City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, May 17, 2022

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

PRESENT: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Vega
ABSENT: Member Stallard

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Vega.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Email comments submitted by 4:00 PM were distributed to Council Members.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI)

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI).

Adopted a Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI).

4. SUBJECT: Sustainability Advisory Committee Meeting Minutes for March 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes for the March 16, 2022 meetings of the Sustainability Advisory Committee.

Received Sustainability Advisory Committee Minutes for the March 16, 2022 meeting.

5. SUBJECT: Fire Department Quarterly Status Report for the Period of January 2022 - March 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for January 2022 through March 2022.

Accepted the Fire Department Quarterly Status Report for January 2022 through March 2022.

6. SUBJECT: Police Department Quarterly Status Report for the period of January 2022 through March 2022.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for January 2022 through March 2022.

Accepted the Police Department quarterly status report for January 2022 through March 2022.

7. SUBJECT: Contract Amendment for Construction Management and Inspection Services for Improvements Associated with the Parkside 3 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment #1 for construction management and inspection with UNICO Engineering Consultants (UNICO), in the amount of $80,000 for the Parkside 3 Subdivision Improvements and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7896, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AMENDMENT WITH UNICO ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR PARKSIDE 3 SUBDIVISION IMPROVEMENTS.

8. SUBJECT: Increase the Fiscal Year 2021/2022 Library Trust Fund Budget by $58,965

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing an increase to the Library Trust Fund (fund 917) appropriations from $38,500 to $97,465, a total increase of $58,965 in support of additional grant funded program costs.

Adopted RESOLUTION NO. 7897, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2021/2022 LIBRARY TRUST FUND BUDGET.

9. SUBJECT: 2022 Road Maintenance Project, CIP 22-06; Approve Plans and Specifications, Authorize Bid Advertisement

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2022 Road Maintenance Project, CIP 22-06 and authorizing bid advertisement.

Adopted RESOLUTION NO. 7898, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2022 ROAD MAINTENANCE PROJECT, CIP 22-06; AND AUTHORIZING BID ADVERTISEMENT

10. SUBJECT: Yolo Bypass West Levee Culvert Replacement Project, CIP 20-06; Approve Contract Amendment No. 2 with Mead & Hunt for Professional Engineering, Environmental and Permitting Services

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______, authorizing the City Manager to execute Amendment No. 2 to the professional services agreement with Mead & Hunt for the Yolo Bypass West Levee Culvert Replacement Project, also known as the Storm Drainage Outfall Channel Culvert Structure Project, for an additional amount up to $49,592.

Adopted RESOLUTION NO. 7899, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROFESSIONAL SERVICES AMENDMENT FOR THE YOLO BYPASS WEST LEVEE CULVERT REPLACEMENT PROJECT, CIP 20-06.

11. SUBJECT: Agreement for Countywide Homeless Coordination Project

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a new five-year Homeless Coordination Project Agreement for the period of July 1, 2021 – June 30, 2026 (Fiscal Years 2022 - 2026) and authorizing the City Manager to execute any and all agreements necessary for the City to implement the project.

Adopted RESOLUTION NO. 7900, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT FOR THE HOMELESS COORDINATION PROJECT FOR THE PERIOD OF JULY 1, 2021 – JUNE 30, 2026.

12. SUBJECT: Fire Department Grant Award Budget Appropriations

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate an additional $1,915 to Fund 330 (Other Federal Grants) for the purchase of the additional SCBA equipment as awarded in the 2019 Homeland Security Grant; and appropriate $12,000 to Fund 101 (General Fund) for the purchase of the Battery Operated Extrication equipment as received from the Springlake Fire Protection District via the Rural Communities Investment Program.

Adopted RESOLUTION NO. 7901, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF $1,915 TO FUND 330 FOR THE PURCHASE OF SCBA EQUIPMENT AND $12,000 TO FUN 101 FOR THE PURCHASE OF BATTERY OPPERATED EXPRITATION EQUIPMENT.

13. SUBJECT: Approval of Final Maps 5162 & 5206 (Pioneer Village phases 1 & 2) and Related Subdivision Improvement Agreements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council to 1) approve Final Subdivision Map 5162, Pioneer Village Phase 1, and Final Subdivision Map 5206, Pioneer Village Phase 2; and 2) approve the related Subdivision Improvement Agreements and authorize the City Manager to sign on behalf of the City; and 3) authorize the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

Mayor Vega abstained from this item.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 3-0 vote, Council Members adopted RESOLUTION NO. 7902, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAPS 5162 AND 5206 (PIONEER VILLAGE, PHASE 1 & 2) AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH LENNAR HOMES OF CALIFORNIA AND AG ESSENTIAL HOUSING CA 2, L.P. FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS.

AYES: Members Fernandez, Garcia-Cadena and Lansburgh
NOES: None
ABSENT: Member Stallard and Vega
ABSTAIN: None

15. SUBJECT: Dick Klenhard Ballfield Light Upgrade

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a contract with Musco Sports Lighting, LLC in the amount of $157,083.68 through a cooperative purchasing agreement with Sourcewell Contract Number 071619-MSL, and authorize a contract contingency up to 10% ($15,708.37); and affirming the City Manager's determination that the City's public bidding requirement has been satisfied by another government agency's competitive bid procedure and the City's price is equal to the price negotiated by that government agency.

Adopted RESOLUTION NO. 7904, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND 1) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH MUSCO SPORTS LIGHTING, LLC IN THE AMOUNT of $157,083.68 THROUGH A COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL CONTRACT NUMBER 071619-MSL; AND AUTHORIZE A CONTRACT CONTINGENCY UP TO 10% ($15,708.37), AND 2) AFFIRMING THE CITY MANAGER'S DETERMINATION THAT THE CITY'S PUBLIC BIDDING REQUIREMENT HAS BEEN SATISFIED BY ANOTHER AGENCY'S COMPETITIVE BID PROCEDURE AND THE CITY'S PRICE IS EQUAL TO THE PRICE NEGOTIATED BY THAT GOVERNMENT AGENCY.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 2 through 13 (with Mayor Vega recusing herself from 13) and 15.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Vega
NOES: None

ABSENT: Member Stallard
ABSTAIN: None

14. SUBJECT: 2022 Spring Lake Parks Project, CIP 20-03; Approve Plans and Specifications and Bid Authorization

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1) Adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the 2022 Spring Lake Parks Project, CIP 20-03; and
2) Appropriate $370,000.00 of additional SLIF Parks & Recreation funding (Fund 640) to the project; and
3) Authorize the City Manager to execute a contract with PlayPower, Inc. for the purchase of playground equipment for Spring Lake Park utilizing a cooperative purchasing agreement in the amount not to exceed $87,621.64; and
4) Authorize the City Manager to execute a contract with Park Planet for the purchase of the picnic shelter for Spring Lake Park utilizing a cooperative purchasing agreement in the amount not to exceed $36,034.28.
5) Authorize the City Manager to execute a contract with Public Restroom Company for the purchase of restroom for Spring Lake Park utilizing a cooperative purchasing agreement in the amount not to exceed $193,868.

Mayor Vega recused herself from this item. This item was pulled from the Consent Calendar for discussion and voted on separately.

On a motion by Member Lansburgh, seconded by Member Garcia-Cadena and carried on a 3-0 vote, Council Members adopted RESOLUTION NO. 7903, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS AND APPROVING PURCHASE OF EQUIPMENT UTILIZING COOPERATIVE PURCHASING PROGRAMS FOR THE 2022 SPRING LAKE PARKS PROJECT; CIP 20-03.

AYES: Members Fernandez, Garcia-Cadena and Lansburgh
NOES: None
ABSENT: Member Stallard and Vega
ABSTAIN: None

2. SUBJECT: Proclamation Honoring May 2022 As Older Americans Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation declaring May 2022 as Older Americans Month.

Proclamation presented after discussion and vote on Item No. 14.

The proclamation Honoring May 2022 as Older Americans Month was presented to Don Campbell and Richard DeLiberty by Council Member Garcia-Cadena.

G. PUBLIC HEARINGS

16. SUBJECT: Amendments to the City Municipal Code related to Commercial Cannabis Retail Uses

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive this Report;
2. Conduct a public hearing;
3. Find that neither of these Ordinances constitute a project subject to California Environmental Quality Act (CEQA) review pursuant to Section 15061 (b) (3) of Title 14 of the California Code of Regulations as set forth in this Ordinance; and
4. Introduce and waive the first reading of Ordinance No. _____, to amend Chapter 17.110 of the City of Woodland Zoning Code, Exhibit B of the Interim Zoning Code, and Table 8.1 of the Downtown Specific Plan;
5. Introduce and waive the first reading of Ordinance No. _____, to amend Chapter 5.28 of the City of Woodland Municipal Code related to Cannabis Business Permits;
6. Adopt Resolution No. _____, to update Regulatory Permit Fees related to cannabis businesses.
7. Approve a $90,000 contract amendment with HdL Companies for a total contract amount of $118,500; and
8. Direct staff to return to City Council with a proposed ballot measure for the November 8, 2022 election to establish a cannabis business tax in the City of Woodland.

On a motion by Mayor Vega, seconded by Council Member Garcia Cadena and carried on a 3-1 vote, Council Members conducted a public hearing; Introduced and waived the first reading of an Ordinance amending Chapter 17.110 of the City of Woodland Zoning Code, Exhibit B of the Interim Zoning Code, and Table 8.1 of the Downtown Specific Plan; Introduced and waived the first reading of an Ordinance to amend Chapter 5.28 of the City of Woodland Municipal Code related to Cannabis Business Permits; adopted Resolution No. 7905, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING REVISED REGULATORY PERMIT FEES RELATED TO COMMERCIAL CANNABIS BUSINESSES AND CONTRACT AMENDMENT WITH HDL COMPANIES; and directed staff to return to City Council with a proposed ballot measure for the November 8, 2022 election to establish a cannabis business tax in the City of Woodland.

AYES: Members Garcia-Cadena, Lansburgh and Mayor Vega
NOES: Member Fernandez
ABSENT: Member Stallard
ABSTAIN: None

H. REPORTS OF THE CITY MANAGER

17. SUBJECT: Rescind Urgency Ordinance No. 1664 "Temporary Outdoor Use Permit" and Adopt Citywide Parklet Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1.) Introduce and waive first reading of Ordinance No. _____, rescinding Urgency Ordinance No. 1664 originally adopted June 2, 2020, pertaining to Temporary Outdoor Use Permits; and
2.) Adopt Resolution No. _____, approving a citywide Parklet Program to allow for parklets within the city right-of-way, utilizing not more than two (2) city parking spaces in the absence of, or limited private outdoor seating for an annual fee; and appropriate $125,000 from the General Fund to this Program,

to financially assist business owners with construction costs associated with (re)constructing and/or enhancing existing parklets.

At 8:56 PM a motion was made to extend the Council meeting to 9:15 PM.

On a motion by Mayor Vega, seconded by Mayor Pro Tem Fernandez and carried on a 3-1 vote, Council Members introduced and waived the first reading of an Ordinance rescinding Urgency Ordinance No. 1664 originally adopted June 2, 2020, pertaining to Temporary Outdoor Use Permits; the resolution was not approved; but instead, direction was given to staff to revise the program documents to modify the program to not extend beyond 24-months.

AYES: Members Fernandez, Garcia-Cadena and Mayor Vega
NOES: Member Lansburgh
ABSENT: Member Stallard
ABSTAIN: None

18. SUBJECT: Woodland Finance Authority Wastewater Revenue Refunding Bonds

RECOMMENDATION FOR ACTION: Staff recommends: (1) that the Board of the Woodland Finance Authority adopt Resolution No. _____, approving the Forms and Authorizing Execution and Delivery of the Second Supplemental Installment Purchase Contract, the Second Supplmemental Trust Agreement, the Escrow Agreement; Authorizing the Issuance of the Woodland Finance Authority Watewater Revenue Refunding Bonds; and Approving Other Actions Related to the Bond; AND (2) that the City Council adopt Resolution No. _____, approving the Issuance by the Woodland Finance Authority of a Wastewater Revenue Refunding Bond; Approving the Forms of and Authorizing Execution and Delivery of a Second Supplemental Installment Purchase Contract; and Authorizing Related Actions and Manners.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Fernandez and carried on a 4-0 vote, the Board of the Woodland Finance Authority adopted RESOLUTION NO. 22-01 RESOLUTION APPROVING THE FORMS OF AND AUTHORIZING EXECUTION AND DELIVERY OF THE SECOND SUPPLEMENTAL INSTALLMENT PURCHASE CONTRACT, THE SECOND SUPPLEMENTAL TRUST AGREEMENT, AND THE ESCROW AGREEMENT; AUTHORIZING THE ISSUANCE OF THE WOODLAND FINANCE AUTHORITY WASTEWATER REVENUE REFUNDING BOND; AND APPROVING OTHER ACTIONS RELATED TO THE BOND and City Council adopted RESOLUTION NO. 7906, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE ISSUANCE BY THE WOODLAND FINANCE AUTHORITY OF A WASTEWATER REVENUE REFUNDING BOND; APPROVING THE FORMS OF AND AUTHORIZING EXECUTION AND DELIVERY OF A SECOND SUPPLEMENTAL INSTALLMENT PURCHASE CONTRACT; AND AUTHORIZING RELATED ACTIONS AND MATTERS.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Garcia-Cadena
NOES: None
ABSENT: Member Stallard
ABSTAIN: None

19. SUBJECT: Authorize Appropriations for an Extra Payment of Unfunded Liability to CalPERS

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing amendments to the budget totaling $6,123,367 for extra unfunded liability payments to CalPERS.

On a motion by Mayor Vega, seconded by Council Member Garcia-Cadena and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 7907, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2021-2022 ANNUAL BUDGET FOR PAYMENT OF UNFUNDED PENSION LIABILITIES.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Garcia-Cadena
NOES: None
ABSENT: Member Stallard
ABSTAIN: None

I. ADJOURN

Meeting adjourned at 9:15 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: June 7, 2022

20. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This is section is reserved for written comments that were submitted under General Public Comment category.

Section reserved for written comments received prior to 4:00 pm under General Public comments.
Email submitted by Kevin S regarding General Public Comments Inbox and Adam Weissman regarding Public Use Airports.