

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, December 19, 2023

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Present: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

Absent: Member Stallard

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Woodland Joint Unified School District Superintendent Elodia Lampkin.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.org. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Woodland Joint Unified School District Superintendent Elodia Lampkin spoke regarding the District Student Calendar.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received from Rich Jones and Clay Worl regarding Woodland Christian Cardinals.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: Woodland Christian Football Recognition

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation in recognition of Woodland Christian High School's recent State Football Division 5-A Championship.

Adopted a proclamation in recognition of Woodland Christian High School's recent State Football Division 5-A Championship.

4. SUBJECT: Parks & Recreation Commission Meeting Minutes of October 23, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the October 23, 2023 Parks & Recreation Commission Meeting Minutes.

Received the October 23, 2023 Parks & Recreation Commission Meeting Minutes.

5. SUBJECT: Salary Schedule effective January 1, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective January 1, 2024.

Approved the City of Woodland Salary Schedule effective January 1, 2024.

6. SUBJECT: Fire Department Apparatus Maintenance and Repair Service Contracts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to:

1. Execute the service agreement with Golden State Emergency Vehicle Service, Inc., with a total to not exceed the amount of \$150,000 for the ongoing maintenance and repairs of fire apparatus.
2. Execute the service agreement with Riverview International Trucks, LLC, with a total to not exceed the amount of \$100,000 for the ongoing maintenance and repairs of fire apparatus.

Adopted RESOLUTION NO. 8188, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDING THE CONTRACT FOR MAINTENANCE AND REPAIR OF FIRE APPARATUS TO GODLEN STATE EMERGENCY VEHICLE SERVICE INC., IN THE AMOUNT OF \$150,000 AND RIVERVIEW INTERNATIONAL TRUCKS, LLC IN THE AMOUNT OF \$100,000.

7. SUBJECT: Fiscal Year 2022/23 AB1600 Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the AB1600 Annual Report for the Year Ended June 30, 2023.

Adopted RESOLUTION NO. 8189, A RESOLUTION OF THE CITY OF WOODLAND ACCEPTING THE FISCAL YEAR 2022/23 ANNUAL REPORT OF DEVELOPMENT FEES (AB1600 REPORT).

8. SUBJECT: Award Contract to Western Extrication Specialists for Battery Powered Extrication Tools and Related Equipment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the purchase agreement with Western Extrication Specialists, with a total to not exceed amount of \$143,422.68 for the purchase of battery powered extrication tools and related equipment.

Adopted RESOLUTION NO. 8190, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDING THE PURCHASE CONTRACT FOR BATTERY POWERED EXTRICATION TOOLS AND RELATED EQUIPMENT TO WESTERN EXTRICATION SPECIALISTS, INC. IN THE AMOUNT OF \$143,422.68.

9. SUBJECT: Fifth Amendment to the Security Professional Service Agreement with Allied Universal Security Services for Woodland Public Library

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the fifth amendment to the Security Professional Service Agreement with Allied Universal Security Services for the Woodland Public Library.

Adopted RESOLUTION NO. 8191, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIFTH AMENDMENT TO THE SECURITY PROFESSIONAL SERVICE AGREEMENT WITH ALLIED UNIVERSAL SECURITY SERVICES.

10. SUBJECT: Final Acceptance and Notice of Completion for the 2023 Water Main Replacement Project, CIP 22-04

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the 2023 Water Main Replacement Project, CIP 22-04, with RJ Gordon Construction, Inc., as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 8192, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2023 WATER MAIN REPLACEMENT PROJECT, CIP 22-04, CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

11. SUBJECT: County Road 25A (Parkland Ave. to Miekle Ave.) Improvement Project, CIP 24-05, Approve Plans and Specifications and Authorize Bid Advertisement and Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1.) approve the project plans & specifications and authorize bid advertisement for the County Road 25A (Parkland Ave to Miekle Ave) Project, CIP 24-05; and 2.) appropriate \$50,000 in Spring Lake Infrastructure – Roads funding (Fund 682) for the Project; and 3.) approve a consultant services amendment for design with Cunningham Engineering in the amount of \$31,000 for a total agreement amount of \$141,100 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8193, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE COUNTY ROAD 25A (PARKLAND AVE. TO MIEKLE AVE.) IMPROVEMENT PROJECT, CIP 24-05.

On a motion by Council Member Fernandez, seconded by Council Member Vega and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 3 through 11.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

G. REPORTS OF THE CITY MANAGER

12. SUBJECT: Approval of Contract for Retired Annuitant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, for Exception to the CalPERS 180-Day Wait Period for Retired Annuitant – Principal Planner, Cynthia Norris.

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 8194, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE HIRING OF CYNTHIA NORRIS AS A RETIRED ANNUITANT UNDER GOVERNMENT CODE 7522.56 & 21224.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

13. SUBJECT: Comprehensive Zoning Code Update and Recommendations Review

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Comprehensive Zoning Code Regarding Recommended Updates to the Public Review Draft and provide preliminary direction regarding recommended updates.

Received a presentation from Principal Planner Cindy Norris and Deputy Community Development Director Erika Bumgardner on the Comprehensive Zoning Code Regarding Recommended Updates to the Public Review Draft and provide preliminary direction regarding recommended updates.

14. SUBJECT: Measure F Annual Report for the Fiscal Year Ending June 30, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure F Annual Report for Fiscal Year ending June 30, 2023, and direct staff to publish the required excerpts from the report in the Daily Democrat and on the City's website.

On a motion by Council Member Vega, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members approved the Measure F Annual Report for Fiscal Year ending June 30, 2023, and directed staff to publish the required excerpts from the report in the Daily Democrat and on the City's website.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

15. SUBJECT: Annual Measure J and Measure R Report for Fiscal Year Ending June 30, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Reports for Measure J and Measure R for the Fiscal Year ending June 30, 2023, and direct staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members approved the Annual Reports for Measure J and Measure R for the Fiscal Year ending June 30, 2023, and directed staff to publish the required excerpt of the report in the Daily Democrat and on the City's website.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

16. SUBJECT: Revision to Council Committee Assignments

RECOMMENDATION FOR ACTION: Staff recommends that the Council amend the attached City Council Assignments for 2024.

On a motion by Council Member Vega, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members amended and approved the City Council Assignments for 2024.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

17. SUBJECT: City Council Meeting Schedule for 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2024.

On a motion by Council Member Fernandez, seconded by Council Member Vega and carried on a 4-0 vote, Council Members approved its meeting schedule for 2024.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Garcia-Cadena

NOES: None

ABSENT: Member Stallard

H. ADJOURN

Meeting adjourned at 8:01 PM in memory of Gerald W. Dawson.

Respectfully submitted,



Ana B. Gonzalez, City Clerk, CMC

Adopted by Council: January 16, 2024

