

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



## **Regular Meeting Minutes**

**Tuesday, October 3, 2023**

6:00 PM

**City Council**

## CITY COUNCIL

### JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

#### A. CALL TO ORDER

Meeting called to order at 6:01pm

#### B. ROLL CALL

Present: Members Garcia-Cadena, Stallard, Vega and Mayor Vicky Fernandez

Absent: Member Lansburgh

#### C. PLEDGE OF ALLEGIANCE

Prior to the Pledge of Allegiance, Mayor Fernandez asked for a moment of silence in memory of Senator Dianne Feinstein.

Pledge of Allegiance led by Joni Rubin with Thriving Pink.

#### D. LAND ACKNOWLEDGEMENT

Land Acknowledge read by Mayor Vicky Fernandez.

#### E. COMMUNICATIONS - PUBLIC COMMENT

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

##### 1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Email received from A Concerned Citizen regarding Item No. 8.

#### F. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

#### **G. CONSENT CALENDAR**

**Item No. 8 - Prior to approval of this item, City Attorney Ethan Walsh, under the Brown Act, was required to give a verbal report to the Council.**

3. SUBJECT: Proclaim October 2023 as Breast Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation proclaiming October 2023 as Breast Cancer Awareness Month and acknowledging the local efforts of Thriving Pink.

**Adopted a Proclamation proclaiming October 2023 as Breast Cancer Awareness Month and acknowledged the local efforts of Thriving Pink. Council Member Vega presented the proclamation to Chair of the Board of Directors Joni Rubin, and breast cancer survivor Guillermina Campos-Perez.**

4. SUBJECT: Fire Prevention Week 2023

RECOMMENDATION FOR ACTION: City Council adopt a Proclamation recognizing October 8, 2023 through October 15, 2023 as Fire Prevention Week in Woodland.

**Adopted a Proclamation recognizing October 8, 2023 through October 15, 2023 as Fire Prevention Week in Woodland. Mayor Vicky Fernandez presented the proclamation to Fire Chief Eric Zane.**

5. SUBJECT: Community Enhancement Specialist Job Description

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the job description for the new job classification of Community Enhancement Specialist (Range 46).

**Approved the job description for the new job classification of Community Enhancement Specialist (Range 46).**

6. SUBJECT: City Council Meeting Minutes of September 5, 2023 and September 19, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 5, 2023 and September 19, 2023.

**Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 5, 2023 and September 19, 2023.**

7. SUBJECT: Sustainability Advisory Committee Minutes from July and August 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes from the Sustainability Advisory Committee's July and August meetings.

**Received minutes from the Sustainability Advisory Committee's July and August meetings.**

8. SUBJECT: City Manager Amended and Restated Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, Approving an Amended and Restated Employment Agreement Between the City of Woodland and Ken Hiatt for the position of City Manager.

**Adopted RESOLUTION NO. 8159, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDED AND RESTATED EMPLOYMENT AGREEMENT WITH THE CITY MANAGER.**

9. SUBJECT: Police Officer Hiring Incentive Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, authorizing the City Manager and Police Chief to develop and implement a Police Officer Hiring Incentive Program that will include incentives consistent with the terms set forth in this staff report.

**Adopted RESOLUTION NO. 8160, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER AND POLICE CHIEF TO DEVELOP AND IMPLEMENT A POLICE OFFICER HIRING INCENTIVE PROGRAM.**

10. SUBJECT: Second Reading and Adoption of an Ordinance revising Sections within Chapter 9.28, "Offenses - Miscellaneous," to Title 9 of the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1713, an ordinance of the City Council of the City of Woodland, California revising sections within Chapter 9.28, "Offenses-Miscellaneous," to Title 9 of the Woodland Municipal Code.

**Adopted ORDINANCE NO. 1713, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 9.28 OF TITLE 9 OF THE WOODLAND MUNICIPAL CODE RELATING TO OFFENSES-MISCELLANEOUS.**

11. SUBJECT: Lower Cache Creek Flood Risk Reduction Project, CIP 22-16; Appropriate Project Funding, Approve Consultant Amendment #1 with Wood Rodgers for Consulting Services, Approve Consultant Agreement with HDR for Consulting Services, and Approve Consultant Amendment #11 with MBK for Consulting Services.

Recommendation for Action: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, authorizing the City Manager to:

1. Appropriate \$2,500,000 from Fund 2220, Sewer Enterprise Fund as an interfund loan; and
2. Authorize the consultant services amendment #1 with Wood Rodgers for the Lower Cache Creek Flood Risk Reduction Project for an amount up to \$150,000; and
3. Authorize the consultant services agreement with HDR for the Lower Cache Creek Flood Risk Reduction Project for an amount up to \$1,554,903.60; and
4. Authorize the consultant services amendment #11 with MBK for the Lower Cache Creek Flood Risk Reduction Project for an amount up to \$338,758

**Adopted RESOLUTION NO. 8161, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING PROJECT FUNDING, APPROVING CONSULTANT AMENDMENT #1 WITH WOOD RODGERS, APPROVING CONSULTANT AGREEMENT**

**WITH HDR, AND APPROVING CONSULTANT AMENDMENT #11 WITH MBK FOR ENGINEERING CONSULTING SERVICES.**

12. SUBJECT: Contract Amendment #2 with West Yost for the Spring Lake Recycled Water Project, CIP #17-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to authorize the City Manager to execute contract amendment #2 with West Yost Associates (West Yost) for the Spring Lake Recycled Water Project, CIP #17-07, for an amount not to exceed \$17,668.

**Adopted RESOLUTION NO. 8162, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONTRACT AMENDMENT WITH WEST YOST FOR SPRING LAKE RECYCLED WATER PROJECT, CIP 17-07.**

13. SUBJECT: Appropriation to Fund 2012 for Fire Department Vehicle Replacements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing the City Manager to:

1. Appropriate \$24,860 to the Vehicle Replacement Fund (Fund 2012) to cover additional costs associated with the replacement of vehicle #074.
2. Appropriate \$109,809 to the Vehicle Replacement Fund (Fund 2012) for the replacement of vehicle #737.

**Adopted RESOLUTION NO. 8163, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF \$134,669 TO FUND 2012 FOR THE PURCHASE OF REPLACEMENT VEHICLES FOR #074 AND 737.**

**On a motion by Council Member Stallard, seconded by Mayor Vicky Fernandez and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 3 through 13.**

**AYES: Members Garcia-Cadena, Stallard, Vega and Mayor Vicky Fernandez  
ABSENT: Member Lansburgh**

## **H. REPORTS OF THE CITY MANAGER**

14. SUBJECT: Consideration of Ordinance to Provide for City Inspection of Backflow Devices

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of a revision to the ordinance of the City Council of the City of Woodland, California revising sections within Chapter 13.24.030, "Regulations," to Title 13 of the Woodland Municipal Code.

**On a motion by Council Member Stallard, seconded by Mayor Pro Tem Garcia-Cadena and carried on a 4-0 vote, Council Members introduced and waived the first reading of a revision to the ordinance of the City Council of the City of Woodland, California revising sections within Chapter 13.24.030, "Regulations," to Title 13 of the Woodland Municipal Code.**

**AYES: Members Garcia-Cadena, Stallard, Vega and Mayor Vicky Fernandez  
ABSENT: Member Lansburgh**

15. SUBJECT: Updated Greenhouse Gas Inventory

RECOMMENDATION FOR ACTION: Staff recommends that the City Council direct staff to update the City's greenhouse gas (GHG) emissions inventory.

**Received an update from Communication & Strategic Policies Manager Spencer Bowen, on the City's greenhouse gas (GHG) emissions inventory.**

**I. ADJOURN**

**Meeting adjourned at 7:14 PM in memory of Kelley Palmer Wilcox, Evelia Genera, JoAnn Leach Larkey and Senator Dianne Feinstein.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

**Ana B. Gonzalez, City Clerk**

**Adopted by Council: November 7, 2023**