated in competition for this month. The total revenue captured for these reservations was \$11,550. These tournaments were youth/teen baseball.

Parks & Facility Projects

Park & Facility projects completed since last report

Community & Senior Center	Installed tamper-resistant protective covers on thermostats. Repaired three broken breakaway net bands on the basketball hoops. Continued to tighten toilet fixtures and seal tiles and basins in the bathrooms. Continued LED light ballast and bulb conversion from CFLs. Performed maintenance on the front fountain: drained, cleaned filters, emptied baskets, and refilled. Field mowing on northwest portion of the property.
Cline Park	Trees pruned for safety and clearance.
Ferns Park	Bench installed in the refurbished nature area.
Klenhard Park	Built a block wall as a divider.
Legacy Grove	Trees pruned and mulch was spread throughout the trees.
Schneider Park	Trees pruned for safety and clearance.
Slaven Park	Since May 2, the water feature has been down due the UV sterilizer being broken. Staff is waiting on quotes for replacement parts.
Spring Lake Park	Field mowing was completed in the undeveloped area.

Cemetery

In April, there were six cremains burials. These services generated \$7,430 in sales.

Urban Forestry

Month	New construction inspections	Investigations	Planting	Pruning	Pruning - City Contract	Pruning- Maintenance only	Removal Program	Removal Program - City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
21-April	2	2	86	16	0	19	35	1	1	2	98	0	262
21-May	3	3	90	17	0	19	38	1	1	0	91	0	263
21-June	3	3	90	17	0	18	38	1	1	0	91	0	262
21-July/August	3	3	92	17	0	17	39	0	2	1	91	0	265
21-September	1	7	95	17	0	18	41	0	2	0	90	1	272
21-October	1	7	96	17	0	18	42	0	2	1	90	1	275
21-November/December	1	3	94	17	0	18	41	0	2	0	90	1	267
22-January	1	3	85	17	0	18	42	0	2	0	90	1	259
22-February	1	3	85	17	0	18	42	0	3	0	90	1	260
22-March	1	3	84	17	0	18	42	0	3	0	90	1	259
22-April	1	3	85	18	1	18	55	0	10	0	90	1	282
Total completed	For this reporting period: 1												

Work Orders: Staff continues to assess different categories of work orders still in need of completion.

Tree Plantings and Removals: During 2021, staff and volunteers planted 152 trees and removed 113 trees. For calendar year 2022, 85 trees were planted and 4 trees were removed. West Coast Arborist is continuing cyclical pruning as well as removing stumps throughout the City. We are also working on planting trees after the stumps have been removed by the vendor.

RECREATION ACTIVITIES, EVENTS, and PROGRAMS

Adult Sports

Softball The spring Adult Softball league started on March 18 and had 33 teams. The Men's league had 21 teams, which played on Thursday nights and was divided into three divisions. The 12 Co-ed teams played in one division on Friday nights. The spring league concludes on May 26 and the summer league is scheduled to begin the week of June 2.

Volleyball The Adult Volleyball league returned to play for the first time since the fall league in 2019 (due to Covid). The spring league had six women's teams playing in one division on Monday evening. The next season of Adult Volleyball is scheduled for early fall. An alternative to league play for those who enjoy adult volleyball is to attend the drop-in program that occurs on Tuesday evenings. Drop-in participants must be 16 or over, all levels of play are welcome with a \$5 entry fee.

Aquatics

Woodland Wreckers Swim Team The Woodland Wreckers recreational swim team season started practices on May 2. This season, the team has its highest enrollment ever with 154 swimmers. The Wreckers participate in the Valley Foothill Competitive Aquatics League (VFCAL). The VFCAL consists of 8 teams including Auburn

Robalos, Placerville Dry Diggin' Dolphins, Arden Manor Pirates, Orangevale Tigersharks, Rancho Cordova Blue Marlins, Rio Linda Aquaknights, Lifetime Fitness Sugarbears and Woodland Wreckers. The Wreckers have 5 scheduled dual meets and the season concludes on July 24 with a championship meet to be hosted at the Charles Brooks Community Swim Center in Woodland (the Wreckers' home pool).

Seasonal Staff Hiring

Community Services conducted its hiring process to fill part-time positions for the summer to teach swimming lessons; lifeguard; and work with Summertime Fun Club, Summer Teen Pack, and Rec2Go. Applications were accepted through the end of April and staff conducted interviews with over 85 potential employees. Summertime Fun Club hired 25 staff members; of which 3 were former program volunteers and 6 were returning employees (19 of the 25 staff members are new hires to the City.) In addition, Summertime Fun Club Volunteer program is robust with 17 volunteers to assist in the delivery of STFC. Summer Teen Pack hired 7 staff members; of which, 3 are returning staff (5 are new hires to the City.) The Aquatics program hired 21 new staff members as lifeguards and swim lesson aides. The new hires will join 35 returning staff to complete a team of 56 Aquatics staff (which includes swim lesson aides, lifeguards, and pool managers.) All City employees undergo Human Resources processing to be ready for training prior to the summer. Summer youth programming starts on June 13 and Aquatics programs start on June 20.

RECREATION - REVENUE SNAPSHOT thru 5/31/22			
Account Title	FY22 Projection	FY22 Revenue to Date	% of Projection
General Fund			
Msc. Sales	\$1,000.00	\$868.84	86.88%
C. Brooks Swim Center Revenue	\$150,000.00	\$178,064.93	118.71%
Community Senior Center Msc.	\$40,000.00	\$46,295.22	115.74%
Community Fitness Center	\$18,000.00	\$15,905.00	88.36%
Community Sports Park	\$150,000.00	\$219,657.32	146.44%
Subtotal	\$359,000.00	\$460,791.31	128.35%
Enterprise			
Recreation Contract	\$205,000.00	\$84,440.19	41.19%
General Recreation	\$146,000.00	\$152,424.00	104.40%
Senior Programs Revenue	\$12,000.00	\$10.00	0.08%
Yolano Recreation Program Income	\$12,000.00	\$12,356.50	102.97%
Adult Recreation & League Programs	\$80,000.00	\$54,201.00	67.75%
Subtotal	\$455,000.00	\$303,431.69	66.69%
Measure J			
Measure J	\$24,000.00	\$14,691.78	61.22%
Subtotal	\$24,000.00	\$14,691.78	61.22%
TOTALS	\$838,000.00	\$778,914.78	93%

PARKS - REVENUE SNAPSHOT thru 5/31/22			
Account Title	FY22 Projection	FY22 Revenue to Date	% of Projection
General Fund			
Park Revenue	\$60,000.00	\$81,526.00	135.88%
Subtotal	\$60,000.00	\$81,526.00	135.88%
Enterprise Fund			
Cemetery Internment Space	\$30,000.00	\$43,194.00	143.98%
Cemetery Services	\$40,000.00	\$61,527.00	153.82%
Cemetery Products	\$30,000.00	\$50,216.00	167.39%
Endowment Care Fee	\$12,000.00	\$29,335.00	244.46%
Subtotal	\$112,000.00	\$184,272.00	164.53%
Lighting & Landscape District			
Gibson Ranch Park Revenue	\$8,000.00	\$23,161.00	289.51%
Springlake Park Revenue	\$5,000.00	\$18,882.00	377.64%
Subtotal	\$13,000.00	\$42,043.00	323.41%
Totals	\$185,000.00	\$307,841.00	623.81%

RECTREATION SNAPSHOT THRU 5/31/22				
Program	Budget	Expenses & Encu	Balance	% Remaining
General Fund				
Community Services Administration	\$ 658,086.00	\$ 546,020.45	\$ 112,065.55	17.03%
Community & Senior Center	\$ 1,175,005.83	\$ 794,970.33	\$ 380,035.50	32.34%
Brook Swim Center-Recreation	\$ 180,066.00	\$ 167,753.24	\$ 12,312.76	6.84%
General Recreation Programs	\$ 585,335.00	\$ 492,372.72	\$ 92,962.28	15.88%
Subtotal	\$ 2,598,492.83	\$ 2,001,116.74	\$ 597,376.09	22.99%
Enterprise Fund				
Youth Enterprise	\$ 408,119.00	\$ 243,139.35	\$ 164,979.65	40.42%
Subtotal	\$ 408,119.00	\$ 243,139.35	\$ 164,979.65	40.42%
Measure J				
General Recreation Programs	\$ 719,123.88	\$ 433,226.59	\$ 285,897.29	39.76%
Middle School Programs	\$ 190,419.00	\$ 143,659.39	\$ 46,759.61	24.56%
Aquatics	\$ 367,941.29	\$ 242,451.56	\$ 125,489.73	34.11%
Recreation Van	\$ 122,865.00	\$ 75,259.86	\$ 47,605.14	38.75%
Summer Camp	\$ 141,277.00	\$ 76,036.09	\$ 65,240.91	46.18%
Youth Advisory Committee and Academy	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
Subtotal	\$ 988,265.88	\$ 970,633.49	\$ 17,632.39	1.78%
Total Recreation Budget	\$ 3,994,877.71	\$ 3,214,889.58	\$ 779,988.13	19.52%
PARKS SNAPSHOT THRU 5/31/22				
Program	Budget	Expenses & Encu	Balance	% Remaining
General Fund				
General Landscape Maintenance	\$ 314,436.01	\$ 303,287.54	\$ 11,148.47	3.55%
Park Maintenance	\$ 1,706,145.52	\$ 1,442,506.37	\$ 263,639.15	15.45%
Hiddleson Maintenance	\$ 1,786.00	\$ 27.78	\$ 1,758.22	98.44%
Charles Brooks Swim Center Maintenance	\$ 447,910.33	\$ 402,770.36	\$ 45,139.97	10.08%
Tree Maintenance	\$ 527,488.42	\$ 456,250.17	\$ 71,238.25	13.51%
Subtotal	\$ 2,997,766.28	\$ 2,604,842.22	\$ 392,924.06	13.11%
Enterprise Fund				
Cemetery Maintenance	\$ 574,145.00	\$ 362,150.83	\$ 211,994.17	36.92%
Subtotal	\$ 574,145.00	\$ 362,150.83	\$ 211,994.17	36.92%
Lighting & Landscape District				
Gibson Ranch	\$ 806,902.90	\$ 658,255.47	\$ 148,647.43	18.42%
Gibson Ranch CIP	\$ 60,000.00	\$ -	\$ 60,000.00	100.00%
North Park District	\$ 57,151.35	\$ 42,496.98	\$ 14,654.37	25.64%
Streng Pond Maintenance District	\$ 44,114.00	\$ 31,699.78	\$ 12,414.22	28.14%
Woodland West (Westwood)	\$ 26,336.00	\$ 12,973.57	\$ 13,362.43	50.74%
Springlake	\$ 1,919,864.05	\$ 1,505,460.43	\$ 414,403.62	21.59%
Community Sports Park Programs	\$ 480,895.72	\$ 400,807.06	\$ 80,088.66	16.65%
Gateway	\$ 143,530.00	\$ 109,582.49	\$ 33,947.51	23.65%
Subtotal	\$ 3,533,917.02	\$ 2,761,275.78	\$ 777,518.24	22.00%
Total Park Budget	\$ 7,067,744.30	\$ 5,728,268.83	\$ 1,382,436.47	19.56%