

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, July 22, 2024

6:30 PM

A. CALL TO ORDER

B. ROLL CALL

Parks & Recreation Commissioners Present: Chair Magalean Martin, Vice Chair Henry Murrieta, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder, Commissioner Adam Kirchgessner

Absent:

Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for April 22, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the April 22, 2024 meeting.

On a motion by Vice Chair Henry Murrieta, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, the Parks & Recreation Commission Meeting Minutes for April 22, 2024, were approved.

Ayes: Chair Magalean Martin, Vice Chair Henry Murrieta, Commissioner Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the

Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

Verbal updates were provided by Commissioner White-Snyder Carla about the Girls Fastpitch field and Commissioner Martin about volunteering at the Bike Parade.

3. Election of Officers

On a motion by Vice Chair Henry Murrieta, seconded by Commissioner Jon-Paul Valcarenghi and carried unanimously on a roll call vote, Commissioners approved Commissioner Henry Murrieta as the Chair of the Parks & Recreation Commission through June 30, 2025.

Ayes: Chair Magalean Martin Vice Chair Henry Murrieta, Commissioner Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

On a motion by Jon Paul Valcarenghi, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Commissioners approved Commissioner Adam Kirchgessner as the Vice Chair of the Parks & Recreation Commission through June 30, 2025.

Ayes: Chair Henry Murrieta, Commissioner Adam Kirchgessner, Chair Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

4. Review Committee Assignments

On a motion by Commissioner Carla White-Snyder, seconded by Chair Henry Murrieta and carried unanimously on a roll call vote, Commissioners approved the following changes to the Committee assignments: Murrieta to Program & Department Evaluation and Kirchgessner to Budget & Finance and Urban Forestry.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

5. Review and Approve Workplan for Commissioners

Each of the Committee leads will review their areas of the Work Plan and submit edits by August 31.

6. Approve Commissioner Absence Request

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Commissioners approved Commissioner Martin's absence on September 23, 2024.

Ayes: Chair Henry Murrieta, Vice Chair Commissioner Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

H. REPORT OF THE STAFF

7. SUBJECT: Renaming of Sports Park Complex

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the renaming of the Woodland Sports Park to the Skip and Julie Davies Sports Park Complex.

On a motion by Chair Henry Murrieta, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Commissioners recommended the Renaming of Sports Park Complex to the Skip and Julie Davies Sports Complex.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent:

8. SUBJECT: Community Services Department Staff report for July 22, 2024

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission receive the CSD staff reports for July 22, 2024

Verbal updates provided by Staff.

9. SUBJECT: Community Services Department Quarterly Status Report for the Fourth Quarter FY24

RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the Fourth Quarter of FY24.

Verbal updates provided by Staff.

I. NEXT MEETING

10. The next meeting of the Parks & Recreation Commission is scheduled for September 23, 2024.

J. ADJOURN

On a motion by Commissioner Carla White-Snyder, seconded by Chair Henry Murrieta and carried unanimously on a roll call vote, Commissioners adjourned the meeting at 7:30 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Noes: None

Absent: