

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, May 7, 2024

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Sec. 54956.9)
Name of Case: Sierra Northern Railway v. California Department of Water Resources, et al., (Yolo County Superior Court Case No. CV2022-0479)
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Sec. 54956.9)
Name of case: Yolo County Farm Bureau et al. v. City of Woodland et al., Yolo County Superior Court
3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (one (1) potential case)
4. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager and Director of Administrative Services Director
Employee Organizations: Woodland Mid-Management Professional Association; Police Mid-Management Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:13 PM.

D. ROLL CALL

All Council Members present.

Present: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Garcia-Cadena.

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally

recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

5. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received regarding Ceasefire Resolution, street vendors, Council Meeting Public Comments and Council Items No. 9 and 23.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

6. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

7. SUBJECT: May is Older Americans Month Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring May 2024 as "Older Americans Month."

Adopted a proclamation declaring May 2024 as "Older Americans Month."

8. SUBJECT: City Council Meeting Minutes of April 2, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of April 2, 2024.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of April 2, 2024.

9. SUBJECT: Quarterly Salary Schedule effective April 1, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the revised Salary Schedule effective April 1, 2024.

Approved the revised Salary Schedule effective April 1, 2024.

10. Subject: Parks & Recreation Commission Meeting Minutes for February and March 2024

Recommendation for Action: Staff recommends that the City Council receive the February and March 2024 Parks & Recreation Commission Meeting Minutes.

Received the February and March 2024 Parks & Recreation Commission Meeting Minutes.

11. SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter FY24

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the Third Quarter of FY24.

Received the Community Services Department Quarterly Status Report for the Third Quarter of FY24.

12. SUBJECT: Consultant Agreement for Construction Management and Inspection Services for Improvements Associated with Ruby Estates Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a consultant services agreement for construction management and inspection with Associated Engineering Consultants(AEC) in the amount of \$235,720 for the Ruby Estates Subdivision Improvements; and authorize the City Manager to execute the agreement and amendments up to 15% (\$35,358) of the agreement.

Adopted RESOLUTION NO. 8303, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AGREEMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

13. SUBJECT: Creation of New Capital Improvement Project, the WPCF Grit System and Screw Pump Rehabilitation Project, CIP 24-12, appropriate funding, and approve Design Agreement with West Yost, for the WPCF Grit System and Screw Pump Rehabilitation Project, CIP 24-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to (1) Create a Capital Improvement Project the WPCF Grit System and Screw Pump Rehabilitation Project, CIP 24-12; (2) Appropriate \$500,000 from the WPCF Asset Replacement Project, CIP 14-02;

and (3) Authorize the City Manager to execute a consultant agreement with West Yost, in the amount of \$352,930 for design of the WPCF Grit System and Screw Pump Rehabilitation Project, CIP 24-12 and authorize a contingency of up to 10% (\$35,293).

Adopted RESOLUTION NO. 8304, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CREATING THE NEW CAPITAL IMPROVEMENT PROJECT, THE GRIT SYSTEM AND SCREW PUMP REHABILITATION PROJECT, CIP 24-12, APPROPRIATING PROJECT FUNDS AND APPROVING A DESIGN AGREEMENT WITH WEST YOST, FOR ENGINEERING CONSULTING SERVICES FOR THE GRIT SYSTEM AND SCREW PUMP REHABILITATION PROJECT, CIP 24-12.

14. SUBJECT: Second Reading of an Ordinance Revising Sections within Chapter 8.20, "Fire Prevention and Emergency Services," to Title 8 of the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the revisions to sections within Chapter 8.20, "Fire Prevention and Emergency Services," to Title 8 of the Woodland Municipal Code.

Adopted ORDINANCE NO. 1720, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING CHAPTER 8.20 OF TITLE 8 OF THE WOODLAND MUNICIPAL CODE RELATING TO FIREWORKS.

15. Subject: Revised Installment Sale Agreement and Grant Water Recycling Construction Financing for the Spring Lake Recycled Water Project (CIP #17-07)

Recommendation for Action: Staff recommends that the City Council approve Resolution No.____, authorizing the City Manager to sign the revised Clean Water/Water Recycling Funding Program, California State Water Resources Control Board (SWRCB) Installment Sale Agreement and Grant Spring Lake Recycled Water Project No. C-06-8384-110, Agreement No. D2101047.

Adopted RESOLUTION NO. 8305, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CONSTRUCTION INSTALLMENT SALE AGREEMENT AND GRANT FOR THE SPRING LAKE RECYCLED WATER PROJECT.

16. SUBJECT: Authorization Award of Professional Services Contracts for Citywide Landscape Maintenance to Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, and Resolution No. _____, authorizing the City Manager to award professional services contracts for citywide landscape maintenance to Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

Adopted RESOLUTION NO. 8306, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH DOMINGUEZ LANDSCAPE SERVICES, INC. FOR LANDSCAPE MAINTENANCE SERVICES IN CITY MAINTENANCE ZONE 1 and RESOLUTION NO. 8307, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH FIGUEROA LANDSCAPE COMPANY FOR LANDSCAPE MAINTENANCE SERVICES IN CITY MAINTENANCE ZONES 2 AND 3.

17. SUBJECT: Amendment of existing contract with Aqua-Metrics by \$50,000 to an annual total of \$250,000 for water system supplies

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a \$50,000 amendment to the existing Aqua-Metrics contract for a FY24 total of \$250,000 (subject to minor revisions as required and approved by the City Attorney).

Adopted RESOLUTION NO. 8308, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO AMEND EXISTING CONTRACT WITH AQUA-METRICS BY \$50,000 TO AN ANNUAL TOTAL OF \$250,000 FOR WATER SYSTEM SUPPLIES.

18. SUBJECT: Amendment to the annual contract with San Joaquin Chemicals, Inc. for the purchase of coagulants in FY2023/24.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute an amendment to the annual contract with San Joaquin Chemicals, Inc. for a total amount of \$210,000.00 for the purchase of coagulants in FY24.

Adopted RESOLUTION NO. 8309, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PURCHASE OF COAGULANTS FROM SAN JOAQUIN CHEMICALS, INC. TO INCREASE AMOUNT NOT-TO-EXCEED TO \$210,000 FOR FY 24.

19. SUBJECT: Authorization of appropriations of \$60,000 to the Facilities Replacement Fund (Fund 2011) for Police Department Booster Pump and associated HVAC Design/Consultant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing appropriations of \$60,000 to the Facilities Replacement Fund (Fund 2011) for the Police Department Booster pump project and associated consulting fees.

Adopted RESOLUTION NO. 8310, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING APPROPRIATIONS OF \$60,000 TO THE FACILITIES REPLACEMENT FUND (FUND 2011) TO MAINTAIN THE WOODLAND POLICE DEPARTMENT'S HVAC INFRASTRUCTURE.

20. SUBJECT: Woodland's Membership in the Yolo County Regional Resilience Collaborative

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to sign a partnership agreement between co-applicants for the Yolo County Regional Resilience Collaborative.

On a motion by Council Member Lansburgh, seconded by Council Member Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 7 through 20.

**AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None**

I. PUBLIC HEARINGS

21. SUBJECT: Bond Opportunities for Land Development (BOLD) Program Participation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing, and approve Resolution No. ____ Authorizing Use of the Bond Opportunities for Land Development (BOLD) Program.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8311, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING USE OF THE BOND OPPORTUNITIES FOR LAND DEVELOPMENT PROGRAM AND AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT PROCEEDINGS AND LEVY SPECIAL TAXES WITHIN THE CITY OF WOODLAND PURSUANT TO THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982, AS AMENDED; AND AUTHORIZING RELATED ACTIONS.

**AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None**

J. REPORTS OF THE CITY MANAGER

22. SUBJECT: Ordinance adjusting the Boundaries of City Council Election Districts to include Annexed Territories

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the first reading and read by title only, An Ordinance of the City Council of the City of Woodland, California Adjusting the Boundaries of City Council Election District to Include Annexed Territories, as Reflected in the Attached Map.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members waived the first reading and read by title only, An Ordinance of the City Council of the City of Woodland, California Adjusting the Boundaries of City Council Election District to Include Annexed Territories, as Reflected in the Attached Map.

**AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None**

23. SUBJECT: Fiscal Year 2024/25 Measure F Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the updated Measure F Spending Plan.

On a motion by Council Member Stallard, seconded by Council Member Vega and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8312, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE UPDATED MEASURE F SPENDING PLAN.

**AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None**

24. SUBJECT: Fiscal Year 2024/25 Measure R Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Measure R Spending Plan.

On a motion by Council Member Vega, seconded by Council Member Stallard and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 8313, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE UPDATED MEASURE R SPENDING PLAN.

**AYES: Members Fernandez, Lansburgh, Stallard, Vega and Mayor Garcia-Cadena
NOES: None**

K. ADJOURN

Meeting adjourned at 8:01 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

Ana B. Gonzalez, MMC, City Clerk

Adopted by Council: June 4, 2024