

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 20, 2024

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager and Director of Administrative Services
Employee Organization: Woodland Mid-Management Professional Association and Woodland Police Mid-Management Unit

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present.

PRESENT: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena

ABSENT: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Garcia-Cadena.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City

Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

None.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Received email from Olga Budko regarding Violation of Red Zone, No Stopping, No Standing, No Parking Vehicle Code by City Employees and from Hello Mouse regarding Tech Park.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATION

4. SUBJECT: WCC Soccer

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation honoring the Woodland Community College Men's Soccer Team

Adopted a proclamation honoring the Woodland Community College Men's Soccer Team. Coach Andres Olmedo, the WCC Men's Soccer Team, and WCC President Lizette Navarette were present to receive the proclamation.

I. CONSENT CALENDAR

5. SUBJECT: Arbor Day 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, designating March 2, 2024, as Arbor Day in the City of Woodland.

Adopted RESOLUTION NO. 8204, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING MARCH 2, 2024, AS ARBOR DAY IN THE CITY OF WOODLAND.

6. SUBJECT: Woodland Police Department Bi-Annual Report July – December 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Semi-Annual Report for July 1, 2023 – December 31, 2023.

Accepted the Police Department Bi-Annual Report for July 1, 2023 – December 31, 2023.

7. SUBJECT: Revisions to the Water Systems Operator I/II and the Senior Water Systems Operator Job Descriptions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt changes to the Water Systems Operator I/II and the Senior Water Systems Operator Job Descriptions in the Woodland City Employees' Association (WCEA)

Adopted changes to the Water Systems Operator I/II and the Senior Water Systems Operator Job Descriptions in the Woodland City Employees' Association (WCEA).

8. SUBJECT: Authorization for City of Woodland to Enter into a Release and Waiver of Liability Agreement for Drainage Improvements with Shell 2009 Trust

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a release and waiver of liability agreement for drainage improvements with Shell 2009 Trust.

Adopted RESOLUTION NO. 8205, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO AUTHORIZE THE CITY OF WOODLAND TO ENTER INTO A RELEASE AND WAIVER OF LIABILITY AGREEMENT FOR DRAINAGE IMPROVEMENTS WITH SHELL 2009 TRUST.

9. SUBJECT: Appropriation of Additional Grant Funds Awarded through State Homekey Program for East Beamer Way Permanent Supportive Housing Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) approving an appropriation of \$600,000 to the Homekey Grant Fund (1333) for the additional Homekey funds awarded to the City to support the East Beamer Way Permanent Supportive Housing Project; (2) approving disbursements of up to \$15,710,467 to Homekey grant co-applicant Friends of the Mission for the Permanent Supportive Housing Project; and (3) authorizing the City Manager to execute all agreements necessary with Friends of the Mission to disburse up to \$15,710,467 in Homekey grant funds to Friends of the Mission for the Permanent Supportive Housing Project.

Adopted RESOLUTION NO. 8206, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN APPROPRIATION OF ADDITIONAL STATE HOMEKEY GRANT FUNDS FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT AT THE EAST BEAMER WAY DEVELOPMENT SITE.

10. SUBJECT: Revised Salary Schedules

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

approve the revised salary schedules from September 1, 2021, through December 1, 2023.

Approved the revised salary schedules from September 1, 2021, through December 1, 2023.

11. SUBJECT: Approval to Execute Janitorial Services Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____ authorizing the City Manager to execute a Professional Services Agreement with Universal Business Services and Supply Co, hereafter to referred to as UBS, to perform janitorial services at five City facilities in the amount of \$91,704.00 per year for three years.

Adopted RESOLUTION NO. 8207, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE JANITORIAL SERVICES 3- YEAR AGREEMENT WITH UNIVERSAL BUILDING SERVICES AND SUPPLY CO., HEREAFTER REFERRED TO AS UBS.

12. SUBJECT: Award Construction Contract and Construction Inspection Consultant Agreement for the 2024 Water and Sewer Repair and Replacement Project, CIP 23-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____: (1) Approving a construction contract for the 2024 Water and Sewer Repair and Replacement Project, CIP 23-02; awarding the construction contract in the amount of \$2,587,152 to Lund Construction Co. with both approval and award contingent on the expiration of the bid protest period for this project; authorizing a contract contingency up to 10% (\$258,715); and authorizing the City Manager to execute the construction contract and change orders; and (2) Approving a consultant agreement for construction inspection services with WSP USA, Inc. in the amount up to \$225,461.80, authorizing a contingency of up to 10% (\$22,546), and authorizing the City Manager to execute the agreement.

Adopted RESOLUTION NO. 8208, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH LUND CONSTRUCTION CO. AND APPROVING A CONSULTANT AGREEMENT WITH WSP USA, INC. FOR CONSTRUCTION INSPECTION FOR THE 2024 WATER AND SEWER REPAIR AND REPLACEMENT PROJECT, CIP 23-02.

13. SUBJECT: Pursuing RAISE Grant Funding for East Main Street Neighborhood Livability Project I-5/SR 113 Freeway-to-Freeway Connectors.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing staff to apply for a \$6 million RAISE planning grant to advance the East Main Street Neighborhood Livability Project.

Adopted RESOLUTION NO. 8209, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING STAFF TO PURSUE FEDERAL DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY ("RAISE") GRANT FUNDING.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Lansburgh and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 13.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

J. REPORTS OF THE CITY MANAGER

14. SUBJECT: Funding Priorities Update for Fiscal Year 2024/25 Community Development Block Grant Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update and affirm the funding priorities for the Fiscal Year 2024/2025 Community Development Block Grant program.

On a motion by Council Member Fernandez, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council members received an update from Housing Analyst Dago Fierros and affirmed the funding priorities for the Fiscal Year 2024/2025 Community Development Block Grant program.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

15. SUBJECT: Award Construction Contract and Construction Inspection Consultant Agreement for the Spring Lake Recycled Water Project, CIP 17-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: (1) Appropriate \$3,565,000 of Water Enterprise Funds (Fund 2210) to the Spring Lake Recycled Water Project, CIP 17-07; (2) Approve a construction contract with Argonaut Constructors, Inc. in the amount of \$2,831,717.50 for the Spring Lake Recycled Water Project, CIP 17-07, and authorize a contract contingency of up to 15% (\$424,758), and (3) Approve a consultant agreement for construction inspection services with UNICO Engineering in an amount up to \$227,653.14, and authorize a contingency of up to 15% (\$34,148), and authorize and direct the City Manager to execute the agreements.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Lansburgh and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8210, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH ARGONAUT CONSTRUCTORS, INC. AND APPROVING A CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR THE SPRING LAKE RECYCLED WATER PROJECT, CIP 17-07.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

16. SUBJECT: Community Development Department Bi-annual Status Report for July 1 through December 31, 2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Development Department Bi-annual Status Report for July 1 through December 31, 2023.

Received the Community Development Department Bi-annual Status Report from Community Development Director Brent Meyer and Deputy Community Development Director Erika Bumgardner for July 1 through December 31, 2023.

K. ADJOURN

Meeting adjourned at 7:27 PM in memory of Retired Police Officer Gene Ford.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large initial "A" and a cursive "G" at the end.

Ana B. Gonzalez, City Clerk, MMC