

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes
May 2, 2022

Present: Noel Rodriguez Hortencia Hernandez
 Maureen King Greta Galindo, Library Services Director

Absent: John Jackson, Alison Borkowska

Quorum present: Yes

- 1) Call to order
 Noel Rodriguez called the meeting to order at 4:05 PM.
- 2) Welcome Visitors
 None.
- 3) Public Comments
 None.
- 4) Minutes for Approval
 - a. April 11, 2022
 A motion to approve the minutes was made by Noel. Seconded by Maureen. Motion to approve carried.
- 5) Old Business
 - a. Woodland Public Library Gifts Policy
 - Greta reviewed proposed change to Item #2 in Gifts Policy to include procedure for books written and donated by Woodland children. Books will be considered and either added to circulation or returned.
 A motion to approve the new policy was made by Noel. Seconded by Maureen. Motion to approve carried.
- 6) New Business
 - a. Woodland Public Library Leake Center Rooms Policy
 - The board discussed public rental policy for the Leake Center, which at this time has not been reinstated to pre-COVID operations.
 - Greta reviewed current Leake Center reservation calendar because outside requests are starting again.
 - Leake Center availability to the public would be limited due to consistent use by staff for programming.
 - Renting this tax funded space is allowed for individuals IN political office, but not for campaign events.
 A motion was made by Noel to postpone official action until fall 2022. Seconded by Maureen. Motion to approve carried.
- 7) Library Director's Report
 - a. Parks Passes
 - Coming soon, the library will have a total of 5 passes for day use at CA state parks in circulation (4 holdable and 1 Express) to be checked out for three weeks.
 - b. Grants Update
 - Grant from state library will provide exploration/nature theme backpacks for checkout/circulation.
 - Memory Grant with Square One in the work.
 - Lunch at the Library grant has been renewed, which is beneficial to community when school is not in session for children who need continued meal support.

c. Square One / YCOE update

- There are currently 17 participants committed to attend the Entrepreneurship Class and a wait list. The class is funded for three years and the board agreed this is a great partnership.

Touch-a-Truck: This event on 4/30/2022 had a record turnout of 1,500 people. The effective use of TAB volunteers plans to expand in the future and name trademark were all discussed with the board.

8) Agenda Setting for next meeting

a. Summer Reading Program

- Librarians will attend June meeting to deliver an overview of “Off the Beaten Path.”
- The Parks Pass and backpacks for check-out will be a perfect tie-in.

b. Statistical Reports

- Greta will provide reports and budget updates to the Board at the next meeting in June.

Goal Setting:

- Further discussions planned about main bathroom remodel and Bookmobile rollout timing / training.
- The library will use social media and attend upcoming community events (Honey Festival participation and Free Comic Book Day on 5/7/2022, Farmer’s Market opening on 5/14/2022) to spread awareness that the library is open!

9) Adjournment

The meeting was adjourned at 4:45 PM.

Next meeting: June 6, 2022 at 4:00 PM.

Respectfully submitted by Kristin DeLuca