



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

July 18, 2023
6:00 PM

CITY COUNCIL

CLOSED SESSION

5:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)
Title: City Manager

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. LAND ACKNOWLEDGEMENT

G. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These

comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

H. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

I. PRESENTATIONS

4. SUBJECT: Sacramento-Yolo Mosquito & Vector Control District Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update from Gary Goodman, District Manager for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

J. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of June 6, 2023 and June 20, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of June 6, 2023 and June 20, 2023.

6. SUBJECT: Sustainability Advisory Committee Updates & Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive recent meeting minutes and updates from the Sustainability Advisory Committee

7. SUBJECT: Community Services Department Quarterly Status Report for Fourth Quarter FY23

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the Fourth Quarter FY23.

8. SUBJECT: Support for SB 511

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to submit a letter of support for SB 511, which would require the California Air Resources Board (CARB) to assemble and share greenhouse gas inventories with local governments.

9. SUBJECT: Beverage Container Recycling Grant Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the appropriation of \$210,000 of grant

funds to the State Grants Fund (1325) to assist with implementing recycling programs and SB 1383 compliance into Woodland schools.

10. SUBJECT: 2023/2024 CHP Cannabis Tax Fund Grant Award

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____,

1. Authorizing the Police Department to accept the FY23/24 CHP Cannabis Tax Fund Grant award in the amount of \$30,352.56; and
2. Authorizing the City Manager to appropriate \$30,352.56 in the Other Federal Grants Fund (1330) during the one-year grant period.

11. SUBJECT: City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Extending the Amended and Restated Employment Agreement between the City of Woodland and Ken Hiatt for a period of one year.

12. SUBJECT: Authorization to Request Patwin Name for New City Park

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to send a letter to Yoche Dehe Wintun Nation requesting a Patwin Name for a new City Park.

13. SUBJECT: Amendment of Resolution No. 7236 pertaining to Membership on the Sustainability Advisory Committee

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending Resolution No. 7236 pertaining to membership on the Sustainability Advisory Committee.

14. SUBJECT: Rescind Stage Two, Water Warning of the City's Water Shortage Contingency Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, rescinding the Stage Two, Water Warning of the Water Shortage Contingency Plan, Appendix I of the Urban Water Management Plan.

15. SUBJECT: East Main Street Improvement Project, CIP 13-05; Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$300,000 for a total agreement amount of \$1,139,298 and authorize the City Manager to execute the amendment.

16. SUBJECT: Gibson Road Improvement Projects, CIP 20-01 & 20-08; Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for construction management and inspection services with UNICO Engineering

Consultants, Inc. in the amount of \$423,734.79 for a total agreement amount of \$1,848,085.21 and authorize the City Manager to execute the amendment.

17. SUBJECT: Approve a Contract Amendment with LPA, Inc. for architectural & engineering design changes related to the Southeast Area Aquatic Center Project (CIP #19-18)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute contract amendment #1 with LPA, Inc. for design changes related to the Southeast Area Aquatic Center Project (CIP #19-18) in an amount not to exceed \$244,500.

18. SUBJECT: Conveyance of Parcel 2 (APN 027-360-043) at East Beamer Way Development to Friends of the Mission for the Operation of the Permanent Supportive Housing Units

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) authorizing the City Manager to execute any and all documents necessary or convenient to convey fee title of the Permanent Supportive Housing property (APN 027-360-043) located at the East Beamer Way Campus to Friends of the Mission for the purpose of operating the Permanent Supportive Housing Units; and 2) authorizing the City Manager to execute parking and storm drainage easement deeds over adjacent City property for the benefit of the East Beamer Way Campus; and 3) authorize the City Attorney to prepare a Maintenance Agreement to assign maintenance responsibilities associated with an emergency vehicle access road located on adjacent City property and required as a means of secondary access to the East Beamer Way Campus.

19. SUBJECT: Forced Weed Abatement Cost Update and Submission of Special Assessments

RECOMMENDATION FOR ACTION: Staff recommends that City Council review the proposed special assessments for the city's forced weed abatement program from 2022 and 2023 and adopt Resolution No. _____, approving the submittal of the assessment package to the County Assessor's Office.

20. SUBJECT: Special Assessment Tax Roll Collections

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Requesting Collection of Charges on the Tax Roll for the Lighting and Landscaping Districts, Special Assessment Districts and Community Facilities Districts described herein.

K. PUBLIC HEARINGS

21. SUBJECT: Update Spring Lake Capital Improvement Plan and Award Construction Contract for South Canal Storm Ditch Widening Project, CIP 24-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Hold a Public Hearing;
- 2) Adopt Resolution No. _____, to:
 - a) Create a new capital project, South Canal Storm Ditch Widening Project, CIP #24-07

- b) Approve the update to the Spring Lake Capital Improvement Plan, appropriating \$350,000 in Spring Lake Infrastructure – Storm Drain funding (Fund 1681) to the South Canal Storm Ditch Widening Project, CIP 24-07
- c) Approve the reallocation of \$120,000 of Legacy Disposal Site Grant funds in State of California grant funding - CalRecycle (Fund 1325) to the South Canal Storm Ditch Widening Project, CIP 24-07 to provide a portion of the construction budget
- d) Approve the reallocation of \$110,000 of Spring Lake Infrastructure - Storm Drain funding (Fund 1681) from the South Area Flowage Easement Project, CIP 19-14 to the South Canal Storm Ditch Widening Project, CIP 24-07 to provide a portion of the construction budget
- e) Award a construction contract in the amount of \$451,669 to Ariza Construction, Inc. for the South Canal Storm Ditch Widening Project, CIP #24-07, and authorize a contract contingency of up to 15% (\$67,750).

22. SUBJECT: PUBLIC HEARING - Waste Management Liens

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

23. SUBJECT: Woodland Tourism Business Improvement District Annual Assessment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Hold a public hearing to receive testimony regarding the City Council's intention to continue the Woodland Tourism Business Improvement District; and
2. Determine whether a legally sufficient protest is made; and
3. If no legally sufficient protest is made, adopt Resolution No. _____, approving the WTBD FY2023-24 Budget and affirming the continuation of the annual assessment for the WTBD for 2023-24 fiscal year.

L. REPORTS OF THE CITY MANAGER

24. SUBJECT: Approve the Woodland Local Road Safety Plan (LRSP), CIP 21-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the Woodland Local Road Safety Plan (LRSP).

M. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, July 18, 2023 was posted on Friday, July 14, 2023 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a large, stylized flourish at the end.

Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.