

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 19, 2024

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All City Council Members present.

Present: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Deputy Police Chief Dallas Hyde.

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

None.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: American Red Cross Month Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation honoring the volunteers of Woodland's American Red Cross and their tremendous service to the Woodland community.

Adopted a proclamation honoring the volunteers of Woodland's American Red Cross and their tremendous service to the Woodland community.

4. SUBJECT: Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22: Consultant Services Agreement Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for construction management and inspection services with UNICO Engineering Consultants, Inc. in the amount of \$185,000.00 for a total agreement amount of \$940,376.47 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8214, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSULTANT AMENDMENT FOR THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT, CIP 17-22.

5. SUBJECT: Award Construction Contract for 2024 Road Maintenance Project, CIP 23-01 & 24-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____,

- 1.) Authorizing the re-appropriation of \$600,000.00 of Measure F Funds for CIP 24-01 from FY25/26 to FY24/25;
- 2.) Authorizing the reallocation of \$650,000.00 of Measure F Funds in FY23/24 from the Matmor Road and E. Gum Avenue Rehabilitation Project, CIP 19-05, to the 2024 Road Maintenance Project, CIP 24-01;
- 3.) Approving a construction contract for the 2024 Road Maintenance Project, CIP 23-01 & 24-01 (Project); awarding the construction contract in the amount of \$1,878,695.67 to All Phase Construction & Engineering, Inc. for the base bid plus Alternates B, D and I; authorizing a contract contingency up to 15% (\$281,804.35); and authorizing the City Manager to execute the construction contract and change orders; and
- 4.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$305,797.00; authorizing a contract contingency up to 15%

(\$45,869.55); and authorizing the City Manager to execute the agreement and amendments.

Adopted RESOLUTION NO. 8215, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND RE-APPROPRIATING \$600,000 OF MEASURE F FUNDING, REALLOCATING \$650,000 OF MEASURE F FUNDING AND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2024 ROAD MAINTENANCE PROJECT, CIP 23-01 & 24-01.

6. SUBJECT: FY23/24 Appropriation to Tree Reserve Fund

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing an FY23/24 appropriation of \$15,000 to the Tree Reserve Fund (Fund 1583).

Adopted RESOLUTION NO. 8216, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FY23/34 FISCAL YEAR TREE RESERVE FUND

7. SUBJECT: Approve Contract Amendment with Mark Thomas for Gibson Road at SR-113 Interchange Modification Project, CIP 19-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant design services amendment with Mark Thomas, in the amount of \$65,002.00 for a total agreement amount of \$392,157.29 for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8217, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE A CONTRACT AMENDMENT WITH MARK THOMAS FOR THE GIBSON ROAD AT SR-113 INTERCHANGE MODIFICATION PROJECT, CIP 19-13.

8. SUBJECT: Submittal of HOME Investment Partnerships Program Application for Cottonwood Meadows Apartments Rehabilitation Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the submittal of an application under the HOME Investment Partnerships Program not to exceed \$6,000,000 to support the Cottonwood Meadows Apartments rehabilitation project.

Adopted RESOLUTION NO. 8218, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM.

9. SUBJECT: Final Acceptance and Notice of Completion for the Yolo Bypass West Levee Culvert Replacement Project, CIP 20-06

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) Appropriating \$525,000 of Spring Lake Infrastructure Storm Drainage Funds (Fund 681) to the Project; (2) Reallocating \$200,000 to the Sewer Enterprise Fund; (3) Reallocating \$215,000 to the Storm Drain Enterprise Fund, bringing the total revised Project budget to \$4,095,000; (4) Authorizing a \$42,552.48 increase to the construction contract contingency, bringing the total contract contingency to \$447,150.48; and (5) Accepting the construction contract for the Yolo Bypass West Levee Culvert Replacement Project, CIP 20-06, with T&S Construction

Co., Inc., as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 8219, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING THE YOLO BYPASS WEST LEVEE CULVERT REPLACEMENT PROJECT, CIP 20-06, CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

10. SUBJECT: Resolution Accepting the Public Improvements for Subdivision Final Map 4856 and 5121, Prudler Phase 1 and 2

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council of the City of Woodland Accepting the Public Improvements for Subdivision Final Map 4856 and 5121, Prudler Phase 1 and 2

Adopted RESOLUTION NO. 8220, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING THE PUBLIC IMPROVEMENTS FOR SUBDIVISION FINAL MAPS 4856 AND 5121 BY LENNAR HOMES OF CALIFORNIA, LLC AND AG ESSENTIAL HOUSING CA 1, L.P.

On a motion by Council Member Vega, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 3 through 10.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

G. REPORTS OF THE CITY MANAGER

11. SUBJECT: Woodland Public Library Annual Report FY 2022-2023

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Public Library Annual Report 2022-2023.

On a motion by Council Member Stallard, seconded by Mayor Pro Tem Lansburgh and carried unanimously on a 5-0 vote, Council Members received the Woodland Public Library Annual Report 2022-2023 from Greta Galindo, Library Services Director.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

12. SUBJECT: Adopt the City of Woodland Active Transportation Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to adopt the Active Transportation Plan.

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8221, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE ACTIVE TRANSPORTATION PLAN, CIP 22-17.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None

13. SUBJECT: Fiscal Year 2023/24 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a mid-year update on the Fiscal Year 2023/24 Budget.

Received a mid-year update from Director of Administrative Services Kim McKinney on the Fiscal Year 2023/24 Budget.

14. SUBJECT: Fiscal Year 2023/24 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2023/24 budget totaling \$5,246,284.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8221, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE ACTIVE TRANSPORTATION PLAN, CIP 22-17.

AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena

NOES: None

H. ADJOURN

Meeting adjourned at 7:36 PM in memory of Hiromi Terashima Diekman, Susan Gibbons and Ailahni Sanchez Martinez.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Ana B. Gonzalez, MMC, City Clerk

Adopted by Council: April 2, 2024