

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes
August 3, 2022

Present: Noel Rodriguez
Maureen King
Alison Borkowska
Greta Galindo, Library Services Director

Absent: John Jackson, Hortensia Hernandez

Quorum present: Yes

1) Call to order

Noel Rodriguez called the meeting to order at 4:04PM

2) Welcome Visitors

None.

3) Public Comments

None.

4) Minutes for Approval

a. May 2, 2022

A motion to approve the minutes was made by Alison. Seconded by Maureen. Motion to approve carried.

5) Election of Library Board of Trustees Chair/Vice Chair

- Terms of board timelines and 2022 – 2023 election discussed.
- Alison recommended Maureen to serve as next Chair. Seconded by Noel.
- Noel recommended Alison to serve as next Vice Chair. Seconded by Maureen.

A motion to approve this ballot was set in motion by Noel. Seconded by Alison. Motion to approve carried.

6) New Business

- a. Plans and Specifications for Bookmobile reviewed. Public Works is releasing the bid. Timing for rollout is good post pandemic and may coincide with community Mobile Farmer's Market.

A motion to approve Plans and Specifications for the Bookmobile was made by Alison. Seconded by Maureen. Motion to approve carried.

- b. Spending Plan for 917 Library Trust Fund presented by Greta.

- Bookmobile vehicle will be \$300K. This does not include books/materials, which will be covered in part by the State Library Bookmobile Grant.

A motion to approve spending plan for 917 Library Trust Fund was made by Maureen. Seconded by Alison. Motion to approve carried.

- c. Review Lego Serious Play Contract

- Youth Development Network will provide training for long term guiding principles and strategic planning ideas for full time library staff. Good timing as we redefine what the library means.
- There will be four training days in the fall (library will close for one day).

7) Library Director's Report

- a. Parks Passes program is circulating and going well. Library to receive five more passes with a request to promote use to other populations beyond regular patrons (Literacy students for example).

b. Grants Update

- Lunch at the Library ended 7/31/22 and was well attended.

c. Facilities Update

- Bathroom remodel plans went out to bid and keyless door lock system plan is in the works.

First Partner (Jennifer Siebel Newsom) visited the library on 7/21/2022. Greta provided a tour of facilities, program overviews, participation in Lunch at the Library and Square One activities. It was a successful visit.

8) Agenda Setting for next meeting

- Staff will present wrap-up/overview of Summer Reading Program.
- Square One will hit five-year mark, status report will be provided.

9) Adjournment

The meeting was adjourned at 4:46PM

Next meeting: September 12, 2022 at 4:00PM.

Respectfully submitted by Kristin DeLuca