



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 20, 2023
6:00 PM

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)
Title: City Manager

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the

meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: Pride Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring the month of June 2023 as "Pride Month".

5. SUBJECT: Parks & Recreation Commission Meeting Minutes of April 24, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the April 24, 2023 Parks & Recreation Commission Meeting Minutes.

6. SUBJECT: Receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2022 program year

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2022 program year.

7. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and accept the Public Works Quarterly Status Report for the period of March 2023 through June 2023.

8. SUBJECT: Award Construction Contract for 2023 Road Maintenance Project, CIP 23-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) waiving immaterial minor bid irregularities in the bid submitted by the lowest responsible bidder submitting a responsive bid (Consolidated Engineering Inc.); and (2) approving a construction contract for the 2023 Road Maintenance Project, CIP 23-01; awarding the construction contract in the amount of \$667,877.58 for the base bid plus Alternate A to Consolidated Engineering Inc.; authorizing a contract contingency up to 30% (\$200,363.27); and authorizing the City Manager to execute the construction contract and change orders.

9. SUBJECT: 2023 Traffic Calming Project, CIP 19-06; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2023 Traffic Calming Project, CIP 19-06, and authorizing bid advertisement.

10. SUBJECT: Prudler Community Facilities District Annual Levy and Collection
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, ordering the annual levy and collection of the assessment within the Prudler Community Facilities District for fiscal year 2023/2024.
11. SUBJECT: Transfer Funds from Public Works Sewer Collection Contract Services (Fund 220) to CIP 14-03, Replacement of Orangeburg Sewer Laterals
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to transfer \$147,000 from Public Works Sewer Collection Contract Services (Fund 220) to CIP 14-03, Replacement of Orangeburg Sewer Laterals.
12. SUBJECT: 2022 Spring Lake Parks Project, CIP 20-03; Contract Amendment
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for services with Public Restroom Company in the amount of \$6,350 for a total agreement amount of \$200,218 and authorize the City Manager to execute the amendment.
13. SUBJECT: Final Acceptance and Notice of Completion for the Groundwater Wells Demolition Project, CIP 21-05
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the Groundwater Wells Demolition Project, CIP 21-05, with Ariza Construction, Inc., as complete and authorizing the City Clerk to file a Notice of Completion.
14. SUBJECT: Approval to Execute a One-Year Extension to the Three-Year Cooperative Fuel Services Agreement with Interstate Oil
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a one-year extension to the cooperative Fuel Services Agreement with Interstate Oil for card-lock fuel services for a total Not To Exceed amount of \$400,000 through June 30, 2024.
15. SUBJECT: Approve agreement for extension of City Water and Sewer Service for Yolo Cold Storage Project
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Agreement for Extension of City Water and Sewer Service for the Yolo Cold Storage Project.
16. SUBJECT: Appoint Members to various Boards and Commissions
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint members to the various Boards and Commissions.
17. SUBJECT: Confidential Unit Employees Side Letter of Agreement
- RECOMMENDATION FOR ACTION: Staff recommends that the City Council

approve the Side Letter of Agreement to amend the Memorandum of Understanding with the Confidential Unit Employees.

18. SUBJECT: Agreement with Woodland City Employees' Association (WCEA)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, implementing a three (3) year agreement (July 1, 2023 through June 30, 2026) with the Woodland City Employees' Association.

19. SUBJECT: Annual Appropriations Limit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City of Woodland's Fiscal Year (FY) 2023/24 Appropriations Limit.

20. SUBJECT: Fiscal Year 2023/24 Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a) approving the Fiscal Year (FY) 2023/24 Annual Budget of \$206.8 million as detailed in Exhibit A and b) approving 323 full-time equivalent positions, by classification, as detailed in Exhibit B.

I. PUBLIC HEARINGS

21. SUBJECT: Public Hearing on the Fiscal Year 2023/24 Community Development Block Grant Annual Action Plan and Authorization for Submittal of Action Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the Fiscal Year (FY) 2023/24 Community Development Block Grant (CDBG) Action Plan (Attachment A);
2. Adopt Resolution No. _____, to approve the Fiscal Year FY 2023/24 CDBG Action Plan with the funding allocations as recommended by the CDBG Review Panel;
3. Direct staff to complete the FY 2023/24 Action Plan, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period;
4. Direct staff to forward the completed FY 2023/24 Action Plan once completed; and
5. Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out the CDBG funded activities.

These Actions are consistent with the 2020-2024 CDBG Consolidated Plan goals to assist low and moderate income persons.

22. SUBJECT: 2023 Triennial Public Health Goals Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

(1) hold a public hearing, and (2) adopt Resolution No. _____, accepting the 2023 Triennial Public Health Goals Report.

J. REPORTS OF THE CITY MANAGER

23. SUBJECT: Woodland Tourism and Business Improvement District Annual Report and Resolution of Intention to Levy Annual Assessment for Fiscal Year 2023/2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Report from the Advisory Board for the Woodland Tourism Business Improvement (WTBID) and adopt the attached resolution of intention to levy the annual assessment for Fiscal Year 2023/2024.

24. SUBJECT: New Aquatic Facility Project Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the Southeast Area Aquatic Facility and:

- 1) Approve relocation of the project to the Community and Senior Center pending determination of suitable site conditions and authorize the City Manager to amend contracts as needed with the design consultant to prepare construction drawings for the new project location; and
- 2) Direct staff to continue working with the Woodland Tennis Club, Woodland Soccer Club, and Go Skate Woodland and bring back an updated Master Plan for the Community and Senior Center and Sports park that accommodates these planned facilities; and
- 3) Direct staff to work with WJUSD to amend or replace the Memorandum of Understanding associated with the 2.5 acre site south of Pioneer High School.

K. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, June 20, 2023 was posted on Friday, June 16, 2023 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.