



Sustainability Advisory Committee Meeting Minutes

August 21, 2024 – 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:03 PM.

B. ROLL CALL

Present: Bellows, Aulman, Whitaker, Perrin, Frankenbach

Absent: Muñoz, Serena, Green, Ullrey

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

No public comment.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

Bellows: Made arrangements to visit County Landfill at the end of June with a few other SAC members; hopes to write a series of articles on the various recycling activities there.

Aulman: Question from a resident came up about the second aquatic center: what is the climate impact of the new facility? Would like to see climate impact assessments completed in advance for large City projects.

Spencer notes that he will conduct research on the pool's climate impacts and follow up with the SAC; the SAC expresses interest in specifics on how the pool will be heated.

Perrin: Asks questions about how to navigate the Brown Act with email/in-person communications. Spencer and committee members clarify.

Frankenbach: Attended a webinar on a new pathogen from Europe that affects Oak trees – severe disease that is affecting Sonoma County & Fair Oaks, but not in Woodland yet. Need to increase awareness about not moving firewood around and keeping wood where it is. Woodland Tree Foundation will also discuss this issue.

Spencer will pass along webinar information from Aulman & Frankenbach to relevant City staff and contracted arborists.

Frankenbach (cont.): With Aulman, studied various neighborhoods (about 100 parcels) in Woodland to determine if priority planting sites 1) have adequate space for tree planting and if so, 2) how much space they have. Aulman & Frankenbach would like to see a public annual tree canopy report from the City.

Bellows: Question – what is the SAC’s role in large City projects, like the second aquatic center? Spencer notes that the SAC can discuss what an appropriate role the SAC would play in large capital improvement projects. Aulman notes that the SAC received a presentation on the W RTP Specific Plan. Perrin asks if the SAC should have a policy to review every City project that has an EIR. Spencer notes that it is a possibility, but projects that open up full EIRs are rare.

E. STAFF REPORTS

- a. RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive an update from staff, including progress on the Sustainability Dashboard and input on a potential “youth advisor”.

Youth Advisor: Update from conversations with City Council, City Manager, and the City attorney – youth advisor would not be a voting member, but the SAC can have a standing item on the agenda for a youth advisor to give a report.

Sustainability Dashboard: Still in draft form, Civic Fellow made great progress and staff continue to work on the dashboard. The dashboard follows the CAP organizational structure and includes narrative updates about progress. Staff hope to share dashboard with the SAC for feedback in the Fall.

GHG Inventory Update: City staff participating in statewide committee to analyze best practices for GHG inventory updates and how to navigate the 15/15 privacy rule.

ZEV Action Team: RFP review panel just scored the bids for consultants.

F. MINUTES

- a. RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its July meeting minutes.

Spencer notes that he will amend the July minutes with suggested edits from Frankenbach.

Aulman motions, Perrin seconds. Motion passes 4-0-1 with Bellows abstain.

G. BUSINESS ITEMS

- a. RECOMMENDATION FOR ACTION: Staff recommends that the SAC continue its discussion regarding waste streams and diversion.

The SAC discusses its desire to support legislation that limits plastic waste, and reduce single-use plastic use at the City. SAC proposes to recommend that staff investigate ways to limit single-use plastics at City-hosted events.

Perrin moves, Frankenbach seconds. Motion passes unanimously.

- b. **RECOMMENDATION FOR ACTION:** Staff recommends that the SAC review a proposed update to its Work Plan and finalize at the next meeting.

Spencer notes additional suggestions from Catalina that he will include in a final version: 1) opportunity to add small working groups focused on some of the line-items, 2) add language in work area #3 to specify green business network/recognition, and 3) minor wording suggestions. Spencer will send a final version out for the SAC to vote on next meeting, and then send the final updated Work Plan to City Council.

H. WORK GROUP UPDATES

No updates.

I. LONG RANGE CALENDAR

- a. **RECOMMENDATION FOR ACTION:** Staff recommends that the SAC receive the Long Range Calendar for informational purposes only.

J. ADJOURN

Meeting adjourned at 7:36 PM.