

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, September 20, 2022

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Present: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Pro Tem Fernandez
Absent: Mayor Vega

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Billy Flowers.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Sylvina Frausto spoke regarding the Woodland Ecumenical Ministries Peace Picnic on Saturday, September 24th, from 11:30am - 2:30pm.

Manuel Candela spoke regarding Yolobus.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Received email from Pat Aukes regarding updating the General Plan 2035.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

3. SUBJECT: Woodland National Intermediate 50/70 All-Stars

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation honoring the Woodland National Intermediate 50/70 All-Stars team for their recent accomplishments.

Adopted a Proclamation honoring the Woodland National Intermediate 50/70 All-Stars team for their recent accomplishments.

G. CONSENT CALENDAR

5. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of June 2022 through August 2022.

Accepted the Public Works Quarterly Status Report for the period of June 2022 through August 2022.

6. SUBJECT: Approval of New Job Descriptions - Water Quality Specialist Series

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) approve new job descriptions and salary ranges for the Water Quality Specialist I/II/Senior, (2) authorize placement of the new job classifications in the Woodland City Employee's Association (WCEA) bargaining unit, and (3) adopt Resolution No. _____, approving changes to the authorized full-time equivalent positions for fiscal year 2022/23.

Adopted RESOLUTION NO. 7986, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CHANGES TO AUTHORIZED FULL TIME EQUIVALENT POSITIONS FOR FISCAL YEAR 2022/23.

7. SUBJECT: Carry-Over from FY2021/22 to FY2022/23 Unencumbered Appropriations

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the carry-over of unencumbered appropriations from fiscal year 2021/22 to fiscal year 2022/23, totaling \$6,220,292.

Adopted RESOLUTION NO. 7987, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.

8. SUBJECT: Purchase and Appropriation of \$48,659 to Replace the Community Services Department REC2GO Van

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Authorizing the Appropriation of \$48,659 for the Replacement of a Community Services Department Electric (REC2GO) Work Van and the Purchase of said Vehicle.

Adopted RESOLUTION NO. 7988, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZE THE APPROPRIATION OF \$48,659 FOR THE REPLACEMENT OF A COMMUNITY SERVICES DEPARTMENT ELECTRIC (REC2GO) WORK VAN.

9. SUBJECT: FEMA Assistance to Firefighters Grant (AFG) Award Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate \$44,500 to the Other Federal Grants Fund (330) to fund the initial expenditure for the Incident Management training as awarded under the Assistance to Firefighters Grant.

Adopted RESOLUTION NO. 7989, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO APPROPRIATE \$44,500 TO FUND 330 TO FUND THE INITIAL EXPENDITURE FOR THE INCIDENT MANAGEMENT TRAINING AS AWARDED UNDER THE ASSISTANCE TO FIREFIGHTERS GRANT.

10. SUBJECT: Live Scan Background Check Authority

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City of Woodland to access Department of Justice information for hiring purposes.

Adopted RESOLUTION NO. 7990, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY OF WOODLAND TO ACCESS DEPARTMENT OF JUSTICE INFORMATION FOR HIRING PURPOSES.

11. SUBJECT: Construction Contract for City of Woodland Library Toilet Room Accessibility Upgrades

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1. Authorizing a construction contract to All About Building, Inc., for the City of Woodland Library Toilet Room Accessibility Upgrades, in the amount of \$173,850.00, for the base bid only; and 2. Authorizing a contract contingency up to 20% (\$34,770.00); and 3. Authorizing the City Manager to execute the Contract and Public Works Director to approve any Change Orders within the budgeted contingency, on the city's behalf.

Adopted RESOLUTION NO. 7991, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CITY OF WOODLAND LIBRARY ADA RESTROOMS UPGRADE.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried on a 4-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 11.

AYES: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Pro Tem Fernandez
NOES: None
ABSENT: Mayor Vega

Mayor Pro Tem Fernandez requested that Item No. 4 - Chicano, Latino and Hispanic Heritage Month proclamation be pulled from the Consent Calendar for presentation.

4. SUBJECT: Chicano, Latino, and Hispanic Heritage Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing September 15, 2022 through October 15, 2022 as Chicano, Latino, and Hispanic Heritage Month in Woodland

Adopted a Proclamation recognizing September 15, 2022 through October 15, 2022 as Chicano, Latino, and Hispanic Heritage Month in Woodland. Mayor Pro Tem Fernandez presented the proclamation to members of Brown Issues.

H. PUBLIC HEARINGS

12. SUBJECT: Historical Preservation Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1)Receive the staff report; (2)Conduct a public hearing; (3) Introduce and waive the first reading of Ordinance No. _____, amending Chapter 15.24 Historical Landmarks, Districts and Resources in the City of Woodland Municipal Code relating to the Historical Preservation Commission; and (4) Schedule second reading and adoption of the Ordinance for the October 4, 2022, City Council meeting.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 4-0 vote, Council Members conducted a public hearing and introduced and waived the first reading of an Ordinance, amending Chapter 15.24 Historical Landmarks, Districts and Resources in the City of Woodland Municipal Code relating to the Historical Preservation Commission; and (4) Schedule second reading and adoption of the Ordinance.

AYES: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Pro Tem Fernandez
NOES: None
ABSENT: Mayor Vega

I. ADJOURN

Meeting adjourned at 06:44 PM.

Respectfully submitted,



Ana B. Gonzalez, City Clerk

Adopted by Council: October 4, 2022