

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 21, 2023

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 06:00 PM

B. ROLL CALL

Present: Member Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Fire Chief Eric Zane.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

T.J. Robb spoke regarding the apartment complex that is being built on California Street.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

G. CONSENT CALENDAR

4. SUBJECT: Designation of March 11, 2023 as Arbor Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, designating March 11, 2023 as Arbor Day in the City of Woodland.

Adopted RESOLUTION NO. 8042, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING MARCH 11, 2023 AS ARBOR DAY IN THE CITY OF WOODLAND.

5. SUBJECT: Fire Department Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Annual Status Report for 2022.

Accepted the Fire Department Annual Status Report for 2022.

6. SUBJECT: Police Department Quarterly Report for the period of October 2022 through December 2022

RECOMMENDATION FOR ACTION: Accept the Police Department's quarterly status report for October 2022 through December 2022.

Accepted the Police Department's quarterly status report for October 2022 through December 2022.

7. SUBJECT: Annual Transportation Development Act Claims with the Sacramento Area Council of Governments

RECOMMENATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the filing of the annual Transportation Development Act Claims with the Sacramento Area Council of Governments.

Adopted RESOLUTION NO. 8043, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AUTHORIZING FILING OF ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIMS FOR MULTIPLE FISCAL YEARS WITH THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS.

8. SUBJECT: Lower Cache Creek Flood Risk Reduction Project, CIP 22-16; Approve Consultant Agreement with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the consultant services agreement with Wood Rodgers for the Lower Cache Creek Flood Risk Reduction Project for an amount up to \$125,000.

Adopted RESOLUTION NO. 8044, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONSULTANT AGREEMENT WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

9. SUBJECT: Contract Amendment with West Yost for the Spring Lake Recycled Water Project, CIP #17-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to authorize the City Manager to execute contract

amendment #1 with West Yost Associates (West Yost) for the Spring Lake Recycled Water Project, CIP #17-07, for an amount not to exceed \$33,912.

Adopted RESOLUTION NO. 8045, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONTRACT AMENDMENT WITH WEST YOST FOR SPRING.

10. SUBJECT: Yolo County Organics Waste Flow Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute an agreement with Yolo County for the composting of organic waste material at the Yolo County Central Landfill.

Adopted RESOLUTION NO. 8046, RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE AN AGREEMENT WITH YOLO COUNTY FOR THE COMPOSTING OF ORGANIC WASTE MATERIAL AT THE YOLO COUNTY CENTRAL LANDFILL.

11. SUBJECT: Construction Contract and Construction Inspection Consultant Agreement for the 2023 Water Main Replacement Project, CIP 22-04

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: (1) Approve the reallocation of \$1,100,000 of Sewer Enterprise Funds from 2023 Water Main Replacement Project, CIP 22-04, to the Annual Sewer Repair and Replacement Project, CIP 08-21; (2) Approve the reallocation of \$100,000 of Water Enterprise Funds from the Water System Leak Detection, Maintenance & Repairs Project, CIP 09-23, to the 2023 Water Main Replacement Project, CIP 22-04 (3) Award a construction contract in the amount of \$2,522,593.00 to RJ Gordon Construction, Inc. for the 2023 Water Main Replacement Project, CIP 22-04, and authorize a contract contingency of up to 10% (\$252,259), and (4) Approve a consultant agreement for construction inspection services with UNICO Engineering in an amount up to \$209,015.95, authorize a contingency of up to 10% (\$20,902), and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 8047, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH RJ GORDON CONSTRUCTION, INC. AND APPROVING A CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR THE 2023 WATER MAIN REPLACEMENT PROJECT, CIP 22-04.

12. SUBJECT: Funding Priorities Update for FY 2023/24 Community Development Block Grant Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on funding priorities for the Fiscal Year 2023-2024 Community Development Block Grant (CDBG) program.

Received an update on funding priorities for the Fiscal Year 2023-2024 Community Development Block Grant (CDBG) program.

13. SUBJECT: Renewal of California Governor's Office of Emergency Services Designation of Applicant's Agent Resolution Non-State Agencies

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager, Director of

Administration Services and Finance Officer to execute future applications for State and Federal disaster assistance

Adopted RESOLUTION NO. 8048, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING AGENTS TO ACT ON THE CITY'S BEHALF (DESIGNATION OF APPLICANT'S AGENTS).

On a motion by Council Member Stallard, seconded by Council Member Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 4 through 13.

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None**

F. PRESENTATIONS

3. SUBJECT: Woodland Public Library Annual Report 2021-2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Public Library Annual Report 2021-2022 presented by the Woodland Public Library Board of Trustees.

Library Services Director Greta Galindo, on behalf of the Woodland Public Library Board of Trustees, presented the Woodland Public Library Annual Report 2021-2022.

H. PUBLIC HEARINGS

14. SUBJECT: Emergency Shelter Ordinance Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1.) Hold a public hearing;
- 2.) Waive the first reading and introduce by title only an ordinance amending Section 17.152 of Chapter 17 of the Municipal Code relating to emergency shelters to allow emergency shelters in the Corridor Mixed Use zones as a by-right use and as a conditionally allowed use in Industrial zones, and
- 3.) Determine the ordinance to be exempt from CEQA.

On a motion by Mayor Vicky Fernandez, seconded by Mayor Pro Tem Garcia-Cadena and carried on a 4-0 vote, Council Members waived the first reading and introduced by title only an ordinance amending Section 17.152 of Chapter 17 of the Municipal Code relating to emergency shelters to allow emergency shelters in the Corridor Mixed Use zones as a by-right use and as a conditionally allowed use in Industrial zones.

**AYES: Members Garcia-Cadena, Stallard, Vega and Mayor Vicky Fernandez
NOES: None
ABSTAIN: Member Lansburgh**

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Presentation by the Woodland Police Department on the 2024-2026 Strategic Planning Process

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's 2024-2026

Strategic Planning process to include the steps in planning and proposed community engagement.

Received a presentation from Police Chief Derrek Kaff on the Woodland Police Department's 2024-2026 Strategic Planning process to include the steps in planning and proposed community engagement.

16. SUBJECT: Main Street Reinvestment

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a report on the various public and private projects in progress near Main Street.

Received a report from Erika Bumgardner, Principal Planner and Spencer Bowen, Communications and Strategic Policy Manager on the various public and private projects in progress near Main Street.

J. ADJOURN

Meeting adjourned at 8:10PM in memory of Gary Wirth and Val Mata.

Respectfully submitted,

Ana B. Gonzalez, City Clerk