

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



## **Regular Meeting Minutes**

**Tuesday, November 21, 2023**

6:00 PM

**City Council**

## **CITY COUNCIL**

### **CLOSED SESSION**

**5:45 PM**

#### **A. CALL TO ORDER**

#### **B. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Sec. 54956.9(b) (one case)

### **JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING**

**6:00 PM**

#### **C. CALL TO ORDER**

Meeting called to order at 6:01 PM.

#### **D. ROLL CALL**

All Council Members present.

Present: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez

Absent: None

#### **E. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Ciara Faith Fernandez Smith and her mom Cristina Smith.

#### **F. LAND ACKNOWLEDGEMENT**

Land Acknowledgement read by Mayor Vicky Fernandez.

#### **G. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

**Emails received from James Vorhees regarding Pop up taquerias and Jennifer Carter regarding serving the community.**

## **H. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

**Verbal updates provided by Council Members/Staff.**

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

## **I. CONSENT CALENDAR**

4. SUBJECT: Native American Heritage Month Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing the month of November as Native American Heritage Month.

**Adopted a Proclamation recognizing the month of November as Native American Heritage Month. Representatives were not available to accept. Yocha Dehe Wintun Nation submitted a statement acknowledging the proclamation. Mayor Vicky Fernandez read the proclamation and the statement**

5. SUBJECT: 2023 Small Business Saturday Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim Saturday, November 25, 2023 as "Small Business Saturday" in Woodland

**Proclaimed Saturday, November 25, 2023 as "Small Business Saturday" in Woodland. Council Member Vega presented the proclamation to Woodland Chamber of Commerce staff member Spencer Langan.**

6. SUBJECT: Naming of City Park in Prudler Subdivision as "Bopama Park"

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ approving the name of "Bopama Park" for the neighborhood park in the Prudler subdivision.

**Adopted RESOLUTION NO. 8175, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE NAME OF BOPAMA PARK FOR THE NEW NEIGHBORHOOD PARK IN THE PRUDLER SUBDIVISION.**

7. SUBJECT: Crawford Park Court Reconstruction Project - Approve Plans and Specifications and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, approving the project plans and specifications for the Crawford Park Court Reconstruction Project and authorize bid advertisement.

**Adopted RESOLUTION NO. 8176, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE CRAWFORD PARK COURT RECONSTRUCTION PROJECT AND AUTHORIZING BID ADVERTISEMENT.**

8. SUBJECT: Approval of Job Descriptions, Authorized Full-Time Equivalent Position Adjustments and Revised Salary Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, Approving New and Amended Job Descriptions and Approving Changes to the Authorized Full Time Equivalent Positions for Fiscal Year 2023/24, and approve the revised salary schedule.

**Adopted RESOLUTION NO. 8177, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING NEW AND AMENDED JOB DESCRIPTIONS AND APPROVING CHANGES TO AUTHORIZED FULL TIME EQUIVALENT POSITIONS FOR FISCAL YEAR 2023/24.**

9. SUBJECT: Side Letter of Agreement - Woodland City Employees' Association

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland City Employees' Association.

**Approved the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland City Employees' Association.**

10. SUBJECT: Fiscal Year 2023/24 First Quarter Budget Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the status of the City's budget through September 30, 2023, as well as preliminary results for fiscal year 2022/23.

**Received an update on the status of the City's budget through September 30, 2023, as well as preliminary results for fiscal year 2022/23.**

11. SUBJECT: Authorization of Additional Purchase Authority for Magnesium Hydroxide for the Water Pollution Control Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, authorizing the City Manager to increase the Water Pollution Control Facility's purchase of magnesium hydroxide from Hill Brothers Chemical Company by \$60,000 to a total of \$314,000 for fiscal year 2023/24.

**Adopted RESOLUTION NO. 8178, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZE ADDITIONAL PURCHASE AUTHORITY OF MAGNESIUM HYDROXIDE FOR THE WATER POLLUTION CONTROL FACILITY.**

12. SUBJECT: CityWorks License Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, authorizing the City Manager to enter into a

five year agreement for the purchase of CityWorks software licenses in the amount of \$377,018.88.

**Adopted RESOLUTION NO. 8179, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE ENTERING INTO THE CITYWORKS LICENSE AGREEMENT.**

13. SUBJECT: City Annexation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a second reading and adopt the following ordinances:

1. Ordinance No. \_\_\_\_\_, Establishing Zoning Designations (Prezoning) for the Northeast Industrial, Pirmi, Barnard, Westucky, and Sports Park Annexation Areas and Amending the City of Woodland Zoning Map to indicate thereon the zoning applicable to the Annexation Areas
2. Ordinance No. \_\_\_\_\_, Approving the Northeast Annexation Area Development Agreement by and between the City of Woodland and California Compass Logistics Center, LLC
3. Ordinance No. \_\_\_\_\_, Approving the Northeast Annexation Area Development Agreement by and between the City of Woodland and Knaggs Commercial Properties Company, L.P.
4. Ordinance No. \_\_\_\_\_, Approving the Northeast Annexation Area Development Agreement by and between the City of Woodland and Kilkenny-Marks Investors, LLC
5. Ordinance No. \_\_\_\_\_, Approving the Northeast Annexation Area Development Agreement by and between the City of Woodland and Netaj, LLC

**Adopted ORDINANCE No. 1715, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING PREZONING FOR THE BARNARD, WESTUCKY, PIRMI, SPORTS PARK, AND NORTHEAST INDUSTRIAL ANNEXATION AREAS - BARNARD APN: 027-430-001, 002, 003, 004, 005 - WESTUCKY APN: 027-081-002, 003, 004, 005, 006, 007, 012, 013, 014, 015, 016 027-082-001, 002, 012, 014, 015, 016, 019, 022, 023, 024, AND 027-440-014 - PIRMI APN: 027-340-005, 008, 010, 020, 022, 027, 033, 034, 035, 037, 038 - SPORTS PARK APN: 041-080-002 - NORTHEAST Industrial APN: 027-210-007; 027-350-001; 027-350-051; 027-360-042, -043, -044, -045; 027-370-008, -009, -019, -029, -034, -035; ORDINANCE No. 1716, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND AND CALIFORNIA COMPASS LOGISTICS CENTER, LLC FOR THE NORTHEAST ANNEXATION AREA APN: 027-210-036; ORDINANCE No. 1717, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND AND KNAGGS COMMERCIAL PROPERTIES COMPANY, L.P. FOR THE NORTHEAST ANNEXATION AREA APN: 027-370-034; ORDINANCE NO. 1718, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND AND KILKENNY-MARKS INVESTORS, LLC FOR THE NORTHEAST ANNEXATION AREA APN: 027-350-051; and ORDINANCE NO. 1719, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND AND NETAJ, LLC FOR THE NORTHEAST ANNEXATION AREA APN: 027-350-001.**

14. SUBJECT: California Compass Logistics Center, LLC, Land Dedication Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, Approving the Land Dedication Agreement by and between the City of Woodland and California Compass Logistics Center, LLC .

**On a motion by Council Member Stallard, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION No. 8180, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING AND DIRECTING THE CITY TO ENTER INTO A LAND DEDICATION AGREEMENT BY AND BETWEEN THE CITY OF WOODLAND AND CALIFORNIA COMPASS, LLC.**

**On a motion by Council Member Stallard, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 4 through 14.**

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez  
NOES: None**

## **J. PUBLIC HEARINGS**

15. SUBJECT: Fee for use of City-Owned Electric Vehicle Chargers

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing and adopt Resolution No. \_\_\_\_\_, setting fees for use of City-owned Electric Vehicle Chargers.

**On a motion by Council Member Vega, seconded by Mayor Pro Tempore Garcia-Cadena and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8181 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND SETTING FEES FOR USE OF CITY-OWNED ELECTRIC VEHICLE CHARGERS.**

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez  
NOES: None**

## **K. REPORTS OF THE CITY MANAGER**

16. SUBJECT: Rotation of Mayor and Mayor Pro Tempore

RECOMMENDATION FOR ACTION: Staff recommends that the City Council designate the Council members to serve as Mayor and Mayor Pro Tempore for the following year, effective at the first meeting in December 2023.

**On a motion by Mayor Vicky Fernandez, seconded by Council Member Stallard and carried on a 5-0 vote, Council Members designated Mayor Pro Tempore Garcia-Cadena to serve as Mayor and Council Member Rich Lansburgh to serve as Mayor Pro Tempore for the upcoming year, effective at the first meeting on December 2023.**

**AYES: Members Garcia-Cadena, Lansburgh, Stallard, Vega and Mayor Vicky Fernandez  
NOES: None**

## **L. ADJOURN**

**Meeting adjourned at 6:45 PM in memory of Former First Lady Rosalynn Carter and Maria Juarez Cruz.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is fluid and cursive, with the first name "Ana" and last name "Gonzalez" being clearly legible.

**Ana B. Gonzalez, City Clerk**

**Adopted by Council: December 5, 2023**