

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, June 21, 2022

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:15 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representatives: City Manager
Employee Organization(s): Woodland Police Officer's Association (WPOA),
Woodland Police Supervisors Association (WPSA), Mid-Management and
Professionals Association (MMPA)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present.

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Garcia-Cadena.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

I. CONSENT CALENDAR

6. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and accept the Public Works Quarterly Status Report for the period of March 2022 through May 2022.

Received a presentation and accept the Public Works Quarterly Status Report for the period of March 2022 through May 2022.

7. SUBJECT: Appointment of Members to Boards and Commissions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint members to the various Boards and Commissions.

No action was taken. Item was moved to the July 5, 2022 Council meeting.

8. SUBJECT: Sewer Collection System Wastewater Treatment Master Plan, CIP 14-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the consultant services agreement amendment 2 with Brown and Caldwell for preparation of the Water Pollution Control Facility Master Plan Phase II for an amount up to \$273,644 and appropriate \$250,000 from CIP 14-02, Water Pollution and Asset Replacement Project, to CIP 14-07.

Adopted RESOLUTION NO. 7936, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT 2 WITH BROWN AND CALDWELL TO THE PROFESSIONAL ENGINEERING SERVICES CONTRACT TO PREPARE PHASE II OF THE WATER POLLUTION CONTROL FACILITY MASTER PLAN, CIP #14-07.

9. SUBJECT: Development Impact Fee Deferral Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a second reading and adopt Ordinance No. 1690, approving the amendment of Woodland Municipal Code Section 15.20 to delete the expiration date for the Fee Deferral Program so that the program will remain in effect until further amended by the Council as well as make clarifying changes to the existing City Code as needed.

Conducted a second reading and adopt Ordinance No. 1690, approving the amendment of Woodland Municipal Code Section 15.20 to delete the expiration date for the Fee Deferral Program so that the program will remain in effect until further amended by the Council as well as make clarifying changes to the existing City Code as needed.

10. SUBJECT: Initial and Renewal Fees for Carrying Concealed Weapons Permit

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, establishing Carrying Concealed Weapon (CCW) Permit Fees.

Adopted RESOLUTION NO. 7937, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE ESTABLISHMENT OF CARRYING CONCEALED WEAPON (CCW) PERMIT FEES.

11. SUBJECT: Council Member Election and Measures regarding City Council Salary and Tax on Cannabis Businesses - November 8, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, calling a General Municipal Election of Two Council Members by District and Calling a Special Election for the Purpose of Submitting a Measure Amending Section 2.04.300 of the Woodland Municipal Code to Allow City Council Salary to be set at Five Hundred Dollars per Month and Allowing City Council Salaries to be set in the Future in Accordance with State Law, and a Measure Adding Chapter 3.36 to Article 3 (Taxation and Purchasing) of the Woodland Municipal Code, Establishing a Tax on Cannabis Businesses Operating Within the City of Woodland, Said Elections to be Held in the City of Woodland on November 8, 2022, and Directing the Consolidation of the Elections with the Statewide General Election and All Other Elections/

Adopted RESOLUTION NO. 7938, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CALLING A GENERAL MUNICIPAL ELECTION FOR THE ELECTION OF TWO COUNCIL MEMBERS BY DISTRICT, CALLING A SPECIAL ELECTION FOR THE PURPOSE OF SUBMITTING A MEASURE TO THE QUALIFIED VOTERS OF A PROPOSED ORDINANCE AMENDING SECTION 2.04.300 OF THE WOODLAND MUNICIPAL CODE to ALLOW CITY COUNCIL SALARY TO BE SET AT FIVE HUNDRED DOLLARS PER MONTH AND ALLOWING CITY COUNCIL SALARIES TO BE SET IN THE FUTURE IN ACCORDANCE WITH STATE LAW AND A MEASURE ON THE NOVEMBER 8, 2022 REGULAR MUNICIPAL ELECTION BALLOT FOR SUBMISSION TO THE QUALIFIED VOTERS OF A PROPOSED ORDINANCE ADDING CHAPTER 3.36 TO TITLE 3 (TAXATION AND PURCHASING) OF THE WOODLAND MUNICIPAL CODE, ESTABLISHING A TAX ON CANNABIS BUSINESSES OPERATING WITHIN THE CITY OF WOODLAND, SAID ELECTIONS TO BE HELD IN THE CITY OF WOODLAND ON NOVEMBER 8, 2022, AND DIRECTING THE CONSOLIDATION OF THE ELECTIONS WITH THE STATEWIDE GENERAL ELECTION AND ALL OTHER ELECTIONS.

12. SUBJECT: Annual Appropriations Limit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City of Woodland's Fiscal Year (FY) 2022/23 Appropriations Limit.

Adopted RESOLUTION NO. 7939, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO SET THE APPROPRIATION LIMIT, IN ACCORDANCE WITH ARTICLE XIII-B OF THE STATE CONSTITUTION FOR FISCAL YEAR 2022/23.

13. SUBJECT: American Rescue Plan Appropriations

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to Correct Appropriations for Projects Related to the American Rescue Plan Act for Fiscal Year 2021/22.

Adopted RESOLUTION NO. 7940, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO CORRECT APPROPRIATIONS FOR PROJECTS RELATED TO THE AMERICAN RESCUE PLAN ACT FOR FISCAL YEAR 2021/22.

14. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts - Continued

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and Landscaping Districts, and Streng Pond Maintenance District; and call for a Public Hearing on July 5, 2022.

Adopted RESOLUTION NO. 7941, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE GIBSON RANCH, WEST WOOD, NORTH PARK, SPRING LAKE, AND GATEWAY LANDSCAPING AND LIGHTING DISTRICTS AND STRENG POND LANDSCAPE MAINTENANCE DISTRICT FOR FISCAL YEAR 2022/2023.

15. SUBJECT: 2-Year Agreement with Yolo County for Funding for Advance Peace Expanded Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____ authorizing the City Manager to

1. Execute a two-year contract with Yolo County accepting funding totaling \$400,000 via the Community Corrections Partnership to expand Advance Peace services and
2. Appropriate \$200,000 in FY2021/22 of Measure J funds and \$200,000 in FY2022/23 of Measure R funds during the two-year Agreement term.

Adopted RESOLUTION NO. 7942, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO (1) EXECUTE A TWO-YEAR CONTRACT WITH YOLO COUNTY ACCEPTING FUNDING TOTALING \$400,000 VIA THE COMMUNITY CORRECTIONS PARTNERSHIP TO EXPAND ADVANCE PEACE SERVICES AND (2) APPROPRIATE \$200,000 IN FY2021/22 USING MEASURE J FUNDS AND \$200,000 IN FY2022/23 USING MEASURE R FUNDS DURING THE TWO-YEAR CONTRACT TERM.

16. SUBJECT: Sole Source Purchase of GPS Signal Preemption and Apparatus Equipment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, affirming the City Manager's determination that the sole source purchase of the GPS Signal Preemption and Apparatus Equipment satisfies the requirements of the City's purchasing ordinance; and authorizing the City Manager to sign the purchase contract with Advanced Traffic Products.

Adopted RESOLUTION NO. 7943, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND (1) AFFIRMING THE CITY MANAGER'S DETERMINATION THAT THE SOLE SOURCE PURCHASE OF GPS SIGNAL PREEMPTION AND APPARATUS EQUIPMENT SATISFIES THE REQUIREMENTS OF THE CITY'S PURCHASING ORDINANCE; (2) AUTHORIZING THE CITY MANAGER TO SIGN THE PURCHASE CONTRACT WITH ADVANCED TRAFFIC PRODUCTS.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 6 through 16, minus Item No. 7 which was moved to the July 5, 2022 Council meeting.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

H. PRESENTATIONS

4. SUBJECT: Diversity Equity and Inclusion Assessment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) receive a presentation summarizing a recent diversity, equity, and inclusion assessment of the City's organization profile, policies, procedures, and practices; and 2) provide direction to staff regarding recommendations and next steps to advance the City toward greater inclusion and equity.

Received a presentation, from the Goldman Schook, UC Berkeley Public Policy Graduate students, summarizing a recent diversity, equity, and inclusion assessment of the City's organization profile, policies, procedures, and practices; and provided direction to staff regarding recommendations and next steps to advance the City toward greater inclusion and equity.

On a motion by Mayor Vega, seconded by Council Member Stallard and carried unanimously on a 5-0 vote, Council Members appointed Mayor Vega and Mayor Pro Tem Fernandez to a Council Sub-committee to work on an Equity Action Program for the City of Woodland.

**AYES: Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

5. SUBJECT: Climate-Safe California Campaign and Environmental Sustainability Community Input Meeting Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) receive a presentation on the Climate-Safe California campaign and

consider endorsing the campaign, and 2) receive an update on the Environmental Sustainability Community Input Meeting on July 9, 2022.

Received a presentation on the Climate-Safe California campaign and consideration on endorsing the campaign, and an update on the upcoming Environmental Sustainability Community Input Meeting on July 9, 2022.

J. PUBLIC HEARINGS

17. SUBJECT: Ordinance Establishing the Woodland Tourism Business Improvement District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council;

1.Hold a public hearing;

2.Introduce and waive first reading of Ordinance No. _____ establishing the Woodland Tourism and Business and Improvement District (WTBID); and

3.Appoint the Woodland Hoteliers Group as the Woodland TBID advisory board.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 5-0 vote, Council Members introduced and waived first reading of an Ordinance establishing the Woodland Tourism and Business and Improvement District (WTBID); and appointed the Woodland Hoteliers Group as the Woodland TBID advisory board.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega

NOES: None

K. REPORTS OF THE CITY MANAGER

18. SUBJECT: First Reading – Single-Use Foodware and Condiments Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance adding Section Chapter 9.68 to Title 9 of the Woodland Municipal Code relating to Single-Use Foodware Accessories and Condiments

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried on a 5-0 vote, Council members introduced and waived the first reading of an Ordinance adding Section Chapter 9.68 to Title 9 of the Woodland Municipal Code relating to Single-Use Foodware Accessories and Condiments

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega

NOES: None

19. SUBJECT: Fiscal Year 2022/23 Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a) approving the Fiscal Year (FY) 2022/23 Annual Budget of \$213.9 million as detailed in Exhibit A and b) approving 323 full-time equivalent positions, by classification, as detailed in Exhibit B.

On a motion by Council Member Stallard, seconded by Mayor Vega and carried on a 5-0 vote, Council Members adopted RESOLUTION NO: 7944, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE FISCAL YEAR 2022-2023

ANNUAL BUDGET.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None

L. ADJOURN

Meeting adjourned at 08:05 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is fluid and cursive, with the first name "Ana" and last name "Gonzalez" being the most legible parts.

Ana B. Gonzalez, City Clerk

Adopted by Council: July 5, 2022