



City of Woodland

Meeting Agenda

Sustainability Advisory Committee

Woodland
Community & Senior Center
Banquet Room 1
2001 East Street
Woodland, CA 95776

October 19, 2022 - 6:00 PM

This is a fragrance free meeting

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in-person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

E. STAFF REPORTS

F. MINUTES

1. Approve July 20, 2022 meeting minutes

G. BUSINESS ITEMS

2. Chair & Vice Chair Selection (Action Item - 5 minutes)
3. Year 3 Committee Report Review (Information/Action Item - 10 minutes)
4. Committee Member Vacancy (Information Item - 5 minutes)
5. Work Plan Review (Information Item - 10 minutes)

H. WORK GROUP UPDATES

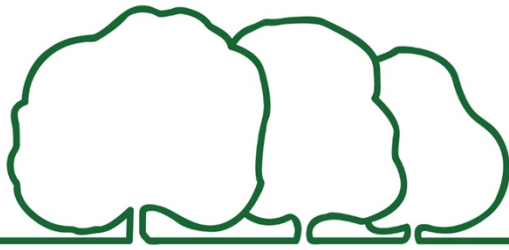
6. Work Group List Review

I. LONG RANGE CALENDAR

7. Review October update

J. ADJOURN

NOTICE: Individuals who need special assistance or a disability-related accommodation in order to participate in this meeting should contact Rosie Ledesma at least 48 hours in advance of the meeting. Rosie may be reached at (530) 661-2059 or by emailing rosie.ledesma@cityofwoodland.org.



SUSTAINABILITY ADVISORY COMMITTEE MEETING MINUTES - July 20, 2022

1. Call to order

Meeting called to order at 6:10 p.m.

2. Roll call

Present: Mark Aulman, Catalina Munoz, Liza Grandia, Robert Ullrey, Sara Schremmer, and Raul Tadle

Absent: Rolf Frankenbach, Adelita Serena, Allison Martin

Staff Present: Rosie Ledesma, Sayetsi Sanchez

3. Public Comment

Public comment was given as follows:

- a. Community member Brick (sp?) expresses their appreciation for the work the committee has done, commented on their concern regarding land use, the 30x30 initiative and potential decrease in biodiversity near the Woodland Regional park. Catalina will create an Ad Hoc group to look into this and email Rosie to notify her which committee members are interested.
- b. Community member Walter voiced their concern on climate change and car use. The Committee discussed their preference to have a virtual or hybrid meeting option.
- c. Community member Smith recommended a book called, "Reimagining Sustainable Cities" by Stephen M. Wheeler.

4. Member Reports (Information Item)

Mark mentioned that once the tree ordinance draft presentation is available, it should be open for comment.

Liza discussed the network that emerged from the input meeting.

Sara informed the committee that she has contact information for a researcher she can connect with MioCar and will pass it to Adelita.

5. Staff Reports (Information Item)

Rosie updated the committee on the following:

- Rebate funding has been replenished for the new fiscal year and a \$200 rebate for an electric composter has been added.

- The tree cookie that was on display at Cal State Fair that will soon be located at the Community and Senior Center. This sliced portion of the tree is 280 years old and shows historical environmental events in Yolo County.
- The environmental preferred procurement policy is being worked on.

Sayetsi informed the committee that the Water-Wise Landscape Design workshops will be in the fall and is currently in the process of looking for presenters.

6. Approve June 15, 2022, Meeting Minutes (Action Item)

On a motion by Mark Aulman, seconded by Liza Grandia, and carried on a 6-0 vote, with 3 absences, committee members approved June's meeting minutes.

Ayes: Aulman, Munoz, Grandia, Frankenbach, Tadler, and Ullrey.

Noes: None.

Abstain: None.

Absent: Frankenbach, Serena, and Martin

Committee members noted that absences due to the COVID-19 pandemic has created a challenge for members to be present at the meetings.

7. Climate-Safe CA Campaign Update (Information Item/Action Item)

The committee was informed that Council passed the endorsement for the Climate-Safe CA Campaign.

8. Community Input Event (Information Item)

Allison provided a virtual presentation on the feedback received from the Community Input Event. The top five (5) community priorities for environmental sustainability that were identified were mitigating climate change, waste abatement (general), non-motorized transportation planning, water conservation (general) and climate ready/water-wise landscaping.

Community member Datel expressed their appreciation for the work done by to committee and mentioned that the Climate Action Plan goals should be revisited.

Committee discussed the results and how they can use this information to move forward.

Rosie informed the committee that the summary report is available online at <https://www.cityofwoodland.org/1115/Sustainability-Advisory-Committee>.

9. Work Group Updates (Information Item)

Tadle: Valley Clean Energy (VCE) is proposing to expand their renewable power use and have a 3 option service system that would be 3% less than PG&E. A greener option would be available for customers who are under the assistance program as well. Raul also provided information on some of the concerns that are being looked at under this proposal.

Raul informed the committee that he will be meeting on Zoom to discuss electrification on City fleet. Committee members were invited to attend if interested.

Liza mentioned that EPA is offering a Clean School Bus rebate program and will send information to Raul.

10. Discuss Long-Range Calendar (Information/Action Item)

Rosie noted the following:

- Committee meetings may resume from recess in October or September.
- The tree ordinance will move forward without a presentation to the committee but committee members Mark and Rolf are involved in the process.
- Annual Rate Adjustment for Waste Management will be provided to the City soon. Once they provide the proposals, an opportunity for feedback may be open in October.
- Chair, vice chair selection and the 3-year report for council will be coming up soon.
- There may be more information on the zoning changes in October.

11. Adjourn

Meeting adjourned at 7:57pm.

City of Woodland

Sustainability Advisory Committee (SAC) Third-Year Report

Covering the Period 8/2021 through 8/2022

Summary

The City's Sustainability Advisory Committee (SAC) completed its third full year of operations in August 2022. During this period, the Committee conducted 9 regular meetings and one special working session. Two meetings were cancelled due to lack of staff support and one due to no quorum. All meetings were conducted remotely in accordance with the Governor's Executive Order N-25-20 and N-29-20, except for the May 2022 and June 2022 meeting.

This report outlines Committee activities from August 2021 to August 2022, including actions taken and recommendations for enhancing the value of the Committee and serve as an advisory body reporting to the City Council.

Statement of Purpose

As established by City Council Resolution, the purpose of the Sustainability Advisory Committee (SAC) is to help the City to achieve state mandated conservation goals and the goals of the City's Climate Action Plan (CAP) and to provide recommendations to the City Council regarding sustainability policy. Specifically, the SAC has the following responsibilities:

- A. Provide comments, feedback, and recommendations to the City Council on sustainability policy and issues related to CAP implementation.
- B. Advise and assist staff on sustainability program design and implementation.
- C. Serve as a forum for public input and feedback on issues related to sustainability and CAP implementation.
- D. Assist staff in promoting community-wide CAP implementation.
- E. Other duties as the City Council may from time to time assign.

Actions Taken

Over its most recent year, the Committee took the following actions:

- Committee members collaborated with the City in implementing the Coastal Clean Up Day on Saturday September 18, 2021.

- The Policy Evaluation Ad-Hoc group completed the Policy Evaluation Tool (PET). The tool serves as an analysis template to evaluate existing and new policies based on certain criteria.
- The Committee approved to endorse the following resolution: Climate- Safe California campaign. The Committee utilized the Policy Evaluation Tool to review the Climate- Safe California Campaign and approved to endorse the campaign. The Committee recommended the Woodland City Council to consider the policy findings and to endorse the Climate Safe California. Woodland City Council voted unanimously to endorse the Climate – Safe California campaign and call upon the state of California to enact solutions to reduce emissions.
- Committee members collaborated with West Coast Arborist and City of Woodland to display the Casa Linda Oak tree trunk ring at the Community Senior Center to show key history events for educational purposes. Each labeled ring will have information that is relevant to a climate event in Yolo County.
- The Committee had a session with Woodland City Council at the Community Senior Center on February 12, 2022. Members of SAC discussed current impacts, concerns, and opportunities to advance SAC workplan, and provide updates to better assist the City of Woodland in advancing its Climate Action Plan.
- Members of the Committee tabled with the City’s Environmental Services to help promote sustainable practices and provide outreach material at the Honey Festival on May 7, 2022.
- The Committee implemented the first Community Input Forum for Environmental Sustainability on July 9, 2022 as a key part of its 2021 – 2022 Work Plan. Community engagement is necessary for achieving a climate ready, resilient, and sustainable Woodland. Opportunities to regularly engage the community fosters community-wide ownership of the environmental change residents and businesses wish to see.
- The Committee developed a report of Results of the Community Input Forum on Environmental Sustainability to present the background, summary, methodology, input, community results and recommendations. The report [July 9 Community Input Report \(Final\)](#) was presented to Woodland City Council during the council meeting on July 19, 2022.

Activities in Progress (as of September 1, 2022)

- **Electrification of landscape equipment (leaf blowers and small lawnmowers)** - The Ad Hoc group is looking at impacts of AB 1346 to the community, opportunities, and incentives to purchase battery powered units.
- **Replacement of City Fleet Vehicles with Hybrid/Electric Vehicles** – The Ad Hoc group is working with City of Woodland to draft a plan to convert city fleets to electric/hybrid vehicles and apply for grants to assist with this change.
- **Environment and Students** - Committee is collaborating with Woodland Joint Unified School as representatives of the Environmental Stewardship Committee to develop an Environmental Action Plan to make classrooms environmental healthy places of learning, reduce district's ecological footprint, integrate sustainable principles in school system management, and educate the next generation of environmental citizens.
- **Heat Island Reduction** – Committee members are collaborating with the City of Woodland on heat island reduction efforts in mapping potential tree planting locations by subdivision to meet the goals of the Urban Forest Mastery Plan.
- **Valley Clean Energy UltraGreen Option for City of Woodland** - The Ad Hoc group is researching this program and identifying impacts, potential savings, opportunities, and concerns.

Information Requests Still Pending

City Projects

- Zoning Ordinance updates
- Allocation of the American Rescue Plan and involvement of the Sustainability Advisory Committee with sustainable related project planning and implementation.
- Climate Action Plan Story Map and the Outreach Framework (pending from staff since September 2020 -- based on work by former Civic Spark intern Gianelli Morones)
- Green House Gas (GHG) Inventory (pending from staff since Q3 2020)
- Joint working session with City Council to share ideas (proposed by City staff for scheduling Q2 to Q4 2021)

Presentations to the Committee over the Past Year

Date	Presentation
Multiple meetings	Climate – Safe California Campaign
January 19, 2022	Valley Clean Energy Building Electrification
February 16, 2022	SACOG Regional Parks & Trails Network

Summary and Recommendations

This third year the Sustainability Advisory Committee and Environmental Services staff made significant progress towards goals and objectives. The Committee worked extensively to advance its workplan in multiple areas, including providing recommendations to the Woodland City Council on environmental matters and engaging the community in future decision-making process. In collaboration with other stakeholders, the Committee also assisted the City of Woodland in implementing projects and initiatives to advance the Climate Action Plan goals.

The City of Woodland is in the process of organizational changes to help support City programs and committees. The City of Woodland will be establishing The Office of Equity, Environment, Economy and Engagement. This newly developed office will bring new opportunities for the Committee to consider, reevaluate the workplan goals, reassess its priorities to help advance the Climate Action Plan, provide recommendations on sustainability policies, assist with program development and implementation, and continue to engage the community on environmental matters.

It's been an honor to serve as the Chair of the Committee for the past year and I look forward to continue to serve the community, build collaborative relationships, and partnerships to promote environmental efforts. The Committee was very successful due to their dedication, energy, and expertise.

Catalina Munoz
Chair, Sustainability Advisory Committee

DRAFT

Sustainability Advisory Committee Draft Work Plan (v.3)

Background

The Sustainability Advisory Committee (SAC) serves to help the City of Woodland achieve state mandated conservation goals and the goals of the City's Climate Action Plan (CAP), as well as provide recommendations to the City Council regarding sustainability policy. The Committee was formed to fulfill the following purposes:

- Provide comments, feedback, and recommendations to the City Council on sustainability policy and issues related to CAP implementation.
- Advise and assist staff on sustainability program design and implementation.
- Serve as a forum for public input and feedback on issues related to sustainability and CAP implementation.
- Assist staff in promoting community-wide CAP implementation.
- Other duties as assigned by City Council.

SAC Work Plan

The SAC Work Plan outlined in Table 1 is comprised of specific projects identified by SAC members, and is organized around four key functional areas: Policy Evaluation & Development, Programs & Opportunities, Community Outreach & Engagement, and Administration. The Work Plan articulates projects, deliverables, actions, and timelines for accomplishing SAC goals.

The projects will be carried out by ad-hoc subcommittees, some of which have the potential to evolve into standing committees subject and will therefore be subject to The Brown Act. The purpose of these ad-hoc subcommittees is to improve the overall effectiveness of the SAC and its role in helping the City achieve its sustainability goals.

Work Area 1: Policy Evaluation & Development

Evaluate current and proposed City policies for CAP consistency; conduct policy research; define best practices; and make recommendations.

Work Area 2: Programs & Opportunities

Evaluate current and proposed City programs for CAP consistency; evaluate CAP implementation status; identify program opportunities to advance CAP implementation.

Work Area 3: Community Outreach & Engagement

Provide recommendations to City staff on current and proposed public education and outreach projects; increase public awareness through branding, networking, and media development; coordinate a community sustainability leadership network; and develop and/or implement educational events and opportunities.

Work Area 4: Administration

Communicating with City Council and City Staff; reviewing City Council agendas; recruiting and reviewing SAC applicants; tracking work plan deliverables; and reporting.

The SAC Work Plan is intended to be a living document that can be updated over time. This will allow for adjustments as progress is made towards CAP implementation goals and allow the SAC to adapt to evolving situations and conditions and/or local, state, and federal law.

Table 1 – 2021 SAC Work Plan by Key Functional Area and Project

Ad-Hoc Project	Deliverables	Specific Actions	Identified Activities	Timeline	SAC Team Lead
Policy Evaluation & Development					
Develop a Policy Evaluation Tool	Draft policy evaluation tool Final policy evaluation tool	Develop and pilot a streamlined evaluation process for existing and proposed City policies to ensure CAP consistency, environmental justice, and climate adaptation and resilience	NA	<i>Development:</i> June 2021 <i>Testing:</i> Dec 2021	
Evaluate Current and Proposed City Policies	List of current and proposed City policies evaluated as inconsistent with CAP and annotated with policy recommendations	Use evaluation tool to evaluate current and proposed City policies for CAP consistency Provide policy recommendations to ensure CAP consistency	Evaluate City department vehicle purchase programs	<i>Current Policies:</i> July 2021 <i>Proposed Policies:</i> Ongoing	
Research Policies and Best Practices	Document describing known best practices for sustainability policy development	Research sustainability policies Draft discovered policies and best practices Make policy recommendations to evaluation task groups and SAC	Research sustainability policies of comparable cities	<i>Document:</i> July 2021	

Policy Development	New sustainable policies	Support development of sustainability policies and best practices that support and meet the standards of CAP, environmental justice, and climate adaptation and resilience	<list of desired policies here>	Ongoing	
Programs & Opportunities					
Program Evaluation and Reporting	Semi-annual report	Evaluation and reporting on the City's CAP implementation status to inform City efforts and outreach/educational programs	NA	Report 1: June 2021 Report 2: December 2021	
Increasing Tree Canopy	Report on net tree gain/loss	Identify and prioritize opportunities to plant trees and protect existing trees	Phase 1: Phase 2:	Phase 1: Dec 2021 Phase 2: Dec 2021	
Community Outreach & Engagement					
CAP Public Forum or Town Hall	(1) Virtual event	Coordinate with City staff to develop, facilitate, and promote educational forum on the City's CAP	Zoom Event	Event: Aug 2021	
Education and Outreach Events	(2) virtual or in-person events, workshops, or classes	Coordinate with City staff, local organizations, and private citizens to implement safe and practical public engagement opportunities that promote and recognize sustainable behavior and leadership	World Environment Day Coastal Cleanup Day	Event 1: June 2021 Event 2: Sept 2021	Allison Martin

Publicize City Sustainability Efforts	Written plan	Coordinate with City staff and local media to develop plan and budget for publicizing the City's sustainability efforts and accomplishments	Marketing plan Media releases Sustainable leadership recognition	<i>Plan:</i> June 2021 <i>PR/Media:</i> Ongoing	Allison Martin
Branding of City Sustainability Efforts	Brand plan	Develop name and PR/brand plan for citywide sustainability efforts and promotion	TBD	<i>Plan:</i> May 2021	
Sustainable Leadership Network	Initial written plan and/or City Policy Initiate networking infrastructure (if appropriate) Begin network recruitment (if appropriate)	Identify and implement appropriate ways City can create or host an information hub for local sustainability organizations and professionals/leaders	Model after Cool Davis Coalition	<i>Plan or Policy:</i> June 2021 <i>Networking Infrastructure:</i> December 2021 <i>Network Recruitment:</i> Ongoing	
Administration					
System of Regular Communication	Develop a system for regular communication with City Council	Communicate with City Council Collaborate and communicate with City staff on relevant issues discussed by City Council	NA	Quarterly	
Review of City Council and City Commission Agendas	Quarterly (monthly?) report on City Council and City Commission agendas	Review City Council and City commission agendas Notify SAC on relevant items	NA	Quarterly	

Committee Member Recruitment	Filled vacancies	Encourage interested community members and sustainability leaders to apply for SAC vacancies	Attend Farmer's Markets or city events to promote positions Coordinate promotion with Community Outreach & Engagement group	Ongoing	
Analytics & Reporting	Report	Evaluate and report on status of SAC activities	NA	December 2021	



Results of the Community Input Forum on Environmental Sustainability July 9, 2022



Prepared for
City of Woodland

Prepared by
Allison Martin, Member
Woodland Sustainability Advisory Committee
allison.martin@cityofwoodland.org

July 12, 2022

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Background

The City of Woodland Sustainability Advisory Committee (“Committee”) was established in 2019 to help the City achieve its state mandated conservation and Climate Action Plan (CAP) goals, as well as provide recommendations to City Council regarding local environmental policies and issues. A component of those responsibilities is to serve as a forum for public input and feedback on local environmental sustainability topics and CAP implementation.

Community engagement is necessary for achieving a climate ready, resilient, and sustainable Woodland. Opportunities to regularly engage in these topics helps them become relevant and meaningful to a broader audience and fosters community-wide ownership of the environmental change residents and businesses wish to see. However, the last city-sponsored community input forum on sustainability topics had occurred prior to August 2012 as part of the CAP development process.

The Committee therefore identified the implementation of a community input forum as a key part of its 2021-2022 Work Plan, and hosted the “Community Input Forum for Environmental Sustainability” (“Forum”) on Saturday, July 9, 2022. The Forum was held at the Leake Center of the Woodland Public Library and offered in two languages: English and Spanish. The Forum was facilitated and marketed as an opportunity for Woodland residents, business owners, and stakeholders to provide input on current interests, needs, concerns and ideas on the CAP or local environmental and sustainability topics.

The Forum agenda is included with this report as Appendix 1.

Summary

The English session of the Forum was attended by 42 community stakeholders, including Mayor Mayra Vega and Mayor Pro Tempore Vicky Fernandez, six Committee members (four of which organized the event), and Rosie Ledesma from the City of Woodland Environmental Services Division. While the Spanish session did have pre-registrants, there were no Spanish session attendees.

Participants were invited to provide feedback using three methods: verbally, as part of small breakout discussion groups, in writing using a pre/post event questionnaire, and by participating in a poll. Breakout group discussions were documented by group “listeners” (Committee members and Ms. Ledesma) and this data, along with the data from the pre/post questionnaire, was used to identify a total of fifteen (15) community priorities for environmental sustainability plus nine (9) key recommendations for the City of Woodland.

The top five (5) community priorities for environmental sustainability are:

- 1) Mitigating Climate Change
- 2) Waste Abatement (General)
- 3) Non-Motorized Transportation Planning
- 4) Water Conservation (General)
- 5) Climate Ready/Waterwise Landscaping

Numerous participant suggestions were analyzed for this report and cross-referenced with past Committee activities and recommendations. Together, this information culminates in nine (9) key recommendations for the City of Woodland that could be addressed concurrently, presently and in the very near future:

- 1) Endorse the Climate Safe California Campaign, as recommended by the Sustainability Advisory Committee, to help California address climate change through policies that also ensure a just transition for those communities dependent on the fossil fuel industry.
- 2) Fill all vacant positions within the Environmental Services Division (e.g., Environmental Sustainability Manager), with the additional recommendation of adding one coordinator-type position to oversee CAP implementation, education, and outreach.
- 3) Complete a greenhouse gas (GHG) inventory, which is a key metric for evaluating the CAP. The CAP calls for monitoring of GHGs at least every five years. The CAP was adopted in May 2017.
- 4) Update and expand the Environmental Services website (envirowoodland.org) to emphasize climate resiliency planning, energy conservation (including information on Valley Clean Energy accounts), cost savings programs, citizen education, and networking. Finalize and include the CAP interactive online dashboard developed in

2020. Make website content available in numerous languages other than English. This can be done in-house or with a contractor.

- 5) Update the City Bikeway Master Plan (2002) and pursue funding to continue expanding non-motorized transportation options, complete bike lanes, and improve biking conditions for safety.
- 6) Enroll the City's municipal accounts not currently supported by solar infrastructure into Valley Clean Energy's UltraGreen program.
- 7) Replace cleaning products used in city-owned public spaces with non-toxic alternatives, which will improve indoor air quality and protect the health of custodial workers, staff, and visitors.
- 8) Develop and implement education programs and resources in partnership with Woodland Joint Unified School District, emphasizing water and energy conservation as well as waste management. This can be completed in-house or with a contractor.
- 9) Develop and implement a more comprehensive outreach strategy to promote and educate residents about the City's water conservation and waste management programs. This can be completed in-house or with a contractor.

Methodology

Community input was solicited in three ways: 1) as verbal responses to three questions asked during small group breakout sessions, 2) as written responses to a pre/post event questionnaire; and 3) by raising/not raising hands as part of a poll.

Method 1: Breakout Group Discussions

Participants were broken up into smaller groups of 5-8 individuals and asked to take turns responding to each of three focus questions:

- 1) What environmental topics do you regularly think about? What are you thinking or feeling when these topics come to mind?
- 2) What have you encountered in the City that you feel addresses any of the topics discussed so far? What do you see as being the benefits, challenges or opportunities of these solutions?
- 3) What would you like to see the City implement to address any of the topics discussed today?

Each group was moderated by a Committee member or Environmental Services staff member who was also responsible for documenting and clarifying each participant's response. After all participants shared their responses, participants were encouraged to have a free-flowing discussion on the question at hand for as long as time allowed.

Method 2: Pre/Post Questionnaire

Upon arrival, participants were given a two-page questionnaire containing pre and post event questions as well as a demographics survey. Participants were instructed to complete the pre-questionnaire prior to the start of the Forum and the post-questionnaire within the last five minutes of the Forum. This questionnaire is attached as Appendix 2.

Method 3: Audience Polling

One of the objectives of the Forum was to gauge community interest in the Climate Safe California Campaign and whether or not City Council should endorse the Campaign at their July 19, 2022 meeting. Prior to the event, pre-registrants were e-mailed a link to the Campaign website to allow for research on the topic. Information on the campaign was also presented at the meeting. Following this discussion, the audience was asked to raise their hands if they think City Council should endorse the campaign.

Participants

As part three of the pre/post questionnaire instrument, participants were invited to respond to an optional demographic survey. This data was collected, sorted, and analyzed in order to understand the audience and what socio-economic experiences may be informing their interest and contributions.

A total of 25 individuals (63% of participants excluding Committee members and City staff) responded:

- ▶ 76% of respondents identified as female and 24% as male.
- ▶ 79% of female respondents identified as being white and not Hispanic or Latino; 16% identified as being Hispanic or Latino; and 5% identified as Asian. All male respondents (24% of the total sample) identified as being white and not Hispanic or Latino.
- ▶ The median age range of female respondents is 55-64 and the median age range of male respondents is 65-74. No participant identified as being younger than 25 or older than 84.
- ▶ 72% of respondents indicated that they have a post-graduate degree, with six more respondents identifying as having a bachelor's degree and one identifying as having an associate's degree. No participant identified as having a high school degree (or equivalent) or less educational experience.
- ▶ The median annual household income of respondents is \$75,000-\$99,999.

Using these respondents as a sample of the total participant cohort, Forum participants can be described as predominantly female, white, affluent, and well-educated. Therefore, special consideration should be made regarding recruitment practices for future input activities to ensure that historically marginalized and underrepresented groups are included.

Results

Climate Safe California Campaign

For Method 3 (audience polling), just over two-thirds of non-Committee and staff participants present at the time (29 out of 38 individuals) indicated that Woodland's City Council should endorse the Climate Safe California Campaign.

Community Priorities for Environmental Sustainability

The following narrative summarizes the responses collected using Methods 1 (breakout discussion groups) and Method 2 (pre/post questionnaire).

A total of 15 unique environmental topics or themes were identified by participants, and the top 5 topics mentioned (from most often to fifth most often) were:

1. Climate Change/Climate Change Impacts
2. Waste Abatement (General)
3. Non-Motorized Transportation Planning
4. Water Conservation (General)
5. Climate Ready/Waterwise Landscaping

- ▶ **Climate Change/Climate Change Impacts** is an aggregate category for a subset of climate change related concerns shared by Forum participants, including: air quality due to wildfires exacerbated by climate-change induced drought conditions; health impacts due to record-breaking heat conditions; drought and reduced agricultural yields; outbreak of tree diseases and insect/pest populations; and the projected increase in human autoimmune responses triggered by climate change induced conditions.
- ▶ **Waste Abatement** describes the programs, policies, and ordinances which reduce, reuse, or recycle solid waste as a means of eliminating refuse that would otherwise end up in the landfill or the natural environment. During this event, participants described four main areas of abatement concerns: a lack of community understanding and education around proper recycling practices; the need for ordinances eliminating non-recyclable take-out products provided by restaurants, such as Styrofoam containers, plastic bags, straws, and plastic utensils from the local waste stream; the impacts of littering and illegal dumping (urban blight); and society as a "throw away culture" (society's tendency to just 'throw things away' rather than invest in reusable options or reuse, repurpose, or compost refuse).
- ▶ **Non-Motorized Transportation Planning** describes plans that allow for ease of walking, bicycling, wheelchair use, and small-wheeled transport methods (scooters, skateboards, roller skates or blades, etc.) that would improve local air quality and reduce GHG emissions. Examples presented by participants include: incomplete and unsafe bike lanes on city streets (such as Court Street) and other general concerns for bicycling safety; the lack of pathways or safe routes used strictly for non-vehicular travel over long distances or to/from major city destinations located across town; and an outdated City Bikeway Master Plan that failed to account for the climate crises. Several participants referenced the need for a system similar

used by the City of Davis (Davis Green Belt).

- ▶ **Water Conservation** an aggregate category for a subset of water-conservation related concerns shared by Forum participants, including: the lack of water education in local schools, a need for the City to conduct outreach, enforcement and/or penalties for those with water exceedances; and acknowledgement that some private wells are going dry in rural Woodland/Yolo County.
- ▶ **Climate Ready/Waterwise Landscaping** describes concerns specific to public and private landscaping practices and retrofit opportunities, such as: the removal of healthy trees on private property, especially older oak trees that sequester carbon and mitigate climate change; homeowners replacing waterwise landscaping in new developments with grass sod; the absence of green roof/permeable landscaping that slows and filters stormwater run-off; the lack of resources for low-income populations to retrofit their lawns; and the lack of pollinator gardens in public spaces.

The remaining 10 environmental priorities identified by participants (after being aggregated, sorted, and ranked) include:

6. Education and Outreach
7. Indoor Air Quality
8. Urban Forests
9. Environmental Justice
10. Pesticides
11. Renewable Energy
12. Rezoning of Agricultural Land
13. Motorized Alternative Transportation
14. Biodiversity
15. Soil Conservation

Current Environmental Successes in Woodland

In both Methods 1 and 2, participants were invited to share what they 1) have observed in Woodland that successfully addresses their priority topics for environmental sustainability, as well as any potential challenges or opportunities associated with those solutions; and 2) what they specifically think the City of Woodland is already doing well regarding environmental sustainability. Those responses were aggregated and are summarized as follows:

- ▶ **Davis-Woodland Water Supply Project:** This award-winning and internationally recognized project improved Woodland's water quality and helped secure our water future. However, it is still important that residents, businesses, and schools conserve water as we do not know how long this current drought will last. Climate change and drought does affect water quality from our surface water source (Sacramento River).

There is an opportunity for more education on water resources and quality in schools and with the public.

- ▶ **Community Solar Program (Valley Clean Energy):** Auto-enrollment in Valley Clean Energy likely contributes to much of the reduction in Woodland's GHG inventory. There is opportunity to expand this program by auto-enrolling municipal accounts not currently supplied by the City's solar generation infrastructure into the Valley Clean Energy UltraGreen program, which provides electricity from 100% carbon-free and renewable sources.
- ▶ **Waterwise Landscape Tour:** The virtual waterwise landscape tour has been improving over the last two years and includes valuable resources. In some ways, it is more effective than the in-person tours but it might serve the community best to continue offering both opportunities (virtual and in-person landscape tours) in the future.
- ▶ **Environmental Rebate Programs:** Mulch and compost bin rebate programs are seemingly quite successful and seem to have been running out of funds sooner each year than they did in the past. It would be helpful if the City could also offer rebates for waterwise yard conversions (per square foot) and not just for conservation tools or equipment.
- ▶ **Woodland Tree Foundation:** The Woodland Tree Foundation honors their motto "building community through canopy." They produced a map of the City's largest valley oak trees and obtained a grant to increase trees in low canopy areas. They are the most successful citizen engagement group and could be a template for other community engagement projects, such as trash cleanup groups.
- ▶ **Sod-Free Yards in New Developments:** New developments such as Spring Lake have smaller yards that are initially installed with berms, swales, mulch, and drought tolerant plant. However, some homeowners convert these yards to contain sod. The City could have an ordinance preventing this type of conversion.
- ▶ **Crawford Park Rain Garden:** The Crawford Rain Garden was the first demonstration garden in the City; however, it lacks signage explaining why it was installed and how homeowners could do the same. The City could include more rain gardens in public spaces that could serve many more beneficial purposes.
- ▶ **Bee City, USA Designation:** Woodland was designated as a Bee-Friendly and Pollinator-Friendly City in 2019. The California Honey Festival is hosted in Woodland and helps perpetuate the important stories of pollinators.
- ▶ **EnviroWoodland Newsletter:** This monthly newsletter contains valuable news and resources and is easy to read. It would be helpful if it regularly included information from the Sustainability Advisory Committee, such as an update from the Chairperson and/or links to their most recent meeting minutes.
- ▶ **Woodland Regional Park Preserve:** Woodland Regional Park Preserve will be a valuable asset to the City as there is otherwise a complete lack of open space within City limits. Maintaining funding for K-12 and public education at this venue is necessary.
- ▶ **Organic Waste Management:** For the last few years, residents have been able to add food scraps and food soiled paper to their yard waste bins. Repurposing food waste is

becoming more of a requirement. However, continued outreach and education on what can and cannot go into the organics bin is necessary.

► **Bulky Waste Program:** (no additional comment)

Community Suggestions for Improvement

Specific community suggestions for environmental topics are listed here. Please note that not every topic previously identified as an area of concern received recommendations.

► **Climate Change/Climate Change Impacts:**

- Advertise the Climate Action Plan and provide regular updates to the community. Make the information accessible online and send annual postcards to every Woodland postal address. There is a lack of transparency and accountability.
- Complete the GHG inventory, which is a key step of for CAP evaluation.
- Have a staff member and budget dedicated to CAP implementation and outreach.
- Auto-enroll municipal accounts into Valley Clean Energy's UltraGreen program, as this is one of the City's best strategies for curbing its GHG emissions.
- Continue adding Electric Vehicle (EV) charging stations; the ones at popular shopping centers are usually full on the weekends. More are needed.

► **Waste Abatement**

- Impose and/or enforce a Citywide ban or ordinance on Styrofoam takeout products.
- Educate and support restaurants who are failing to comply with Assembly Bill (AB) 1276 (legislation limiting the distribution of single-use foodware accessories and standard condiments to customers only upon request).
- Provide outreach and education materials in languages other than English and Spanish; recreate educational materials that transcend language barriers by using pictures.
- Deliver educational presentations in K-12 schools or start school composting or recycling collection programs.
- Offer regular community trash cleanup projects, such as monthly "Adopt a Street" or "Adopt a Neighborhood" cleanups. The Cities of Vallejo and Suisun City have these programs that Woodland could use as a template. This will lead to more community engagement and cleaner neighborhoods.
- Events happening within City limits (e.g., the Woodland Honest Festival) should be required to be zero waste; all vendors should be required to supply only compostable utensils, plates, etc. and this should be a part of the permit application process.
- Explore and identify solutions for food-grade products that contain Per- and Polyfluoroalkyl Substances (PFAS) that are now being added to City compost bins and adding toxicity to soil and the environment.
- Require grocers to offer only compostable (compostable in appropriate facility) plastic bags, like Trader Joe's in Davis does.

► **Non-Motorized Transportation Planning**

- Finish and improve bike lanes in accordance with the 2002 City Bikeway Master Plan. Make biking safer.
- Update 2002 City Bikeway Master Plan with an emphasis on replacing traditionally vehicle-friendly routes with non-motorized transportation pathways.

- Offer free safety reflective vests to help residents feel safer biking or walking instead of driving.
- Convert unused railroad systems into non-vehicular travel routes. An example of how this has been done is above Cannery Row in Monterey, CA (“rails to trails”). This could be done along Main Street.
- Offer rebates for those who purchase bikes and/or Electric Vehicle (EV) bicycles.
- Sites like the Community Center and Woodland Regional Park should be safely accessible without needing a vehicle to get there.
- Work with downtown property owners to offer student housing, which will encourage walking through downtown (rather than driving to downtown) and support local businesses.
- Amplify “May is Bike Month” and offer bigger incentives and recognition for participation.

► **Water Conservation**

- Offer incentives and recognition for businesses and homeowners that cut back water usage, hopefully to inspire other customers.
- Amplify promotion of AquaHawk (the City’s water use alert program). Look at accounts and specifically reach out to “water wasters.”
- Offer “Brown is the New Green” lawn signs to people who let their lawns die as part of an outreach tool.
- Deliver water education programs in K-12 schools or at the library.
- Make sure City irrigation systems are set to only water in the middle of the night. Penalize the school districts for not doing the same. Encourage installation of greywater systems.

► **Climate Ready/Waterwise Landscaping**

- Impose an ordinance, penalty or fine for installing grass sod on properties that are already retrofitted with waterwise/climate ready landscaping.
- Apply for and implement an urban greening grant that would integrate climate-adaptive vegetation and green infrastructure.
- Partner with railroads on their current and/or historic rights-of-way to create and maintain pollinator friendly habitat including native trees, shrubs, forbs, and wildflowers.
- Start incorporating green roofs and other green infrastructure to slow surface runoff and filter out pollutants. Only select developers who will incorporate green infrastructure into their development project.
- Add signage to the Crawford Park Rain Demonstration Garden to explain its purpose and how residents can integrate this into their own yards and gardens.

► **Environmental Justice**

- Offer bilingual closed captioning of all City meetings (City Council, SAC, planning commission, etc.) to include vulnerable and marginalized groups.
- Offer rebates for small landscape businesses when they switch their gas-powered equipment for electric equipment, helping to ensure a just transition for businesses like these.

► **Indoor Air Quality**

- Replace carpets in City-owned public spaces with non-toxic flooring options. Emulate the Woodland Joint Unified Flooring policy.
- Replace toxic cleaning chemicals in City-owned public spaces with non-toxic alternatives.
- Promote carpeting and cleaning product companies that offer non-toxic options. Provide this information on EnviroWoodland.

AGENDA

Community Input Forum on Environmental Sustainability

Saturday, July 9, 2022 | 1:00PM – 3:00PM

Leake Center | Woodland Public Library

TIME	TOPIC	PRESENTER
1:05	Welcome and Introductions	Sara Schremmer <i>Sustainability Advisory Committee</i>
1:15	Discussion Starter	Allison Martin <i>Sustainability Advisory Committee</i>
1:30	Presentation: Woodland Environmental Services	Rosie Ledesma <i>City of Woodland</i>
1:50	Group Agreements and Breakout Session	Sara Schremmer
2:30	Climate Safe CA Campaign and Next Steps	Sara Schremmer Liza Grandia <i>Sustainability Advisory Committee</i>
2:50	Raffle Winner Announcement, Exit Questionnaire, and Networking	

Please complete the pre-event questionnaire as soon as possible. Complete the exit questionnaire included on the same document after the event has concluded. Thank you!



Raffle prizes donated and sponsored by the City of Woodland Environmental Services Division

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Appendix 2



Community Input Event on Environmental Sustainability

Saturday, July 9, 2022

Welcome and thank you for joining us. Your input is essential and appreciated.

There are three parts to this questionnaire. Please complete the first box prior to the start of the event and the second box only after the event has concluded. The third box is optional but provides valuable information. Please return the completed questionnaire to event volunteers at the check-in table to receive a thank you gift provided by Planet Inc.

BOX 1 - Please complete this section immediately upon arrival.

1. How long have you been a Woodland resident? _____ years _____ months
2. What are your expectations for this event?
3. What are your **Top 3** priorities for environmental sustainability that you are hoping to share today? Why are they important to you?
4. What do you think the City of Woodland is doing well regarding environmental sustainability? Where do you think it could improve?

BOX 2 - Please complete this section after the meeting ends.

1. Did this event meet your expectations? Please describe why and/or why not.

2. Did any of your **Top 3** priorities (Box 1, Question 3) change based on what you heard from other attendees today? Please explain.
3. Now that the event is finished, what do you think the City of Woodland is already doing well regarding environmental sustainability? Where do you think it could improve?
4. Is there anything else you would like to share?

-
- How did you hear about this event?
 - What suggestions do you have for marketing events like this in the future? How can we connect with more people like you?

BOX 3 - Demographic Information (Optional)

Responses are voluntary and anonymous.

Gender: ☐ Male ☐ Female ☐ Non-Binary ☐ Other: _____

Race/Ethnicity (check all that apply): ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American
☐ Hispanic, Latino, or Spanish ☐ Native Hawaiian or Other Pacific Islander
☐ White ☐ Other: _____

Age Range: ☐ 18 and under ☐ 19-24 ☐ 25-34 ☐ 35-44 ☐ 45-54 ☐ 55-64 ☐ 65-74 ☐ 75-84 ☐ 85 and older

Education Level: ☐ Grade 12 or Less ☐ High School Degree or Equivalent ☐ Some College; No Degree
☐ Associate Degree ☐ Bachelor Degree ☐ Post Graduate Degree

Average Annual Household Income: ☐ Less than \$10,000 ☐ \$10,000-\$24,999 ☐ \$25,000-\$49,999
☐ \$50,000-\$74,999 ☐ \$75,000-\$99,999 ☐ \$100,000-\$149,999
☐ \$150,000 or greater

Subcommittee Members as of March 2020

1. *Sustainability Policy and Climate Action Plan (CAP) Implementation Feedback to City Council:*
Munoz (coordinator), Tadle, Ullrey
2. *Sustainability Program Design and Implementation Advisement and Assistance:*
Aulman (coordinator), Tadle, Ullrey
3. *Public Input and Feedback on Sustainability and CAP Implementation Issues & Community-Wide CAP Implementation Assistance:*
Grandia (coordinator), Aulman, Munoz

2022 Sustainability Advisory Committee Long Range Calendar

October Update

Meeting Dates and Proposed Topics

Meeting Date	Topics	Action
November	Sustainability ARP funding discussion	
November	Work Plan update	
November	Waste Management annual rate adjustment/contract	
TBD	YCCL composting facility presentation	
TBD (Jan/Feb/Mar)	Zoning ordinance review	

Potential Items:

- Presentation from Cool Davis
- Sierra Club on all-electric new homes
- Carpet recycling facility in Woodland (Aquafil) tour?
- Energy efficiency center (Sonoma) tour
- Regional park tour

Topics for Consideration:

- Social justice priorities & practices in sustainability
- Green business recognition program
- Green building and/or healthy environments in existing buildings (city and/or housing)
- City's ghg footprint reduction and sustainability in City facilities
- Electrification in new construction
- Overview of City functions & structure?
- CAP alignment
- Other jurisdiction's resiliency policy