

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, September 23, 2024

6:30 PM

A. CALL TO ORDER

Meeting called to order at 06:30 PM

B. ROLL CALL

Council Members Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Absent:

Excused: Commissioner Magalean Martin

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for July 22, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the July 22, 2024 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, Parks and Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for July 22, 2024.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magalean Martin

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day

following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

Facilities Committee: Commissioner White Snyder reported that the electrical work at the Girls Fastpitch fields is coming soon.

Program & Department Evaluation: Staff reported there is a survey was taken among the seasonal part-time staff at the completion of the summer and will be sent to the committee.

Budget & Finance Committee: Vice Chair Kirchgessner met with staff and received an overview of the various budgets within which Community Services works.

Urban Forest Committee: Commissioner Valcarenghi reported a request to meet regarding potential tree removal following the urban forestry ordinance when a City-owned tree needs to be removed and it is in excess of 20 dbh.

Volunteerism Committee: Chair Murrieta inquired about the Trick or Treating on Main Street event and is seeking volunteer opportunities.

3. Approve FY25 Parks & Recreation Commission Annual Work Plan

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Jon-Paul Valcarenghi and carried unanimously on a roll call vote, Parks and Recreation Commissioners approved the 2025 Work Plan.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magallean Martin

4. Approve Commissioner Absence Request

There were no Commissioner requests.

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for September 23, 2024

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for September 23, 2024

Verbal updates were provided by Staff.

I. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for October 28, 2024.

J. ADJOURN

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, Parks and Recreation Commissioners voted to adjourn the meeting at 6:52 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magallean Martin