

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, December 20, 2022

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Present: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

Absent: Member Stallard

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Communications and Strategic Policy Manager Spencer Bowen.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

A gentleman by the name of "Vik" spoke on behalf of Poonam Poonam regarding immigration concerns.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

None

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Verbal updates provided by Council Members/Staff

F. PRESENTATIONS

3. SUBJECT: Certificate of Appreciation for Lynn Johnson

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Certificate of Appreciation for Lynn Johnson in recognition of his many years of public service.

Approved a Certificate of Appreciation for Lynn Johnson in recognition of her many years of public service.

G. CONSENT CALENDAR

4. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and accept the Public Works Quarterly Status Report for the period of September 2022 through November 2022.

Received and accepted the Public Works Quarterly Status Report for the period of September 2022 through November 2022.

5. SUBJECT: Salary Schedule Effective January 1, 2023 and Benefits for Police Recruits

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective January 1, 2023 and approve the Letter of Understanding for benefits for the Police Recruit.

Approved the City of Woodland Salary Schedule effective January 1, 2023 and approved a Letter of Understanding for benefits for the Police Recruit.

6. SUBJECT: Changes to Police Department Job Descriptions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, approving and adopting the updated job descriptions for sworn police staff.

This item was removed from the Consent Calendar and will come back at a later date.

7. SUBJECT: Police Mid-Management Unit Side Letter of Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement with the Woodland Police Mid-Management Unit.

Approved the Side Letter of Agreement with the Woodland Police Mid-Management Unit.

8. SUBJECT: Revision to Council Committee Assignments

RECOMMENDATION FOR ACTION: Staff recommends that the Council amend the attached City Council Assignments for 2023.

Approved the amended City Council Assignments for 2023.

9. SUBJECT: Conflict of Interest Code Amendment Pursuant to the Political Reform Act of 1974

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

Adopted RESOLUTION NO. 8021, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974.

10. SUBJECT: Spring Lake Maintenance CFD Annual Accountability Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Spring Lake Maintenance Community Facilities District Local Agency Special Tax and Bond Accountability Report for the Fiscal Year Ended June 30, 2022.

Accepted the Spring Lake Maintenance Community Facilities District Local Agency Special Tax and Bond Accountability Report for the Fiscal Year Ended June 30, 2022.

11. SUBJECT: Fiscal Year 2021/22 AB1600 Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Accepting the AB1600 Annual Report for the Year Ended June 30, 2022.

Adopted RESOLUTION NO. 8022, A RESOLUTION OF THE CITY OF WOODLAND ACCEPTING THE FISCAL YEAR 2021/22 ANNUAL REPORT OF DEVELOPMENT FEES (AB1600 REPORT).

12. SUBJECT: Measure F Annual Report for the Fiscal Year Ending June 30, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure F Report for Fiscal Year ending June 30, 2022 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

Approved the Measure F Report for Fiscal Year ending June 30, 2022 and directed staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

13. SUBJECT: Measure J Annual Report for Fiscal Year Ending June 30, 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Measure J Report for Fiscal Year ending June 30, 2022 and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

Approved the Annual Measure J Report for Fiscal Year ending June 30, 2022 and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

14. SUBJECT: Approval of SLIF and MPFP Reimbursement Agreements with Lennar Homes for eligible infrastructure improvements associated with the Pioneer Village Project (SM 5162 & 5206).

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) approve the SLIF Reimbursement Agreement for infrastructure related to Final Subdivision Map Nos. 5162 & 5206 Pioneer Village Phase 1 & 2, and authorize the City Manager to sign on

behalf of the City; and 2) approve the Supplemental Reimbursement Agreement for infrastructure related to Final Subdivision Map No. 5162 Pioneer Village Phase 1, and authorize the City Manager to sign on behalf of the City; and 3) authorize the City Manager to sign amendments up to 15% of each Reimbursement Agreement.

Council Member Vega recused herself from this item due to the location of her home on this project.

Adopted RESOLUTION NO. 8023, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING SLIF AND SUPPLEMENTAL (MPFP) REIMBURSEMENT AGREEMENTS WITH LENNAR HOMES OF CALIFORNIA, LLC FOR IMPROVEMENTS ASSOCIATED WITH FINAL SUBDIVISION MAPS 5162 & 5206, PIONEER VILLAGE, PHASE 1 & 2.

AYES: Members Garcia-Cadena, Lansburgh and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard and Vega

15. SUBJECT: Fee Deferral Agreement - La Quinta Hotel

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into a Non-Residential Fee Deferral with 3S Hospitality, LLC

Adopted RESOLUTION NO. 8024, A RESOLUTION AUTHORIZING THE CITY MANGER TO ENTER INTO A NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH 3S HOSPITALITY, LLC.

16. SUBJECT: CityWorks License Agreement

RECOMMENDATION OF ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into an agreement for the purchase of CityWorks software licenses in the amount of \$71,000.

Adopted RESOLUTION NO. 8025, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE ENTERING INTO THE CityWORKS LICENSE AGREEMENT.

17. SUBJECT: Supporting the Pursuit of Federal Funding

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, supporting efforts to secure federal funding for the Woodland Flood Risk Management Project, the SR 113 / I-5 connector, and other key infrastructure priorities.

Adopted RESOLUTION NO. 8026, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND IN SUPPORT OF PURSUING FEDERAL FUNDING.

On a motion by Mayor Pro Tem Garcia-Cadena, seconded by Council Member Vega and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 17 with the exception of Item No. 6, which was removed from the Consent Calendar and will come back at the next Council meeting and Item No. 14, which Council Member Vega stated she would be recusing herself from this item due to the proximity of her home on this project.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None
ABSENT: Member Stallard

H. PUBLIC HEARINGS

18. SUBJECT: Introduction and First Reading of an Ordinance adopting Changes to the California Building, Plumbing, Mechanical, Electrical and Existing Building Codes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the first reading and read by title only an ordinance adopting by reference the 2022 Edition of the California Building Standards (California Code of Regulations, Title 24), Consisting of the 2022 California Building Code Part 1 & 2; the 2022 California Residential Code Part 2.5; the 2022 California Electrical Code Part 3; the 2022 California Mechanical Code Part 4; the 2022 California Plumbing Code Part 5; the 2022 California Energy Code Part 6; the 2022 California Historical Building Code Part 8; the 2022 California Existing Building Code Part 10; the 2022 California Green Building Standards Code Part 11; the 2022 California Reference Standards Code Part 12, along with the 2021 International Property Maintenance Code; the 1997 Edition of the Uniform Code for the Abatement of Dangerous Buildings; the 1997 Edition of the Uniform Housing Code; and the 1997 Edition of the Uniform Security Code, together with certain additions, insertions, deletions and changes thereto.

On a motion by Council Member Lansburgh, seconded by Council Member Vega and carried on a 4-0 vote, Council Members waived the first reading and read by title only an ordinance adopting by reference the 2022 Edition of the California Building Standards (California Code of Regulations, Title 24), Consisting of the 2022 California Building Code Part 1 & 2; the 2022 California Residential Code Part 2.5; the 2022 California Electrical Code Part 3; the 2022 California Mechanical Code Part 4; the 2022 California Plumbing Code Part 5; the 2022 California Energy Code Part 6; the 2022 California Historical Building Code Part 8; the 2022 California Existing Building Code Part 10; the 2022 California Green Building Standards Code Part 11; the 2022 California Reference Standards Code Part 12, along with the 2021 International Property Maintenance Code; the 1997 Edition of the Uniform Code for the Abatement of Dangerous Buildings; the 1997 Edition of the Uniform Housing Code; and the 1997 Edition of the Uniform Security Code, together with certain additions, insertions, deletions and changes thereto.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard

19. SUBJECT: Extension of Urgency Ordinance Moratorium on Truck and Trailer Parking, Storage, and Overhaul

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Hold a public hearing to receive a staff report regarding the Urgency Ordinance adopted by City Council on November 15, 2022; 2) Issue a Report on Measures Taken to Study Truck and Trailer Service Repair and Overhaul; Parking Facilities, Including Truck and Trailer Parking, Park and Ride Lots; RV, Boat, Auto, Truck and Trailer Storage; and Truck Terminal facilities in the Industrial (I) Zone in the City of Woodland; and 3) Introduce and waive the first

reading of Ordinance No. _____ by a Four- Fifths Vote Extending Urgency Ordinance No.1697 which imposed a 45-day Moratorium on the Establishment of Truck and Trailer Parking, Park and Ride Lots; RV, Boat, Auto, Truck and Trailer Storage; and Truck Terminal Facilities in the Industrial Zone within the City of Woodland.

On a motion by Council Member Vega, seconded by Mayor Pro Tem Gacia-Cadena and carried on a 4-0 vote, Council Members adopted Urgency Ordinance No. 1700, AN URGENCY INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND PURSUANT TO GOVERNMENT CODE 65858 EXTENDING URGENCY ORDINANCE 1697 FOR AN ADDITIONAL TEN MONTHS AND FIFTEEN DAYS TO CONTINUE THE TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF NEW, OR EXPANSION OF, EXISTING TRUCK AND TRAILER PARKING, STORAGE, AND REPAIR AND OVERHAUL FACILITIES IN THE INDUSTRIAL DISTRICT.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard

20. SUBJECT: Amendments to the Accessory Dwelling Unit Ordinance Section 17.104.010 to Ensure Compliance with State Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive the Staff Report; 2. Conduct a public hearing; and 3. Waive first reading and adopt an ordinance of the City of Woodland, amending Section 17.104.010 of Chapter 17 of the Municipal Code relating to accessory dwelling units and junior accessory dwelling units, and determining the ordinance to be exempt from CEQA.

On a motion by Council Member Vega, seconded by Council Member Lansburgh and carried on a 4-0 vote, Council Members waived first reading read by title only an ordinance of the City of Woodland, amending Section 17.104.010 of Chapter 17 of the Municipal Code relating to accessory dwelling units and junior accessory dwelling units, and determining the ordinance to be exempt from CEQA.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard

21. SUBJECT: Cross Court Commons (PLNG 22 -00054) – Request to approve a Tentative Subdivision Map (TSM #5233), Planned Development Overlay, Conditional Use Permit, Site Plan, and Design Review, for the development of 32 multifamily units and three accessory dwelling units on five lots in the Multi-Family Residential (R-M) Zone, located at the northwest corner of California and Elizabeth Way (APN 065-221-005, 006, 007,008, 009, 010, 011, 012, 013).

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive the staff report; 2. Conduct a public hearing; a) adopt Resolution No. _____ approving Tentative Subdivision Map # 5233; b) adopt Resolution No. _____ approving Site Plan and Design Review; and c) introduce and waive the first reading of Ordinance No. _____ approving a Planned Development overlay and Conditional Use Permit for the development of 32 multifamily units and three accessory dwelling units, on five contiguous parcels

located at the northwest corner of California and Elizabeth Way in the Multi-Family Residential (R-M) Zone subject to conditions of approval.

On a motion by Council Member Lansburgh, seconded by Council Member Vega and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 8027, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING TENTATIVE SUBDIVISION MAP No. 5233, FOR CROSS COURT COMMONS R-M PROJECT, IN ACCORDANCE WITH THE CONDITIONS OF APPROVAL; RESOLUTION NO. 8028, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND FOR APPROVAL OF THE DESIGN AND SITE PLAN REVIEW FOR THE CROSS COURT COMMONS R-M DEVELOPMENT and introduced and waived the first reading of an Ordinance approving a Planned Development overlay and Conditional Use Permit for the development of 32 multifamily units and three accessory dwelling units, on five contiguous parcels located at the northwest corner of California and Elizabeth Way in the Multi-Family Residential (R-M) Zone subject to conditions of approval.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard

I. REPORTS OF THE CITY MANAGER

22. SUBJECT: Approval of Contract for Retired Annuitant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ for Exception to the CalPERS 180-Day Wait Period for Retired Annuitant – Senior Management Analyst, C. Lynn Johnson

On a motion by Mayor Pro Tem Garcia-Cadena, seconded by Council Member Vega and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 8029, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING P THE HIRING OF C. LYNN JOHNSON AS A RETIRED ANNUITANT UNDER GOVERNMENT CODE 7522.56 & 21224.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None

ABSENT: Members Stallard

23. SUBJECT: Waste Management 2023 Rate Adjustment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, to 1) receive the Waste Management 2023 rate adjustment information, 2) accept it as complete and adequate, and 3) deem the proposed 2023 rate adjustments approved.

This item was pulled from the Reports of the City Manager and will come back on the January 10, 2023 Special meeting.

24. SUBJECT: City Council Meeting Schedule for 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2023.

On a motion by Mayor Pro Tem Garcia-Cadena, seconded by Council Member Vega and carried on a 4-0 vote, Council Members approved its meeting schedule for 2023.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Vicky Fernandez

NOES: None
ABSENT: Members Stallard

J. ADJOURN

Meeting adjourned at 07:38 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large initial "A" and a long, sweeping underline.

Ana B. Gonzalez, City Clerk

Adopted by Council: January 10, 2023