



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

May 21, 2024
6:00 PM

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

3. SUBJECT: Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI).

4. SUBJECT: Proclamation Honoring Chicago Café

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation honoring the Chicago Café.

5. SUBJECT: Proclamation Recognizing May as ALS Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing May as Amyotrophic Lateral Sclerosis (ALS) Awareness Month 2024.

6. SUBJECT: Resolution Revoking Resolution No. 809, opposing the return of Japanese people to the Pacific Coast

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, revoking Resolution No. 809 opposing the return of Japanese people to the Pacific Coast.

7. SUBJECT: Fair Political Practices Commission (FPPC) Conflict of Interest Code Biennial Notice

RECOMMENDATION FOR ACTION: Staff recommends that the City Council direct the City Clerk to review the City's Conflict of Interest Code and report to Council any necessary changes to the adopted Code.

8. SUBJECT: Second reading and adoption of an Ordinance adjusting the Boundaries of City Council Election Districts to include Annexed Territories

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1721, An Ordinance of the City Council of the City of Woodland, California Adjusting the Boundaries of City Council Election Districts to Include Annexed Territories, as Reflected in the Attached Map.

9. SUBJECT: Professional Service Agreement with the Greater Sacramento Softball Association

RECOMMENDATIONS FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a professional services agreement with Greater Sacramento Softball Association

in the amount not-to-exceed \$60,000 each fiscal year for softball officiating services.

10. SUBJECT: List of Projects for FY 24/25 Funded by SB1 RMRA

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 24/25 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

G. REPORTS OF THE CITY MANAGER

11. SUBJECT: American Rescue Plan Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the City's American Rescue Plan (ARP) and projects funded under the category of Youth Services, Childcare, and Community Building.

12. SUBJECT: Annual Housing Progress Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on Woodland's housing policies and progress.

13. SUBJECT: Southeast Area Aquatic Center Project (CIP 19-18) – Approve Plans & Specifications and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the Southeast Area Aquatic Center Project, CIP 19-18.

H. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, May 21, 2024, was posted on Friday, May 17, 2024 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: D.1
SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.



Ken Hiatt
City Manager

Attachments:

None



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: E.2
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact:

Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background:

This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and plan for upcoming Council items.

A handwritten signature in black ink, appearing to read "Ken Hiatt", is written over the printed name and title.

Ken Hiatt
City Manager

Attachments:

1. Council Long Range Calendar

CITY COUNCIL LONG RANGE CALENDAR

June 4th

REGULAR MEETING

League of Women Voters 50th Anniversary Proclamation
 City Council Meeting Minutes for May 7, 2024 and May 21, 2024
 Waste Management Delinquent Garbage/Refuse Accounts - Call for Public Hearing on July 2, 2024
 Contract Award – FY25 Tree Pruning and Maintenance Services with West Coast Arborist
 Pacific Flyway Pond Project, CIP 24-10, Authorization for Bid Advertisement
 Public Hearing - 1st Reading Cross Connection Control and Backflow Prevention Policy Ordinance Amendment
 Waste Management Extension Agreement
 Woodland Hotel BID Resolution of Intention
 Intent to Levy Assessments – Landscape and Lighting Districts
 Public Hearing - Comprehensive Zoning Code Ordinance Adoption
 FY24/25 Budget Introduction

June 18th

REGULAR MEETING

Mosquito Vector Control Presentation
 Board and Commission Appointments
 2nd Reading Cross Connection Control and Backflow Prevention Policy Ordinance Amendment
 Woodland Tennis Complex Fundraising Agreement
 Resolution Calling a General Municipal Election of Three Council Members by District – November 5, 2024
 Public Hearing - Woodland Hotel BID Renewal
 Public Hearing – Landscape and Lighting Assessment Districts
 (Spring Lake, Gateway, Streng Pond, Gibson Road, North Park, West Wood)
 FY24/25 Budget Adoption

July 2nd

REGULAR MEETING

City Council Meeting Minutes for June 4, 2024 and June 18, 2024
 Public Hearing – Waste Management Liens

July 16th

REGULAR MEETING

Valley Clean Energy Presentation

Future Topics / Study Sessions:

Approve Truck Route Map Modifications (TBD)
 East Beamer Way / Homeless Update (TBD)
 Rule 20A Undergrounding (TBD)
 Operating Agreements and CUPs for Cannabis Retailers (TBD)

Updated 5/17/2024



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.3
SUBJECT: Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI)

SUBJECT: Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI).



Ken Hiatt
City Manager

Attachments:

1. Proclamation Asian American and Pacific Islanders AAPI



**PROCLAMATION IN SUPPORT OF EQUAL TREATMENT FOR
ASIAN AMERICAN AND PACIFIC ISLANDERS (AAPI)**

WHEREAS, the City of Woodland's support for inclusion and belonging for people of all races, national origins, and ethnicities is critical to guaranteeing the safety and security of all people; and

WHEREAS, during the coronavirus pandemic of 2020 (COVID-19) inflammatory and xenophobic rhetoric has put Asian American and Pacific Islander (AAPI) persons, families, communities, and businesses at risk; and

WHEREAS, the City of Woodland recognizes that statements at the federal level have played a role in furthering xenophobic sentiments, including references to the COVID-19 pandemic by the geographic location of its origin; and

WHEREAS, such statements have promoted unfounded fears and perpetuated stigma about Asian Americans and Pacific Islanders which have contributed to increasing rates of bullying, harassment, and hate crimes against AAPI persons; and

WHEREAS, these actions have been in contravention of the best practices and guidelines of public health officials and have caused significant harm to AAPI families and communities that require being addressed; and

WHEREAS, Asian Americans and Pacific Islanders have always been an important part of our civic community, having made substantial contributions towards making the City of Woodland and our Nation more secure throughout its history, especially in regards to front line work involving upwards of 2 million Asian Americans and Pacific Islanders serving as healthcare providers, as first responders, and in other essential roles; and

WHEREAS, the City of Woodland and the Federal Government should combat racism, xenophobia, and intolerance against Asian Americans and Pacific Islanders and work to ensure that all members of AAPI communities — no matter their background, the language they speak, or their religious beliefs — are treated with dignity and equity.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WOODLAND condemns racism, xenophobia, and intolerance against Asian Americans and Pacific Islanders; that it accepts responsibility for preventing and correcting racism, xenophobia, and intolerance against everyone in the City, including Asian Americans and Pacific Islanders; and that it further calls upon all citizens and city staff and community groups to assist in the furtherance of these objectives.

Dated: May 21, 2024

Tania Garcia-Cadena, Mayor

Rich Lansburgh, Mayor Pro Tempore

Vicky Fernandez, Council Member

Tom Stallard, Council Member

Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.4
SUBJECT: Proclamation Honoring Chicago Café

Recommendation for Action: Staff recommends that the City Council adopt a proclamation honoring the Chicago Café.

Discussion:

In honor of the Chicago Café, which has operated in Woodland since at least 1910 and has recently enjoyed a surge in notoriety due to UC Davis researchers concluding that it may be the oldest continuously-operating Chinese restaurant in California and perhaps even the United States, staff recommends that the City Council honor the Fong Family for their years of service to our community.

Conclusion:

Staff recommends that the City Council adopt a proclamation honoring the Chicago Café.

Prepared by: Amanda Portier and Spencer Bowen, City Manager's Office

A handwritten signature in black ink, appearing to read "Ken Hiatt", is written over a horizontal line.

Ken Hiatt
City Manager

Attachments:

1. Proclamation - Chicago Cafe



PROCLAMATION CELEBRATING OVER 100 YEARS OF THE CHICAGO CAFÉ

WHEREAS, the City of Woodland values and celebrates our local restaurants that play an important role in the social, cultural, and economic fabric of our community; and

WHEREAS, the Chicago Café is a Chinese restaurant that has operated on Main Street in Woodland since at least 1910; and

WHEREAS, three generations of the Fong family have operated the Chicago Café and dedicated their time, effort, and resources to the Woodland community; and

WHEREAS, UC Davis researchers concluded that the Chicago Café might be the oldest continuously-operating Chinese restaurant in California and perhaps even the United States; and

WHEREAS, the City of Woodland recognizes that the Chicago Café is an important symbol of Chinese-American resilience and culture.

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY OF WOODLAND, CALIFORNIA, hereby proudly celebrates over 100 years of the Chicago Café and honors three generations of the Fong family for serving our community.

Dated: May 21, 2024

Tania Garcia-Cadena, Mayor

Rich Lansburgh, Mayor Pro Tempore

Vicky Fernandez, Council Member

Tom Stallard, Council Member

Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.5
SUBJECT: Proclamation Recognizing May 2024 as ALS Awareness Month

Recommendation for Action: Staff recommends that the City Council adopt a proclamation recognizing May 2024 as Amyotrophic Lateral Sclerosis (ALS) Awareness Month.

Background:

Council Members received a request to consider a proclamation recognizing May 2024 as ALS Awareness Month.

Amyotrophic lateral sclerosis (ALS), often referred to as Lou Gehrig's disease, is a progressive, fatal neuromuscular disorder that occurs when motor nerve cells cease to function and die, often leading to total paralysis and death within five years of diagnosis. There is no cure.

Multiple research studies indicate that people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service.

In most cases, the mind of a person with ALS remains sharp and alert, but voluntary muscle control becomes completely lost. As people with ALS lose the ability to walk, talk, and even breathe, the disease requires them to rely on caregivers, often their family members, to provide the care and assistance needed to perform normal daily activities. In many cases, particularly in the later stages of the disease, people with ALS have a need for continuous care, 24 hours a day, seven days a week.

To defeat this disease, our community must be educated about ALS, as well as the issues confronting those who are affected by it. It is only through increased advocacy that elected officials, medical researchers, and health care professionals will give people with ALS the attention and support they need and deserve.

Prepared by: Ana B. Gonzalez, MMC, City Clerk



Ken Hiatt
City Manager

Attachments:

1. Proclamation ALS



**PROCLAMATION IN SUPPORT OF
AMYOTROPHIC LATERAL SCLEROSIS AWARENESS MONTH 2024**

WHEREAS, Amyotrophic lateral sclerosis (ALS), known by many as Lou Gehrig's disease, is a progressive fatal neurodegenerative disease in which a person's brain loses connection with the muscles, slowly taking away their ability to walk, talk, eat, and eventually breathe; and

WHEREAS, every 90 minutes someone is diagnosed with ALS and someone passes away from ALS; and

WHEREAS, on average, patients diagnosed with ALS only survive two to five years from the time of diagnosis; and

WHEREAS, ALS has no cure; and

WHEREAS, people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service; and

WHEREAS, securing access to new therapies, durable medical equipment, and communication technologies is of vital importance to people living with ALS; and

WHEREAS, clinical trials play a pivotal role in evaluating new treatments, enhancing quality of life, and fostering assistive technologies for those living with ALS; and

WHEREAS, we celebrate the 10th Anniversary of the Ice Bucket Challenge through a renewed commitment to galvanize public awareness and support funding leading to significant investments in ALS research; and

WHEREAS, the ALS Association, as the largest philanthropic funder of ALS research globally, has committed over \$154 million to support more than 550 projects across the United States and 18 other countries; and

WHEREAS, our commitment to accelerating the pace of discovery remains unwavering, fueled by the hope that one day, ALS will be a livable disease for everyone, everywhere, until we can cure it.

WHEREAS, ALS Awareness Month increases the public's awareness of people with ALS' dire circumstances, and acknowledges the terrible impact this disease has, not only on the person but on his or her family and the community, and recognizes the research being done to eradicate this disease.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WOODLAND do hereby proclaim the month of May 2024 as ALS Awareness Month. I call upon all Americans to join in supporting ALS research, advocating for increased funding, and standing in solidarity with those affected by this relentless disease.

Dated: May 21, 2024

Tania Garcia-Cadena, Mayor

Rich Lansburgh, Mayor Pro Tempore

Vicky Fernandez, Council Member

Tom Stallard, Council Member

Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.6
SUBJECT: Resolution Revoking Resolution No. 809, opposing the return of Japanese people to the Pacific Coast

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, A Resolution Revoking Resolution No. 809 Opposing the Return of Japanese people to the Pacific Coast.

Staff Contact:

Ana B. Gonzalez, MMC, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.gov

Background:

In 1943, the Woodland City Council adopted Resolution 809, supporting the internment of people of Japanese heritage and endorsing the orders of General John L. DeWitt to prohibit the return of those interned.

On December 8, 1941, following the Japanese attack on Pearl Harbor, the United States Congress declared that a state of war had existed with Japan since the attack. On February 19, 1942, President Franklin Roosevelt issued Executive Order 9066, which led to the internment of almost 120,000 Japanese Americans during World War II. Two-thirds of these were native born American citizens (Nisei) and seventy percent were from California. They were forced to sell their homes and belongings and enter Relocation Authority Camps in remote locations such as Manzanar and Tule Lake. On June 21, 1943, the Woodland City Council adopted Resolution 809 that regrettably supported the imprisonment of people of Japanese heritage and endorsed the orders of General John L. DeWitt for internment.

In 1988, President Reagan signed into law the Civil Liberties Act of 1988 (Pub.L. 100-383 title I, August 10, 1988, 102 Stat. 904, 50a U.S.C. §1989b), that officially apologized for the imprisonment on behalf of the United States, concluding that the government's actions were based on "race prejudice, war hysteria, and a failure of political leadership."

Consistent with the Civil Liberties Act of 1988, the incarceration of people of Japanese heritage during the Second World War, and local enactments supporting such imprisonment, were the result of wartime hysteria, race prejudice, and lack of political leadership. However, through oversight, Resolution No. 809 was never revoked.

Prepared by: Ana B. Gonzalez, MMC, City Clerk

Reviewed by: Ken Hiatt, City Manager



Ken Hiatt
City Manager

Attachments:

1. Resolution Revoking 1943 Resolution Opposing Return of Japanese to Pacific Coast

RESOLUTION NO. _____

**A RESOLUTION REVOKING RESOLUTION NO. 809 OPPOSING
THE RETURN OF JAPANESE PEOPLE TO THE PACIFIC COAST**

WHEREAS, the City Council, in 1943, during the height of World War II, passed a resolution that commended Army Authorities and opposed the return of Japanese people to the Pacific Coast; and

WHEREAS, the City Council believes that it was a dark time in the country's history when 110,000 Japanese Americans, both citizens and their parents, who were then ineligible for citizenship, were removed by US military officials and placed in 14 desolate internment camps in California, Arizona, Utah, Wyoming, Colorado, Idaho, and Arkansas; and

WHEREAS, the City Council of the City of Woodland does not condone or practice discrimination based on race, ethnicity, religion, color, sex, national origin, disability, economic status or sexual orientation; and

WHEREAS, the City Council is proud to acknowledge and cherish the accomplishments of the many residents of the community of Japanese descent.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Woodland revokes Resolution No. 809 commending the military for evacuating Japanese Nationals and urging legislation to prevent the return of said evacuees after cessation of hostilities.

BE IT FURTHER RESOLVED that the City Council finds the revocation of the 1943 Council action a step towards reconciliation and healing of past discrimination that has no place in a democratic society today.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 21st day of May 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tania Garcia-Cadena, Mayor

ATTEST:

Ana B. Gonzalez, MMC, City Clerk



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.7
SUBJECT: Fair Political Practices Commission (FPPC) Conflict of Interest Code Biennial Notice

Recommendation for Action: Staff recommends that the City Council direct the City Clerk to review the City's Conflict of Interest Code and report to Council the necessary changes to the adopted Code.

Staff Contact:

Ana B. Gonzalez, MMC, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.gov

Background:

The law states that each even-numbered year the City Council shall direct the City Clerk to assess the need to amend the City's Conflict of Interest Code. Changes are not required more frequently than this legal requirement.

The Fair Political Practices Commission (FPPC) requires local government agencies to review the Conflict of Interest Code biennially to determine whether the Code is accurate or is in need of revision. The responsibility for such a review falls upon the office of the City Clerk. Council must, as per the law, direct the City Clerk to perform such a review. The attached 2024 Local Agency Biennial Notice reflects that amendments to the Code are needed at this time. An amended Conflict of Interest Code will be submitted to Council for approval by December 30, 2024.

Prepared By: Ana B. Gonzalez, MMC, City Clerk

A handwritten signature in black ink, appearing to read "Ken Hiatt", is written over the printed name.

Ken Hiatt
City Manager

Attachments:

1. 2024 Local Agency Notice_complete

2024 Local Agency Biennial Notice

Name of Agency: City of Woodland
Mailing Address: 300 First Street
Contact Person: Ana B. Gonzalez Phone No. 530-661-5806
Email: ana.gonzalez@cityofwoodland.gov Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☒ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☒ Include new positions
- ☒ Revise disclosure categories
- ☒ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

www.fppc.ca.gov
FPPC Advice: advice@fppc.ca.gov (866.275.3772)
Page 1 of 1



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.8
SUBJECT: Second reading and adoption of an Ordinance
adjusting the Boundaries of City Council Election
Districts to include Annexed Territories

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1721, an Ordinance of the City Council of the City of Woodland, California Adjusting the Boundaries of City Council Election District to Include Annexed Territories, as Reflected in the Attached Map.

Staff Contact:

Ana B. Gonzalez, MMC, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.gov

Background:

At the May 7, 2024, Council meeting, the City Council voted to introduce and waive the first reading of Ordinance No. 1721.

Should the Council choose to waive the second reading and adopt Ordinance No. 1721 at tonight's meeting, the Ordinance would be effective June 20, 2024, thirty days from the second reading.

Prepared by: Ana B. Gonzalez, MMC, City Clerk



Ken Hiatt
City Manager

Attachments:

1. Ord_1721 Approving Revised District Map to Include Annexed Territories
2. Exhibit - City Council District Map 05.21.24

ORDINANCE NO. 1721

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ADJUSTING THE BOUNDARIES OF CITY COUNCIL ELECTION DISTRICTS TO INCLUDE ANNEXED TERRITORIES, AS REFLECTED IN THE ATTACHED MAP

WHEREAS, following the 2020 federal census, the City Council adopted Ordinance No. 1683, adjusting the boundaries of the City Council election districts of the City of Woodland on April 5, 2022 pursuant to California Elections Code section 21601; and

WHEREAS, Elections Code section 21603(a) provides that if “the boundaries of a city expand by the addition of new territory, including through annexation of unincorporated territory or consolidation with another city, the council shall add that new territory to the nearest existing council district without changing the boundaries of other council district boundaries”; and

WHEREAS, the City recently annexed territory that will become a part of Districts 4 and 5; and

WHEREAS, the City desires to amend the boundaries and the map in accordance with Election Code section 21603(a).

THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The City Council hereby designates the territories annexed to the City following the 2020 federal census and adoption of City Council Ordinance No. 1683, to Districts 4 and 5, as depicted in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Section 1.16.110 of the Woodland Municipal Code is hereby amended in its entirety to read as follows:

“§ 1.16.110 Boundaries and numbering of each district.

Descriptions of the boundaries of each district and their numbering are as shown on the attached Exhibit A of Ordinance No. 1721 along with a map entitled "City Council District Map," a copy of which shall be on file in the City Clerk's office.”

Section 3. The district boundaries established as set forth in Exhibit A shall replace and supersede the district boundaries established by City Council Ordinance No. 1683.

Section 4. The City Manager is directed to take all necessary steps to give effect to this Ordinance. If necessary to facilitate the implementation of this Ordinance, the City Manager or his or her designee is authorized to make technical adjustments to the election district boundaries that do not substantively affect the populations in the districts, the eligibility of candidates, or the residence of elected officials within any district. The City Manager shall consult with the City Attorney

concerning any technical adjustments deemed necessary and shall advise the City Council of any such adjustments required.

Section 5. The City Clerk is hereby directed to provide a certified copy of this Ordinance to the Yolo County Registrar of Voters for use in subsequent Woodland City Council elections.

Section 6. If any section, subsection, subdivision, sentence, or clause or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional, invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted each section irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

Section 7. This Ordinance shall become effective thirty (30) days from its adoption.

Section 8. The City Clerk shall certify to the adoption of this Ordinance and cause it, or a summary of it, to be published in a newspaper of general circulation printed and published within the City of Woodland, pursuant to all legal requirements.

INTRODUCED by the City Council of the City of Woodland at a regular meeting held on the 7th day of May 2024 and **PASSED, APPROVED AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 21st day of May 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tania Garcia-Cadena, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana B. Gonzalez, MMC, City Clerk

Ethan Walsh, City Attorney

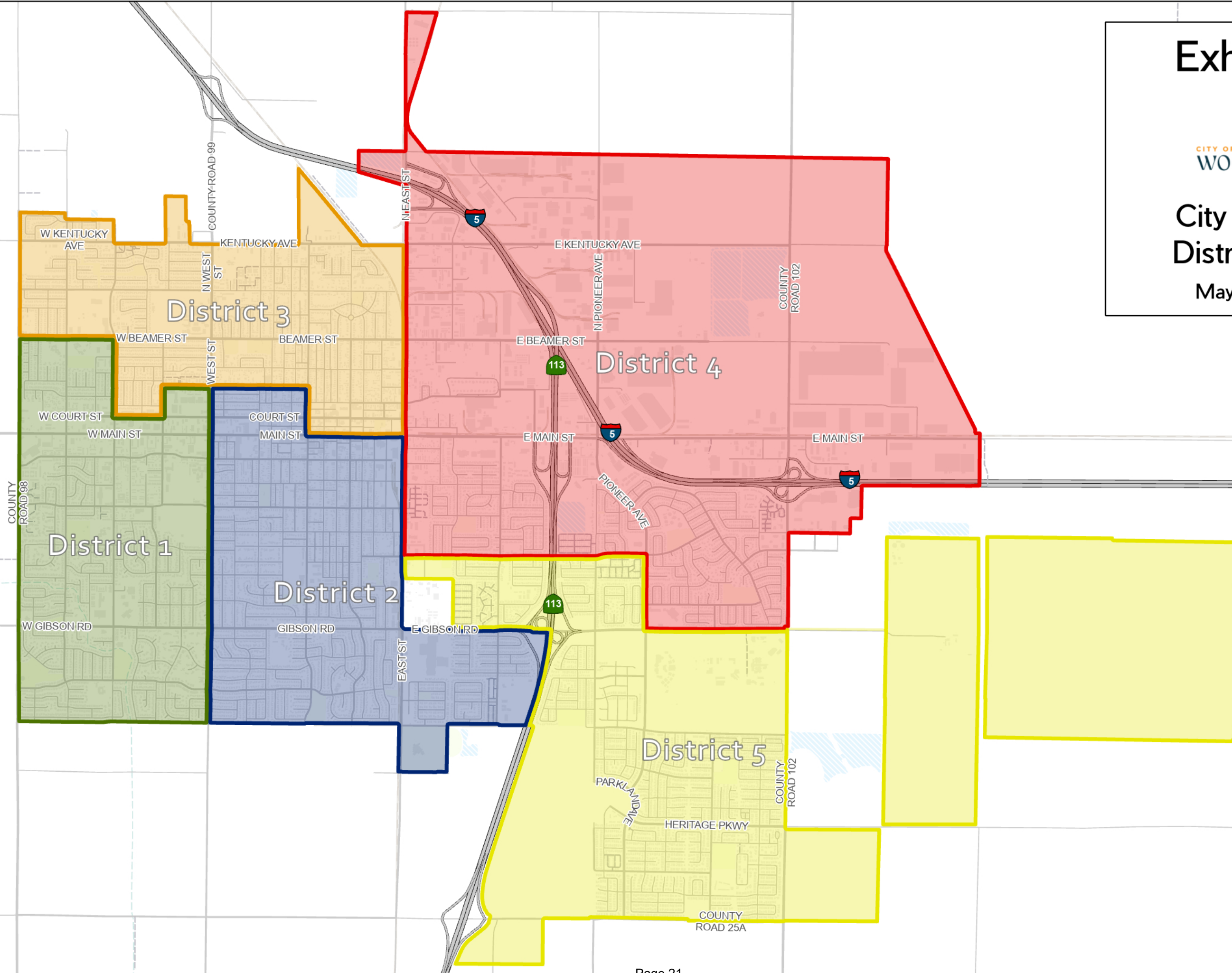
Attachment: Exhibit A – City Council District Map

Exhibit A



City Council District Map

May 21, 2024





TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.9
SUBJECT: Professional Service Agreement with Greater Sacramento Softball Association

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a professional services agreement with Greater Sacramento Softball Association in the amount not-to-exceed \$60,000 each fiscal year for softball officiating services.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Fiscal Impact:

Greater Sacramento Softball Association (GSSA) can provide professional softball officiating services for the City's softball leagues for up to \$60,000 per fiscal year (this dollar amount will vary depending on the number of teams each season, but it will not exceed \$60,000). The fees collected by the City cover the expenses of the softball officials.

Background:

The City's Community Services Department offers three adult softball leagues during the year for the community. Each season is eight to ten weeks long. Approximately 110 teams participate in each season (over 1,000 people.) The program necessitates the use of professional officiating services for the umpires.

GSSA has been providing officiating services for nineteen years with the City. The last contract for these services expires on June 30, 2024. GSSA is an affiliate of USA Softball, the National Governing Body of softball, one of 63 associations in the United States, and provides professional softball officiating services to 26 public agencies in the Greater Sacramento region, with territory from Dixon to Lake Tahoe. GSSA has been in operation since 1955 as a non-profit organization. As a well-established business, they have over 180 officiators available to assign to softball games. All officials are independent contractors and not employees of GSSA.

Discussion:

A request for proposals was sent to three organizations that are used by other municipal agencies. One proposal was received from GSSA.

GSSA has a long history of providing softball officials to public, private, and non-profit organizations. All officials must meet the following certifications: pass a National USA Softball Qualification test, pass a background screening, complete an annual SafeSport Training Certification, and attend and participate in annual training.

Conclusion:

Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a professional services agreement with Greater Sacramento Softball Association in the amount not-to-exceed \$60,000 each fiscal year for softball officiating services.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

A handwritten signature in black ink, appearing to read 'Ken Hiatt', with a long horizontal flourish extending to the right.

Ken Hiatt
City Manager

Attachments:

1. Resolution for GSSA Agreement 2024

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING
THE CITY MANAGER TO EXECUTE A THREE-YEAR PROFESSIONAL SERVICES
AGREEMENT WITH THE GREATER SACRAMENTO SOFTBALL ASSOCIATION IN THE
AMOUNT NOT-TO-EXCEED \$60,000 EACH FISCAL YEAR**

WHEREAS, the City offers an adult softball league during the spring, summer, and fall of each year with professional softball officiators; and

WHEREAS, the Greater Sacramento Softball Association provides professional softball officiating services to 26 public agencies in the Greater Sacramento region with a territory from Dixon to Lake Tahoe; and

WHEREAS, the Greater Sacramento Softball Association has over 180 officiators available to assign to softball games; and

WHEREAS, the proposed professional services agreement results in an annual cost not-to-exceed sixty-thousand dollars each fiscal year for professional softball officiating for three years with the option to extend the agreement for an additional two years; and

WHEREAS, the City's adult softball program participants pay fees to participate in the softball program that cover the officiator expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

The City Council hereby authorizes the City Manager to execute a professional services agreement with the Greater Sacramento Softball Association in the amount not-to exceed sixty-thousand dollars each fiscal year for three years with the option to extend the agreement for an additional two years.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland on this 21st day of May, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tania Garcia-Cadena, Mayor

ATTEST:

Ana B. Gonzalez, MMC, City Clerk



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: F.10
SUBJECT: List of Projects for FY 24/25 Funded by SB1 RMRA

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 24/25 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

Staff Contact:

Diana Ayón, Senior Associate Civil Engineer, (530) 661-5967, diana.ayon@cityofwoodland.gov

Fiscal Impact:

In fiscal year 24/25, the City will receive an estimated \$1,532,496 from the Road Maintenance and Rehabilitation Account (RMRA) created by Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017. The list of projects that are funded in-part or solely with FY 24/25 RMRA revenue are included in the current Capital Budget. Due to SB1 funding requirements, staff will return annually (prior to July 1 each year) to establish the City's priority for receipt of RMRA funding.

The projected revenue to the City of Woodland for the first ten years of SB1 RMRA is just over \$16 million.

There is no impact on the General Fund.

Background:

In April 2017, Senate Bill 1 (SB1) was passed by the Legislature and signed into law by Governor Jerry Brown to address the significant funding shortfall for road maintenance and repair in the state. The bill includes funding for state transportation infrastructure, public transportation and cities and counties. The bill includes annual accountability provisions for cities and counties that ensure the community has access to information on projects proposed for SB1 funding and requirements to report on actual funding expenditures. Beginning in November 2017, the State Controller began depositing SB1 funding into the RMRA, a portion of which is distributed by formula directly to cities and counties.

For the City of Woodland to continue receiving its allocation, the City must annually adopt a list of projects that will be funded in-part or solely with the following fiscal year's RMRA revenues. Additionally, staff submits project details and budget documentation to the California Transportation Commission (CTC) by July 1 each year for verification of compliance with SB1 requirements. The process of adopting a list of RMRA funded projects included in the Capital Budget and reporting to the CTC is an annual requirement of SB1 funding.

Discussion:

The estimated RMRA revenue for FY 24/25 is \$1,532,496.

The following is the previously adopted list of projects (identified in the current Capital Budget) that may also utilize FY 24/25 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

- CIP #19-05: 2020 Road Rehabilitation Project – Matmor Road & E. Gum Avenue

The annual submittal of project details to the CTC does not preclude the City from amending the funded projects to align with City needs and priorities as long as all projects are consistent with RMRA priorities and are eligible for road maintenance and rehabilitation projects.

SB1 funding has a requirement that funded projects be identified in the City's Capital Improvement Budget and Council adopt the list of RMRA funded projects each year. However, the City is only required to identify one year at a time. Thus, the current Council action for adopting a project list funded by RMRA only addresses the next fiscal year. The future year's project funding shown in the project budget is for informational purposes and will be appropriated annually as the SB1 funding is received.

Conclusion:

Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 24/25 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

Prepared by: Diana Ayón, Senior Associate Civil Engineer

Reviewed by: Brent Meyer, Community Development Director / City Engineer



Ken Hiatt
City Manager

Attachments:

1. Resolution SB1 RMRA
2. CIP Sheet

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ADOPT A LIST OF
PROJECTS FOR FY 24/25 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT
OF 2017**

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure residents are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the city adopts a Capital Budget which includes all projects to receive funding from Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which includes a description and the location of each proposed project; and

WHEREAS, the city will receive an estimated \$1,532,496 in RMRA funding in Fiscal Year 2024/25 from SB1; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND
AS FOLLOWS:**

Section 1. The City Council hereby adopts the following previously proposed and adopted list of projects that may also utilize FY 24/25 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

- CIP #19-05: 2020 Road Rehabilitation Project – Matmor Road & E. Gum Avenue
 - The estimated useful life of the project is 15-20 years.
 - Started construction in June 2022. Project completion and closeout anticipated in August 2024.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 21st day of May 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tania Garcia-Cadena, Mayor

ATTEST:

Ana B. Gonzalez, MMC, City Clerk

CITY OF WOODLAND
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation) **Project Proponent:** Katie Wurzel

Project #: 19-05 **Project Manager:** TBD

MPFP: **User Department:** Public Works

Funding Source(s): Fund 361 - RMRA
Fund 507 - Measure "F"
Fund 506 - Measure "E"

Project Costs					
	Fund 361 - RMRA	Fund 507 - Measure "F"	Fund 506 - Measure "E"	Fund 220 - Sewer	Fund 210 Water 0
Prior Year Allocation	\$1,436,000	\$1,416,000	\$2,753,443	\$0	
Fiscal Year					
2022-23	\$260,000	\$0	\$0	\$100,000	\$100,000
2023-24	\$1,300,000	\$500,000	\$0	\$0	
2024-25	\$1,400,000	\$1,100,000	\$0	\$0	
2025-26	\$0	\$0	\$0	\$0	
2026-27	\$0	\$0	\$0	\$0	
Subtotal	<u>\$4,396,000</u>	<u>\$3,016,000</u>	<u>\$2,753,443</u>	<u>\$100,000</u>	<u>\$100,000</u>
TOTAL	<u>\$10,265,443</u>	\$10,365,443			
Cost Estimate	Pre-Design/Environmental/Studies			<u>\$100,000</u>	
By Category:	Design Costs:			<u>\$500,000</u>	
	Construction Costs:			<u>\$9,765,158</u>	
	Land Acquisition:			\$0	

ABOUT THE PROJECT:

Project Description: Project will rehabilitate Matmor Road from E. Main Street to Gibson Road and Gum Avenue from East Street to Matmor Road. Improvements include rehabilitation of the existing asphalt roadway, repair of damaged curb, gutter and sidewalk as needed and improvements to ADA access at intersections within the corridors. The project will widen and improve delineation of the existing bike lanes to encourage bicycle transportation to nearby shopping centers and elementary schools within the project area. The estimated useful life of the project is 15-20 years.

Justification: Matmor Road and Gum Avenue are known to be failing and are identified in the City's Pavement Management System as having PCI less than or equal to 55. The roadways are both corridors that carry significant local and regional vehicular traffic as well as local bicycle traffic accessing adjacent neighborhoods, shopping centers, schools, parks and the Yolo County Fairgrounds.

Pertinent Issue: The project will repair existing failing roadways within the City. Work will be coordinated with major utility repair work to maximize cost efficiencies for the road and utility programs. Revenue projections for RMRA are as follows: FY18: \$325,000 (actual received \$349,323), FY19: \$900,000 (actual received \$1,108,104), FY20: \$1 million, FY21: \$1.14 million. This project will likely begin construction in FY23 and conclude in FY24. This allows adequate revenue to build project in its entirety.



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: G.11
SUBJECT: American Rescue Plan Update

Recommendation for Action: Staff recommends that the City Council receive an update on the City's American Rescue Plan (ARP) and projects funded under the category of Youth Services, Childcare, and Community Building.

Staff Contact:

Christine Engel, Community Services Director, christine.engel@cityofwoodland.gov
Ken Hiatt, City Manager, (530) 661-5802, ken.hiatt@cityofwoodland.gov

Fiscal Impact:

The City was granted \$11.1 million in American Rescue Plan (ARP) funds in FY2021/22. In addition, the funds have generated \$57,245 in interest earnings and the City has also received \$700,000 from the County in matching funds and many of the projects received matching funding from other sources, helping to leverage greater impact. The attached ARP spending plan remains balanced between revenues and expenditures and ensures no unauthorized inter-fund borrowing for City operations and project execution.

Background:

On March 11, 2021, the American Rescue Plan Act of 2021 (ARP) was signed into law. The \$1.9 trillion package includes \$350 billion for state and local governments to respond to the COVID-19 emergency and to recover revenues lost as a result of the economic fallout from the pandemic. The City of Woodland's allocation of these ARP funds was \$11,114,656.

The Council appointed Councilmembers Vega and Stallard to serve as an ad hoc subcommittee to develop a recommended ARP spending plan. The council received the updated spending plan at their meeting on March 15, 2022, and subsequently amended at the May 2, 2023, meeting. The spending plan allocated ARP resources among the following priority categories:

- Critical Services/Public Health & Safety
- Economic Assistance/Housing
- Youth Services/Childcare/Community Building
- Infrastructure
- Sustainability

Discussion:

Staff is not seeking any direction from Council on changes to the spending plan at this time, as the majority of allocations are on track to be spent or fully committed within the coming year. Refinements to the allocation of funds will be brought forward at a future Council meeting as final expenditure amounts are known, and any remaining funds need to be allocated.

The primary purpose of this item is to provide an update on the implementation of the various projects funded under the Youth Services, Childcare, and Community Building category of the Plan. Attachment 2 to this report provides details on the seven projects listed below that have been funded:

- Welcome Baby
- Sustaining Childcare and Early Learning in Yolo County at Cesar Chavez
- Child Care Connections Network
- Woodland Haven Child Care Center

- Roadmap to the Future for Yolo County Children and Youth
- Woodland Boys & Girls Club
- Woodland Mobile Farmer's Market

Representatives from the various organizations will be in attendance at the City Council meeting to provide further details on the status and impact of these projects.

Conclusion:

Staff recommends that the City Council receive an update on the City's American Rescue Plan (ARP) and projects funded under the category of Youth Services, Childcare, and Community Building.

A handwritten signature in black ink, appearing to read 'Ken Hiatt', with a long horizontal flourish extending to the right.

Ken Hiatt
City Manager

Attachments:

1. ARP Spending Plan Update May 2024
2. Project May 2024 ARP Council Update

AMERICAN RESCUE PLAN (ARP) - SPENDING PLAN

	FY2021/22	FY2022/23	FY2023/24	Planned FY2024/25	Planned FY2025/26	TOTALS
ARP REVENUE						
First and Second Tranche	\$ 11,114,656					\$ 11,114,656
Reimbursements		\$ 700,000				\$ 700,000
Interest Earned	\$ 57,245					\$ 57,245
EXPENDITURES						
	FY21/22 Actuals	Actuals FY22/23	Budget FY23/24	Planned FY24/25	Planned FY24/25	Total
<i>Critical Services / Public Health & Safety</i>						
CRISIS Now mental health intervention program				\$ 420,000	\$ 420,000	\$ 840,000
Cybersecurity/Network Resiliency		\$ 130,000				\$ 130,000
On-line Permitting / Permit Streamlining		\$ 225,000				\$ 225,000
HYT COVID Testing	\$ 154,940					\$ 154,940
HVAC System Efficiency/Indoor Air Quality (City Facilities)	\$ 50,000					\$ 50,000
Public Safety – (body worn cameras, signal pre-emption, thermal imaging)	\$ 705,645	\$ 669,503				\$ 1,375,148
Subtotal	\$ 910,585	\$ 1,024,503	\$ -	\$ 420,000	\$ 420,000	\$ 2,355,088
<i>Economic Assistance / Housing</i>						
Restaurant - Outdoor Seating Modifications		\$ 67,735	\$ 57,265			\$ 125,000
Business Recovery			\$ 50,000			\$ 50,000
Yolano-Donnelly Infill Housing				\$ 500,000		\$ 500,000
Workforce Training / City Internship Program		\$ 12,543	\$ 67,457	\$ 350,000		\$ 430,000
Subtotal	\$ -	\$ 80,277	\$ 174,722	\$ 850,000	\$ -	\$ 1,105,000
<i>Youth Services / Childcare / Community Building</i>						
Youth Center (Boys & Girls Club of America)		\$ 300,000	\$ 1,100,000			\$ 1,400,000
Woodland Haven Childcare Center	\$ 478,000	\$ 297,000				\$ 775,000
Childcare Provider Network			\$ 115,000			\$ 115,000
Second Aquatic Center		\$ 1,000,000				\$ 1,000,000
Mobile Farmers' Market Truck		\$ 90,000	\$ 160,000			\$ 250,000
Child Care Center at Green Gate		\$ 88,000	\$ 87,000			\$ 175,000
Welcome Baby		\$ 75,000	\$ 75,000			\$ 150,000
Roadmap to the Future for Yolo County Children and Youth			\$ 20,000			\$ 20,000
Subtotal	\$ 478,000	\$ 1,850,000	\$ 1,557,000	\$ -	\$ -	\$ 3,885,000
<i>Infrastructure</i>						
Neighborhood Traffic Calming / sidewalk safety / potholes		\$ 150,000	\$ 150,000	\$ 150,000		\$ 450,000
Storm Drain Projects						\$ -
NPPS and EMPS Generator and Electrical Evaluation	\$ 50,000		\$ 30,000			\$ 80,000
North Canal Pump Station Pipe Rehab Project	\$ 180,000	\$ 230,000				\$ 410,000
Outfall Channel Project – County Share 26% cost*	\$ 2,560,000		\$ 180,000			\$ 2,740,000
Subtotal	\$ 2,790,000	\$ 380,000	\$ 360,000	\$ 150,000	\$ -	\$ 3,680,000
<i>Sustainability</i>						
Carbon Reduction / Climate Resiliency Projects				\$ 200,000	\$ 200,000	\$ 400,000
	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
Total Expenditures	\$ 4,178,585	\$ 3,334,781	\$ 2,091,722	\$ 1,620,000	\$ 620,000	\$ 11,425,088
Net Revenues/Expenditures	\$ 6,993,316	\$ (2,634,781)	\$ (2,091,722)	\$ (1,620,000)	\$ (620,000)	\$ 26,813
Balance / Uncommitted	\$ 6,993,316	\$ 4,358,535	\$ 2,266,813	\$ 646,813	\$ 26,813	

Attachment 2

Youth Services, Childcare, and Community Building

ARP Funding – Project Update

May 21, 2024



Project Name: Welcome Baby Program

Grantee: First 5 Yolo Children and Families Commission (First 5 Yolo)

Total Funding Allotted: \$150,000

Total Allocated to Date: \$75,000

Project Timeframe: March 2022 - present

Project Overview and Status: First 5 Yolo Welcome Baby is a proactive prevention strategy designed to mitigate exposure to toxic stress related to the COVID-19 pandemic and to build family resiliency in Yolo County. The program was launched in March 2022 with ARP funding from many agencies. While the City of Woodland contributed \$150,000 for this program, First 5 Yolo has secured a total of 2.9 million dollars in funding for the entire program.

Welcome Baby is available to all postpartum women in Yolo County who are eligible for pregnancy and postpartum care services under Medi-Cal. Patients are recruited in prenatal clinics by providers as well as in labor and delivery by primary care nurses. After delivery, trained nurses conduct home visits with families to assess needs and provide resources and connections to health and social welfare programs. Nurse home visitors also screen for mental health issues and provide breastfeeding support if desired. Since project launch, 864 families were enrolled in Welcome Baby of which 311 (36%) were from Woodland. During the last quarter (January – March 2024), 99 families were enrolled in Welcome Baby and 48 were Woodland families. During this quarter, 72 home visits were completed, of which 34 were Woodland homes.

Project Name: Sustaining Childcare and Early Learning

Grantee: Yolo County Office of Education – Chavez

Total Funding Allotted: \$175,000

Total Allocated to Date: \$88,000

Project Timeframe: Anticipated Completion Date Fall 2024

Project Overview and Status: This project involves moving and modernizing a donated vacant portable classroom from Cesar Chavez School to be used as a new infant and toddler classroom. Upon completion of the project, this adds 16 much needed childcare spaces in Woodland, which was identified as a high need in a 2020 Yolo County Local Childcare Planning Council (LPC) Needs Assessment. The portable classroom – along with two additional classrooms – will form a new early childhood education location in Woodland (currently unnamed). In the last quarter of 2023, YCOE finalized the architectural design, submitted the plans to the Department of State Architects (DSA), received approval from DSA, and began the process for receiving construction bids for the project. In the first quarter of 2024, YCOE awarded the contract, developed the construction schedule, and launched construction on the site.

Construction is expected to be completed in July 2024. Upon completion, YCOE will initiate licensing with the state to permit enrollment of children at the site. YCOE is working towards a fall 2024 launch, which is dependent on the contractor meeting construction deadlines and finalization of state licensing.

Project Name: Child Care Connections Network

Grantee: Yolo County Office of Education

Total Funding Allotted: \$115,000

Total Allocated to Date: \$57,500

Project Timeframe: Contract Amendment executed April 2024 with remaining funded to be invoiced in March 2025. Contract amendment is through February 1, 2027, for additional reporting.

Project Overview and Status: The Childcare Connections Network has been developed by Yolo County Office of Education (YCOE) to support existing licensed childcare centers, licensed Family Childcare (FCC) providers and family, friend, and neighbor (FNN) providers in Woodland and rural Yolo County. The project also seeks to grow and expand the network of childcare providers to increase much needed childcare slots in Woodland for infants and toddlers and school-age childcare. YCOE officially launched the network in July 2023 and held seven sessions from October 2023-May 2024. The network will pause for summer 2024 and relaunch in fall 2024.

The agreement with the City is for this network to operate for a minimum of three years. Monthly meetings are facilitated by YCOE staff from the Educational Services Division. Presentation topics covered in 2023-24 include: early literacy with the Yolo County Library, sensory activities for children, Help Me Grow Yolo, Welcome Baby with First 5 Yolo, Cal Fresh Health Living, Children's Home Society and the United Way California Capital Region. All meetings are provided in English and Spanish with translation services provided at each gathering.

Project Name: Woodland Haven Child Care Center

Grantee: Woodland Haven, Inc.

Total Funding Allotted: \$775,000

Total Allocated to Date: \$775,000

Project Timeframe: Loan forgiveness complete after 10 years of operation (April 5, 2032)

Project Overview and Status: This project is a forgivable loan agreement which assists in the development of a new childcare center called Woodland Haven Child Care Center. Specifically, the non-profit preschool and daycare center, when at full operation, has the capacity to serve one hundred children aged 3 months to 5 years old. Funding for the project assisted with the significant structural improvements and renovations that were required to be made on the facilities located on the property prior to opening as a childcare center, as well as certain costs associated with the startup of the Child Care Facility. This project supports augmenting childcare in Yolo County which was identified as a high need in a 2020 Yolo County Local Childcare Planning Needs Assessment. In addition, the agreement requires that the borrower maintain 20% of the spots for CalWORKS Recipients. Furthermore, priority registration of remaining spots shall be provided to families residing in Woodland and households with two working parents or a one parent head of household.

The preschool center opened in August of 2022, and the daycare center, which includes an infant program and a toddler program, opened in September of 2022. This infant and toddler program is the largest infant/toddler program in Yolo County, based on licensing information through the Social Services website. An additional added benefit of Woodland Haven is that it has added 25 jobs for residents of Yolo County, the majority of whom are Woodland residents.

As of the last quarter report, dated February 2024, 92 children were enrolled in the center; 49 preschool students, 24 toddlers and 19 infants. Of the children enrolled, 22% were from households receiving CalWORKS or like assistance, 96% were Woodland residents, and 98% were from households with two working parents or a one parent head of household.

Project Name: Roadmap to the Future for Yolo County Children and Youth

Grantee: Yolo County Office of Education

Total Funding Allotted: \$20,000

Total Allocated to Date: \$20,000

Project Timeframe: Anticipated Completion Date June 2024

Project Overview and Status: Originated in April 2022, this initiative is funded through many funding sources including Yolo County, the Yolo County Office of Education (YCOE), school districts in Yolo County, Cities of Davis, Woodland, West Sacramento, and Winters; UC Berkeley, and the Student Behavioral Health Incentive Program (total funding received - \$732,500). This initiative is to develop a long-term plan to help effectively coordinate the community assets, services, and opportunities children, youth, and families in Yolo County need to thrive, as well as establish a shared framework to ensure their healthy development.

This initiative consists of three phases led by YCOE with support from community partners and consultants: Phase 0, complete (virtual meetings), Phase 1, complete (Community Asset/Service Data Collection and Mapping), Phase 2 – in progress (needs assessment). YCOE held ten community engagement sessions – including two in Woodland – during the second half of 2023 to gather data for the needs assessment. YCOE will deliver the completed needs assessment to the Board of Supervisors in June 2024. YCOE will also share the completed needs assessment with the City of Woodland and all sponsors.

Project Name: Woodland Boys and Girls Club

Grantee: Boys & Girls Clubs of Greater Sacramento

Total Funding Allotted: \$1,400,000 (\$700,000 from Yolo County)

Total Allocated to Date: \$600,000 (\$300,000 from Yolo County)

Project Timeframe: Woodland Branch of the Boys and Girls Club opened June 2023.

Project Overview and Status: This project is to assist in the start-up and initial three years of operating expenses for a Woodland Branch of the Boys & Girls Club. The grant funds, which are provided in part by Yolo County, are paid through the City to the grantee. The Woodland branch of the Boys & Girls club is designed to serve Woodland youth ages 6 to 18 years of age, including an after-school program during the hours of 2:00pm and 6:00pm and a summer camp scheduled in accordance with the school district's calendar. The Clubhouse operates year-round, 5-days a week, with the exception of holidays.

The Clubhouse commenced operations with a Ribbon Cutting event on June 2, 2023 kicking off the Club's 2023 Summer Camp programs. Summer Camp at the Woodland Branch was attended by 36 elementary aged youth. The Club's Summer Brain Gain theme focused on ensuring that all youth are engaged learners who are on track academically. The Club works to not only help prevent summer learning loss, but provides fun enrichment experiences each summer. The Club also hosted tours throughout the summer months for families that were interested in learning more about the Boys & Girls Club.

The Club's traditional after-school program began in accordance with the 2023-2024 school year. supports augmenting childcare in Yolo County which was identified as a high need in a 2020 Yolo County Local Childcare Planning Needs Assessment. The most recent report received from Boys Girls Clubs of Greater Sacramento Area, stated that 86 youth and teens are currently registered and being served at the Woodland branch, which has a capacity to serve 150 youth and teens. Thanks to transportation, being provided by Woodland Joint Unified School District, students attending Lee and Douglas Middle Schools are being transported to the Club. As transportation can often be a challenge, this has been a welcome resource for families. Club staff are working with school administrators to continue to promote the Club's programs and the transportation being provided.

In addition, the 2023-2024 after-school programs include; Power Hour, Career Launch, Healthy Habits, Triple Play, Social Emotional Learning, Leadership Development, Financial Literacy, and DIY STEM. The Club's goal is to not only ensure that youth will graduate from high school and be able to engage with academic content, but also to create opportunities for youth to fall in love with learning and connect their passions to a plan for the future.

The Club has been participating in community event throughout the year; the Yolo Farm Worker's Festival, Movies on Main, and REXPO have been opportunities to get the word out about the Boys & Girls Club in Woodland. In addition, the Club has been busy developing partnerships in the community that bring additional resources to Club youth and families.

- Selected as a host site for the Center for Land-Based Learning's Mobile Farmers Market
- Panda Cares Foundation (local Panda restaurant)
- Ross Stores
- True Value
- Woodland PAL

The Woodland Branch hosted an Open House for the community in March 2024. Families were able to tour the facility, participate in activities, receive school supplies, and register for Club programming. The Club continues to work with Woodland Joint Unified to build capacity and provide increased accessibility for youth and families across the County.

Project Name: Woodland Mobile Farmers Market

Grantee: Center for Land-Based Learning

Total Funding Allotted: \$250,000

Total Spent to Date: \$170,000

Project Timeframe: Anticipated Completion Date December 2024

Project Overview and Status: This project is funded in part through the City of Woodland's American Rescue Plan Act funds in the amount of \$250,000 for initial start-up costs, personnel, and operation expenses. Match funding was provided by Yolo County's American Rescue Plan Act funds in the amount of \$220,000. The purpose of this project is to provide healthy and nutritious food to low-income residents in Woodland. The goal of the project is to create innovated and strategic changes in the local food system that benefit low-income families. In 2023, Center for Land-Based Learning hired a program manager and coordinator to launch a community engagement campaign to help identify the ideal locations for the project.

Community engagement activities were conducted in the following Woodland locations: Donnelly Circle, Boys & Girls Club, West Beamer Place, Cottonwood Meadows Senior Apartments, Casa Del Sol, Idle Wheel Estates, Royal Palm Mobile Estates, Mutual Housing at Spring Lake, and Holy Rosary Church. Community engagement activities were also conducted with local stakeholders such as the City of Woodland, Yolo County Health and Human Services, Yolo Healthy Aging Alliance, and CommuniCare OLE Health Centers. Additionally, the program manager and coordinator met with local farmers to participate in the project and jointly formulate a crop plan that fulfills the needs of the program and residents to be served in Woodland. The Woodland Mobile Farmers Market truck was delivered to Center for Land-Based Learning in April 2024.

With the arrival of the truck, the project is set to begin serving the community on June 5, 2024 with three weekly stops. The first stop in Woodland will be conducted on Wednesdays from 11:30AM to 1:00PM at Yolo County Health and Human Services (CalFresh 25 N. Cottonwood St.), on Fridays from 11:00AM to 12:30PM at Boys & Girls Club (433 W. Cross St.) and from 2:00PM to 4:00PM at Donnelly Circle (TANA Chicano/a Studies 1224 Lemen Ave.). The project intends to run through October 2024 (end of the local harvest season). A final project evaluation report will be submitted to the City before December 31, 2024.



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: G.12
SUBJECT: Annual Housing Progress Report

Recommendation for Action: Staff recommends that the City Council receive an update on Woodland's housing policies and progress.

Staff Contact:

Spencer Bowen, Communication & Strategic Policies Manager
| spencer.bowen@cityofwoodland.gov, 530.661.5808
Erika Bumgardner, Deputy Community Development Director |
erika.bumgardner@cityofwoodland.gov, 530.661.5886

Background:

In order to maintain a compliant Housing Element with the State of California Department of Housing and Community Development (HCD), staff prepares an Annual Progress Report (APR) detailing the City's progress on various measures. This report summarizes the findings of the City's 2023 APR and Regional Housing Needs Assessment (RHNA) goals in calendar year 2023. HCD processed and validated Woodland's 2023 APR on Monday, April 8. This report and accompanying presentation highlights key points and areas of progress for the City Council and the Woodland community.

Discussion:

Woodland continues to make meaningful progress in meeting its housing goals.

Building Permits Issued by Affordability | Calendar Year 2023:

- Very Low or Extremely Low Income: none
- Low: 0 deed restricted, 11 non-deed restricted (ADU's)
- Moderate: 0 deed restricted, 70 non-deed restricted (small lot for-sale)
- Above Moderate: 166
- Total: **247**

Note: A more extensive summary, including building types, units entitled, units completed, and projects requesting a density bonus, is available in the attached document.

Affordable Housing Funds Summary

Projects that have paid in-lieu fees since May 2021, the beginning of the Housing Element 6th Cycle reporting period, include Spring Lake Central Phase 3, Prudler, Pioneer Village, and Beeghly R-15 Sites.

Since May 2021, the City has collected \$3,506,725.49 in in-lieu fee payments.

As of submittal of the City's APR in March 2024, the status of the City's housing-related funds is as follows:

- Spring Lake Off-Site Affordable Housing Fees Fund (1321): \$478,814.60 (For development of lower income units up to moderate income)
- HOME Grant Fund (1323): \$1,311,411.79 (First Time Homebuyer)
- Housing Assistance Grants Fund (1324): \$748,260.38 (Homebuyer Assistance Loans)
- Affordable Housing In-Lieu Fees Fund (1327): \$4,897,001.67 (For development of lower income units)
- Homeless Housing Fund (1331): \$227,656.84 (For development of homelessness projects)

Since May 2021, the City funded Vista Del Robles Phase 1 with a \$500,000 loan from the Affordable Housing In-Lieu Fees Fund (1327) and contributed \$120,000 for a First Time Homebuyer Loan to a low income household from the HOME Grant Fund (1323). In addition, 3 newly-constructed units were sold below market rate at median income (\$74,455 below market x 3 units = \$223,365 City contribution from the affordable housing program).

In April 2024, the City Council approved both a \$450,000 amortized loan and a \$450,000 deferred-payment loan to support the Freeman Garden Court Project (12 rental units). In the coming year or two, the City anticipates providing funding support to the following projects with Affordable Housing Funds:

- Armfield / Lemen Repositioning (400 +/- rental units)
- Vista Del Robles Phase 2 (96 rental units)
- Pioneer Village Multifamily (80 +/- rental units)
- Gracewood Commons (112 senior rental units)

Narrative Highlights

Selected highlights of the City's housing progress include:

- Adequate zoning has been maintained across all sites identified in the site inventory to accommodate the City's RHNA (Regional Housing Needs Assessment) at all income levels as presented in the 6th Cycle Housing Element (adopted by Council on March 21, 2023).
- The City provided assistance on the redevelopment of three non-vacant infill sites for increased residential opportunities, including the redevelopment of a dilapidated motel into an 83-unit apartment project (utilizing density bonus), the redevelopment of an aging five unit multifamily site into eleven units, and the redevelopment of an underutilized residential site with two units into an 80-unit multifamily site.
- The City partnered with Chelsea Investment Corporation to construct Vista del Robles Phase 1, a 72-unit affordable housing community that opened in early 2024.
- Between July 2022 and December 2023, the City issued 17 ADU permits. In July 2023, the City updated its website to include a step-by-step, user-friendly guide to the permitting and development of ADUs and JADUs.

Conclusion:

Staff recommends that the City Council receive an update on Woodland's housing policies and progress.



Ken Hiatt
City Manager

Attachments:

1. Housing Report Summary 05.21.24



Housing Annual Project Report Summary

Housing Element Planning Period	6th Cycle	05/15/2021 - 05/15/2029
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2023 Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	11
Moderate	Deed Restricted	0
	Non-Deed Restricted	70
Above Moderate		166
Total Units		247

Note: Units serving extremely low-income households are included in the very low-income permitted unit totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	8	5
Single-family Detached	0	221	293
2 to 4 units per structure	0	4	0
5+ units per structure	36	0	0
Accessory Dwelling Unit	0	14	7
Mobile/Manufactured Home	0	0	0
Total	36	247	305

Regional Housing Needs Allocation Progress							
Permitted Units Issued by Affordability (Planning Period 2021-2029)							
		1	2			3	4
Income Level		RHNA Allocation by Income Level	2021	2022	2023	Total Units to Date	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	663	-	110	-	113	550
	Non-Deed Restricted		3	-	-		
Low	Deed Restricted	399	2	23	-	55	344
	Non-Deed Restricted		6	13	11		
Moderate	Deed Restricted	601	-	-	-	165	436
	Non-Deed Restricted		24	71	70		
Above Moderate		1,424	53	181	166	400	1,024
Total RHNA		3,087					
Total Units			88	398	247	733	2,354
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).							
		5				6	7
		Extremely low-Income Need	2021	2022	2023	Total Units to Date	Total Units Remaining
Extremely Low-Income Units		332	-	62	-	62	270

Program Implementation Status

GOAL A: DEVELOPMENT OF HOUSING			
Name of Program	Objective	Timeframe	Status of Program Implementation
A.1. Adequate Sites Monitoring	Maintain adequate capacity to accommodate 1,062 lower-, 601 moderate-, and 1,424 above moderate-income units citywide	Within three years following adoption of the Housing Element	Adequate zoning has been maintained across all sites identified in the site inventory to accommodate the City's RHNA at all income levels, as presented in the 6th Cycle Housing Element adopted on March 21, 2023. Additionally, the Woodland City Council voted to adopt the Woodland Research and Technology Park Specific Plan on September 5, 2023, adding residential capacity. The Specific Plan area is anticipated to be annexed into the city limits before the end of April 2024.
A.2. Comprehensive Zoning Code Update to Facilitate Housing and Remove Constraints	150 new residential units as a result of all code updates. Includes at least 5 new missing middle units. Code changes will provide updates citywide with an emphasis on increasing the amount and intensity of potential residential development in all zones and neighborhoods	Sep-23	Following extensive community outreach in Fall 2023, the citywide, Comprehensive Zoning Code update is anticipated to be adopted in June 2024. The updated code is anticipated to implement and further goals of the Housing Element as follows (list not exhaustive): 1. Expanding residential development opportunities, including allowing residential uses in the Community Commercial Zone and increasing the allowed density in some low-density areas to low-medium and medium density, (as originally allowed in the prior zoning code and 2035 General Plan). 2. Updating the Zoning Code standards and review procedures to facilitate infill development, provide objective standards, and streamline new housing development. 3. Allowing duplex unit types in low density residential areas. Providing increased flexibility on setbacks and lot coverage requirements for infill subdivisions in all residential zones. 4. Incorporation of sustainability, water conservation, and climate adaptability standards. 5. Incorporation of Universal Design requirements. 6. Preparation of a new code that is user friendly and easy for all users to understand and navigate.

A.3. Research and Technology Park Specific Plan Annexation	Capacity to accommodate 837 units at various income levels during the planning period, including at least 160 lower-income units	Within three years following adoption of the Housing Element	The Woodland Research and Technology Park Specific Plan was approved and adopted by the Woodland City Council on September 5, 2023. The land area will be annexed into the City in April 2024. The Specific Plan is described in the Housing Element as having the potential to add residential housing unit capacity that will allow the city to fully accommodate its RHNA obligation. The plan area will accommodate approximately 1600 residential housing units, a minimum of 279 of which will be constructed at 30 dwelling units or higher. One-third of the units (or approximately 500 units) are zoned for medium density residential which is anticipated to provide for moderate income, primarily for-sale housing units. Another one-third of the units is zoned for low density residential which is anticipated to provide for above-moderate income housing.
A.4. Redevelopment of Non-Vacant Sites	Assist three (3) property owners with redevelopment of non-vacant sites	Within 12 months following adoption of the Housing Element	The City has provided assistance on the redevelopment of three non-vacant infill sites for increased residential opportunities including the redevelopment of a dilapidated motel into an 83-unit apartment project (utilizing density bonus), the redevelopment of an aging five unit multifamily site into 11 units, and the redevelopment of an underutilized residential site with two units into an 80-unit multifamily site. The 83-unit apartment project is fully entitled and expected to pull building permits in 2024. The city will continue to support owners in the repositioning of underutilized sites for development of attainable housing.
A.5. Maintain and Strengthen the Affordable Housing Ordinance	300 lower-income housing units citywide	Review Ordinance every two years	No action was taken in 2023 to update the Affordable Housing Ordinance. However, since May 2021, the city has received approximately \$3.5 million in in-lieu fee payments based on provisions of the existing ordinance and the Spring Lake Specific Plan affordable housing program. These Affordable Housing Funds are used to support the development of low income households in Spring Lake and throughout the city including the 72-unit Vista del Robles (Phase I) project. The city is currently reviewing funding requests to support additional low income housing units including new rental housing and the renovation of existing senior housing. Additionally, 19 inclusionary housing units will be constructed as part of four multifamily housing projects approved in 2023 and 2024.

A.6. Farmworker Housing Support	50 units of farmworker housing. Depending on available sites farmworker housing may be provided citywide.	Provide financial and technical assistance annually, as needed	No action was taken in 2023.
A.7. Density Bonus Ordinance	30 lower income units throughout the city.	Amend Ordinance within one year of Housing Element adoption. Prepare a one-page fact sheet complete by December 2022. Continue to monitor changes in State law and amend ordinance annually, as necessary	The city is updating its municipal code to align with updated State guidelines. It is anticipated that code changes will be adopted in June 2024 and will reflect current State Density Bonus allowances. A one-page Density Bonus Fact sheet is available online and at the Community Development Department.

A.8. Provide Assistance and Incentives to Facilitate Affordable Housing	Provide incentives to support 200 lower income units, including 40 ELI units, throughout the city	As projects are proposed	The City partnered with Chelsea Investment Corporation to construct Vista del Robles Phase 1, a 72-unit affordable housing community that opened in early 2024. Located at 310 West Main Street in Woodland, the garden-style, 3-story walk-up features 21 one-bedroom units, 33 two-bedroom units, and 18 three-bedroom units. Vista del Robles was funded by multiple financial partners, including a permanent loan provided by California Community Reinvestment Corporation and disaster area federal tax credits provided by the California Tax Credits Allocation Committee (CTCAC). In addition, the City of Woodland provided a loan of \$500,000 and technical assistance to help coordinate the project. Phase 2 of the same project will roughly double the quantity of units on-site.
A.9. Annual Progress Reports	Annually review accomplishments in implementing the Housing Element and document these accomplishments in an Annual Progress Report, and present findings to the City Council.	Annually	The Woodland City Council will receive an update on accomplishments in implementing the Housing Element in May 2024, following submittal of the 2023 APR.
A.10. Seek Funding for Affordable Housing	Obtain funding to support 200 lower income units, including 40 ELI units, throughout the city.	Seek funding annually. Develop a list of criteria for use of City Housing Trust Funds by December 2022	The City receives affordable housing funds from developers ("in-lieu fees"). The City will apply for state competitive HOME funds to support the rehabilitation of a multifamily rental apartment project in 2024. Affordability covenants will be applied to the apartment complex. In addition, the City is confident that it will receive a "Prohousing" designation after the adoption of Woodland's new Comprehensive Zoning Code. This designation will open up additional doors to funding to support affordable housing development.

A.11. Homeless Action Plan	Continued support for countywide efforts to meet the needs of unhoused residents.	Ongoing	The City continues to coordinate its homelessness programs with the help of the Homeless Action Plan framework. Specifically, the City uses the Plan to ensure both collaboration between departments involved with addressing this topic (Public Works, Administrative Services, Police, etc.) as well as effectively assigning tasks to the proper resource.
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A.12 Support Rehousing Efforts within the Community	Facilitate full development of the East Beamer Way Campus (100 emergency shelter beds, 60 units of permanent supportive housing and 60 beds of temporary supportive housing. Support for at least 50 supportive or transitional housing units in the community at large	Ongoing	The City of Woodland and the County of Yolo, in collaboration with local nonprofit Friends of the Mission, funded the construction of the adult-only emergency shelter as part of phase one of a larger East Beamer Way campus that aims to provide comprehensive services for the unhoused. In addition to the emergency shelter, phase two of the campus includes permanent supportive housing units with aid from the State of California Homekey funding in partnership with Dignity Health Woodland Memorial Hospital, Partnership HealthPlan of California (PHC), and the Sutter Foundation. Phase three is currently under construction and will provide a live-in substance abuse treatment center with associated services. The City initiated construction of the 100-bed emergency shelter facility in June 2020. It was occupied in January 2021 when the City turned the keys and land over to Friends of the Mission and shelter operator Fourth & Hope. The Emergency Shelter was followed by 61 permanent supportive manufactured homes that were completed in Fall 2022 and fully occupied by early 2023. 50 of the 61 dwellings are one-bedroom units to serve single clients or those with a partner or with a child, and 11 are two-bedroom units to house families. Five of the units will provide full accessibility, from the street entrance to parking access. Additionally, a 2,800-square-foot community center will provide residents with a community space and some walk-in social services. Phase three of the campus development is Walter's House substance use disorder treatment facility that broke ground in 2023 and will occupy a new 15,000-square foot building. The new facility will provide expanded services and support for those struggling with drugs, alcohol, and other substances with an 80-bed capacity. Unhoused families, women, and children will “backfill” the current Walter's House facility in Downtown Woodland, which provides desperately needed family shelter here in Yolo County. Walter's House is currently projected to open in Fall 2024.
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A.13. Accessory Dwelling Units and Multi-generational Units	60 ADUs and 67 multigenerational units in high and moderate resource neighborhoods	Update information on City website annually or as needed. Monitor production and affordability of ADUs and multigenerational units every two years beginning in 2023 with actions taken within six months	Between July 2022 and December 2023, the City issued 17 ADU permits. In July 2023, the City updated its website to include a step-by-step, public friendly guide to the permitting and development of ADU's and JADU's in the city: https://www.cityofwoodland.gov/1374/Accessory-Dwelling-Unit-ADU . The City's Municipal Code language pertaining to ADU's will be updated with the Comprehensive Zoning Code update to align with the latest direction provided by the State. The zoning code update is anticipated to be adopted in June 2024.
A.14. Zoning for Emergency Shelters and Supportive Housing	Achieve compliance with State law; 138 emergency shelter beds; 60 supportive housing beds	Within 12 months of Housing Element adoption	On March 7, 2023, the Woodland City Council adopted Ordinance No. 1704, updating zoning requirements to ensure consistency with State housing requirements regarding emergency shelters, including allowing emergency shelters and low barrier navigation centers as a by-right use in mixed use zones and as a conditionally allowed use in the Industrial zone.
A.15. Emergency Shelter Zoning in Specific Plans	Achieve compliance with State Law	Within 12 months of Housing Element adoption	On March 7, 2023, the Woodland City Council adopted Ordinance No. 1704, updating zoning requirements to ensure consistency with State housing requirements regarding emergency shelters, including allowing emergency shelters and low barrier navigation centers as a by-right use in mixed use zones and as a conditionally allowed use in the Industrial zone.

A.16. SB 35 Guidelines	Achieve compliance with State Law	Provide a written guidelines within 12 months of Housing Element adoption. Update the Zoning Code by December 2022.	The city has updated its website to include additional information regarding SB 35 guidelines regarding streamlined ministerial approve processes for residential development. https://cityofwoodland.gov/1485/Senate-Bill-35 Further, the draft Comprehensive Zoning Code (CZC) includes objective development standards for all districts that allow residential uses. CZC adoption is anticipated June 2024.
A.17. Affordable Housing In-lieu Fee	Achieve more consistent flow of funds into the Housing Trust fund.	Dec-24	No action was taken in 2023.
A.18. Evaluate Fees	20 units of affordable housing	12 months after Zoning Code Update completed, or December 2024	No action was taken in 2023.
A.19. Infrastructure Priority for Affordable Housing	Achieve compliance with State Law	Within 12 months of Housing Element adoption	No action was taken in 2023.
A.20. CEQA Review Process Transparency	Provide transparency in the CEQA Review Process	Within 12 months of Housing Element adoption	The city has updated its website to include additional information regarding CEQA environmental review and streamlining opportunities. Public counter materials are also available. https://www.cityofwoodland.gov/547/Environmental-Review
GOAL B: MAINTENANCE OF HOUSING			
Name of Program	Objective	Timeframe	Status of Program Implementation

B.1. Funding for Housing Rehabilitation and Maintenance	Establish a housing rehabilitation program, if feasible. Provide assistance to rehabilitate 5 units within lower resource areas.	Annually evaluate funding opportunities	The City expects to receive some funding in 2024 for housing rehabilitation loans. Funding is only generated when previous loans that were issued are paid back to the city and the funds are used as program income.
B.2. Housing Conditions Survey	Collect information on housing conditions to support development of a housing rehabilitation program	Ongoing monitoring. Complete housing conditions survey by 2024. Review results prior to the next Housing Element Cycle	The City is currently analyzing the financial aspect of a housing rehabilitation program. The City collects repayments of rehabilitation loans. In addition, City staff is currently analyzing the cost and timing of a comprehensive housing conditions survey.
B.2. Code Enforcement	Address 20 cases a year citywide.	Ongoing code compliance and nuisance abatement. Annually review code enforcement complaints.	The City continues to fund a Code Compliance Officer to address code and nuisance abatement issues, particularly those that impact homes and quality of life. 30 substandard housing related code cases were initiated and/or closed in 2023.
B.3. Downtown Infill and Housing Preservation	183 infill housing units Downtown, including 112 lower-income and 71 above moderate-income units	Ongoing	The first eight of 16 small-lot, for-sale residential infill housing units were completed on Cleveland Street in the Downtown in 2022. Construction on the remaining eight units began in late 2023. Five additional housing units were approved by the Planning Division in November 2023 as part of a mixed use renovation of a historic building originally constructed in 1873, located in the Downtown. All units are expected to be made available to moderate and above-moderate income households.

B.4. At-risk Affordable Housing	Preserve 150 at-risk affordable housing units citywide.	Ongoing	Since May 2021, the City has received a \$15 million, State Homekey Grant for the development of 61 permanent supportive housing (PSH) units at East Beamer Way. The PSH units are restricted for Extremely Low Income households. In 2024 the City Plans to apply for additional State HOME funds to support the rehabilitation of 47-units at the Cottonwood Meadows Senior Apartments.
GOAL C: EQUAL OPPORTUNITY IN HOUSING			
Name of Program	Objective	Timeframe	Status of Program Implementation
C.1. Fair Housing Information	To improve housing information and access to special needs populations, particularly farmworkers and persons with disabilities citywide.	Review fair housing information annually to ensure relevancy and distribute on an ongoing basis	The City provides funding to Legal Services of Northern California on annual basis for fair housing services to Woodland residents. Legal Services regularly provides City staff with fair housing information and Woodland residents with legal advice.
C.2. Fair Housing Open House	1 training each year	Annual	Legal Services of Northern California holds a Fair Housing Conference once a year with City funding for landlords and tenants. The conference is designed to affirmatively further fair housing objectives of Title VIII of the Civil Rights Act of 1968 and provides training on different topics related to federal and state fair housing laws. The conference in 2023 was held in April.
C.3. Encourage Landlord Participation in Housing Choice Voucher Program	To improve housing access and housing mobility for lower income households, particularly large families	Initiate coordination with Housing Authority by January 2024 with the goal of establishing an incentive program or	Yolo County Housing Authority participates in the Fair Housing Conference and has encouraged landlords to participate in the Housing Choice Voucher Program.

		outreach campaign by January 2025.	
C.4. Universal Design	Facilitate housing for persons with disabilities citywide	Incorporate new requirements in the Comprehensive Zoning code by December 2022.	Universal Design requirements are proposed in the Comprehensive Zoning Code update, which is anticipated to be adopted in June 2024.
C.5. Relocation Assistance	Ensure consistency with federal uniform relocation act	Ongoing as needed	No action was taken in 2023.
C.6. Fair Housing Hotline Project	Assist 100 individuals a year citywide.	Advertise program annually.	Legal Services of Northern California assisted 274 Woodland residents in program year 2022-2023 through their Fair Housing Services program that is funded by the City.
C.7. First Time Homebuyer Program	Assist 5 households a year. Funds may be used to assist eligible households citywide.	Provide ongoing assistance to homebuyers as inquiries are made. Identify other FTHB opportunities by January 2024. Provide program information in Spanish by January 2024.	The City assisted 1 household in 2023 with a First Time Homebuyer Loan. The City is actively working with 7 individuals who are in a funded position but have not yet found a suitable unit that meets the program requirements. The First Time Homebuyer interest list currently has 95 individuals. The current Housing Analyst is fluent in Spanish and provides assistance to inquiries in Spanish. In addition, all text on the City's website can be easily translated with one click.

C.8. Homebuyer Education and Financial Literacy	At least one workshop annually starting in 2024.	Reach out to Housing Authority in 2023 with a goal of initiating workshops in 2024. Conduct workshops at least annually during the planning period.	The Fair Housing Conference is lead by Legal Services of Northern California and Yolo County Housing Authority is a participant of the conference.
C.9. Neighborhood Revitalization and Investment in Low Resource Areas	Direct a majority of public investments to low and moderate resource areas.	Complete Plan by July 2023; Seek grant funding as available; Review and prioritize projects annually through the CIP	The City of Woodland applied for and received a \$237,750 Regional Early Action Planning (REAP) grant from the Sacramento Area Council of Governments (SACOG) to prepare a plan for the Armfield/Lemen neighborhood area. The Armfield Lemen Avenue Neighborhood Framework Study, completed in October 2023, evaluated multi-modal accessibility, public improvement investments, and future development in the project area. The Framework sets a vision for a safer and more walkable neighborhood; envisions a mix of housing choices including workforce, senior and mixed income; and illustrates improved public spaces and amenities. The plan also evaluated the Yolo County Housing Authority effort to redevelop their existing Donnelly Circle housing site into a mixed income neighborhood. In addition, the City has prioritized funding for the East Main Street Neighborhood Livability Project, an effort to remove highway traffic from the East Main corridor and improve quality of life for the nearby residents that are historically underserved. In March 2024, the City received a \$1M federal earmark to work on the project plans, and in February 2024 the City applied for an additional \$6M federal RAISE grant to further advance the project.

C.10. Zoning Code Procedures for Persons with Disabilities	Remove barriers to housing for persons with disabilities citywide	Amend Code, as needed, by December 2022.	The draft Comprehensive Zoning Code (CZC) proposes updates which address Reasonable Accommodation for Persons with Disabilities and brings the city's zoning code into compliance with the Federal Fair Housing Act and the California Fair Employment and Housing Act. The CZC is anticipated to be adopted in June 2024. (Presently, reasonable accommodation provisions are located in Section 17.104.190 of the code.)
C.11 CDBG Funding Allocation	80% of funds to assist low and moderate income households with emphasis on Low resource areas	Ongoing, as CDBG Funds are allocated	CDBG funds for Program Year 2023-2024 are designated to assist low and moderate income households in low resource areas.
GOAL D: ENERGY CONSERVATION & SUSTAINABLE HOUSING DEVELOPMENT			
Name of Program	Objective	Timeframe	Status of Program Implementation
D.1. Implement Climate Action Plan through Updates to the Zoning Standards	To achieve sustainability and climate action goals citywide.	Monitor and report to the City Council every five years, as a part of the implementation of the Climate Action Plan. Complete Zoning Code Update by December 2022.	The draft Comprehensive Zoning Code (CZC) update incorporates sustainability, conservation and climate adaptation standards and requirements, consistent with the goals and policies contained in the 2035 General Plan and 2035 Climate Action Plan. The CZC is anticipated to be adopted in June 2024.
D.2. Water Conservation Ordinance	Continued support of the Sustainability Committee and Environmental Services Division	Ongoing Conduct annual monitoring and reporting to the state. Complete Zoning Code update by December 2022	The City of Woodland Planning Division reviews proposed development projects for consistency with the State Model Water Conservation Ordinance (MWELO) and the City's Water Conservation Ordinance, and provides annual reporting to the State regarding compliance. The draft Comprehensive Zoning Code (CZC) update incorporates water efficiency standards, consistent with State and City goals and policies. The CZC is anticipated to be adopted in June 2024.

D.3. Tree Planting	Continued support of the Sustainability Committee and Environmental Services Division	Ongoing; Complete Code update by December 2022	In December 2022, the Woodland City Council adopted amendments to its Tree Preservation Ordinance to enhance and preserve Woodland's tree canopy consistent with the 2035 Climate Action Plan and the Woodland Urban Forest Master Plan. Enhanced tree canopy improves the quality of life of Woodland residents and improves the community's resiliency to climate change. The draft Comprehensive Zoning Code (CZC) update incorporates additional measures to enhance the tree canopy in Woodland by requiring tree planting as a component of new development project landscape requirements. The CZC is anticipated to be adopted in June 2024. Recently, staff and volunteers planted over 80 trees on Arbor Day 2024.
D.4. Outreach on Energy Conservation	Continued support of the Sustainability Committee and Environmental Services Division	Ongoing	The City continues to coordinate with Valley Clean Energy, PG&E, community-based organizations, and other public agencies to provide public education and outreach on energy conservation, consistent with the Climate Action Plan. The City's Sustainability Advisory Committee and Environmental Services Division coordinate energy and climate related actions through community events and public outreach. Pertinent examples include the Waterwise landscape tour, an in-person and virtual tour of landscapes and backyards that help save water and energy, quarterly "Green Drinks" events to facilitate sustainability-related conversation between community members, staff, and other resources, and energy conservation outreach at existing special events such as the annual California Honey Festival.



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: May 21, 2024
ITEM #: G.13
SUBJECT: Southeast Area Aquatic Center Project (CIP 19-18) –
Approve Plans & Specifications and Authorize Bid
Advertisement

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the Southeast Area Aquatic Center Project, CIP 19-18.

Staff Contact:

Ed Wisniewski, Principal Civil Engineer, (530) 661-5975, ed.wisniewski@cityofwoodland.gov

Fiscal Impact:

The project is currently funded in the Capital Budget at \$10.9 million (including the \$2 million in Measure F funding allocated at the May 7, 2024, meeting). Development fees earmarked for the new pool have not yet been formally allocated to the project budget, but currently account for close to \$4 million. An additional \$1.3 million in fees will be generated with the buildout of the Ruby Estates and Merritt Ranch Subdivision projects in Spring Lake. Community fundraising efforts have also generated nearly \$1.5 million to date, and staff continue to engage with the community for additional fundraising opportunities.

The project design team, led by LPA Architects, has estimated the construction cost for the new aquatic center at \$15.3 million. Staff has identified funding sources to cover all project costs. Those funding sources include development fees, American Rescue Plan (ARP) funds, Measure J, Measure F, the general fund, and community fundraising. Once the actual bid price is known and the City is ready to award a construction contract, staff will return to City Council to request budget authorization for the total project cost.

City Council Priority Goals:

The construction of a new aquatic facility is identified as a priority quality of life initiative within the 2023-2024 City Council Priority Goals.

Background:

The City currently operates one municipal pool, the Charles Brooks Community Swim Center, located adjacent to Woodland High School. The City Council has identified completion of a second community pool as a priority goal. In August 2021, the City Council appointed a subcommittee to work with staff to confirm the recommended project scope and budget. Staff has worked closely with the Council subcommittee to provide the preferred project scope, which includes the following features:

- Competition Swimming Pool
 - 10 lanes (25 yards x 25 meters)
 - 8 competition lanes (2 warm-up/water aerobics lanes)
 - Shallow learn-to-swim lane(s)
 - ADA accessibility
- Activity/Recreation Pool

- Interactive water play features
- Instructional (learn-to-swim) areas
- Wading area
- Zero-depth entry area
- Support Building (approx. 4,275 sf)
 - Office/ticketing space
 - Locker/dressing/toilet/shower area
 - Lifeguard/first aid/training area
 - Mechanical room
 - Chemical storage rooms
 - Custodial Space
 - Maintenance Technician office/workspace
 - Electrical room
- Site Features
 - Approx. 2 acres of overall development
 - Shade structures
 - Utility connections
 - Fencing (site security & pool area)
 - Lighting
 - Sidewalks & paths of travel
 - Deck space
 - Landscaping

In April 2022, LPA architects were awarded the design contract for the new aquatic center after a quality-based selection process. Design commenced in the summer of 2022 with an initial phase of conceptual design and program confirmation. Partway through advanced design development efforts, the geotechnical analysis revealed that the previously planned site for the new aquatics center, at Pioneer High School, contained poor soil conditions for a facility of this nature. Therefore, in June 2023, the City Council approved a recommendation to relocate the aquatic center to the Community & Senior Center, and design continued at the alternative site. A subsequent geotechnical study at the Community Center confirmed that soil conditions were favorable and preparation of the final construction documents proceeded. Permitting efforts by the Yolo County Health Department and the Yolo-Solano Air Quality Management District are also in process, with final permits likely to be released in the next couple of weeks. Staff is actively engaged with PG&E to obtain the necessary gas and electrical services needed for the operation of the new equipment required at the aquatic center.

Discussion:

Completion of the project plans and specifications marks the end of the design phase of this project, which included initial feasibility studies & public outreach, conceptual planning & programming, schematic designs, engineering and technical studies, and considerable financial planning going back several years. Staff is now requesting City Council approval of the construction documents and authorization to advertise the project for bids. Upon Council approval, the construction documents will be advertised for approximately 30 days, with bid opening scheduled for the end of June. Staff anticipates that the construction contract award will be presented to Council for approval in mid-July. Construction is anticipated to take approximately 15 months, with project completion estimated in Fall of 2025.

Pursuant to CEQA Section 15162, the project improvements are consistent with the prior approved Negative Declaration (SCH #2002122059), Community/Senior Center Community Park) for the 40-acre community park with community/senior center certified on January 21, 2003, and no additional

environmental analysis is required for the project.

Conclusion:

Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the Southeast Area Aquatic Center Project, CIP 19-18.

Prepared by: Ed Wisniewski, Principal Civil Engineer

Reviewed by: Brent Meyer, Community Development Director / City Engineer

A handwritten signature in black ink, appearing to read 'Ken Hiatt', with a long horizontal flourish extending to the right.

Ken Hiatt
City Manager

Attachments:

1. Resolution
2. Site Plan & Renderings

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID
ADVERTISEMENT FOR THE SOUTHEAST AREA AQUATIC CENTER PROJECT,
CIP 19-18**

WHEREAS, the Project is identified in the current capital budget as the Southeast Area Aquatic Center Project (CIP #19-18); and

WHEREAS, the project is currently funded in the Capital Budget at \$10.9 million. Additional appropriation of funds will be requested at award of construction contract to cover total project costs; and

WHEREAS, the project will construct a new 10-lane competition swimming pool, a recreational/activity pool, a 4,275 sf support building, and approx. 2 acres of site improvements; and

WHEREAS, pursuant to CEQA Section 15162, the project improvements are consistent with the prior approved Negative Declaration (SCH #2002122059, Community/Senior Center Community Park) for the 40-acre community park with community/senior center certified on January 21, 2003, and no additional environmental analysis is required for the project; and

WHEREAS, the City Council has the authority to approve projects for bid; and

WHEREAS, the City wishes to approve the plans and specifications for the project through the adoption of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WOODLAND AS FOLLOWS:**

Section 1. The City Council hereby approves the plans and specifications for the Southeast Area Aquatic Center Project, CIP 19-18, which are available on file with the City Clerk.

Section 2. The City Council authorizes staff to advertise the Southeast Area Aquatic Center Project, CIP 19-18, for bids.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular City Council meeting held the 21st day of May, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

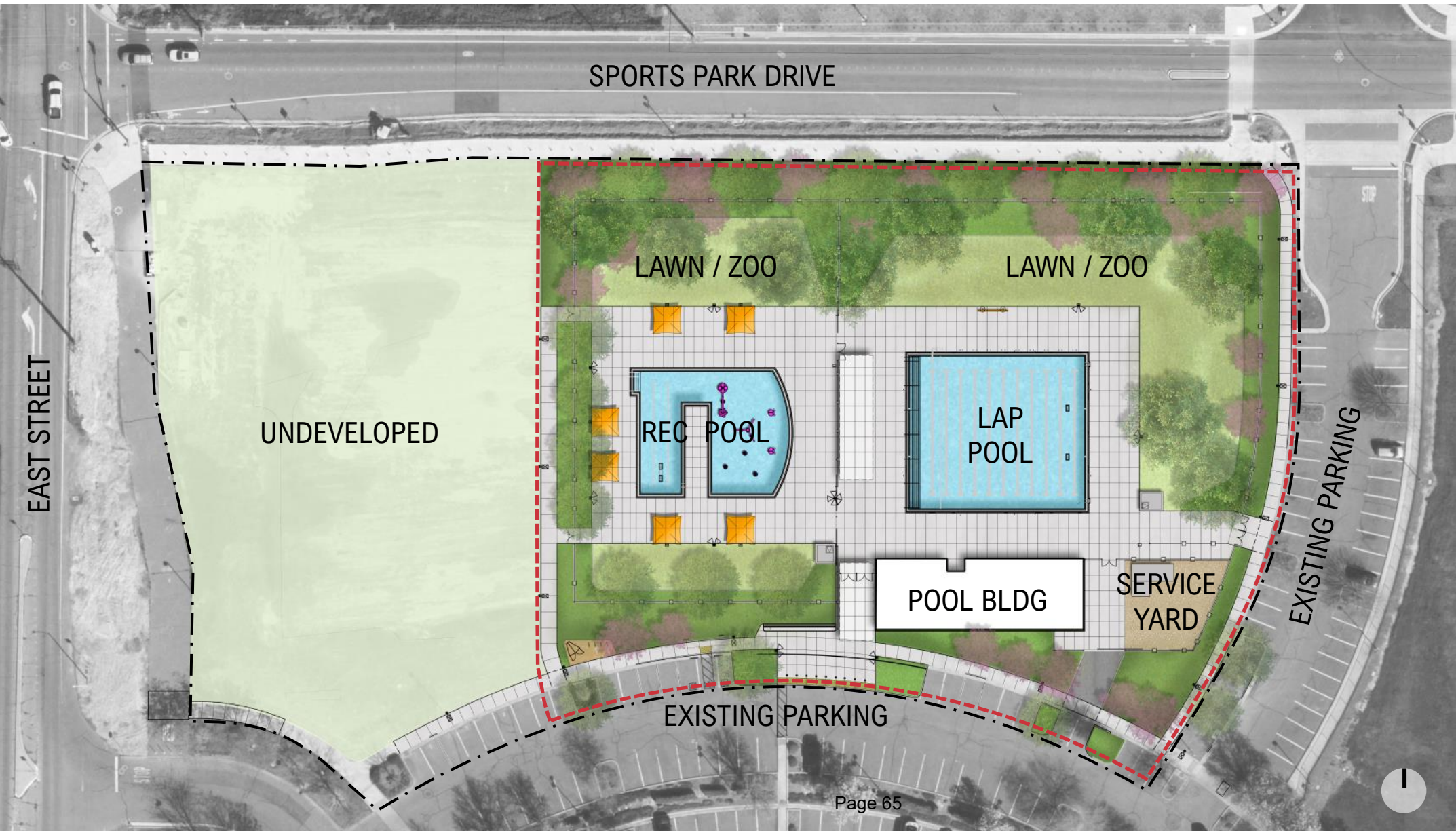
Tania Garcia-Cadena, Mayor

ATTEST:

Ana B. Gonzalez, City Clerk

OVERALL SITE PLAN

SITE DESIGN



TOTAL SITE AREA:
3.45 ACRES

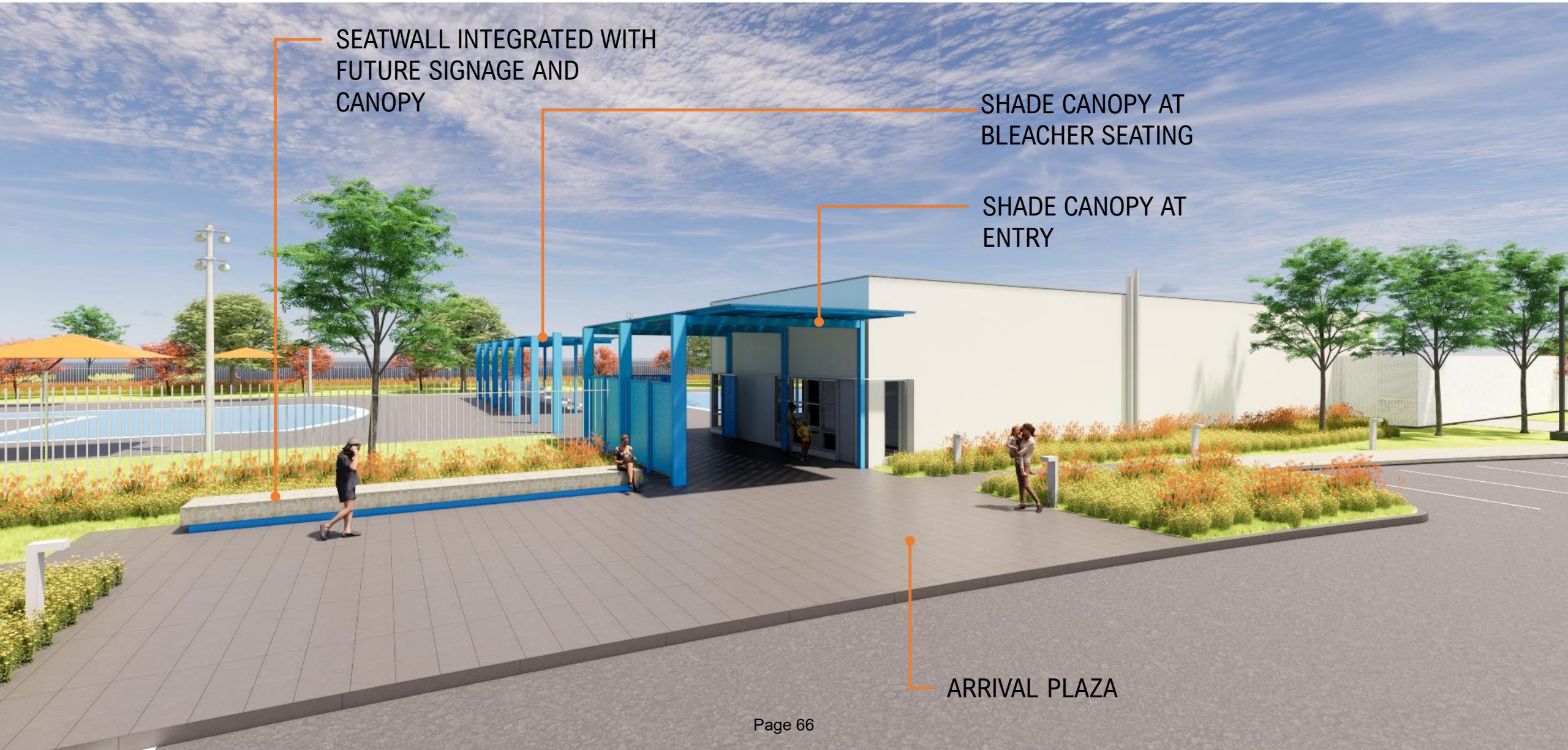
DEVELOPED
AREA:
2.33 ACRES

UNDEVELOPED
AREA:
1.12 ACRES

PIONEER SITE
DEVELOPED
AREA:
2.1 ACRES

ENTRY

SITE DESIGN



SEATWALL INTEGRATED WITH
FUTURE SIGNAGE AND
CANOPY

SHADE CANOPY AT
BLEACHER SEATING

SHADE CANOPY AT
ENTRY

ARRIVAL PLAZA

TREES

SITE DESIGN



COLUMBIA LONDON
PLANE
PLATANUS ACERIFOLIA
'COLUMBIA'



EASTERN REDBUD
CERCIS CANADENSIS

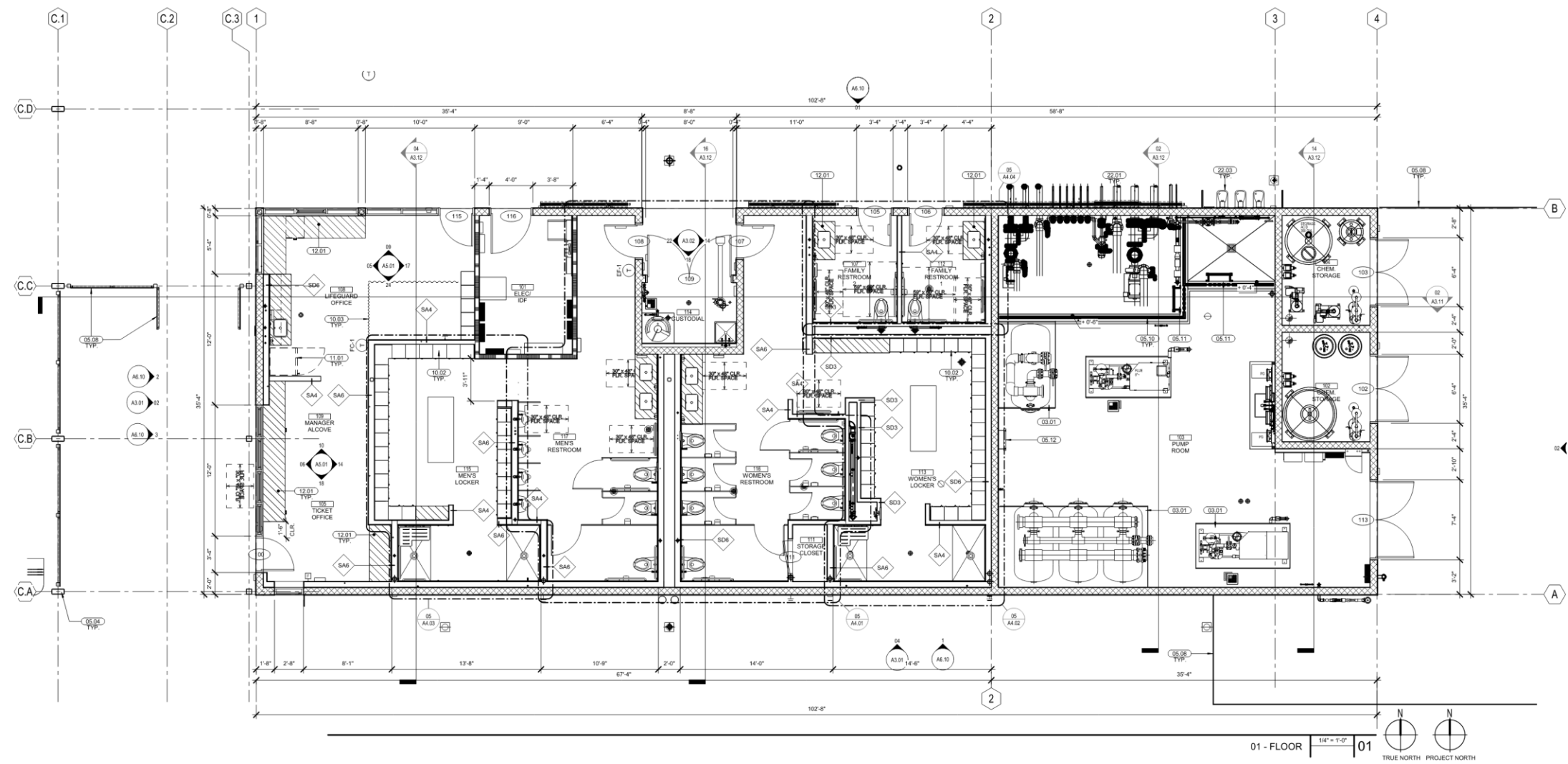


SHUMARDI OAK
QUERCUS SHUMARDII



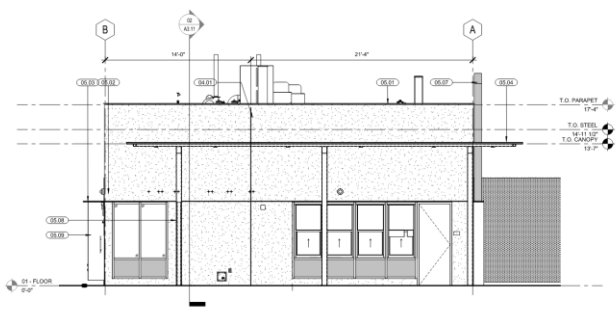
FLOOR PLAN

ARCHITECTURAL DESIGN

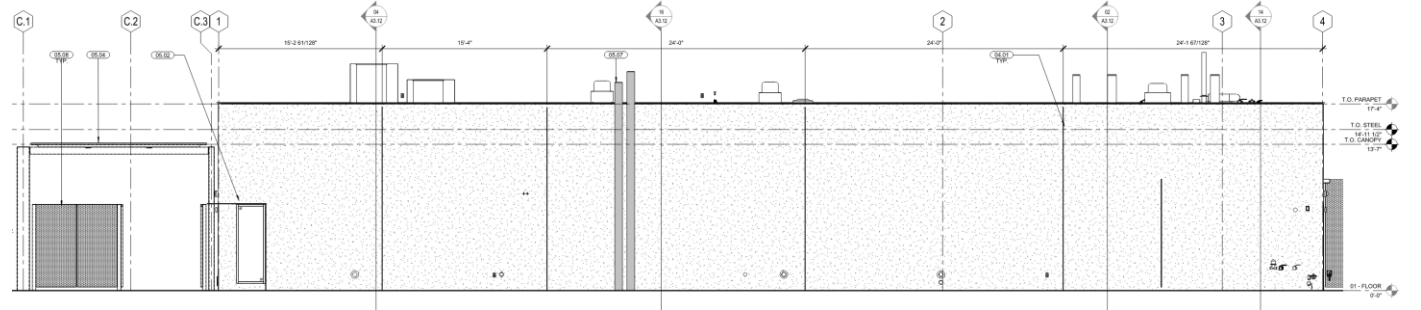


ELEVATIONS

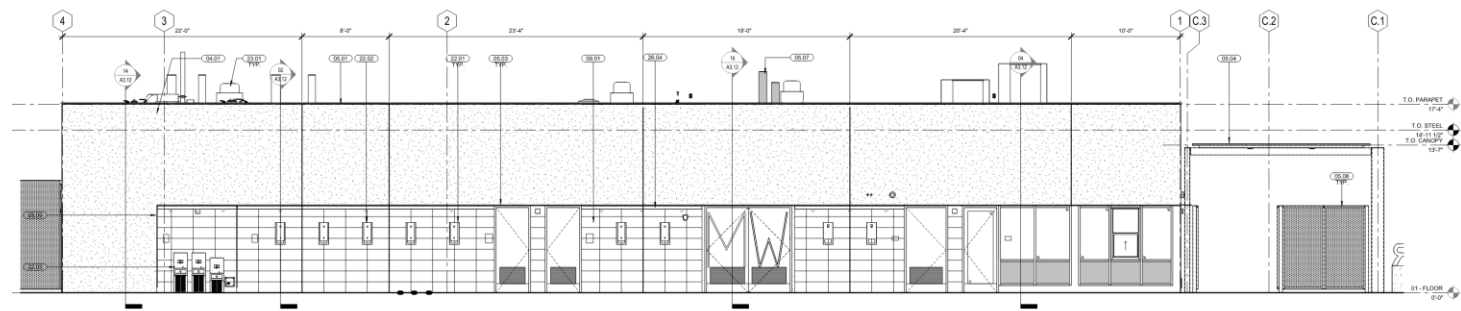
ARCHITECTURAL DESIGN



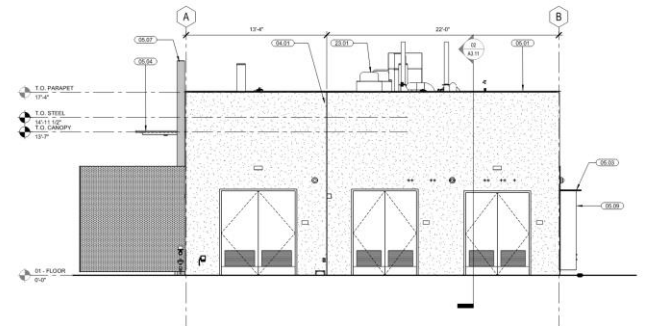
EXT ELEVATION - WEST 1/8" = 1'-0" 02



EXT ELEVATION - SOUTH 1/8" = 1'-0" 04



EXT ELEVATION - NORTH 1/8" = 1'-0" 01



EXT ELEVATION - EAST 1/8" = 1'-0" 03

RENDERINGS

ARCHITECTURAL DESIGN





BUILDING MOUNTED
DOWNWARD WALL
WASH LIGHTING

PROJECT NAMING
PROVIDED BY CITY OF
WOODLAND

BUILDING ADDRESS SIGNAGE
PROVIDED BY CITY OF
WOODLAND SIZE AND
CONTRAST PER FIRE
DEPARTMENT REQUIREMENTS

MURAL ART BY ARTIST
SELECTED BY THE
CITY OF WOODLAND

UPWARD WALL WASH
CONCEALED IN
LANDSCAPE



RENDERINGS

ARCHITECTURAL DESIGN



RENDERINGS
ARCHITECTURAL DESIGN

