

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, September 6, 2022

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Lansburgh.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Kathy Harryman, accompanied by neighbors, spoke regarding a structure on W. El Dorado and how it interferes when making a left-hand turn from Edwin Avenue onto W. El Dorado.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: Proclamation in Support of Prostate Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation supporting the American Cancer Society Prostate Cancer Awareness Month, September 2021, and encouraging all male citizens to actively play a part in their health by seeking early detection methods.

Council Member Stallard recused himself from this item.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 4-0 vote Council Members adopted a Proclamation supporting the American Cancer Society Prostate Cancer Awareness Month, September 2021, and encouraging all male citizens to actively play a part in their health by seeking early detection methods.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Vega

NOES: None

ABSENT: Member Stallard

3. SUBJECT: City Council Meeting Minutes of August 16, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of August 16, 2022.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of August 16, 2022.

4. SUBJECT: Sustainability Advisory Committee Meeting Minutes for June 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes for the June 15, 2022 meetings of the Sustainability Advisory Committee.

Received minutes for the June 15, 2022 meetings of the Sustainability Advisory Committee.

5. SUBJECT: Appointment to Manufactured Home Fair Practices Commission

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint Stacie Lewis to the Manufactured Home Fair Practices Commission.

Appointed Stacie Lewis to the Manufactured Home Fair Practices Commission.

6. SUBJECT: Direct City Clerk to review the City's Conflict of Interest Code

RECOMMENDATION FOR ACTION: Staff recommends that the City Council direct the City Clerk to review the City's Conflict of Interest Code and report to Council should changes be necessary to the adopted Code.

Directed the City Clerk to review the City's Conflict of Interest Code and report to Council should changes be necessary to the adopted Code.

7. SUBJECT: Approval of Plans and Specifications, and Authorization of Bid Advertisement for the Groundwater Wells Demolition Project, CIP 21-05

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, approving the Project plans and specifications, and authorizing bid advertisement for the Groundwater Wells Demolition Project, CIP 21-05.

Adopted RESOLUTION NO. 7980, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE GROUNDWATER WELLS DEMOLITION PROJECT, CIP #21-05.

8. SUBJECT: Main Street Feasibility Study, CIP 22-13; Approve an Amendment to the Consultant Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Adopt Resolution No. _____, to reallocate \$55,000 from project CIP 04-07 (Fund 582) to the project; and
- 2) Approve a consultant services amendment with Fehr & Peers, in the amount of \$28,540, for a total agreement amount of \$128,480 ; authorizing a contract contingency up to 10% (\$12,848); and authorize the City Manager to execute the amendment for the Main Street Feasibility Study, CIP 22-13.

Adopted RESOLUTION NO. 7981, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AMENDMENT WITH FERH & PEERS, AND REALLOCATE FUNDING (FUND 582) FROM CIP PROJECT 04-07 TO THE MAIN STREET FEASIBILITY STUDY, CIP 22-13.

9. SUBJECT: Amendment of Advance Peace Contract for Expanded Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute an amendment to the existing three-year contract with Advance Peace for expanded services.

Adopted RESOLUTION NO. 7982, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE EXISTING 3-YEAR CONTRACT WITH ADVANCE PEACE FOR EXPANDED SERVICES.

10. SUBJECT: Police Mid-Management Unit Side Letter of Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement with the Woodland Police Mid-Management Unit.

Approved the Side Letter of Agreement with the Woodland Police Mid-Management Unit.

12. SUBJECT: Fiscal Year 2022/23 Authorized Full Time Position Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, Approving Changes to the Authorized Full Time Equivalent Positions for Fiscal Year 2022/23, approve changes to several job descriptions and approve the updated salary schedule as of September 2022.

Adopted RESOLUTION NO. 7984, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CHANGES TO AUTHORIZED FULL TIME EQUIVALENT POSITIONS FOR FISCAL YEAR 2022/23.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 2 through 12 with the following exceptions:

Item No. 2 - Council Member Stallard recused himself from this item and Item No. 11 was pulled by Mayor Pro Tem Fernandez from the Consent Calendar for further discussion.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

11. SUBJECT: Child Care Connections Network

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to negotiate and enter into an Agreement with Yolo County Office of Education to provide City funding to develop a Child Care Connections Network and to amend the Fiscal Year 2022/23 budget to appropriate \$115,000 to the General Fund (Fund 101).

This item was pulled by Mayor Pro Tem Fernandez for further discussion. City Manager Ken Hiatt provided additional details regarding this item.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Stallard and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7983, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PROVIDE CITY FUNDING TO YOLO COUNTY OFFICE OF EDUCATION FOR THE YOLO CHILD CARE CONNECTIONS NETWORK AND TO APPROPRIATE \$115,000 IN FUNDING.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Stallard and Mayor Vega
NOES: None**

G. REPORTS OF THE CITY MANAGER

13. SUBJECT: Active Transportation Plan, CIP 22-17; Approve Consultant Services Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement with Fehr & Peers, in the amount of \$149,945.31 for the Active Transportation Plan, CIP 22-17 and authorize the City Manager to execute the agreement and amendments as necessary up to 10% (\$14,995) of the agreement amount.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Fernandez and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7985, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH FERH & PEERS CONSULTANTS, INC. FOR PROFESSIONAL SERVICES FOR THE ACTIVE TRANSPORTATION PLAN, CIP 22-17.

H. ADJOURN

Meeting adjourned at 7:00 PM.

Respectfully submitted,



Ana B. Gonzalez, City Clerk

Adopted by Council: October 4, 2022

14. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This is section is reserved for written comments that were submitted under General Public Comment category.

Section reserved for general public comments received prior to 4:00 PM.