

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, October 4, 2022

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section § 54956.8
Property: Woodland Regional Park Preserve (APN: 042-030-012-000), 20179 County Road 102
Agency negotiator: City Manager and City Attorney
Negotiating parties: Yolo Habitat Conservancy
Under negotiation: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

Members Present: Fernandez, Garcia-Cadena, Stallard and Mayor Vega

Absent: Member Lansburgh

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Vega.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Dave Stoermer of The Lions Club of Woodland spoke regarding the upcoming Woodland Host Lions Club 100th Anniversary on November 5, 2022; Michael Clifford spoke regarding concerns related to Crossroads Village Apartments; and Jane Williams, Executive Director of All Leaders Must Serve, spoke regarding the Annual Dinner - Building Resilience for a Brighter Future on November 3, 2022.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Received email regarding Speed Limit Removal.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: Proclaim October 2022 as Breast Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation proclaiming October 2022 as Breast Cancer Awareness Month.

Adopted a Proclamation proclaiming October 2022 as Breast Cancer Awareness Month.

5. SUBJECT: Mental Health Awareness Week Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim October 2 - 8, 2022 as Mental Health Awareness Month.

Proclaimed October 2 - 8, 2022 as Mental Health Awareness Month.

6. SUBJECT: City Council Meeting Minutes of September 6, 2022 and September 20, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 6, 2022 and September 20, 2022.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 6, 2022 and September 20, 2022.

7. SUBJECT: Contract Amendment #7 with Interwest Consulting Group

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) authorizing the City Manager to execute Amendment #7 to the consultant services agreement with Interwest Consulting Group for an additional amount up to \$125,000 and (2) extend the term of the Agreement through June 30, 2023.

Adopted RESOLUTION NO. 7992, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SEVENTH AMENDMENT TO AN AGREEMENT WITH INTERWEST CONSULTING GROUP FOR PLAN REVIEW & BUILDING INSPECTION SERVICES.

8. SUBJECT: Final Acceptance and Notice of Completion of the Permanent Supportive Housing Project, Phase 2 Site Infrastructure (CIP 19-22)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the Permanent Supportive Housing Project, Phase 2 Site Infrastructure (CIP 19-22) construction contract with Lister Construction, Inc. as complete and authorize the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7993, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE PERMANENT SUPPORTIVE HOUSING PROJECT, PHASE 2 SITE INFRASTRUCTURE, CIP #19-22, CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

9. SUBJECT: Child Care Center at Greengate School

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to negotiate and enter into an Agreement with Yolo County Office of Education to provide City funding for Sustaining Child Care and Early Learning in Yolo County at Greengate School and to amend the Fiscal Year 2022/23 budget to appropriate \$175,000 to the General Fund (Fund 101).

Adopt RESOLUTION NO. 7994, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PROVIDE CITY FUNDING TO YOLO COUNTY OFFICE OF EDUCATION FOR A CHILD CARE CENTER AT GREENGATE SCHOOL AND TO APPROPRIATE \$175,000 IN FUNDING.

10. SUBJECT: Approval of Job Descriptions, Authorized Full Time Equivalent Position Adjustments, and Salary Schedule as of October 1, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Approving Changes to the Authorized Full Time Equivalent Positions for Fiscal Year 2022/23, approve changes to several job descriptions and approve the updated salary schedule as of October 1, 2022.

Adopted RESOLUTION NO. 7995, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CHANGES TO AUTHORIZED FULL TIME EQUIVALENT POSITIONS FOR FISCAL YEAR 2022/23.

12. SUBJECT: Extension of Tyler Technologies, Inc., Maintenance and Support Level Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a one-year extension of the existing Maintenance and Support Level Agreement with Tyler Technologies, Inc., using the Terms and Conditions set forth by the contract approved by Council on September 1, 2009.

Adopted RESOLUTION NO. 7998, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING EXTENDING AN EXISTING AGREEMENT WITH TYLER TECHNOLOGIES, INC., FOR MAINTENANCE AND SUPPORT LEVEL.

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena carried by a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 12, minus Item No. 11 which was pulled for discussion.

AYES: Member Fernandez, Garcia-Cadena, Stallard and Mayor Vega

NOES: None

ABSTAIN: None

ABSENT: Member Lansburgh

11. SUBJECT: East Beamer Way Permanent Supportive Housing - Ground Lease and Operating Memorandum of Understanding

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Review the proposed terms of a Ground Lease Agreement for the Permanent Supportive Housing Project at 1903 E. Beamer Street (APN: 027-360-043) and adopt Resolution No. _____, authorizing the City Manager to execute an agreement with Friends of the Mission; and
2. Review the Memorandum of Understanding concerning the Operation of the Permanent Supportive Housing Project at 1903 E. Beamer Street (APN: 027-360-043) and adopt Resolution No. _____, authorizing the City Manager to continue negotiating such Memorandum of Understanding and to execute such Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) and Friends of the Mission.

This item was pulled from the Consent Calendar for discussion.

On a motion by Mayor Pro Tem Fernandez, seconded by Council Member Garcia-Cadena and carried on a 3-1 vote Council Members adopted RESOLUTION NO. 7996, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A GROUND LEASE FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT and RESOLUTION NO. 7997, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN OPERATING AGREEMENT FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT.

The motion also included that the City Manager be given authority to look at the refinements and details that enable the City of Woodland to be more involved in the tenant selection and criteria process and bring this item back to Council on the October 18, 2022 meeting with updated information regarding the Operating Memorandum of Understanding.

AYES: Members Fernandez, Garcia-Cadena and Mayor Vega

NOES: Member Stallard

ABSTAIN: None

ABSENT: Member Lansburgh

I. REPORTS OF THE CITY MANAGER

13. SUBJECT Sister City Visit: La Piedad de Michoacan, Mexico

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the upcoming visit from its Sister City of La Piedad de Michoacan, Mexico.

Received an update from Dr. Art Pimentel, President Woodland Community College on the upcoming visit from its Sister City of La Piedad de Michoacan, Mexico.

J. ADJOURN

Meeting adjourned at 7:24 PM in memory of Joe Mueller, Sr. and Evie Klenhard.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: November 1, 2022