

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 7, 2023

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager and Director of Administrative Services
Employee Organization: Confidential Employees, Woodland Fire Mid-Management Association, Woodland Professional Firefighters Association and Woodland City Employees Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:04 PM.

D. ROLL CALL

Present: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Vicky Fernandez
Absent: Member Vega

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Community Services Director Christine Engel.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Mary Solecki and Michele Mitchell spoke regarding Stroll through History and Chris Palomo with Norcal Carpenters Union spoke regarding the Apprenticeship Program.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communication submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Received email from Communicate Ccib regarding speed limit removal.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of February 7, 2023 and February 21, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of February 7, 2023 and February 21, 2023.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of February 7, 2023 and February 21, 2023.

5. SUBJECT: Side Letter of Agreement - Woodland City Employees' Association

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland City Employees' Association.

Approved the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland City Employees' Association.

6. SUBJECT: Job Description Modifications

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) approve modifications to the job descriptions for the Executive Assistant to the City Manager and the Marketing and Business Relations Specialist, and (2) approve the modified salary schedule.

Approved modifications to the job descriptions for the Executive Assistant to the City Manager and the Marketing and Business Relations Specialist, and approved the modified salary schedule.

7. SUBJECT: Second Reading and Adoption of Ordinance No. 1704, Approving Amendments to the Emergency Shelter Ordinance, Section 17.152

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 1704, approving amendments to Section 17.152. of Chapter 17 and the allowed use tables of the Municipal Code related to emergency shelters.

Adopted ORDINANCE NO. 1704, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO UPDATE ZONING REQUIREMENTS TO ENSURE CONSISTENCY WITH STATE HOUSING REQUIREMENTS REGARDING EMERGENCY SHELTERS, INCLUDING ALLOWING EMERGENCY SHELTERS AND LOW BARRIER NAVIGATION CENTERS AS A BY-RIGHT USE IN MIXED USE ZONES (CMU) AND AS A CONDITIONALLY ALLOWED USE IN THE INDUSTRIAL ZONE (I).

8. SUBJECT: Final Acceptance and Notice of Completion for the 2022 Water and Sewer Repair and Replacement Project, CIP 21-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the 2022 Water and Sewer Repair and Replacement Project, CIP 21-01 with Argonaut Constructors as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 8049, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2022 WATER AND SEWER REPAIR AND REPLACEMENT PROJECT, CIP 21-01, CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

9. SUBJECT: Final Acceptance and Notice of Completion of Fifth and Clover Streets Sewer Rehabilitation, CIP #22-18

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, accepting the Fifth and Clover Streets Sewer Rehabilitation, CIP #22-18, construction project as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 8050, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION FOR FIFTH AND CLOVER SEWER REHABILITATION (CIP #22-18).

On a motion by Mayor Pro Tem Garcia-Cadena, seconded by Council Member Stallard and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 9.

AYES: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Vicky Fernandez

NOES: None

ABSENT: Member Vega

I. REPORTS OF THE CITY MANAGER

10. SUBJECT: Fiscal Year 2022/23 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a mid-year update on the Fiscal Year 2022/23 Budget.

Received a mid-year update on the Fiscal Year 2022/23 Budget from Finance Officer Evis Morales and Administrative Services Director Kim McKinney.

11. SUBJECT: Fiscal Year 2022/23 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2022/23 Budget Totaling \$11,759,989 and authorizing amendments to authorized positions as outlined in Exhibit B.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 8051, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.

AYES: Members Garcia-Cadena, Lansburgh, Stallard and Mayor Vicky Fernandez

NOES: None

ABSENT: Member Vega

J. ADJOURN

Meeting adjourned at 6:59 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: April 4, 2023