

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, July 2, 2024

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)
Properties: Yolo County Assessor's Parcel Number 064-170-053-000
Agency Negotiators: City Manager
Negotiating Parties: YKI Investors, Inc.
Under Negotiation: Price and terms of payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

Present: Members Fernandez, Lansburgh and Mayor Garcia-Cadena

Absent: Members Stallard and Vega

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Mayor Garcia-Cadena.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City

Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Richard Cruz, Field Representative with Carpenter's Union 46 Sacramento spoke regarding the importance of labor standards.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received regarding Social Media & Transparency of Government, location for Safe, Secure and Sustainable, Ceasefire Resolution, Militarization of Police Department and Item No. 9 regarding Microsoft Software Agreement Renewal.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATION

4. SUBJECT: Sister City Delegation Visit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receives a presentation on the Sister City Delegation visit.

Received a presentation on the Sister City Delegation visit.

I. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of June 4, 2024, and June 18, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of June 4, 2024, and June 18, 2024.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of June 4, 2024, and June 18, 2024.

6. SUBJECT: Receive and File the Manufactured Home Fair Practices Commission Annual Report for the 2023 Program Year

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2023 program year.

Received and filed the Manufactured Home Fair Practices Commission Annual Report for the 2023 program year.

7. SUBJECT: May Sustainability Advisory Committee Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Sustainability Advisory Committee's May meeting minutes

Received the Sustainability Advisory Committee's May meeting minutes.

8. SUBJECT: Second Reading and Adoption of an Ordinance revising sections within Chapter 13.24, "Cross-Connection and Backflow Prevention," to Title 13 of the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1723, an ordinance of the City Council of the City of Woodland, California revising sections within Chapter 13.24, "Cross-Connection Control and Backflow Prevention" to Title 13 of the Woodland Municipal Code.

Adopted Ordinance No. 1723, an ordinance of the City Council of the City of Woodland, California revising sections within Chapter 13.24, "Cross-Connection Control and Backflow Prevention" to Title 13 of the Woodland Municipal Code.

9. SUBJECT: Microsoft Software Enterprise Licensing Agreement Renewal

RECOMMENDATION FOR ACTION:

1. Receive the Annual Maintenance for Microsoft Enterprise Agreement; and

2. Approve Resolution No. _____, authorizing City Manager, or designee, to execute a three-year contract, and any necessary amendments, with Dell Technologies Inc., of Round Rock, TX, for furnishing and delivering Microsoft product licenses and support services, on the same terms and conditions afforded to the County of Riverside, California, through the Licensing Solution Provider Agreement Number PSA-0001524 and Riverside County Master Microsoft Enterprise Agreement No. 8084445 in an amount not to exceed \$542,329.41.

Adopted RESOLUTION NO. 8333, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF MICROSOFT SOFTWARE LICENSING THROUGH A PURCHASE ORDER WITH DELL TECHNOLOGIES INC.

10. SUBJECT: Professional Services Agreement for Housing Consultant Services with NeighborWorks Sacramento Home Ownership Center

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) approving the reprogramming of \$49,100 from a previous appropriation for the first-time homebuyer loan assistance program, (2) authorizing the Administrative Services Director to amend the budget as necessary, (3) authorizing the City Manager to execute a professional services agreement with NeighborWorks Sacramento Region Home Ownership Center in a form as prepared and approved by the City Attorney in the amount of \$49,100 to provide housing consultant services for the City's First-Time

Homebuyer Loan Assistance Program through June 30, 2026, and (4) approving a new purchase price limit of \$526,000 for new and existing homes for the City's loan assistance program.

Adopted RESOLUTION NO. 8334, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR HOUSING CONSULTANT SERVICES WITH NEIGHBORWORKS SACRAMENTO HOMEOWNERSHIP CENTER.

11. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt ten (10) resolutions, Resolution No. _____ through Resolution No. _____ to Initiate Proceedings for the Annual Levy and Collection of Assessments; Preliminarily Approve the Engineer's Annual Levy Reports and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and Landscaping Districts, and Streng Pond Maintenance District; and Call for a Public Hearing on July 16, 2024.

Adopted RESOLUTION NO. 8335, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8336, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8337, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8338, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8339, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8340, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8341, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8342, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2024/2025; RESOLUTION NO. 8343, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND

LIGHTING DISTRICT, FISCAL YEAR 2024/2025 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 8344, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2024/2025 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 8345, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2024/2025; RESOLUTION NO. 8346, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2024/2025 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 8347, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2024/2025; and RESOLUTION NO. 8348, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2024/2025 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972.

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Lansburgh and carried on a 3-0 vote, Council Members approved Consent Calendar Items No. 5 through 11.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena

NOES: None

ABSENT: Members Stallard and Vega

J. PUBLIC HEARINGS

12. SUBJECT: PUBLIC HEARING - Fiscal Year 2024/2025 Community Development Block Grant Annual Action Plan and Authorization for Submittal of Action Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the Fiscal Year (FY) 2024/2025 Community Development Block Grant (CDBG) Action Plan (Attachment A);
2. Adopt Resolution No. _____, to approve the Fiscal Year FY 2024/2025 CDBG Action Plan with the funding allocations as recommended by the CDBG Review Panel;
3. Direct staff to complete the FY 2024/2025 Action Plan, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period;

4. Direct staff to forward the completed FY 2024/2025 Action Plan once completed;
5. Authorize the City Manager to execute any agreements, contracts or other documents with the appropriate entities to carry out the CDBG funded activities; and
6. Authorize the Administrative Services Director to make the budget allocations as specified.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried on a 3-0 vote, Council Members held a public hearing and adopted RESOLUTION NO. 8349, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO HOLD A PUBLIC HEARING TO RECEIVE COMMUNITY INPUT ON THE FISCAL YEAR 2024/2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN AND APPROVE THE ACTION PLAN.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena

NOES: None

ABSENT: Members Stallard and Vega

13. SUBJECT: PUBLIC HEARING - Waste Management Liens

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried on a 3-0 vote, Council Members adopted RESOLUTION NO. 8350, A RESOLUTION REQUESTING COLLECTION OF CHARGES ON TAX ROLL.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena

NOES: None

ABSENT: Members Stallard and Vega

K. REPORTS OF THE CITY MANAGER

14. SUBJECT: Military Equipment Use Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council review the Police Department's Military Equipment Policy and adopt Resolution No. _____, approving the Military Equipment Use Annual Report for the Period of January 1, 2023, through December 31, 2023.

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried on a 3-0 vote, Council Members adopted RESOLUTION NO. 8351, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE MILITARY EQUIPMENT USE ANNUAL REPORT FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena

NOES: None

ABSENT: Members Stallard and Vega

L. ADJOURN

Meeting adjourned at 07:01 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized, cursive script.

Ana B. Gonzalez, MMC, City Clerk

Adopted by Council: August 20, 2024