City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, November 16, 2021

6:00 PM

City Council

PLEASE NOTE: The November 16, 2021 Woodland City Council meeting will be conducted pursuant to Government Code section 54953(e), which allows the City to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on the link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833
Meeting ID: 997 5902 6181

CLOSED SESSION
5:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Public Employee Performance Evaluation, Pursuant to Section 54957
   Title: City Manager

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 pm.

D. ROLL CALL

All Council Members present via roll call vote.

PRESENT: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
ABSENT: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Senior Management Analyst Lynn Johnson.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Ron Ortel spoke regarding the proposed take over of the park by the Woodland Joint Unified School District.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal Updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

3. SUBJECT: Small Business Saturday Proclamation

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim Saturday, November 27, 2021 as "Small Business Saturday" in Woodland

Proclaimed Saturday, November 27, 2021 as "Small Business Saturday" in Woodland.

4. SUBJECT: Soropotomist International of Woodland Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring November 16, 2021 as Soroptimist International of Woodland Day in Woodland, California.

Declared November 16, 2021 as Soroptimist International of Woodland Day in Woodland, California.

5. SUBJECT: Fire Department Quarterly Status Report for the Period of July 2021 through September 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for July 2021 through September 2021.

Accepted the Fire Department Quarterly Status Report for July 2021 through September 2021.

6. SUBJECT: Police Department Quarterly Status Report for the period of July 2021 through September 2021.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for July 2021 through September 2021.

Accepted the Police Department quarterly status report for July 2021 through September 2021.

7. SUBJECT: Adoption of Fireworks Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1676, An Ordinance of the City of Woodland amending Chapter 8.20 of the Woodland Municipal Code regarding fireworks.

Adopted ORDINANCE NO. 1676, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 8.20 OF THE WOODLAND MUNICIPAL CODE REGARDING FIREWORKS.

8. SUBJECT: Consultant Agreement with UNICO Engineering for the 2021 Sewer & Water Repair & Replacement Project, CIP #20-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment no. 1 to the consultant agreement for construction inspection services with UNICO Engineering for an amount of $116,582.53 and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7805, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 20-14, THE 2021 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

9. SUBJECT: Storm Drainage Outfall Channel Outlet Structure Project, CIP 20-06

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, approving the project plans and specifications, and authorizing bid advertisement for the Storm Drainage Outfall Channel

Outlet Structure Project (the Yolo Bypass West Levee Culvert Replacement Project), CIP 20-06.

Adopted RESOLUTION NO. 7806, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE STORM DRAINAGE OUTFALL CHANNEL OUTLET STRUCTURE PROJECT (YBWL CULVERT REPLACEMENT PROJECT), CIP 20-06.

10. SUBJECT: Waste Management Annual Rate Adjustment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) receive the Waste Management 2022 rate adjustment information, 2) accept it as complete and adequate, and 3) deem the proposed 2022 rate adjustments approved.

Adopted RESOLUTION NO. 7807, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE REQUEST FOR THE 2022 ANNUAL RATE ADJUSTMENT BY WASTE MANAGEMENT.

11. SUBJECT: CalPERS Resolution Making Elections Under the Public Employees' Medical and Hospital Care Act (PECHMA) with respect to a recognized employee organization 701 Non-PERS City Council.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Electing to be Subject to the Public Employees' Medical and Hospital Care Act (PECHMA) at an Equal Amount for Employees and Annuitants with respect to a recognized employee organization 701 Non-PERS City Council.

Adopted RESOLUTION NO. 7808, ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 701 NON-PERS CITY COUNCIL.

12. SUBJECT: Amendment No. 2 to Communications Site Lease Agreement with MetroPCS, LLC

RECOMMENDATION FOR ACTION: Approve Amendment No. 2 to Communications Site Lease Agreement with MetroPCS, LLC

Adopted RESOLUTION NO. 7809, RESOLUTION OF THE CITY OF WOODLAND, CALIFORNIA AUTHORIZING THE CITY MANAGER TO EXECUTE THE COMMUNICATIONS SITE LICENSE AGREEMENT AMENDMENT NO. 2 WITH METROPCS CALIFORNIA, A DELAWARE LLC FOR METROPCS' CONTINUED USE OF CITY PROPERTY FOR A WIRELESS COMMUNICATION TOWER AS WELL AS A CONCRETE PAD, EMERGENCY BACK-UP GENERATOR AND OTHER APPURTENANT EQUIPMENT.

13. SUBJECT: Fee Deferral Agreement - Courtyard by Marriott

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a Non-Residential Fee Deferral Agreement with Woodland Partners I, LLC and Woodland Lodging.

Adopted RESOLUTION NO. 7810, A RESOLUTION AUTHORIZING THE CITY MANGER TO ENTER INTO A NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH WOODLAND PARTNERS I, LLC AND WOODLAND LODGING, LLC.

14. SUBJECT: Fee Deferral Agreement - Hilton Home2 Suites

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a Non-Residential Fee Deferral Agreement with Woodland Partners II, LLC and Woodland Lodging.

Adopted RESOLUTION NO. 7811, A RESOLUTION AUTHORIZING THE CITY MANGER TO ENTER INTO A NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH WOODLAND PARTNERS II, LLC AND WOODLAND LODGING.

15. SUBJECT: Findings and Determinations under AB 361 for the Continuation of Virtual Meetings

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, making findings and determinations under AB 361 for the continuation of virtual meetings.

Adopted RESOLUTION NO. 7812, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 3 through 15.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

I. PUBLIC HEARINGS

16. SUBJECT: Consideration of an Amendment to Chapter 17.110 of the City's Zoning Ordinance related to Commercial Cannabis Retail Use in the City of Woodland and an Amendment to Chapter 5.28 of the Municipal Code related to Cannabis Business Permits

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1. Receive a Report;
2. Conduct a public hearing;
3. Find that neither of these Ordinances constitute a project subject to California Environmental Quality Act (CEQA) review pursuant to Section 15061 (b) (3) of Title 14 of the California Code of Regulations as set forth in this Ordinance;
4. Introduce and waive the first reading of Ordinance No___, to amend Chapter 17.110 of the City of Woodland Zoning Code, Exhibit B of the Interim Zoning Code, and Table 8.1 of the Downtown Specific Plan;
5. Introduce and waive the first reading of Ordinance No. ___, to amend Chapter 5.28 of the City of Woodland Municipal Code related to Cannabis Business Permits; and
5. Adopt Resolution No. _______ to update Regulatory Permit Fees related to

cannabis businesses.
6. Provide input and recommendation concerning the conditional use permit application evaluation process.

Mayor Tom Stallard recused himself from this item. On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried on a 3-1 roll call vote, it was recommended that this item not be approved and instead deferred and continued to a later date. Staff will be circling-back with the Council sub-committee and meeting with Council members individually regarding concerns and take a closer look at locations proposed under the ordinance. Staff will also review the application criteria and feedback heard from the Council and comments from the public this evening. Staff will bring this item back for further consideration at a later date.

AYES: Members Fernandez, Lansburgh and Mayor Pro Tem Vega
NOES: Member Garcia-Cadena
ABSTAIN: None
ABSENT: Mayor Stallard

J. REPORTS OF THE CITY MANAGER

17. SUBJECT: Sale and Related Documents for the Woodland Finance Authority, Water Revenue Bonds, Series 2021

RECOMMENDATION FOR ACTION: Staff recommends that (1) the City Council adopt Resolution No. _____, Approving the Issuance by the Woodland Finance Authority of Water Revenue Refunding Bonds; Approving the Forms of and Authorizing Execution and Delivery of a Third Supplemental Installment Purchase Contract, a Bond Purchase Contract, and a Continuing Disclosure Certificate; and Authorizing Related Actions and Matters, and (2) that the Board of the Woodland Finance Authority adopt Resolution No. _____, Approving the Forms of and Authorizing the Execution and Delivery of the Third Supplemental Installment Purchase Contract, the Fourth Supplemental Trust Agreement, and the Bond Purchase Contract; Authorizing the Issuance of Bonds; Approving the Form of the Official Statement and the Distribution Thereof, and Approving Other Actions Related to the Woodland Finance Authority Water Revenue Refunding Bonds, Series 2021.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council members adopted RESOLUTION NO. 7813, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE ISSUANCE BY THE WOODLAND FINANCE AUTHORITY OF WATER REVENUE REFUNDING BONDS; APPROVING THE FORMS OF AND AUTHORIZING EXECUTION AND DELIVERY OF A THIRD SUPPLEMENTAL INSTALLMENT PURCHASE CONTRACT, A BOND PURCHASE CONTRACT, AND A CONTINUING DISCLOSURE CERTIFICATE; AND AUTHORIZING RELATED ACTIONS AND MATTERS.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

18. SUBJECT: Fiscal Year 2021/22 Quarterly Budget Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational report representing the FY2021/22 First Quarter Budget Update.

Received an informational report from Financial Services Manager Evis Morales representing the FY2021/22 First Quarter Budget Update.

At 8:59 pm, Mayor Stallard suggested that the Council meeting be extended by 15 minutes. The motion was made by Mayor Pro Tem Vega, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

19. SUBJECT: Rotation of Mayor and Mayor Pro Tempore

RECOMMENDATION FOR ACTION: Staff recommends that the City Council designate the Council members to serve as Mayor and Mayor Pro Tempore for the following year, effective at the first meeting in December 2021.

On a motion by Mayor Stallard, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council members designated Mayra Vega as Mayor and Vicky Fernandez as Mayor Pro Tempore effective December 7, 2021.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

K. ADJOURN

Meeting adjourned at 9:04 pm.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: December 7, 2021