

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, July 18, 2023

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)
Title: City Manager

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:05 PM.

D. ROLL CALL

All City Council Members present.

PRESENT: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez

ABSENT: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Environmental Resources Analyst Rosie Ledesma.

F. LAND ACKNOWLEDGEMENT

Land Acknowledgement read by Mayor Vicky Fernandez.

G. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

None.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Email from CommunicateCcib regarding removal of speed limit.

H. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

I. PRESENTATIONS

4. SUBJECT: Sacramento-Yolo Mosquito & Vector Control District Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update from Gary Goodman, District Manager for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

Received an update from Luz Maria Robles, Public Information Officer for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

J. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of June 6, 2023 and June 20, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of June 6, 2023 and June 20, 2023.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of June 6, 2023 and June 20, 2023.

6. SUBJECT: Sustainability Advisory Committee Updates & Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive recent meeting minutes and updates from the Sustainability Advisory Committee

Received recent meeting minutes and updates from the Sustainability Advisory Committee.

7. SUBJECT: Community Services Department Quarterly Status Report for Fourth Quarter FY23

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the Fourth Quarter FY23.

Received the Community Services Department Quarterly Status Report for the Fourth Quarter FY23.

8. SUBJECT: Support for SB 511

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to submit a letter of support for SB 511, which would require the California Air Resources Board (CARB) to assemble and share greenhouse gas inventories with local governments.

Authorized the City Manager to submit a letter of support for SB 511, which would require the California Air Resources Board (CARB) to assemble and share greenhouse gas inventories with local governments.

9. SUBJECT: Beverage Container Recycling Grant Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the appropriation of \$210,000 of grant funds to the State Grants Fund (1325) to assist with implementing recycling programs and SB 1383 compliance into Woodland schools.

Adopted RESOLUTION NO. 8115, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPROPRIATION OF FUNDS TO THE STATE GRANTS FUND (1325) PROVIDED FROM THE CALRECYCLE BEVERAGE CONTAINER RECYCLING GRANT PROGRAM.

10. SUBJECT: 2023/2024 CHP Cannabis Tax Fund Grant Award

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____,

1. Authorizing the Police Department to accept the FY23/24 CHP Cannabis Tax Fund Grant award in the amount of \$30,352.56; and
2. Authorizing the City Manager to appropriate \$30,352.56 in the Other Federal Grants Fund (1330) during the one-year grant period.

Adopted RESOLUTION NO. 8116, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE POLICE DEPARTMENT TO ACCEPT THE 2023/2024 CHP CANNABIS TAX FUND GRANT IN THE AMOUNT OF \$30,352.56 AND AUTHORIZING THE CITY MANAGER TO APPROPRIATE FUNDS IN THE AMOUNT OF \$30,352.56 IN THE OTHER FEDERAL GRANTS FUND (1330) DURING THE 1-YEAR GRANT PERIOD.

11. SUBJECT: City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Extending the Amended and Restated Employment Agreement between the City of Woodland and Ken Hiatt for a period of one year.

Prior to taking action on this item, City Attorney Ethan Walsh provided an oral report. Council Members adopted RESOLUTION NO. 8117, A RESOLUTION OF THE

CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN EXTENSION OF THE AMENDED AND RESTATED EMPLOYMENT AGREEMENT WITH THE CITY MANAGER.

12. SUBJECT: Authorization to Request Patwin Name for New City Park

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to send a letter to Yoche Dehe Wintun Nation requesting a Patwin Name for a new City Park.

Authorized the City Manager to send a letter to Yoche Dehe Wintun Nation requesting a Patwin Name for a new City Park.

13. SUBJECT: Amendment of Resolution No. 7236 pertaining to Membership on the Sustainability Advisory Committee

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending Resolution No. 7236 pertaining to membership on the Sustainability Advisory Committee.

Adopted RESOLUTION NO. 8118, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING RESOLUTION NO. 7236 REGARDING MEMBERSHIP ON THE SUSTAINABILITY ADVISORY COMMITTEE.

14. SUBJECT: Rescind Stage Two, Water Warning of the City's Water Shortage Contingency Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, rescinding the Stage Two, Water Warning of the Water Shortage Contingency Plan, Appendix I of the Urban Water Management Plan.

Adopted RESOLUTION NO. 8119, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO RESCIND THE STAGE TWO WATER WARNING OF THE WATER SHORTAGE CONTINGENCY PLAN, APPENDIX I OF THE URBAN WATER MANAGEMENT PLAN.

15. SUBJECT: East Main Street Improvement Project, CIP 13-05; Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$300,000 for a total agreement amount of \$1,139,298 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8120, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSULTANT AMENDMENT FOR THE E. MAIN STREET IMPROVEMENT PROJECT, CIP 13-05.

16. SUBJECT: Gibson Road Improvement Projects, CIP 20-01 & 20-08; Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for construction management and inspection services with UNICO Engineering Consultants, Inc. in the amount of \$423,734.79 for a total agreement amount of \$1,848,085.21 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8121, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING CONSULTANT AMENDMENT FOR THE GIBSON ROAD IMPROVEMENT PROJECT, CIP 20-01 & 20-08.

17. SUBJECT: Approve a Contract Amendment with LPA, Inc. for architectural & engineering design changes related to the Southeast Area Aquatic Center Project (CIP #19-18)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute contract amendment #1 with LPA, Inc. for design changes related to the Southeast Area Aquatic Center Project (CIP #19-18) in an amount not to exceed \$244,500.

Adopted RESOLUTION NO. 8122, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT #1 WITH LPA, INC. FOR ARCHITECTURAL & ENGINEERING DESIGN SERVICES FOR THE SOUTHEAST AREA AQUATIC CENTER PROJECT, CIP 19-18.

18. SUBJECT: Conveyance of Parcel 2 (APN 027-360-043) at East Beamer Way Development to Friends of the Mission for the Operation of the Permanent Supportive Housing Units

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) authorizing the City Manager to execute any and all documents necessary or convenient to convey fee title of the Permanent Supportive Housing property (APN 027-360-043) located at the East Beamer Way Campus to Friends of the Mission for the purpose of operating the Permanent Supportive Housing Units; and 2) authorizing the City Manager to execute parking and storm drainage easement deeds over adjacent City property for the benefit of the East Beamer Way Campus; and 3) authorize the City Attorney to prepare a Maintenance Agreement to assign maintenance responsibilities associated with an emergency vehicle access road located on adjacent City property and required as a means of secondary access to the East Beamer Way Campus.

Adopted RESOLUTION NO. 8123, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONVEYANCE OF FEE TITLE OF PARCEL 2 (APN 027-360-043) TO FRIENDS OF THE MISSION FOR THE OPERATION OF THE PERMANENT SUPPORTIVE HOUSING UNITS.

19. SUBJECT: Forced Weed Abatement Cost Update and Submission of Special Assessments

RECOMMENDATION FOR ACTION: Staff recommends that City Council review the proposed special assessments for the city's forced weed abatement program from 2022 and 2023 and adopt Resolution No. _____, approving the submittal of the assessment package to the County Assessor's Office.

Adopted RESOLUTION NO. 8124, A RESOLUTION REQUESTING COLLECTION OF CHARGES ON TAX ROLL, related to Weed Abatement Liens.

20. SUBJECT: Special Assessment Tax Roll Collections

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Requesting Collection of Charges on the Tax Roll

for the Lighting and Landscaping Districts, Special Assessment Districts and Community Facilities Districts described herein.

Adopted RESOLUTION NO. 8125, A RESOLUTION REQUESTING COLLECTION OF CHARGES ON TAX ROLL, related to Waste Management Liens.

Mayor Vicky Fernandez made a request that staff get another opinion regarding Mr. Bruce Jacks recommendation pertaining to the Southeast Area Aquatic Center Project.

A motion was made by Council Member Stallard opposing this request. Member Stallard indicated that a decision had been made and therefore, they were going to stand by the decision and not engage in any further second-guessing of the decision. On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 4-1 vote, the motion to oppose getting a second opinion passed.

AYES: Members Garcia-Cadena, Lansburgh, Stallard and Vega

NOES: Mayor Vicky Fernandez

On a motion by Council Member Lansburgh, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 20.

AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez

NOES: None

K. PUBLIC HEARINGS

21. SUBJECT: Update Spring Lake Capital Improvement Plan and Award Construction Contract for South Canal Storm Ditch Widening Project, CIP 24-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Hold a Public Hearing;
- 2) Adopt Resolution No. _____, to:
 - a) Create a new capital project, South Canal Storm Ditch Widening Project, CIP #24-07
 - b) Approve the update to the Spring Lake Capital Improvement Plan, appropriating \$350,000 in Spring Lake Infrastructure – Storm Drain funding (Fund 1681) to the South Canal Storm Ditch Widening Project, CIP 24-07
 - c) Approve the reallocation of \$120,000 of Legacy Disposal Site Grant funds in State of California grant funding - CalRecycle (Fund 1325) to the South Canal Storm Ditch Widening Project, CIP 24-07 to provide a portion of the construction budget
 - d) Approve the reallocation of \$110,000 of Spring Lake Infrastructure - Storm Drain funding (Fund 1681) from the South Area Flowage Easement Project, CIP 19-14 to the South Canal Storm Ditch Widening Project, CIP 24-07 to provide a portion of the construction budget
 - e) Award a construction contract in the amount of \$451,669 to Ariza Construction, Inc. for the South Canal Storm Ditch Widening Project, CIP #24-07, and authorize a contract contingency of up to 15% (\$67,750).

On a motion by Council Member Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8126, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING FUNDS AND APPROVING A CONSTRUCTION CONTRACT WITH ARIZA CONSTRUCTION, INC. FOR THE SOUTH CANAL STORM DITCH WIDENING PROJECT, CIP 24-07.

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None**

22. SUBJECT: PUBLIC HEARING - Waste Management Liens

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

On a motion by Council Member Lansburgh, seconded by Council Member Vega, and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8127, A RESOLUTION REQUESTING COLLECTION OF CHARGES ON TAX ROLL.

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None**

23. SUBJECT: Woodland Tourism Business Improvement District Annual Assessment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Hold a public hearing to receive testimony regarding the City Council's intention to continue the Woodland Tourism Business Improvement District; and
2. Determine whether a legally sufficient protest is made; and
3. If no legally sufficient protest is made, adopt Resolution No. _____, approving the WTBID FY2023-24 Budget and affirming the continuation of the annual assessment for the WTBID for 2023-24 fiscal year.

On a motion by Council Member Vega, seconded by Mayor Vicky Fernandez and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8128, RESOLUTION OF THE CITY OF WOODLAND APPROVING THE WOODLAND TOURISM BUSINESS IMPROVEMENT DISTRICT 2023-24 BUDGET AND AFFIRMING THE CONTINUATION OF THE ANNUAL ASSESSMENT OF THE DISTRICT FOR FISCAL YEAR 2023-2024.

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None**

L. REPORTS OF THE CITY MANAGER

24. SUBJECT: Approve the Woodland Local Road Safety Plan (LRSP), CIP 21-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the Woodland Local Road Safety Plan (LRSP).

On a motion by Council Member Stallard, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8129,

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE
THE WOODLAND LOCAL ROAD SAFETY PLAN (LRSP), CIP 21-13.**

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez
NOES: None**

M. ADJOURN

Meeting adjourned at 7.23 PM in memory of Pablo Jauregui Jr. and David Giger.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large initial "A" and a long, sweeping underline.

Ana B. Gonzalez, City Clerk

Adopted by Council: August 15, 2023