



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

February 6, 2024
6:00 PM

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: City Council Meeting Minutes of January 16, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 16, 2024.

4. SUBJECT: New Capital Improvement Project, Pacific Flyway Pond Enhancement Project, CIP 24-10, appropriation of project funds and approval of the Memorandum of Understanding with the Yolo County Resource Conservation District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to:

- 1.) Create a new capital project, the Pacific Flyway Pond Enhancement Project, CIP 24-10; appropriate \$400,000 from WPCF Export Biosolids Project, CIP 10-11, and appropriate \$1,672,000 from the Sewer Enterprise Fund, Fund 220 for a project budget of \$2,072,000; and
- 2.) Approve a Memorandum of Understanding with the Yolo County Resource Conservation District (YCRCD) for an amount up to \$1,097,464.

5. SUBJECT: Create New Capital Improvement Project, the 2025 Water and Sewer Replacement Project, CIP 24-02, appropriate funding, and approve Design Agreement with Laugenour and Meikle, Inc., for the 2025 Water & Sewer Replacement Project, CIP 24-02

RECOMMENDATION FOR ACTION Staff recommends that the City Council adopt Resolution No. _____ to (1) Create a Capital Improvement Project, the 2025 Water & Sewer Replacement Project, CIP 24-02; (2) Appropriate \$3,887,737 from the Water Enterprise Fund, Fund 2210; (3) Appropriate \$1,000,000 from the Sewer Enterprise Fund, Fund 2220, and (4) Authorize the City Manager to execute a consultant agreement with Laugenour & Meikle, Inc., in the amount of \$270,390 for design of the 2025 Water & Sewer Replacement Project, CIP 24-02 and authorize a contingency of up to 10% (\$27,039).

6. SUBJECT: Amendment to Add the City of West Sacramento to the Yolo Animal Services Planning Agency Joint Powers Agency

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopts Resolution _____ to approve the first amendment to agreement creating the Yolo Animal Services Planning Agency Joint Powers Authority to add the City of West Sacramento as a Member; and authorize the City Manager to execute the amendment.

7. SUBJECT: Final Acceptance and Notice of Completion for South Canal Storm Ditch Widening Project, CIP #24-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, accepting the South Canal Storm Ditch Widening Project, CIP #24-07, as complete and authorizing the City Clerk to file a Notice of Completion.

8. SUBJECT: 2024 Road Maintenance Project, CIP 23-01 & 24-01; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2024 Road Maintenance Project, CIP 23-01 & 24-01 and authorizing bid advertisement.

9. SUBJECT: Crawford Park Court Restoration Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a construction contract with Western Engineering Contractors, Inc. in the amount of \$442,412 for the William Crawford Senior Park Court Restoration Project.

G. REPORTS OF THE CITY MANAGER

10. SUBJECT: Fire Department Deployment Analysis and New Station Location

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive a presentation on fire department deployment analysis and new fire station location; and
2. Direct staff to proceed with the planning, design, and financing for construction of a new fire station at the City's E. Gibson Road and Bourn Drive property.

H. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, February 6, 2024 was posted on Friday, February 2, 2024 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Jennifer Robinson
Deputy City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.