



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

January 16, 2024
6:00 PM

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

3. SUBJECT: Martin Luther King Jr. Youth Essay Contest Winner

RECOMMENDATION FOR ACTION: Staff recommends that the City Council acknowledge the winners of the Martin Luther King Jr. Essay Contest.

4. SUBJECT: Certificate of Appreciation for Cindy Norris

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Certificate of Appreciation for Cindy Norris in recognition of her 32 years of dedicated public service and over 18 years of service to the citizens of Woodland.

G. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of December 5, 2023 and December 19, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of December 5, 2023 and December 19, 2023.

6. SUBJECT: Community Services Department Quarterly Status Report for the Second Quarter FY24

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the Second Quarter FY24.

7. SUBJECT: Fire Department Semi-Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Semi-Annual Status Report for July-December 2023.

8. SUBJECT: Job Descriptions: Community Enhancement Specialist and Management Analyst Series

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the amended job descriptions for the Community Enhancement Specialist and the Management Analyst Series.

9. SUBJECT: Approval of Amendment #1 to the SLIF Reimbursement Agreement with TL Revival, L.P. for Beeghly Lot D (SM5196)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving Amendment #1 to the agreement regarding reimbursement of Spring Lake Specific Plan improvements for

Subdivision #5196; and authorizing the City Manager to sign the Amendment on behalf of the City.

10. SUBJECT: Approval of Plans and Specifications, and Authorization of Bid Advertisement for the 2024 Water and Sewer Repair and Replacement Project, CIP 23-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) Approving the Project plans and specifications, and (2) Authorizing bid advertisement for the 2024 Water and Sewer Repair and Replacement Project, CIP 23-02.

11. SUBJECT: Community Center Parking Lot Expansion Project (CIP 24-08) – Create a New Capital Project and Approve a Consultant Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) approve a new capital project: Community Center Parking Lot Expansion Project (CIP 24-08), 2) appropriate a \$1,000,000 transfer of Measure J reserve funds (Fund 1101) to the City's General Capital Fund, 3) appropriate \$200,000 in the General Capital Fund (Fund 1501) to the Project, and 4) authorize the City Manager to execute a Professional Services Agreement with Laugenour and Meikle in an amount up to \$136,541 for engineering and landscape design services and authorize the City Manager to execute amendments up to 15% of the agreement amount (\$20,481).

H. REPORTS OF THE CITY MANAGER

12. SUBJECT: Woodland Police Department 2024-2026 Strategic Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's 2024-2026 Strategic Plan, which outlines specific goals and objectives. This document will serve as a guide for the Department to attain both a higher level of service to the public and a more nurturing environment for the department staff over the next (2) years.

13. SUBJECT: Equity Action Plan Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on Woodland's Equity Action Plan.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for January 16, 2024, was posted on Friday, January 12, 2024, in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland.

Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.