City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

November 5, 2024
6:00 PM

CITY COUNCIL

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Sec. 54956.9)
   Name of Case: Woodland Responsible and Compliant Retail, LLC dba Embarc Woodland v. City of Woodland et al., (Yolo County Superior Court Case No. CV2024-1737)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please

identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

   WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of October 1, 2024, and October 15, 2024

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of October 1, 2024, and October 15, 2024.

5. SUBJECT: Commission on Aging Meeting Minutes for September 19, 2024

   RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 19, 2024 Commission on Aging meeting minutes.

6. SUBJECT: Parks & Recreation Commission Meeting Minutes for September 2024

   RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 23, 2024, Parks & Recreation Commission Meeting Minutes.

7. SUBJECT: Community Services Department Quarterly Status Report for the First Quarter FY25

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

8. SUBJECT: Waiver of Second Reading and Adoption of Ordinance No. ____, Camping Within the City Limits.

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ___, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to Title 9, Chapter 9.48 "Camping Within the City Limits" of the Woodland Municipal Code.

9. SUBJECT: Waiver and Second Reading and Adoption of Ordinance No. ____, Police Department Initiated Towing Services

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, revising sections within Chapter 10.16, “Police Department Initiated Towing Services,” to Title 10 of the Woodland Municipal Code.

10. SUBJECT: Authorize a Budget Augmentation of $30,000 for Police Department HVAC Maintenance

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance to accommodate contracted services, ensuring the operational efficiency and comfort of the Department.

11. SUBJECT: Authorize the Purchase Authority for Magnesium Hydroxide for the Water Pollution Control Facility

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the Water Pollution Control Facility’s purchase of magnesium hydroxide from Hill Brothers Chemical Company for a total of $262,000.

12. SUBJECT: Authorize a Budget Augmentation of $335,000 for Library Eave Replacement and New 25-Year Roof

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $335,000 in the Facilities Replacement Fund (Fund 2011) for the replacement of the Library eaves and roof.

13. SUBJECT: Approve Plans & Specifications and Authorize Bid Advertisement for the Gibson Road at SR-113 Interchange Modification Project (CIP 19-13)

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the project plans & specifications and authorize a bid advertisement for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13.

14. SUBJECT: Contract Amendment to the Professional Services Agreement for the Staybridge Suites Offsite Improvement Project

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the amendment to the agreement for Professional Construction Management & Inspection Services with AEC and authorize and direct the City Manager to execute the amendment in the amount of $20,000.00 for a total contract amount of $214,409.50.

15. SUBJECT: Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Prudler Phase 1 and Phase 2 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve an amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc., and authorize the City Manager to execute the amendment in the amount of $60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements.

16. SUBJECT: Final Acceptance and Notice of Completion for 2022 Spring Lake Parks Project, CIP 20-03

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, accepting the Spring Lake Parks Project, CIP 20-03 as complete and authorize the City Clerk to file a Notice of Completion.

17. SUBJECT: Final Acceptance and Notice of Completion for 2024 Road Maintenance Project, CIP 23-01 & 24-01

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) Adopt Resolution No. _____, accepting the 2024 Road Maintenance Project, CIP 23-01 & 24-01, as complete and authorizing the City Clerk to file a Notice of Completion; (2) Authorize the reallocation of $106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02; and (3) Authorize the reallocation of $329,000.00 of unspent Measure F funding and $25,000.00 of unspent Water Enterprise funding from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for November 5, 2024 was posted on October 31, 2024 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Sarah Lansburgh

Sarah Lansburgh, CMC
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.
Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

CITY OF WOODLAND CALIFORNIA

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	F.2
SUBJECT:	General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Ken Hiatt
City Manager

Attachments:

1. 11.05.24 Email Comments

COMMENTS

RECEIVED

Public Comments

Number of emails received under each category:

Reject Cop City – 1
Divest from Caterpillar – 2

From: Erik Shank <
To: Mayor Tania Garcia-Cadena
Sent: Friday, October 25, 2024 12:13 PM EDT
Subject: I am writing to ask you to reject any Cop City in our city!

RECEIVED
OCT 25 2024
CITY CLERK'S OFFICE

Dear Mayor Tania Garcia-Cadena,

Last year, I learned of a 'Cop City' being built in Atlanta, GA. If constructed, Cop City would be one of the largest militarized police training centers in the country—all built by clear-cutting Atlanta's largest green space. Now, I've read about cop cities sprouting up in every state. While I agree that police officers need better training, militarization is not the kind of training they need to protect vulnerable communities, and it feels like Cop City in Atlanta is becoming a model for other training facilities across the nation. Here's why that's bad:

Cop City will fuel the criminalization of marginalized people and further expand the carceral system.. The proposal for Cop City came in the wake of nationwide anti-police protests in 2020, when over 50 cities in the U.S. held protests after the police murder of George Floyd. Though there have never been any explicit ties to 2020 in the talking points for Cop City, the fault lines are clear. Cop City will allow police not just from Atlanta, but globally, to learn repressive tactics, so that protests and rebellions can be easily crushed. According to the original proposal, 43% of the training at Cop City will be for officers outside of Atlanta, including military training with the infamous Israeli Defense Forces.

Cop City is slated to be built in the largest green space in Atlanta—the Weelaunee Forest. It will include a mock city to practice urban warfare, burn towers, bomb simulations, and multiple firing ranges. Environmentalists have been sounding the alarm on Cop City since its proposal, citing the Weelaunee Forest as one of four "lungs" of Atlanta and voicing concern that destroying the forest's tree canopy will accelerate the urban heat island effect. The area, which is surrounded by mostly Black residents who are at or below the poverty line, could experience up to 10 degrees of warming.

For these reasons, Cop City should not be built in Atlanta or our city! I urge to to reject any plans for a Cop City here, and publicly declare that we should not support any cop city being built.

From: LeAnn Herigstad
To: City Clerk
Subject: For Public Comment 11/5/2024
Date: Tuesday, November 5, 2024 1:54:23 PM

Dear Councilmembers,

For Public Comment 11/5/2024

Please update us regarding divesting City funds from Caterpillar. Caterpillar equipment is used to destroy civilian housing, sometimes burying people in the rubble. It is used to damage other civilian infrastructure such as roads. The maturity date for the bonds is March 2, 2026. If the City finds it is not best to sell the bonds before the maturity date, please let the investments expire and do not re-invest in them.
Thank you,
LeAnn Herigstad
Member, Woodland for Peace
Member, St. Luke's Episcopal Church, Woodland

Divestment example:

AXA, the French insurance giant, has reportedly divested from its remaining investments in Israeli banks that have been implicated in financing settlements in the occupied Palestinian territories, according to a new report from advocacy group Ekō. …

However, by June 24, 2024, t**he report claims that AXA fully divested from these institutions** amid mounting pressure from the global "Stop AXA Assistance to Israeli Apartheid" coalition and widespread public opposition to the situation in the occupied territories. …

In response to a request for comment from Insurance Business, a spokesperson from AXA Group highlighted [AXA CEO Thomas] Burberl's comments at the AXA Group AGM in April, where he said: "AXA does not have any investment in Israeli banks(…)targeted by boycott calls, currently led by some activist groups against several companies." He further added **"This means it's not 200-and-some shares; it's zero shares**." [Emphasis added.]

https://www.insurancebusinessmag.com/asia/news/breaking-news/axa-said-to-have-divested-from-all-israeli-banks-502671.aspx

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Urge Senate support for joint resolution:

S.J.Res.113 - A **joint resolution** providing for **congressional disapproval of the proposed foreign military sale to the Government of Israel of certain defense articles and services**. – 09/25/2024 Read twice and referred to the Committee on Foreign Relations. Action By: Senate

**Action item: Tell Your Senators: Support Sen. Bernie Sanders' Resolutions to Block Arms to Israel:
https://actionnetwork.org/letters/a28047ce6db6ad3262aa6c713d80385067767ed1

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Appropriate for local governments to act:

In 1967 a court in California ruled (Farley v. Healey , 67 Cal.2d 325) in favor of citizens' right to place a referendum on the ballot opposing the Vietnam War, **ruling: "As representatives of local communities, board of supervisors and city councils have traditionally made declarations of policy on matters of concern to the community whether or not they had power to effectuate such declarations by binding legislation.** Indeed, one of the purposes of local government is to represent its citizens before the Congress, the Legislature, and administrative agencies in matters over which the local government has no power. **Even in matters of foreign policy it is not uncommon for local legislative bodies to make their positions known.**"

From: Jamie Seibel
To: City Clerk
Subject: Public Comment for Tonight"s Meeting
Date: Tuesday, November 5, 2024 2:38:06 PM

Hello,

Since I won't be able to make it in person today, I'm asking for updates regarding the divestment from Caterpillar Inc. I understand the city council does not want to take a stance on International Affairs. However, this request does not go deeply into international Affairs and fits within the city's jurisdiction. As constituents, we have a right to be concerned about where our tax dollars are going and if they are going toward an unethical company known for its human rights violations and the environmental impact of war because of carbon. I believe this is not a big ask as the investment encompasses only 0.5 percent of the city's investments, according to the budget on the website. I am hopeful that the council members want the city to invest ethically and with social responsibility. Woodland is a fantastic place to live, but the council can make it even better starting with ethical investments.

Thank you.

Sincerely,
Jamie Seibel

CITY OF WOODLAND CALIFORNIA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: November 5, 2024
ITEM #: G.3
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact:
Sarah Lansburgh, CMC, City Clerk, (530) 661-5806, sarah.lansburgh@cityofwoodland.gov

Background:
This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and plan for upcoming Council items.

Ken Hiatt
City Manager

Attachments:
1. Council Long Range Calendar

CITY COUNCIL LONG RANGE CALENDAR

November 19th **REGULAR MEETING**

Construction and Demolition Debris Recycling Ordinance Updates – Public Hearing
Final Acceptance and Notice of Completion for Spring Lake Recycled Water Project, CIP 17-07
Final Acceptance and Notice of Completion for 2024 Water & Sewer Replacement Project, CIP 23-02
Continued Public Hearing – PG&E Rule 20 Underground District
Continued Public Hearing – Infinity Cannabis Retailer CUP & Operating Agreement
FY 2024/25 Quarterly Budget Update

December 3rd **REGULAR MEETING**

City Council Meeting Minutes for November 5 and November 19
Quarterly Investment Report
Woodland Tennis Club Agreement
East Beamer Way Emergency Shelter – Operating Agreement Amendment and PLHA Funding Agreement
AB 1600 Annual Report Fiscal Year 2023/24
Designation of Mayor and Mayor Pro Tempore

DATE TBD **SPECIAL MEETING**

Declare Results of November 5, 2024 Election
Administer Oath of Office of Office – New/Re-elected Council Members
Mayor's Remarks

December 17th **REGULAR MEETING**

Measures F and R – FY 2024 Annual Reports
Waste Management Annual Rate Adjustment
City Council Meeting Schedule for 2025
City Council Committees Assignments for 2025
Appoint Representative to Sac/Yolo Mosquito & Vector Control District
Accessory Dwelling Unit Ordinance Amendments
Mobile Vendor Ordinance Updates

Future Topics / Study Sessions:

Truck Route Map Modifications – Public Hearing (January)
Campaign Contribution Ordinance Update (TBD)
Downtown Transit Hub Presentation (TBD)

Updated 10/31/2024

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.4
SUBJECT:	City Council Meeting Minutes of October 1, 2024 and October 15, 2024

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of October 1, 2024, and October 15, 2024.

Staff Contact:
Sarah Lansburgh, CMC, City Clerk, (530) 661-5806, sarah.lansburgh@cityofwoodland.gov

Ken Hiatt
City Manager

Attachments:
1. 10.01.24 Draft_minutes
2. 10.15.24 Draft_minutes

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, October 1, 2024

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 06:01 PM.

B. ROLL CALL

Present: Members Fernandez, Lansburgh and Mayor Garcia-Cadena
Absent: Members Stallard and Vega

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Patti Kaff.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Nancy Fisher provided public comment on the August 8, 2024 regular City Council meeting minutes and library mural.
Jamie Siebel spoke regarding divesting from Caterpillar Inc.

1. SUBJECT: General Public Comments

   WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received regarding ID's for residents on Sq_ Valley Rd and divesting from Caterpillar, Inc.
Email received after 4:00PM regarding divesting from Caterpillar, Inc.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 3-0 vote, Council Members approved Consent Calendar Items No. 3 through 10.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena
NOES: None
ABSENT: Members Stallard and Vega

3. SUBJECT: Certificate of Appreciation for Chief of Police Derrek Kaff

RECOMMENDATION FOR ACTION: Staff recommends that the City Council recognize Chief of Police Derrek Kaff for his 24 years of dedicated, unwavering service to the City of Woodland.

Recognized Chief of Police Derrek Kaff for his 24 years of dedicated, unwavering service to the City of Woodland.

4. SUBJECT: Proclaim October 2024 as Breast Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation proclaiming October 2024 as Breast Cancer Awareness Month and acknowledging the local efforts of Thriving Pink.

Adopted a Proclamation proclaiming October 2024 as Breast Cancer Awareness Month and acknowledging the local efforts of Thriving Pink.

5. SUBJECT: Fire Prevention Week 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing October 6, 2024 through October 12, 2024 as Fire Prevention Week in Woodland.

Adopted a Proclamation recognizing October 6, 2024 through October 12, 2024 as Fire Prevention Week in Woodland.

6. SUBJECT: City Council Meeting Minutes of September 3, 2024, and September 17, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 3, 2024, and September 17, 2024.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 3, 2024, and September 17, 2024.

7. SUBJECT: Sustainability Advisory Committee August Minutes & Committee Work Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Sustainability Advisory Committee's August meeting minutes and its updated Work Plan

Received the Sustainability Advisory Committee's August meeting minutes and its updated Work Plan.

8. SUBJECT: Parks & Recreation Commission Meeting Minutes for July 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the July 22, 2024, Parks & Recreation Commission Meeting Minutes.

Received the July 22, 2024 Parks & Recreation Commission Meeting Minutes.

9. SUBJECT: Appropriation of Funds for the 2024 Clean Air Funds Grant Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.___, authorizing a budget appropriation of $10,300 to Fund 1365 in Fiscal Year 2024/25 for the Clean Air Funds Grant.

Adopted RESOLUTION NO. 8393, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF FUNDS TO THE FISCAL YEAR 2024/25 CLEAN AIR FUNDS GRANT BUDGET.

10. SUBJECT: Approval of 2023 Continuum of Care Grant Agreement with the U.S. Department of Housing and Urban Development and Subrecipient Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) for the grant (Permanent Supportive Housing through the U.S. Department of Housing and Urban Development's Continuum of Care Program)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No._____, authorizing the City Manager to 1) Execute Grant Agreement No. CA1423L9T212308 with U.S. Department of Housing and Urban Development for the 2023 Continuum of Care Program (Catalog of Federal Domestic Assistance No. 14.267) funded in the amount of $334,193; and 2) Execute a Subrecipient Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) funded in the amount of $333,221.

Approved RESOLUTION NO. 8394, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA TO EXECUTE A GRANT AGREEMENT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND A SUBRECIPIENT AGREEMENT WITH THE YOLO WAYFARER CENTER FOR THE 2023 CONTINUUM OF CARE PROGRAM GRANT, authorizing the City Manager to 1) Execute Grant Agreement No. CA1423L9T212308 with U.S. Department of Housing and Urban Development for the 2023 Continuum of Care Program (Catalog of Federal Domestic Assistance No. 14.267) funded in the amount of $334,193; and 2) Execute a Subrecipient Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) funded in the amount of $333,221.

G. PUBLIC HEARINGS

11. SUBJECT: Renaming Sq_ Valley Drive to Patwin Valley Drive

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Hold a public hearing to receive testimony regarding the City of Woodland's intention to rename Sq_ Valley Drive to Patwin Valley Drive; and 2) Adopt Resolution No. _____ to rename Sq_ Valley Drive to Patwin Valley Drive.

Marketing & Business Relations Specialist Amanda Portier presented the item and responded to questions from Council.
Mayor Garcia-Cadena opened the public hearing. Public comment in opposition was made by Sq_ Valley Drive resident James Vorhees. Public comment in favor was made by James Kinter of the Yocha Dehe Wintun Nation Cultural Committee. Council Member Fernandez requested that the resolution be amended to remove the third 'WHEREAS' clause.
On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Lansburgh and carried unanimously on a 3-0 vote, Council Members 1) Held a public hearing to receive testimony regarding the City of Woodland's intention to rename Sq_ Valley Drive to Patwin Valley Drive; and 2) Adopted RESOLUTION NO. 8395, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA RENAMING SQ_ VALLEY DRIVE TO PATWIN VALLEY DRIVE.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena
NOES: None
ABSENT: Members Stallard and Vega

H. REPORTS OF THE CITY MANAGER

12. SUBJECT: Woodland Regional Park Preserve Biodiversity Conservation Ordinance

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance of the City Council of the City of Woodland, California, adding Chapter 6.10 “Restrictions for Biodiversity Conservation at the Woodland Regional Park Preserve” to Title 6 "Animals and Fowl" of the Woodland Municipal Code.

City Manager Ken Hiatt presented the item and responded to questions from Council. Public comment was made by James Vorhees and James Kinter.
On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 3-0 vote, Council Members introduced and waived the first reading of an Ordinance of the City Council of the City of Woodland, California, adding Chapter 6.10 “Restrictions for Biodiversity Conservation at the Woodland Regional Park Preserve” to Title 6 "Animals and Fowl" of the Woodland Municipal Code.

AYES: Members Fernandez, Lansburgh and Mayor Garcia-Cadena
NOES: None
ABSENT: Members Stallard and Vega

I. ADJOURN

Meeting adjourned at 07:10 PM in memory of West Sacramento Fire Department Engineer Timothy Hall.

Respectfully submitted,

Sarah Lansburgh, CMC
City Clerk

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, October 15, 2024

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Sec. 54956.9)
   Name of Case: American Civil Liberties Union of Northern California v. Woodland Police Department (Yolo County Superior Court Case No. CV2024-2220)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER
Meeting called to order at 06:02 PM.

D. ROLL CALL
Present: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
Absent: Mayor Garcia-Cadena

E. PLEDGE OF ALLEGIANCE
Pledge of Allegiance led by Mayor Pro Tem Lansburgh.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please

identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Speaking from the public was Miranda Duncan, Tonia Macneil, Eric Lightman, Josh Lewis, Eric Henkel and James Vorhees.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received regarding the Woodland Public Library, Public Hearing Items I.8., I.9., I.10., I.11., I.12., and divesting from Catperpillar, Inc.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 7.

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Tania Garcia-Cadena

4. SUBJECT: Job Description Modification - Conservation Coordinator

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve modifications to the job description for the Conservation Coordinator.

Approved modifications to the job description for the Conservation Coordinator.

5. SUBJECT: Salary Schedule Effective October 1, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland salary schedule effective October 1, 2024.

Approved the City of Woodland salary schedule effective October 1, 2024.

6. SUBJECT: Carton Council Grant Budget Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the appropriation of $14,500 of grant funds to the Recycling Fund (2250) to implement carton recycling.

Adopted RESOLUTION NO. 8396, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPROPRIATION OF FUNDS TO THE RECYCLING FUND (2250) PROVIDED FROM THE CARTON COUNCIL.

7. SUBJECT: Waiver of Second Reading and Adoption of Ordinance No. ___, Restrictions for Biodiversity Conservation at the Woodland Regional Park Preserve

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, adding Chapter 6.10 "Restrictions for Biodiversity Conservation at the Woodland Regional Park Preserve" to Title 6 "Animals and Fowl" of the Woodland Municipal Code.

Waived the second reading and adopted ORDINANCE NO. 1724, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, ADDING CHAPTER 6.10 TO TITLE 6 "ANIMALS AND FOWL" OF THE WOODLAND MUNICIPAL CODE, TO ESTABLISH RESTRICTIONS FOR BIODIVERSITY CONSERVATION AT THE WOODLAND REGIONAL PARK PRESERVE.

I. PUBLIC HEARINGS

8. SUBJECT: Designation of East St. Underground Utility District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive the staff report; 2) Conduct a public hearing; and 3) Adopt Resolution No.____ designating the East St. Underground Utility District.

Management Analyst Richard Perry and Community Development Director/City Engineer Brent Meyer presented the item and responded to questions from Council. Mayor Pro Tem Lansburgh opened the public hearing. Speaking from the public was James Vorhees. No further public comments were received.
Council Members continued the public hearing to a date certain of November 19, 2024.

9. SUBJECT: Perfect Union - Woodland, LLC Retail Cannabis Conditional Use Permit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive the staff report; 2) Conduct a public hearing; 3) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopt Resolution No. _____ approving a Conditional Use Permit for a storefront retail cannabis dispensary at 1810 E. Main Street, Ste. 101 in the City's Regional Commercial with Light Industrial Flex Overlay zone conditioned upon approval of the appropriate Cannabis Business Permit and the recommended conditions of approval; and 5) Adopt Resolution No. _____approving an Operating Agreement between Perfect Union - Woodland, LLC and the City of Woodland for a cannabis retail business and Cannabis Business Permit located in the City of Woodland.

Assistant Planner Anna Canales and Community Development Deputy Director Erika Bumgardner presented the item and responded to questions from Council.
Mayor Pro Tem Lansburgh opened the public hearing. Speaking from the public was Chelsea Haskins and James Vorhees. No further public comments were received.
On a motion by Council Member Vega, seconded by Mayor Pro Tem Lansburgh and

carried on a 4-0 vote, Council Members 1) Received the staff report; 2) Conducted a public hearing; 3) Found that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and found that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopted RESOLUTION NO. 8397, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A CONDITIONAL USE PERMIT FOR A STOREFRONT RETAIL CANNABIS DISPENSARY AT 1810 E MAIN STREET, STE. 101 WITHIN THE CITY REGIONAL COMMERCIAL WITH LIGHT INDUSTRIAL FLEX OVERLAY CONDITIONED UPON APPROVAL OF THE APPROPRIATE CANNABIS BUSINESS PERMIT AND THE RECOMMENDED CONDITIONS OF APPROVAL; and 5) Adopted RESOLUTION NO. 8398, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN OPERATING AGREEMENT WITH PERFECT UNION – WOODLAND, LLC, FOR A CANNABIS RETAIL FACILITY LOCATED AT 1810 E MAIN STREET, STE. 101, WOODLAND, CA 95776.

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Tania Garcia-Cadena

10. SUBJECT: Woodland Cannabis Dispensary Retail Cannabis Conditional Use Permit

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive the staff report; 2) Conduct a public hearing; 3) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopt Resolution No. _____ approving a Conditional Use Permit for a storefront retail cannabis dispensary at 163 Court Street in the City's Community Commercial Mixed Use zone conditioned upon approval of the appropriate Cannabis Business Permit and the recommended conditions of approval; and 5) Adopt Resolution No. _____approving an Operating Agreement between P.F.F. Consulting Inc., dba Woodland Cannabis Dispensary and the City of Woodland for a cannabis retail business and Cannabis Business Permit located in the City of Woodland.

Assistant Planner Anna Canales and Community Development Deputy Director Erika Bumgardner presented the item and responded to questions from Council.
Mayor Pro Tem Lansburgh opened the public hearing. Speaking from the public was Jeff Johnson, James Vorhees, Laythen Martines, Kimberly Cargile, Laura Mendez, Paulette Smyth, Deanna Garcia, Elsa Romo, Judy Fann, Brandy Profit, Hailey Andrew and Ashley Kammerer. No further public comments were received.
On a motion by Council Member Stallard, seconded by Council Member Vega and carried on a 3-0-1 vote, Council Members 1) Received the staff report; 2) Conducted a public hearing; 3) Found that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and found that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopted RESOLUTION NO. 8399, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A CONDITIONAL USE PERMIT FOR A STOREFRONT RETAIL CANNABIS DISPENSARY AT 163 COURT STREET WITHIN THE CITY COMMUNITY COMMERCIAL MIXED USE ZONE CONDITIONED UPON APPROVAL OF THE APPROPRIATE CANNABIS BUSINESS PERMIT AND THE RECOMMENDED

CONDITIONS OF APPROVAL; and 5) Adopted RESOLUTION NO. 8400, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN OPERATING AGREEMENT WITH P.F.F. CONSULTING INC., DBA WOODLAND CANNABIS DISPENSARY, FOR A CANNABIS RETAIL FACILITY LOCATED AT 163 COURT STREET, WOODLAND, CA 95695.

AYES: Members Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSTAIN: Member Fernandez
ABSENT: Mayor Tania Garcia-Cadena

11. SUBJECT: Sundial Collective Retail Cannabis Conditional Use Permit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive the staff report; 2) Conduct a public hearing; 3) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopt Resolution No. _____ approving a Conditional Use Permit for a storefront retail cannabis dispensary at 3 Court Street in the City's Community Commercial Mixed Use zone conditioned upon approval of the appropriate Cannabis Business Permit and the recommended conditions of approval; and 5) Adopt Resolution No. _____approving an Operating Agreement between Sundial Collective Woodland, LLC and the City of Woodland for a cannabis retail business and Cannabis Business Permit located in the City of Woodland.

Assistant Planner Anna Canales and Community Development Deputy Director Erika Bumgardner presented the item and responded to questions from Council.
Mayor Pro Tem Lansburgh opened the public hearing. Speaking from the public was Laythen Martines, James Vorhees and Jeff Johnson. No further public comments were received.
On a motion by Council Member Vega, seconded by Council Member Stallard and carried on a 3-0-1 vote, Council Members 1) Received the staff report; 2) Conducted a public hearing; 3) Found that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and found that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopted RESOLUTION NO. 8401, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A CONDITIONAL USE PERMIT FOR A STOREFRONT RETAIL CANNABIS DISPENSARY AT 3 COURT STREET WITHIN THE CITY COMMUNITY COMMERCIAL MIXED USE ZONE CONDITIONED UPON APPROVAL OF THE APPROPRIATE CANNABIS BUSINESS PERMIT AND THE RECOMMENDED CONDITIONS OF APPROVAL; and 5) Adopted RESOLUTION NO. 8402, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN OPERATING AGREEMENT WITH SUNDIAL COLLECTIVE WOODLAND, LLC, FOR A CANNABIS RETAIL FACILITY LOCATED AT 3 COURT STREET, WOODLAND, CA 95695.

AYES: Members Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSTAIN: Member Fernandez
ABSENT: Mayor Tania Garcia-Cadena

12. SUBJECT: Yolo Cannabis Club Cannabis Conditional Use Permit

RECOMMENDATION: Staff recommends that the City Council: 1) Receive the staff report; 2) Conduct a public hearing; 3) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopt Resolution No. _____ approving a Conditional Use Permit for a storefront retail cannabis dispensary at 367 West Main Street, Ste. 353-D in the City's Corridor Mixed Use – West Main Street zone conditioned upon approval of the appropriate Cannabis Business Permit and the recommended conditions of approval; and 5) Adopt Resolution No. _____approving an Operating Agreement between Infinity Assets Woodland Inc., dba Yolo Cannabis Club, and the City of Woodland for a cannabis retail business and Cannabis Business Permit located in the City of Woodland.

Mayor Pro Tem Lansburgh opened the public hearing.
On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members continued the public hearing to a date certain of November 19, 2024.

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena

J. REPORTS OF THE CITY MANAGER

13. SUBJECT: Amendments and Additions to the Woodland Municipal Code Relating to Camping Within the City Limits.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance of the City Council of the City of Woodland, California, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to the Woodland Municipal Code relating to Camping Within the City Limits.

Deputy Chief Dallas Hyde presented the item. Deputy Chief Hyde, Chief of Police Ryan Kinnan and City Attorney Ethan Walsh responded to questions from Council.
Council Member Stallard noted the regular City Council meeting required a motion to continue past 9:00PM.
On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried on a 4-0 vote Council Members extended the regular City Council meeting by ten (10) minutes.

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena

Speaking from the public was James Vorhees. No further public comments were received.
On a motion by Council Member Vega, seconded by Council Member Stallard and carried on a 3-0-1 vote, Council Members introduced and waived the first reading of an Ordinance of the City Council of the City of Woodland, California, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to the Woodland

Municipal Code relating to Camping Within the City Limits.

AYES: Members Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSTAIN: Member Fernandez
ABSENT: Mayor Garcia-Cadena

K. ADJOURN

Meeting adjourned at 9:10 PM.

Respectfully submitted,

Sarah Lansburgh, CMC
City Clerk

CITY OF WOODLAND CALIFORNIA

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.5
SUBJECT:	Commission on Aging Meeting Minutes for September 19, 2024

Recommendation for Action: Staff recommends the City Council receive the September 19, 2024 Commission on Aging meeting minutes.

Staff Contact:
Dallas Tringali, Community Services Program Manager, (530) 661-2005, dallas.tringali@cityofwoodland.gov

Discussion:
At the last Commission on Aging meeting on October 17, 2024, the minutes from the September 19, 2024 meeting were approved.

Conclusion:
Staff recommends the City Council receive the September 19, 2024 Commission on Aging meeting minutes.

Prepared by: Dallas Tringali, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

Ken Hiatt
City Manager

Attachments:
1. 09.19.24 COA Minutes

City of Woodland

Woodland Community & Senior Center
2001 East Street
Woodland, CA 95776

Commission on Aging –

Thursday, September 19, 2024

4:00 PM

A. CALL TO ORDER

Meeting called to order by Commissioner Campbell at 4:04 PM.

B. ROLL CALL

Commissioners Present: Commissioners Overholt, Rubin, and Chairperson Campbell
Commissioners Absent: Commissioners Bliss-Moreau and Harryman
City Staff Present: Community Services Program Manager Dallas Tringali

C. PLEDGE OF ALLEGIANCE

D. CONSENT CALENDAR

On a motion by Commissioner Rubin, seconded by Commissioner Overholt and carried on a 3-0 vote, Commissioners approved Consent Calendar Items No. 1 through 2.

AYES: Commissioners Rubin, Overholt and Campbell
NOES: None
ABSENT: Commissioners Bliss-Moreau and Harryman

1. Approve Minutes from the July 18, 2024 Commission on Aging Meeting

Approved Minutes from the July 18, 2024 Commission on Aging meeting.

2. Commissioner Request for Absence from Future Meetings

No requests for absences from future meetings were made.

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

3. Commissioner Reports and Updates

Commissioner Rubin discussed the need for a "Senior Navigator," who would guide people through complicated processes related to aging people. Staff referenced the Yolo County Aging Alliance Resource Guide. Commissioner Rubin endeavors to research the cost of aging in Woodland.

F. NEW BUSINESS

4. Apartment Listing Update for 2025/2026

This item was continued to the October 17, 2024 meeting.

5. Senior Center Speaker Series

This item was continued to the October 17, 2024 meeting.

G. REPORT OF THE STAFF

6. Senior Center Staff Report

Community Services Program Manager Dallas Tringali updated the Commission on the Senior Volunteer Program. Community Services Program Manager Tringali also discussed the progress of the vehicle gate behind the Woodland Community & Senior Center. An update was provided that the pool is expected to be completed in late 2025. Another update was provided regarding the parking lot project, which is set to begin soon.

H. COMMUNICATIONS - PUBLIC COMMENT

Public comment was provided by Leona Waite-Blickle. Ms. Waite-Blickle commented that St. John's is opening, and applications for residents will be released on July 25th. There are no medical facilities yet. There are 40 unites available.

I. AGENDA ITEMS FOR NEXT MEETING

J. ADJOURN

On a motion by Commissioner Overholt, seconded by Commissioner Rubin and carried on a 3-0 vote, Commissioners adjourned the meeting at 5:00 PM.

AYES: Commissioners Overholt, Rubin and Campbell
NOES: None
ABSENT: Commissioners Bliss-Moreau and Harryman

Respectfully submitted,

Dallas Tringali
Community Services Program Manager

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.6
SUBJECT:	Parks & Recreation Commission Meeting Minutes for September 2024

Recommendation for Action: Staff recommends the City Council receive the September 23, 2024, Parks & Recreation Commission Meeting Minutes.

Staff Contact:
Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:
The minutes from the September 23, 2024, Parks & Recreation Commission Meeting were approved at the last meeting on October 28, 2024.

Conclusion:
Staff recommends the City Council receive the September 23, 2024, Parks & Recreation Commission Meeting Minutes.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

Ken Hiatt
City Manager

Attachments:
1. Parks & Recreation Commission Minutes September 23, 2024

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Parks & Recreation Commission Meeting –

Monday, September 23, 2024

6:30 PM

A. CALL TO ORDER

Meeting called to order at 06:30 PM

B. ROLL CALL

Council Members Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder
Absent:
Excused: Commissioner Magalean Martin

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for July 22, 2024

   RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the July 22, 2024 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, Parks and Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for July 22, 2024.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magalean Martin

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day

following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

Facilities Committee: Commissioner White Snyder reported that the electrical work at the Girls Fastpitch fields is coming soon.
Program & Department Evaluation: Staff reported there is a survey was taken among the seasonal part-time staff at the completion of the summer and will be sent to the committee.
Budget & Finance Committee: Vice Chair Kirchgessner met with staff and received an overview of the various budgets within which Community Services works.
Urban Forest Committee: Commissioner Valcarenghi reported a request to meet regarding potential tree removal following the urban forestry ordinance when a City-owned tree needs to be removed and it is in excess of 20 dbh.
Volunteerism Committee: Chair Murrieta inquired about the Trick or Treating on Main Street event and is seeking volunteer opportunities.

3. Approve FY25 Parks & Recreation Commission Annual Work Plan

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Jon-Paul Valcarenghi and carried unanimously on a roll call vote, Parks and Recreation Commissioners approved the 2025 Work Plan.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magallean Martin

4. Approve Commissioner Absence Request

There were no Commissioner requests.

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for September 23, 2024

   RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for September 23, 2024

Verbal updates were provided by Staff.

I. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for October 28, 2024.

J. ADJOURN

On a motion by Commissioner Carla White-Snyder, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, Parks and Recreation Commissioners voted to adjourn the meeting at 6:52 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magallean Martin

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.7
SUBJECT:	Community Services Department Quarterly Status Report for the First Quarter of FY25

Recommendation for Action: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Staff Contact:
Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:
This Quarterly Status Report covers the period from July through September 2024. The report summarizes recreation programming, events, and parks and recreation facility operations and maintenance. The report also contains a narrative of major work performed and notable department highlights.

Conclusion:
Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

Ken Hiatt
City Manager

Attachments:
1. CSD Quarter 1 FY25

Community Services Department Quarterly Status Report
First Quarter FY25

The following is a summary of the programs, activities, and events organized by the Community Services Department for the first quarter of 2025, covering the period from July to September 2024.

This report references participant hours. The methodology for calculating participant hours is explained at the end of the document. Participant totals (total number of participants and total participant hours) represent the overall number of participants and hours for the entire reporting period.

Quarterly Highlights

- Approximately 1,960 people attended events at the Community & Senior Center during facility rentals.
- Approximately 3,700 people attended community-wide events that included the 4th of July Celebration, Dive-in-Movie, and Movie in the Park.
- Recreation Programming, which includes aquatics, youth and teens, recreation classes, and adult sports had 27,112 participants (102,413 participant hours). The total fees collected for Recreation Programming was $393,566
- The Summertime Fun Club program had 263 participants at four park sites (Ferns, Pioneer, Woodside, and the Community Center). Additionally, 8 youth volunteers accumulated 648 hours in community service time assisting with this program.
- Teens Helping Seniors had 37 participants enrolled in the program and served 36 seniors (92 jobs plus 8 alternative projects). The youth provided 1,235 hours of community service.
- Senior Center programs totaled 5,498 sign-ins (10,285 participant hours).

Groundbreaking Ceremony for the South East Area Pool Complex August 19, 2024

Program Marketing

During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings as well as community events and senior programs.

- Direct Marketing: Staff directly marketed activities onsite to swim lesson participants and to students and parents of Lee and Douglass Middle Schools. Flyers, posters, and banners were distributed directly to new middle school students during orientation. Staff also promoted the Dive-In Movie, Movie in the Park; and Youth Basketball League with flyers, digital flyers and emails, and banners to current and past participants.
- Senior Newsletter: The Senior Gram newsletter is mailed to more than 750 households each month and is available online at www.cityofwoodland.gov/seniors.
- Social Media: The Department utilizes Facebook, Instagram, and Nextdoor to advertise upcoming events and recreation programs.
- Rec2Go: Rec2Go provided departmental outreach at several community events and activities such as the weekly Farmer's Market, Casa del Sol, Freshman Leadership Academy, National Night Out, orientation events at Lee and Douglass Middle Schools, and several Back to School Nights.

Parks & Recreation Facilities

Community & Senior Center Facility Reservations

The facility rental program at the Community & Senior Center is intended to generate revenue for the City of Woodland and offer a venue for community events. Rentals at the Community Center include meetings, parties (such as bridal and baby showers), weddings and receptions, quinceañeras, and business meetings. Reservations for the facility during the first quarter are listed below.

	General Facility Rentals *Includes rentals receiving discounts*	Facility Rentals *with Fees Waived*
Number of Rentals	10	18
Approximate Participants	820	1,140
Total Fees	**$12,112**	**$25,941 (waived)**

Sports Park Tournament Reservations

Tournament rentals are available for the Sports Park Complex. During the first quarter, the Sports Park was reserved for youth baseball and softball tournaments.

Tournament Rentals of Sports Park	
Number of Rentals	6
Number of Teams	78
Total Fees Collected	**$19,200**

Parks and Recreation Facility Improvement Projects

Park/Recreation Facility	Projects Completed
Beamer Park	Installed rules and court number signs to the fences.
Christiansen Park	Added engineered wood fiber to the playground.
Cline Park	Installed new suspension bridge.
Community & Senior Center	Rebuilt pumps for geothermal loop (motors, bearings, sleeves, and bushings). Replaced two waterfall pumps in the lobby. Installed LED lights in meeting rooms, restrooms, and data room. Performed maintenance on entryway fountain. Deep cleaned Banquet Rooms and Kevin & Lorie Haarberg Gymnasium.
Crawford Park	Installed new half pipe and LED lighting in the skate park.
Gonzales Park	Replaced backstop boards.
Ferns Park	Added engineered wood fiber to the playground.
Freeman Park	Cleaned and prepared park for re-opening.
Pioneer Park	Replaced table and bench boards.
Sports Park	Replumbed urinals and replaced hand dryers.

Recreation Activities – Special Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
4th of July Celebration	July 4 & July 13	Over 3,000	Over 3,000	Free event
Dive-In Movie*	Aug. 23	450	1,350	Free event
Movie in the Park*	Sept. 13	250	500	Free event
Total Participants		**3,700**	**4,850**	**$0**

** Event funded by Measure R*

Dive-In Movie, August 23, 2024

Recreation Activities - Aquatics

All aquatic programs take place at the Charles Brooks Community Swim Center. These programs cater to a wide range of ages, from children as young as six months to seniors. The offerings include swimming lessons, lifeguard training, recreation swimming, a recreation swim team, lap swimming, and water aerobics. The summer programs concluded on August 18th.

Aquatics Program	Total Participants	Participant Hours	Fees Collected
Junior Lifeguards	30	280	$3,000
Lap Swim & Water Aerobics	11,442	11,442	$3,473
Public Swim*	8,498	23,369	Free Program
Swim Lessons	1,228	4,912	$98,752
Woodland Wreckers Swim Team	142	n/a	$25,985
Rentals	n/a	n/a	$17,803
Total	**21,340**	**40,003**	**$149,013**

**Program funded by Measure R*

Water Exercise participants

Rentals

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel on-site during the scheduled event. Fees collected during the first quarter included $12,073 for general swim meet reservations and $5,730 from the Woodland Swim Team.

Recreation Activities - Youth & Teen Recreation

The department offers a variety of youth and teen recreation programs year-round; however, the majority of the programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings for youth and teens.

Youth Recreation Program	Total Participants	Participant Hours	Fees Collected
After School Teen Pack*	732	1,862	Free Program
Rec2Go*	1,350	4,570	Free Program
Summer at City Hall*	13	195	Free Program
Summer Teen Pack*	26	9,152	$12,786
Summer Time Fun Club	263	21,303	$130,783
Summer Time Fun Club Volunteer	8	648	$200
Teens Helping Seniors*	37	1,235	$925
Youth Volleyball*	72	1,080	$2,100
Total	**2,501**	**40,045**	**$146,794**

**Program funded by Measure R*

Teens Helping Seniors

Recreation Activities - Contract Classes

The City contracts with outside instructors to teach recreation and leisure classes for people of all ages. For all classes except tennis and boxing, the City keeps 30% of the fees collected, in addition to non-resident fees. For the tennis program, the City keeps 10% of the fees. As for boxing, the City supplements this program and pays the two contractors a monthly stipend.

Contract Class	Total Participants 3 months	Participant Hours 3 months	Fees Collected 3 months	Total Expense 3 months	Net Revenue 3 months
Boxing Youth	126	1,260	$1,890	$4,200	-$2,310
Boxing Adult	79	790	$1,975	$4,800	-$2,825
Cello Tennis Academy	184	647	$9,088	$8,175	$912
Country Line Dance	273	409	$1,638	$1,147	$491
Cuban Salsa	29	116	$1,008	$652	$356
Dance Fitness & Tai Chi	47	193	$2,058	$1,267	$791
Lego Engineering	77	1,155	$15,151	$10,511	$4,641
National Academy of Athletics	16	345	$0	$0	$2,572
PHS Football	97	2,328	$1,948	$1,363	$585
Pilates	33	264	$1,043	$707	$336
Rock Steady Boxing	65	910	$1,400	$650	$750
Scottish Country Dance	44	616	$1,463	$956	$507
Socceroo	58	253	$6,744	$4,620	$2,124
Yoga	21	156	$814	$553	$261
Yolo Stage	32	2,688	$17,939	$15,821	$2,118
Total	**1,181**	**12,130**	**$64,159**	**$55,422**	**$11,309**

Cello International Tennis Academy Summer Camp

Recreation Activities - Adult Sports

Adult sports activities are offered through the City. Activities include drop-in sports as well as organized softball basketball, and volleyball leagues. Drop-in basketball (open gym) numbers are not reported, however, participation for the other programs is listed below.

Open Gym	Total Sign-Ins	Participant Hours	Fees Collected
Badminton	1,201	3,603	Free
Total	**1,261**	**3,603**	**$0**

League Sports	Teams	Total Participants	Participant Hours	Fees Collected
Basketball (summer league)	24	317	2,536	$14,400
Softball (summer league)	32	512	4,096	$19,200
Total	**56**	**829**	**6,632**	**$33,600**

Summer 2024 Co-ed Softball Champions

Recreation Activities – Senior Activities

Programs at the Woodland Senior Center include art classes; exercise classes; games; leisure programs and activities; education resources; support groups, and special events resulting in a total of 10,285 participant hours during the first quarter.

Senior Programs

Programs	Total Sign Ins	Participant Hours	Fees Collected
Art Classes	364	1,161	Free Programs
Exercise Classes	2,401	1,610	Free Programs
Games	1,062	3,448	Free Programs
General Programs	543	2,353	Free Programs
Support Groups	204	402	Free Programs
Total	**4,547**	**8,974**	**$0**

Senior Events

Programs	Date	Participants	Participant Hours
Ice Cream Social	Jul. 4	350	350
Volunteer Appreciation Dinner	Aug. 8	80	240
AARP Document Shredding Event	Sept. 17	321	321
Oktoberfest	Sept. 26	200	400
Total		**951**	**1,311**

Senior Volunteers recognized for their volunteerism at the Senior Center

Participant Hours Calculation

The Community Services Department measures programs through "participant hours". Participant hours are a calculation of total program hours multiplied by the total number of unique participants within a program. Total participant hours reports how much time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program.

Participant Hours (PH) is calculated by:

- Drop-In Programs: 1 Class meeting (in hours) x Total sign ins
  Examples include Water Aerobics & Lap Swim, Badminton
- Classes/Camps/Leagues: Total unique participants x total class time (in hours)
  Examples include Swim Lessons, Mad Science
- Individual Entry: Each class meeting (in hours) x Total in attendance (adding each day)
  Examples include Teens Helping Seniors, Teen Pack
- Event: Total Attendants x Average Time
  Examples include Dive-In Movie, 4th of July, Rec2Go visits

Participant hours and participants in this report are listed for the three-month reporting period; therefore if 100 participants are listed, the 100 refers to the total participants for the three-month period and could double or triple count the same participants if they participated each month (i.e. drop in volleyball).

Participants and Coach of Youth Volleyball program

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.8
SUBJECT:	Waiver of Second Reading and Adoption of Ordinance No. ____, Camping Within the City Limits.

Recommendation for Action: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ___, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to Title 9, Chapter 9.48 "Camping Within the City Limits" of the Woodland Municipal Code.

Staff Contact:
Dallas Hyde, Deputy Chief of Police, (530) 661-7868 dallas.hyde@cityofwoodland.gov

Background:
The City of Woodland recognizes the escalating homelessness crisis impacting both the state and the local community. Governor Newsom's Executive Order N-1-24 underscores the urgency of addressing the thousands living un-sheltered across the state, including those in trailers, tents, and vehicles. Responding to the Governor's call for local initiatives to manage homelessness and encampments, the City Council proposes amendments to the Woodland Municipal Code to enhance the management of camping within city limits.

The current Woodland Municipal Code does not adequately address the comprehensive challenges posed by unlawful camping on both public and private properties within the City. This has resulted in unsafe and unsanitary conditions on city streets, sidewalks, and other public rights of way, compromising public safety and community well-being.

The proposed ordinance amends Sections 9.48.030 and 9.48.050 and introduces new Sections 9.48.060 through 9.48.090. These changes aim to clarify and strengthen regulations on camping, impoundment of personal property, and the use of public spaces, ensuring clean, safe, and accessible environments for all city residents and visitors.

Discussion:
In an effort to address the comprehensive challenges posed by unlawful camping on both public and private properties within the City, amendments and additions to the current Woodland Municipal Code are needed. These complex issues have resulted in unsafe and unsanitary conditions on city streets, sidewalks, and other public rights of way, compromising public safety and community well-being. These changes aim to provide more explicit legal guidelines that improve management and enforcement related to homelessness and public space utilization. Below is a detailed comparison of the proposed changes with the existing code provisions:

Current Provisions (Sections 9.48.030 and 9.48.050)

- Section 9.48.030: This section primarily addresses camping on public property. Under current law, camping is broadly prohibited on any city-owned property, including parks, streets, and other public areas, unless specific exceptions are provided by the Community Services Director.
- Section 9.48.050: Regulates open campfires, bonfires, and flames in public areas, strictly prohibiting them unless permitted by law or relevant permits are obtained.

Proposed Amendments and Additions

- Amendment to Section 9.48.030: The amendment clarifies the restrictions by explicitly stating it is unlawful to camp upon any public property during nighttime hours. The language is tightened to include a broader range of temporary and permanent shelters, ensuring no ambiguities remain regarding what constitutes camping.
- Amendment to Section 9.48.050: The amendment continues to enforce the prohibition of open fires but further emphasizes the illegality of maintaining such fires, reinforcing the conditions under which fires might be permitted.

Addition of Sections 9.48.060 through 9.48.090

These new sections are significant additions aimed at addressing the storage of personal property in public spaces. The key provisions include:

- Section 9.48.060: Defines the illegality and public nuisance of storing personal property without permission on public or private property.
- Section 9.48.070: Establishes the authority of the Police Chief or their designee to impound stored personal property found in violation of Section 9.48.060.
- Section 9.48.080: Outlines procedures for the storage of impounded personal property, including efforts to notify the property owner and the conditions under which property may be disposed of if unclaimed.
- Section 9.48.090: Classifies violations of any section within this chapter as misdemeanors, providing a clear legal consequence for non-compliance.

Implications of Changes: The proposed amendments and additions provide clearer definitions and stricter enforcement mechanisms, enhancing the city's ability to maintain public safety and cleanliness. These changes reflect a responsive governance approach to community concerns about public health and safety while balancing the needs and rights of the homeless population. By clarifying legal language and creating new provisions for property storage and impoundment, these changes aim to prevent the misuse of public spaces and mitigate health risks associated with unregulated camping and property storage. This approach not only aligns with state directives but also addresses specific local challenges, demonstrating the city's proactive stance on managing its public spaces responsibly.

At the October 15, 2024 City Council meeting, the City Council introduced and waived the first reading of Ordinance No. ___ following a presentation by Deputy Chief Dallas Hyde. The presentation consisted of the proposed amendments and additions to Title 9, Chapter 9.48 "Camping Within the City Limits" of the Woodland Municipal Code.

Conclusion:

Staff recommends that the City Council waive the second reading and adopt Ordinance No. ___, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to Title 9, Chapter 9.48 "Camping Within the City Limits" of the Woodland Municipal Code.

Ken Hiatt
City Manager

Attachments:

1. Proposed Ordinance - 2nd Reading Camping Within City Limits
2. Ord_1725 Camping Within City Limits

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTIONS 9.48.030 AND 9.48.050 AND ADDING SECTIONS 9.48.060 THROUGH 9.48.090 TO TITLE 9 OF THE WOODLAND MUNICIPAL CODE RELATING TO CAMPING WITHIN THE CITY LIMITS

WHEREAS, the City of Woodland, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City Council desires to amend Sections 9.48.030 and 9.48.050 and add Sections 9.48.060 through 9.48.090 to the Woodland Municipal Code relating to Camping Within the City Limits; and

WHEREAS, the City is trying to address the act of unlawful camping on City owned public and private property; and

WHEREAS, Governor Newsom recognized in Executive Order N-1-24 that the State of California is experiencing a homelessness crisis, with thousands of persons living unsheltered in tents, trailers, and vehicles; and

WHEREAS, Governor Newsom emphasized his support for local governments' ability to implement regulations to address homelessness and resolve encampments; and

WHEREAS, the current Code does not adequately address the breadth of the issue; and

WHEREAS, the City desires to keep City streets, sidewalks and other rights of way clean and safe for public use; and

WHEREAS, the amendments and additions to the Woodland Municipal Code which are enacted by the adoption of this Ordinance are described in the council agenda statement and staff report accompanying this Ordinance.

NOW, THEREFORE, the City Council of the City of Woodland does hereby ordain as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Ordinance.

SECTION 2. Amendments to Section 9.48.030. Section 9.48.030 of the Woodland Municipal Code is hereby amended to read in full as follows:

§ 9.48.030 Camping on public property.

A. Except as may be permitted within parks by the Community Services Director, it is unlawful to camp upon any public property owned by the City, including, without limitation, streets, easements, parks, dump sites, creek beds, electric utility substations,

parking lots, corporation yards, and buildings, including the curtilage of buildings. No person shall set up upon any City property at any time during nighttime hours tents, shacks, house trailers, motor homes, campers, or any other temporary or permanent shelter for the purpose of camping, nor shall any person leave in any such place any movable structure or special vehicle to be used for the purpose of camping, such as a house trailer, tent, automobile, or the like. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location.

B. It is unlawful for any person to obstruct, or otherwise interfere with the free passage of pedestrians or motorists from ingress and egress on any public street, sidewalk, alleyway, or other public property within the City by Camping or placing stored personal property thereon.

SECTION 3. Amendments to Section 9.48.050. Section 9.48.050 of the Woodland Municipal Code is hereby amended to read in full as follows

§ 9.48.050 Campfires.

No person shall kindle or maintain an open campfire, bonfire, or flame.

Nothing in this chapter shall be construed to permit fires otherwise prohibited by law or to negate the requirement for burning permits otherwise required by law.

SECTION 4. Addition of Section 9.48.060. Section 9.48.060 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.060 Unlawful Storage of Personal Property on Public and Private Property

It is unlawful and a public nuisance for any person to deposit, leave, or maintain stored personal property on public property or private property without the consent of the property owner.

Stored personal property left on public or private property in violation of this section may be impounded pursuant to the provisions of this chapter.

SECTION 5. Addition of Section 9.48.070. Section 9.48.070 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.070 Impounding Stored Property

A. The Police Chief, or his or her designee, is authorized to impound stored personal property located on public property or private property pursuant to the provisions of this chapter. The Police Chief is authorized to adopt written policies and procedures to implement provisions of this chapter. Nothing in this chapter shall be construed to limit or otherwise interfere with State law regarding the impounding of evidence related to a crime.

B. Stored personal property may be impounded and disposed of without notice if there is a cause to reasonably believe that the stored property is:

1. Perishable;

2. Contaminated with feces, urine, or bodily fluid;

3. Infested with insects;

4. Contaminated with mold or mildew;

5. Intentionally discarded/abandoned

6. An immediate threat to public health or safety.

C. Actual notice shall be deemed provided by placing on or near the stored personal property a writing containing the following information:

1. Description of the stored personal property;

2. Location of the stored personal property;

3. Date and time of notice;

4. Notification that the stored personal property is done so in violation of section **9.48.060** of the Woodland Municipal Code and will be impounded by the City if the stored property is not removed within the compliance period of the notice.

D. Posted notice shall be deemed provided by erecting at least one sign in a conspicuous place providing notice that any stored personal property found in a described area may be removed, and impounded if not claimed and removed within the stated compliance period. The sign shall provide contact information where a person may retrieve their personal property impounded.

E. After the notice period has expired, the stored personal property shall be deemed abandoned and may be impounded. Prior to impounding stored personal property, the City will provide notice in a conspicuous place at or near where the stored personal property was located with the following information:

1. A general description of the stored personal property;

2. The location of the stored personal property;

3. The date and time the notice was placed; and

4. A statement that the stored personal property has been impounded by the City and the process to re-claim.

SECTION 6. Addition of Section 9.48.080. Section 9.48.080 of the Woodland

§ 9.48.080 Storage of Impounded Personal Property

A. Stored personal property that is impounded pursuant to this chapter shall be stored by the City for a period of 90 days. If the owner of the stored personal property is reasonably ascertainable, the Police Chief, or his or her designee, shall make best efforts to promptly notify the owner of the procedure to claim his or her personal property.

B. The Police Chief, or his or her designee, shall return the stored personal property to its owner upon presentation of satisfactory evidence of ownership.

C. In the event the stored personal property is not claimed within 90 days, it may be subject to disposition per Police Department policy.

SECTION 7. Addition of Section 9.48.090. Section 9.48.090 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.090 Violations

Notwithstanding any other provision of this Code, any person in violation of any section of this chapter shall be guilty of a misdemeanor.

SECTION 8. California Environmental Quality Act (CEQA). The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. Further, if the activity is deemed a project this City Council finds that this Ordinance is exempt pursuant to Section 15061(b)(3) of the State CEQA Guidelines.

SECTION 9. Severability. If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are declared to be severable.

SECTION 10. Effective Date. The City Clerk shall certify to the adoption of this ordinance and shall cause a summary thereof to be published in a newspaper of general circulation at least five (5) days prior to the meeting at which the proposed ordinance is to be adopted and shall post a certified copy of the proposed ordinance in the office of the City Clerk, and within fifteen (15) days of its adoption, shall cause a summary of it to be published, including the vote for and against the same, and shall post a certified copy of the adopted ordinance in the office of the City Clerk, in accordance with California Government Code Section 36933. This ordinance shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption

INTRODUCED at a regular meeting of the City Council of the City of Woodland, California on the 15th day of October 2024, and **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 5th day of November, 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

ORDINANCE NO. 1725

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTIONS 9.48.030 AND 9.48.050 AND ADDING SECTIONS 9.48.060 THROUGH 9.48.090 TO TITLE 9 OF THE WOODLAND MUNICIPAL CODE RELATING TO CAMPING WITHIN THE CITY LIMITS

WHEREAS, the City of Woodland, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City Council desires to amend Sections 9.48.030 and 9.48.050 and add Sections 9.48.060 through 9.48.090 to the Woodland Municipal Code relating to Camping Within the City Limits; and

WHEREAS, the City is trying to address the act of unlawful camping on City owned public and private property; and

WHEREAS, Governor Newsom recognized in Executive Order N-1-24 that the State of California is experiencing a homelessness crisis, with thousands of persons living unsheltered in tents, trailers, and vehicles; and

WHEREAS, Governor Newsom emphasized his support for local governments' ability to implement regulations to address homelessness and resolve encampments; and

WHEREAS, the current Code does not adequately address the breadth of the issue; and

WHEREAS, the City desires to keep City streets, sidewalks and other rights of way clean and safe for public use; and

WHEREAS, the amendments and additions to the Woodland Municipal Code which are enacted by the adoption of this Ordinance are described in the council agenda statement and staff report accompanying this Ordinance.

NOW, THEREFORE, the City Council of the City of Woodland does hereby ordain as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Ordinance.

SECTION 2. Amendments to Section 9.48.030. Section 9.48.030 of the Woodland Municipal Code is hereby amended to read in full as follows:

§ 9.48.030 Camping on public property.

A. Except as may be permitted within parks by the Community Services Director, it is unlawful to camp upon any public property owned by the City, including, without limitation, streets, easements, parks, dump sites, creek beds, electric utility substations,

parking lots, corporation yards, and buildings, including the curtilage of buildings. No person shall set up upon any City property at any time during nighttime hours tents, shacks, house trailers, motor homes, campers, or any other temporary or permanent shelter for the purpose of camping, nor shall any person leave in any such place any movable structure or special vehicle to be used for the purpose of camping, such as a house trailer, tent, automobile, or the like. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location.

B. It is unlawful for any person to obstruct, or otherwise interfere with the free passage of pedestrians or motorists from ingress and egress on any public street, sidewalk, alleyway, or other public property within the City by Camping or placing stored personal property thereon.

SECTION 3. Amendments to Section 9.48.050. Section 9.48.050 of the Woodland Municipal Code is hereby amended to read in full as follows

§ 9.48.050 Campfires.

No person shall kindle or maintain an open campfire, bonfire, or flame.

Nothing in this chapter shall be construed to permit fires otherwise prohibited by law or to negate the requirement for burning permits otherwise required by law.

SECTION 4. Addition of Section 9.48.060. Section 9.48.060 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.060 Unlawful Storage of Personal Property on Public and Private Property

It is unlawful and a public nuisance for any person to deposit, leave, or maintain stored personal property on public property or private property without the consent of the property owner.

Stored personal property left on public or private property in violation of this section may be impounded pursuant to the provisions of this chapter.

SECTION 5. Addition of Section 9.48.070. Section 9.48.070 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.070 Impounding Stored Property

A. The Police Chief, or his or her designee, is authorized to impound stored personal property located on public property or private property pursuant to the provisions of this chapter. The Police Chief is authorized to adopt written policies and procedures to implement provisions of this chapter. Nothing in this chapter shall be construed to limit or otherwise interfere with State law regarding the impounding of evidence related to a crime.

B. Stored personal property may be impounded and disposed of without notice if there is a cause to reasonably believe that the stored property is:

1. Perishable;

2. Contaminated with feces, urine, or bodily fluid;

3. Infested with insects;

4. Contaminated with mold or mildew;

5. Intentionally discarded/abandoned

6. An immediate threat to public health or safety.

C. Actual notice shall be deemed provided by placing on or near the stored personal property a writing containing the following information:

1. Description of the stored personal property;

2. Location of the stored personal property;

3. Date and time of notice;

4. Notification that the stored personal property is done so in violation of section **9.48.060** of the Woodland Municipal Code and will be impounded by the City if the stored property is not removed within the compliance period of the notice.

D. Posted notice shall be deemed provided by erecting at least one sign in a conspicuous place providing notice that any stored personal property found in a described area may be removed, and impounded if not claimed and removed within the stated compliance period. The sign shall provide contact information where a person may retrieve their personal property impounded.

E. After the notice period has expired, the stored personal property shall be deemed abandoned and may be impounded. Prior to impounding stored personal property, the City will provide notice in a conspicuous place at or near where the stored personal property was located with the following information:

1. A general description of the stored personal property;

2. The location of the stored personal property;

3. The date and time the notice was placed; and

4. A statement that the stored personal property has been impounded by the City and the process to re-claim.

SECTION 6. Addition of Section 9.48.080. Section 9.48.080 of the Woodland

§ 9.48.080 Storage of Impounded Personal Property

A. Stored personal property that is impounded pursuant to this chapter shall be stored by the City for a period of 90 days. If the owner of the stored personal property is reasonably ascertainable, the Police Chief, or his or her designee, shall make best efforts to promptly notify the owner of the procedure to claim his or her personal property.

B. The Police Chief, or his or her designee, shall return the stored personal property to its owner upon presentation of satisfactory evidence of ownership.

C. In the event the stored personal property is not claimed within 90 days, it may be subject to disposition per Police Department policy.

SECTION 7. Addition of Section 9.48.090. Section 9.48.090 of the Woodland Municipal Code is hereby added to read in full as follows:

§ 9.48.090 Violations

Notwithstanding any other provision of this Code, any person in violation of any section of this chapter shall be guilty of a misdemeanor.

SECTION 8. California Environmental Quality Act (CEQA). The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. Further, if the activity is deemed a project this City Council finds that this Ordinance is exempt pursuant to Section 15061(b)(3) of the State CEQA Guidelines.

SECTION 9. Severability. If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are declared to be severable.

SECTION 10. Effective Date. The City Clerk shall certify to the adoption of this ordinance and shall cause a summary thereof to be published in a newspaper of general circulation at least five (5) days prior to the meeting at which the proposed ordinance is to be adopted and shall post a certified copy of the proposed ordinance in the office of the City Clerk, and within fifteen (15) days of its adoption, shall cause a summary of it to be published, including the vote for and against the same, and shall post a certified copy of the adopted ordinance in the office of the City Clerk, in accordance with California Government Code Section 36933. This ordinance shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption

INTRODUCED at a regular meeting of the City Council of the City of Woodland, California on the 15th day of October 2024, and **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 5th day of November, 2024 by the following vote:

AYES: Members Stallard, Vega, and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: Member Fernandez

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.9
SUBJECT:	Waiver and Second Reading and Adoption of Ordinance No. ____, Police Department Initiated Towing Services

Recommendation for Action: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, revising sections within Chapter 10.16, "Police Department Initiated Towing Services," to Title 10 of the Woodland Municipal Code.

Staff Contact:
Ryan Kinnan, Chief of Police, 530-661-7813, Ryan.Kinnan@cityofwoodland.gov

Background:
The purpose of this agenda item is to present proposed changes and revisions to the Police Department Initiated Towing Services City Ordinance that was identified by a tenured Police Sergeant during a comprehensive review of the application process for the Tow Rotation List. During this review, it was determined that provisions for a renewal application were missing. The revisions aim to simplify renewal applications for tow companies that are in good standing on the past year's tow rotation list. The current process creates extensive work for the tow company, driver, Police Department personnel and the City Attorney. The new renewal process will continue to uphold the City's commitment to upholding the highest standards of legal compliance, accountability, and effective governance.

Discussion:
The review revealed that Section 1016.070 allows the Police Chief to create a renewal application for tow companies to continue participating on the Tow Rotation List. The Ordinance currently does not provide guidance for a renewal application.

To address these inconsistencies, Police Department staff propose adding Section G:

10.16.70 G. Renewal applications shall include the following:

- Updated City business license
- Updated liability and workers' compensation insurance certificates
- An updated employee roster and employee information forms
- Updated fee schedule for review and approval by the Chief of police
- Updated CHP inspection forms for tow vehicles
- Any additional pertinent documentation requested by the Chief of Police

At the September 17, 2024 meeting, the City Council introduced and waived the first reading of Ordinance No. ____.

Conclusion:
Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____,

revising sections within Chapter 10.16, “Police Department Initiated Towing Services,” to Title 10 of the Woodland Municipal Code.

Prepared by: Victoria Danzl, Lieutenant

Reviewed by: Ryan Kinnan, Chief of Police

Ken Hiatt
City Manager

Attachments:

1. Proposed Ordinance - 2nd Reading Amending Ch 10.16
2. Ord_1726 Amending Ch 10.16

ORDINANCE NO. _____

AN ORDINANCE OT THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING CHAPTER 10.16 OF TITLE 10 OF THE WOODLAND MUNICIPAL CODE RELATING TO OFFENSES-MISCELLANEOUS

WHEREAS, the City of Woodland, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City's Police Department ("Department") desires to amend Chapter 10.16 of the Woodland Municipal Code relating to "Police Department Initiated Towing Services"; and

WHEREAS, the Department recently reviewed Chapter 10.16 and found inconsistencies in Chapter 10.16.070, specifically as it relates to renewal application. Although, the section notes that renewal applications can be submitted there is no guideline for what should be in a renewal application.

NOW, THEREFORE, the City Council of the City of Woodland does hereby ordain as follows:

Section G. Chapter 10.16 of the Woodland Municipal Code is hereby added to provide what should be included in a renewal application as provided in Exhibit "A", attached hereto and incorporated herein by reference. The additions are summarized as follows:

10.16.70 G. Renewal applications shall include the following:

- Updated City business license
- Updated liability and workers compensation insurance certificates
- An updated employee roster and employee information forms
- Updated fee schedule for review and approval by the Chief of police
- Updated CHP inspection forms for tow vehicles
- Any additional pertinent documentation requested by the Chief of Police

INTRODUCED at a regular meeting of the City Council of the City of Woodland, California on the 17th day of September 2024, and **PASSED, APPROVED AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 5th day of November, 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

ORDINANCE NO. 1726

AN ORDINANCE OT THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING CHAPTER 10.16 OF TITLE 10 OF THE WOODLAND MUNICIPAL CODE RELATING TO OFFENSES-MISCELLANEOUS

WHEREAS, the City of Woodland, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City's Police Department ("Department") desires to amend Chapter 10.16 of the Woodland Municipal Code relating to "Police Department Initiated Towing Services"; and

WHEREAS, the Department recently reviewed Chapter 10.16 and found inconsistencies in Chapter 10.16.070, specifically as it relates to renewal application. Although, the section notes that renewal applications can be submitted there is no guideline for what should be in a renewal application.

NOW, THEREFORE, the City Council of the City of Woodland does hereby ordain as follows:

Section G. Chapter 10.16 of the Woodland Municipal Code is hereby added to provide what should be included in a renewal application as provided in Exhibit "A", attached hereto and incorporated herein by reference. The additions are summarized as follows:

10.16.70 G. Renewal applications shall include the following:

- Updated City business license
- Updated liability and workers compensation insurance certificates
- An updated employee roster and employee information forms
- Updated fee schedule for review and approval by the Chief of police
- Updated CHP inspection forms for tow vehicles
- Any additional pertinent documentation requested by the Chief of Police

INTRODUCED at a regular meeting of the City Council of the City of Woodland, California on the 17th day of September 2024, and **PASSED, APPROVED AND ADOPTED** by the City Council of the City of Woodland at a regular meeting held on the 5th day of November, 2024 by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.10
SUBJECT:	Authorize a Budget Augmentation of $30,000 for Police Department HVAC Maintenance

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance to accommodate contracted services, ensuring the operational efficiency and comfort of the Department.

Staff Contact:
Reece Ulrich, Fleet and Facilities Manager, reece.ulrich@cityofwoodland.gov

Fiscal Impact:
The transition to contracted HVAC maintenance is expected to increase costs by approximately $30,000. This adjustment is essential to cover the necessary maintenance and repairs to ensure the HVAC systems function optimally, enhancing air quality and climate control within the facility.

Background:
The City has historically managed the Police Department's (PD) HVAC maintenance in-house. This system is complex and, as it ages, the maintenance requires specialized technical expertise that current staff does not possess. Staff recommends contracting out this work to provide more effective customer service. This contract will provide access to specialized expertise and ensure timely maintenance, reducing the risk of system failures and prolonging equipment life.

Discussion:
The City Facilities Maintenance team has been challenged in responding to the required standard maintenance for the PD HVAC system as it ages. While City staff keep up with the service requirements of more than 200 other cooling systems, the system at the PD is different and more complex. Issues such as inconsistent temperature control and system breakdowns have impacted officer comfort and equipment performance.

By transitioning to a contracted service, the PD will benefit from:

- Expertise: Access to specialized technicians trained in the latest HVAC technologies and compliance standards.
- Cost-Efficiency: While the initial costs may rise, the long-term savings from reduced downtime and increased system efficiency are anticipated.
- Predictability: A contracted service allows for predictable budgeting and scheduling, minimizing emergency repairs.

Conclusion:
Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance to accommodate contracted services, ensuring the operational efficiency and comfort of the Department.

Prepared by: Courtney Morgan, Management Analyst I

Reviewed by: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. Resolution - PD HVAC Budget Augmentation
2. Reso_8403 PD HVAC Budget Augmentation

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A BUDGET AUGMENTATION OF $30,000 FOR THE GENERAL FUND (FUND 1101) POLICE DEPARTMENT HVAC MAINTENANCE

WHEREAS, the City of Woodland has historically managed HVAC maintenance for the Police Department in-house; and

WHEREAS, the increasing complexity and technical demands of this HVAC systems require a transition to contracted services; and

WHEREAS, contracting HVAC maintenance will provide access to specialized expertise, ensuring timely and effective maintenance that enhances system performance and prolongs equipment life; and

WHEREAS, staff has had difficulty maintaining the HVAC system at PD to industry standards, affecting officer comfort and equipment performance; and

WHEREAS, transitioning to a contracted service is expected to improve operational efficiency and predictability in budgeting and scheduling; and

WHEREAS, the estimated fiscal impact of this transition is an increase in costs by approximately $30,000, which is necessary to cover essential maintenance and repairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. That the City Council hereby authorizes The City Manager to execute a budget augmentation of $30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tempore

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVE AS TO FORM:

_____
Ethan Walsh, City Attorney

RESOLUTION NO. 8403

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A BUDGET AUGMENTATION OF $30,000 FOR POLICE DEPARTMENT HVAC MAINTENANCE

WHEREAS, the City of Woodland has historically managed HVAC maintenance for the Police Department in-house; and

WHEREAS, the increasing complexity and technical demands of this HVAC systems require a transition to contracted services; and

WHEREAS, contracting HVAC maintenance will provide access to specialized expertise, ensuring timely and effective maintenance that enhances system performance and prolongs equipment life; and

WHEREAS, staff has had difficulty maintaining the HVAC system at PD to industry standards, affecting officer comfort and equipment performance; and

WHEREAS, transitioning to a contracted service is expected to improve operational efficiency and predictability in budgeting and scheduling; and

WHEREAS, the estimated fiscal impact of this transition is an increase in costs by approximately $30,000, which is necessary to cover essential maintenance and repairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. That the City Council hereby authorizes The City Manager to execute a budget augmentation of $30,000 in the Police Department's budget for ongoing HVAC maintenance.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

CITY OF WOODLAND CALIFORNIA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: November 5, 2024
ITEM #: H.11
SUBJECT: Authorize the Purchase Authority for Magnesium Hydroxide for the Water Pollution Control Facility

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the Water Pollution Control Facility's purchase of magnesium hydroxide from Hill Brothers Chemical Company for a total of $262,000.

Staff Contact:
Shane Carlsen, Treatment Plant Superintendent, shane.carlsen@cityofwoodland.org

Fiscal Impact:
The FY25 Water Pollution Control Facility (WPCF) budget included $262,000 for the purchase of MgOH. No additional funds are being requested; this request is only to increase the spending authority.

Background:
The Council's goal is to ensure that the City's physical infrastructure is planned, funded, and maintained to provide for current and future community needs, in support of commercial, recreational, and environmental requirements and standards, while managing the overall cost consistent with available resources.

Activities at the WPCF are governed by the City's National Pollutant Discharge Elimination System permit enforced by the Regional Water Quality Control Board. Dosing the effluent with magnesium hydroxide (MgOH) adjusts the pH and creates an environment for efficient biologic digestion of waste, and is essential in maintaining an acceptable final effluent quality.

Hill Brothers is one of the few local manufacturers who can supply MgOH in the quantities required for treatment at the WPCF. Rather than go through a distributor who marks up the commodity, the City entered into a long-term contract directly with Hill Brothers in 2019 to supply MgOH at an agreed upon price.

Discussion:
Although the price of MgOH is determined by the contract, the ultimate cost of chemicals for the WPCF varies because the demand fluctuates depending on the effluent chemistry and flow. When the City's water supply was groundwater, significantly less MgOH was necessary to maintain proper pH in the effluent. Since the transition from groundwater to surface water, plant processes have evolved and staff are working to achieve a new equilibrium.

Experience provides an indication of how much MgOH will be required in a year, but that amount fluctuates. In recent fiscal years (FY) the plant has required supplements to the anticipated allowance for MgOH. In FY19 it was $38,000, FY21 was $36,000, FY22 was $53,000, and we are now requesting $60,000 for FY25. The additional $60,000 estimate requires adjustment to our current contract with Hill Brothers.

Conclusion:

Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the Water Pollution Control Facility's purchase of magnesium hydroxide from Hill Brothers Chemical Company for a total of $262,000.

Prepared by: Shane Carlsen, Treatment Plant Superintendent

Reviewed by: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Magnesium Hydroxide Purchase_Hill Bros Chemical Co
2. Hill Bros Goods Purchase Agreement 2019-signed
3. Reso_8404 Magnesium Hydroxide Purchase_Hill Bros Chemical Co

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE CITY MANAGER TO PURCHASE MAGNESIUM HYDROXIDE FROM HILL BROTHERS CHEMICAL COMPANY, IN AN AMOUNT NOT-TO-EXCEED $262,000.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the use of alkalinity chemicals as part of the wastewater treatment process at the City's Water Pollution Control Facility (WPCF) is a required element of the City's National Pollutant Discharge Elimination System (NPDES) permit and is regulated by the Regional Water Quality Control Board; and

WHEREAS, dosing with MgOH controls PH levels in the effluent and maintains a heathy environment for the treatment biology to grow and thrive which maintains acceptable final effluent quality; and

WHEREAS, the volume of MgOH necessary to maintain the treatment plant biology is estimated prior to the beginning of the Fiscal year and unforeseen changes can have significant impacts on the water chemistry and the cost of chemicals; and

WHEREAS, the total authorization for FY24-25 is to be $262,000; and

WHEREAS, funding for these chemicals is already available in the FY24-25 budget and, no additional funds are being requested at this time.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Woodland:

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. the City Council hereby authorizes the City Manager to approve the purchase with Hill Brothers Chemical Company, in an amount not-to-exceed $262,000.00 for FY24-25 for magnesium hydroxide.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

CITY OF WOODLAND
GOODS PURCHASE AGREEMENT

This Goods Purchase Agreement ("Agreement") is entered into this 21th day of **October, 2019,** by and between the City of Woodland, a municipal corporation organized and operating under the laws of the State of California with its principal place of business at a municipal corporation organized under the laws of the State of California with its principal place of business at 42929 County road 24, Woodland, CA 95776 ("City"), and **Hill Brothers Chemical Company,** a **CORPORATION** with its principal place of business at **3000 East Birch Street #108, Brea CA 92821** ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

Section 1. DEFINITIONS.

A. "Goods" means all machinery, equipment, supplies, items, parts, materials, labor or other services, including design, engineering and installation services, provided by Contractor as specified in Exhibit "A," attached hereto and incorporated herein by reference.

B. "Delivery Date(s)" means that date or dates upon which the Goods is to be delivered to City, ready for approval, testing and/or use as specified in Exhibit "B."

Section 2. MATERIALS AND WORKMANSHIP.

When Exhibit "A" specifies machinery, equipment or material by manufacturer, model or trade name, no substitution will be made without City's written approval. Machinery, equipment or material installed in the Goods without the approval required by this Section 2 will be deemed to be defective material for purposes of Section 4. Where machinery, equipment or materials are referred to in Exhibit "A" as equal to any particular standard, City will decide the question of equality. When requested by City, Contractor will furnish City with the name of the manufacturer, the performance capabilities and other pertinent information necessary to properly determine the quality and suitability of any machines, equipment and material to be incorporated in the Goods. Material samples will be submitted at City's request.

Section 3. INSPECTIONS AND TESTS.

City shall have the right to inspect and/or test the Goods prior to acceptance. If upon inspection or testing the Goods or any portion thereof are found to be nonconforming, unsatisfactory, defective, of inferior quality or workmanship, or fail to meet any requirements or specifications contained in Exhibit "A," then without prejudice to any other rights or remedies, City may reject the Goods or exercise any of its rights under Section 4.C. The inspection, failure to make inspection, acceptance of goods, or payment for goods shall not impair City's right to reject nonconforming goods, irrespective of City's failure to notify Contractor of a rejection of nonconforming goods or revocation of acceptance thereof or to specify with particularity any defect in nonconforming goods after rejection or acceptance thereof.

Section 4. WARRANTY.

A. Contractor warrants that the Goods will be of merchantable quality and free from defects in design, engineering, material, and workmanship for a period of two (2) years, or such longer period as provided by a manufacturer's warranty or as agreed to by Contractor and City, from the date of final written acceptance of the Goods by City as required for final payment under Section 7. Contractor further warrants that any services provided in connection with the Goods will be performed in a professional and workmanlike manner and in accordance with the highest industry standards.

B. Contractor further warrants that all machinery, equipment, or process included in the Goods will meet the performance requirements and specifications specified in Exhibit "A" and shall be fit for the purpose intended. City's inspection, testing, approval, or acceptance of any such machinery, equipment, or process will not relieve Contractor of its obligations under this Section 4.B.

C. For any breach of the warranties contained in Section 4.A and Section 4.B, Contractor will, immediately after receiving notice from City, at the option of City, and at Contractor's own expense and without cost to City:

1. Repair the defective Goods;

2. Replace the defective Goods with conforming Goods, F.O.B. City's plant, office or other location of City where the Goods was originally performed or delivered; or

3. Repay to City the purchase price of the defective Goods.

If City selects repair or replacement, any defects will be remedied without cost to City, including but not limited to, the costs of removal, repair, and replacement of the defective Goods, and reinstallation of new Goods. All such defective Goods that is so remedied will be similarly warranted as stated above. In addition, Contractor will repair or replace other items of the Goods which may have been damaged by such defects or the repairing of the same, all at its own expense and without cost to City.

D. Contractor also warrants that the Goods is free and clear of all liens and encumbrances whatsoever, that Contractor has a good and marketable title to same, and that Contractor owns or has a valid license for all of the proprietary technology and intellectual property incorporated within the Goods. Contractor agrees to indemnify, defend, and hold City harmless against any and all third party claims resulting from the breach or inaccuracy of any of the foregoing warranties.

E. In the event of a breach by Contractor of its obligations under this Section 4, City will not be limited to the remedies set forth in this Section 4, but will have all the rights and remedies permitted by applicable law, including without limitation, all of the rights and remedies afforded to City under the California Commercial Code.

Section 5. PRICES.

Unless expressly provided otherwise, all prices and fees specified in Exhibit "C," attached hereto and incorporated herein by reference, are firm and shall not be subject to change without the written approval of City. No extra charges of any kind will be allowed unless specifically agreed to in writing by City's authorized representative. The total price shall include (i) all federal, state and local sales, use, excise, privilege, payroll, occupational and other taxes applicable to the Goods furnished to City hereunder; and (ii) all charges for packing, freight and transportation to destination.

Section 6. CHANGES.

City, at any time, by a written order, and without notice to any surety, may make changes in the Goods, including but not limited to, City's requirements and specifications. If such changes affect the cost of the Goods or time required for its performance, an equitable adjustment will be made in the price or time for performance or both. Any change in the price necessitated by such change will be agreed upon between City and Contractor and such change will be authorized by a change order document signed by City and accepted by Contractor.

Section 7. PAYMENTS.

A. Terms of payment, are net thirty (30) days, less any applicable retention, after receipt of invoice, or completion of applicable Progress Milestones. Final payment shall be made by City after Contractor has satisfied all contractual requirements. Payment of invoices shall not constitute acceptance of Goods.

B. If Progress Milestones have been specified in Exhibit "B," then payments for the Goods will be made as the requirements of such Progress Milestones are met. Progress payments for the Goods will be made by City upon proper application by Contractor during the progress of the Goods and according to the terms of payment as specified in Exhibit "B." Contractor's progress billing invoice will include progress payments due for the original scope of work and changes. Each "Item for Payment" shown in Exhibit "B" and each change order will be itemized on the invoice. Invoices for cost plus work, whether part of Exhibit "B" or a change order, must have subcontractor and/or supplier invoices attached to Contractor's invoice. Other format and support documents for invoices will be determined by City in advance of the first invoice cycle.

C. Payments otherwise due may be withheld by City on account of defective Goods not remedied, liens or other claims filed, reasonable evidence indicating probable filing of liens or other claims, failure of Contractor to make payments properly to its subcontractors or for material or labor, the failure of Contractor to perform any of its other obligations under the Agreement, or to protect City against any liability arising out of Contractor's failure to pay or discharge taxes or other obligations. If the causes for which payment is withheld are removed, the withheld payments will be made promptly. If the said causes are not removed within a reasonable period after written notice, City may remove them at Contractor's expense.

D. Payment of the final Progress Milestone payment or any retention will be made by City upon:

1. Submission of an invoice for satisfactory completion of the requirements of a Progress Milestone as defined in Exhibit "B" and in the amount associated with the Progress Milestone;

2. Written acceptance of the Goods by City;

3. Delivery of all drawings and specifications, if required by City;

4. Delivery of executed full releases of any and all liens arising out of this Agreement; and

5. Delivery of an affidavit listing all persons who might otherwise be entitled to file, claim, or maintain a lien of any kind or character, and containing an averment that all of the said persons have been paid in full.

If any person refuses to furnish an actual release or receipt in full, Contractor may furnish a bond satisfactory to City to indemnify City against any claim or lien at no cost to City.

E. Acceptance by Contractor of payment of the final Progress Milestone payment pursuant to Section 7.D will constitute a waiver, release and discharge of any and all claims and demands of any kind or character which Contractor then has, or can subsequently acquire against City, its successors and assigns, for or on account of any matter or thing arising out of, or in any manner connected with, the performance of this Agreement. However, payment for the final Progress Milestone by City will not constitute a waiver, release or discharge of any claims or demands which City then has, or can subsequently acquire, against Contractor, its successors and assigns, for or on account of any matter or thing arising out of, or in any manner connected with, the performance of this Agreement.

Section 8. SCHEDULE FOR DELIVERY.

A. The time of Contractor's performance is of the essence for this Agreement. The Goods will be delivered in accordance with the schedule set forth in Exhibit "B." Contractor must immediately notify City in writing any time delivery is behind schedule or may not be completed on schedule. In the event that the Goods is part of a larger project or projects that require the coordination of multiple contractors or suppliers, then Contractor will fully cooperate in scheduling the delivery so that City can maximize the efficient completion of such project(s).

Section 9. TAXES.

A. Contractor agrees to timely pay all sales and use tax (including any value added or gross receipts tax imposed similar to a sales and use tax) imposed by any federal, state or local taxing authority on the ultimate purchase price of the Goods provided under this Agreement.

B. Contractor will withhold, and require its subcontractors, where applicable, to withhold all required taxes and contributions of any federal, state or local taxing authority which is measured by wages, salaries or other remuneration of its employees or the employees of its subcontractors. Contractor will deposit, or cause to be deposited, in a timely manner with the appropriate taxing authorities all amounts required to be withheld.

C. All other taxes, however denominated or measured, imposed upon the price of the Goods provided hereunder, will be the responsibility of Contractor. In addition, all taxes assessed by any taxing jurisdiction based on Contractor property used or consumed in the provision of the Goods such as and including ad valorem, use, personal property and inventory taxes will be the responsibility of Contractor.

D. Contractor will, upon written request, submit to City written evidence of any filings or payments of all taxes required to be paid by Contractor hereunder.

Section 10. INDEPENDENT CONTRACTOR.

Contractor enters into this Agreement as an independent contractor and not as an employee of City. Contractor shall have no power or authority by this Agreement to bind City in any respect. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of City. City shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors or any other person resulting from performance of this Agreement.

Section 11. SUBCONTRACTS.

Unless otherwise specified, Contractor must obtain City's written permission before subcontracting any portion of the Goods. Except for the insurance requirements in Section 13.A, all subcontracts and orders for the purchase or rental of supplies, materials or equipment, or any other part of the Goods, will require that the subcontractor be bound by and subject to all of the terms and conditions of the Agreement. No subcontract or order will relieve Contractor from its obligations to City, including, but not limited to Contractor's insurance and indemnification obligations. No subcontract or order will bind City.

Section 12. TITLE AND RISK OF LOSS.

Unless otherwise agreed, City will have title to, and risk of loss of, all completed and partially completed portions of the Goods upon delivery, as well as materials delivered to and stored on City property which are intended to become a part of the Goods. However, Contractor will be liable for any loss or damage to the Goods and/or the materials caused by Contractor or its subcontractors, their agents or employees, and Contractor will replace or repair said Goods or materials at its own cost to the complete satisfaction of City. Notwithstanding the foregoing, in the event that the City has paid Contractor for all or a portion of the Goods which remains in the possession of Contractor, then City shall have title to, and the right to take possession of, such

Goods at any time following payment therefor. Risk of loss for any Goods which remains in the possession of Contractor shall remain with Contractor until such Goods has been delivered or City has taken possession thereof. Contractor will have risk of loss or damage to Contractor's property used in the construction of the Goods but which does not become a part of the Goods.

Section 13. INDEMNIFICATION.

A. Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and subconsultants arising out of or in connection with the Goods or the performance of this Agreement, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses except such loss or damage which was caused by the sole negligence or willful misconduct of the City.

B. Contractor's defense obligation for any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against the City, its officials, officers, employees, agents, or volunteers shall be at Contractor's own cost, expense, and risk. Contractor shall pay and satisfy any judgment, award, or decree that may be rendered against City or its officials, officers, employees, agents, or volunteers, in any such suit, action, or other legal proceeding. Contractor shall reimburse City and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

C. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents or volunteers.

Section 14. INSURANCE.

A. General. Contractor shall take out and maintain:

1. Commercial General Liability Insurance, of at least $1,000,000 per occurrence/ $2,000,000 aggregate for bodily injury, personal injury and property damage, at least as broad as Insurance Services Office Commercial General Liability most recent Occurrence Form CG 00 01;

2. Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, of at least $1,000,000 per accident for bodily injury and property damage, at least as broad as most recent Insurance Services Office Form Number CA 00 01 covering automobile liability, Code 1 (any auto);

3. Workers' Compensation in compliance with applicable statutory requirements and Employer's Liability Coverage of at least $1,000,000 per occurrence; and

4. Pollution Liability Insurance of at least $1,000,000 per occurrence and $2,000,000 aggregate shall be provided by the Contractor if transporting hazardous materials.

5. If Contractor is also the manufacturer of any equipment included in the Goods, Contractor shall carry Product Liability and/or Errors and Omissions Insurance which covers said equipment with limits of not less than $1,000,000.

B. Additional Insured; Primary; Waiver of Subrogation; No Limitation on Coverage. The policies required under this Section shall give City, its officials, officers, employees, agents or volunteers additional insured status. Such policies shall contain a provision stating that Contractor's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any additional insureds shall not be called upon to contribute to any loss, and shall contain or be endorsed with a waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers. The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement.

C. Insurance Carrier. All insurance required under this Section is to be placed with insurers with a current A.M. Best's rating no less than A-:VII, licensed to do business in California, and satisfactory to the City.

D. Evidence of Insurance. Contractor shall furnish City with original certificates of insurance and endorsements effecting coverage required by the Agreement. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms supplied or approved by the City. All certificates and endorsements must be received and approved by the City before delivery commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

E. Subcontractors. All subcontractors shall meet the requirements of this Section before commencing work. In addition, Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

F. Freight. Contractor shall ensure that third party shippers contracted by Contractor have adequate insurance coverage for the shipped Goods.

Section 15. LIENS.

A. Contractor, subcontractors and suppliers will not make, file or maintain a mechanic's or other lien or claim of any kind or character against the Goods, for or on account of any labor, materials, fixtures, tools, machinery, equipment, or any other things furnished, or any other work done or performance given under, arising out of, or in any manner connected with the

Agreement (such liens or claims referred to as "Claims"); and Contractor, subcontractor and suppliers expressly waive and relinquish any and all rights which they now have, or may subsequently acquire, to file or maintain any Claim and Contractor, subcontractor and suppliers agree that this provision waiving the right of Claims will be an independent covenant.

B. Contractor will save and hold City harmless from and against any and all Claims that may be filed by a subcontractor, supplier or any other person or entity and Contractor will, at its own expense, defend any and all actions based upon such Claims and will pay all charges of attorneys and all costs and other expenses arising from such Claims.

Section 16. TERMINATION OF AGREEMENT BY CITY.

A. Should Contractor at any time refuse or fail to deliver the Goods with promptness and diligence, or to perform any of its other obligations under the Agreement, City may terminate Contractor's right to proceed with the delivery of the Goods by written notice to Contractor. In such event City may obtain the Goods by whatever method it may deem expedient, including the hiring of another contractor or other contractors and, for that purpose, may take possession of all materials, machinery, equipment, tools and appliances and exercise all rights, options and privileges of Contractor. In such case Contractor will not be entitled to receive any further payments until the Goods is delivered. If City's cost of obtaining the Goods, including compensation for additional managerial and administrative services, will exceed the unpaid balance of the Agreement, Contractor will be liable for and will pay the difference to City.

B. City may, for its own convenience, terminate Contractor's right to proceed with the delivery of any portion or all of the Goods by written notice to Contractor. Such termination will be effective in the manner specified in such notice, will be without prejudice to any claims which City may have against Contractor, and will not affect the obligations and duties of Contractor under the Agreement with respect to portions of the Goods not terminated.

C. On receipt of notice under Section 16.B, Contractor will, with respect to the portion of the Goods terminated, unless the notice states otherwise,

1. Immediately discontinue such portion of the Goods and the placing of orders for materials, facilities, and supplies in connection with the Goods,

2. Unless otherwise directed by City, make every reasonable effort to procure cancellation of all existing orders or contracts upon terms satisfactory to City; and

3. Deliver only such portions of the Goods which City deems necessary to preserve and protect those portions of the Goods already in progress and to protect material, plant and equipment at the Goods site or in transit to the Goods site.

D. Upon termination pursuant to Section 16.B, Contractor will be paid a pro rata portion of the compensation in the Agreement for any portion of the terminated Goods already delivered, including material and services for which it has made firm contracts which are not canceled, it being understood that City will be entitled to such material and services. Upon

determination of the amount of said pro rata compensation, City will promptly pay such amount to Contractor upon delivery by Contractor of the releases of liens and affidavit, pursuant to Section 7.C.

Section 17. MISCELLANEOUS PROVISIONS.

A. Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address or at such other address as the respective parties may provide in writing for this purpose:

CITY:	CONTRACTOR:
City of Woodland	**Frank Alari**
42929 county road 24	**California Sales Manager**
Woodland, CA 95776	**Hill Brothers Chemical Company**
Attn: WPCF / Shane Carlsen	**3000 East Birch Street #108**
	Brea, CA 92821

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

B. Assignment or Transfer. Contractor shall not assign or transfer any interest in this Agreement whether by assignment or novation, without the prior written consent of the City, which will not be unreasonably withheld. Provided, however, that claims for money due or to become due Contractor from the City under this Agreement may be assigned to a financial institution or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer, whether voluntary or involuntary, shall be furnished promptly to the City.

C. Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.

D. Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

E. Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

F. Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Yolo County.

G. Interpretation. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.

H. No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

I. Authority to Enter Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective Party.

J. Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

K. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

L. City's Right to Employ Other Contractors. City reserves its right to employ other contractors in connection with the Goods.

M. Entire Agreement. This Agreement constitutes the entire agreement between the Parties relative to the Goods specified herein. There are no understandings, agreements, conditions, representations, warranties or promises with respect to this Agreement, except those contained in or referred to in the writing.

SIGNATURE PAGE FOR GOODS PURCHASE AGREEMENT

BETWEEN THE CITY OF WOODLAND

AND HILL BROTHERS CHEMICAL COMPANY

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF WOODLAND

Approved By:

Paul Nevazio, City Manager

10/25/19

Date

Attested By:

Ana Gonzalez, City Clerk

Approved As To Form:

Kara Ueda, City Attorney

Hill Brothers Chemical Company

Signature

Frank Alari

Frank Alari

California Sales Manager

10/23/19

Date

EXHIBIT "A"
GOODS SPECIFICATIONS

PURCHASE SPECIFICATION

FOR

TECHNICAL GRADE AQUEOUS SUSPENSION OF TECHNICAL GRADE MAGNESIUM HYDROXIDE SLURRY DERIVED FROM CALCINED MAGNESIUM OXIDE

FOR WASTEWATER TREATMENT PLANTS

1) PRODUCT SPECIFICATIONS AND MATERIAL REQUIREMENTS

a) Product Specifications

1. The Contractor shall ***at a minimum*** meet the following specifications in Table 1A directly below as well as the Technical Material Requirements in section b) below. The Contractor shall provide ***with the bid submittal*** written specifications for the product bid that meet the minimum specifications listed in Table 1A below:

Table 1A:

	Typical	Maximum	Minimum
Slurry Basis			
$Mg(OH)_2$ contained lb/gal	7.7	8.0	7.3
Dry Solids Basis			
MgO, wt%	93.0		88.0
CaO, wt%	3.5	4.0	
SiO_2, wt%	1.5	3.5	
Fe_2O_3, wt%	.50	.60	
Median Particle Size, Micron	6.0	12.0	
Specific Surface Area, m^2/g	16	25	12
Lbs Alkalinity/Gallon	13.3	13.7	12.6
Caustic Magnesia Activity/Sec	75	135	
% Passing 325 Mesh Sieve	99.2	100	98.0
Stabilized Residual Test, Grams*	16.0	24.0	
NaOH Equivalent	1 lb Equivalent to .73 lb Mg(OH)2		
$CaCO_3$ Equivalent	1 lb Equivalent to .59 lb Mg(OH)2		
Physical Properties:			
Density, lbs/gal	12.90		12.71
Solids, Weight Percent %	60	62	58
Viscosity, cps*	150	500	100
*TP-112 14 Hour Stability Residual Test			
*Brookfield RVT Viscometer #3 spindle @ 100 rpm, 60 seconds at 70°F			

b) Material Specifications and Requirements

1. To be considered, the technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide must also meet the following specifications, which shall be confirmed by a written analysis. Bid submittal will not be considered complete without requested documentation and *must be provided with the bid submittal*:

   (i) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide must be produced and derived from highly reactive calcined magnesium oxide utilizing a wet milling process for consistent product sizing, uniformity, reactivity and highest purity. This requirement is utilized to provide consistent performance, better dispersion and suspension stability. Magnesium hydroxide slurry produced or derived from uncalcined brucite, uncalcined dolomite, dolime, brucitic marble, or any caustic-enhanced or lime/calcium carbonate-enhanced versions of the former are not compliant with this bid. Proof of origination of the technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall require ***the contractor to provide a written description of the method confirming how the technical grade magnesium hydroxide slurry is derived from highly reactive calcined magnesium oxide with the bid submittal.***

   (ii) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide must be produced and derived from highly reactive calcined magnesium oxide that originates and is manufactured in the United States. Proof of origination of the technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide ***shall require the contractor to provide the written street address, town, state, zip code, contact name and contact name telephone number at the manufacturing location address with the bid submittal.***

   (iii) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a minimum $Mg(OH)_2$ dry weight percent purity of 88.0% or greater to insure high grade consistency, sufficient surface area and reactivity within the municipal wastewater. ***Contractor shall confirm this requirement by providing written analysis performed by certified 3rd party laboratory with the bid submittal.***

(iv) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a minimum 7.3 pounds per gallon of a minimum 88.0% $Mg(OH)_2$ dry weight percent purity to insure a minimum reactive solids content per gallon, consistent sufficient surface area and reactivity within the municipal wastewater. ***Contractor shall confirm this requirement by providing written analysis performed by certified 3rd party laboratory with the bid submittal.***

(v) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a median particle size no greater than 12.0 microns in order to insure sufficient surface area and reactivity within the municipal wastewater. ***Contractor shall confirm this requirement by providing written analysis performed by certified 3rd party laboratory with the bid submittal.***

(vi) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a specific surface area, m^2/g of no less than 12 square meters per gram in order to insure sufficient surface area and reactivity within the municipal wastewater. ***Contractor shall confirm this requirement by providing written analysis performed by certified 3rd party laboratory with the bid submittal.***

(vii) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a Caustic Magnesia Activity/Sec no greater than 135 seconds in order to insure sufficient surface area and reactivity within the municipal treatment plant. ***Contractor shall confirm this requirement by providing written analysis with the bid submittal.***

(viii) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall have a Stabilized Residual Test result in grams of less than or equal to 24 grams to prevent feed tank handling and wastewater treatment plant problems associated with instability of low grade magnesium hydroxide slurry produced from uncalcined brucite, uncalcined dolomite, dolime, brucitic marble, or any caustic-enhanced or lime-enhanced versions of the former. ***Contractor shall confirm this requirement by providing written analysis with the bid submittal.***

(ix) The technical grade magnesium hydroxide slurry derived from highly reactive calcined magnesium oxide shall be capable of cost effectively providing non-carbonate alkalinity for biological treatment plant processes. The percent by weight of the

Contractor's magnesium hydroxide slurry shall not exceed 4.0% by weight of CaO. This requirement is to prevent water softening and to prevent the precipitation of magnesium and calcium that results in sludge production, calcium scaling and reduced reactivity / reduced available alkalinity. ***Contractor shall confirm this requirement by providing written analysis performed by certified 3rd party laboratory with the bid submittal.***

EXHIBIT "B"
DELIVERY SCHEDULE

Delivery of Magnesium Hydroxide (Thioguard) will be on an as needed basis, typically every 4-5 weeks dependent on demand and dose of product. Delivery is expected 2-6 business days after the City of Woodland/WPCF requests product delivery, as this is time sensitive delivery because of the possibility to cause a violation at the treatment plant should the WPCF facility run out of Thioguard.

EXHIBIT "C"
FEE SCHEDULE

The pricing, effective November 1, 2019 will be $2.73/gallon. This is delivered pricing for full truckloads (approx.. 4000 gallons). This price will be firm through October 31st 2020. Thereafter, we will offer pricing not to exceed 3% for the next two years on the same calendar. The 3% is a maximum and will only increase based on cost increases we incur.

RESOLUTION NO. 8404

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE CITY MANAGER TO PURCHASE MAGNESIUM HYDROXIDE FROM HILL BROTHERS CHEMICAL COMPANY, IN AN AMOUNT NOT-TO-EXCEED $262,000.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the use of alkalinity chemicals as part of the wastewater treatment process at the City's Water Pollution Control Facility (WPCF) is a required element of the City's National Pollutant Discharge Elimination System (NPDES) permit and is regulated by the Regional Water Quality Control Board; and

WHEREAS, dosing with MgOH controls PH levels in the effluent and maintains a heathy environment for the treatment biology to grow and thrive which maintains acceptable final effluent quality; and

WHEREAS, the volume of MgOH necessary to maintain the treatment plant biology is estimated prior to the beginning of the Fiscal year and unforeseen changes can have significant impacts on the water chemistry and the cost of chemicals; and

WHEREAS, the total authorization for FY24-25 is to be $262,000; and

WHEREAS, funding for these chemicals is already available in the FY24-25 budget and, no additional funds are being requested at this time.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Woodland:

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. the City Council hereby authorizes the City Manager to approve the purchase with Hill Brothers Chemical Company, in an amount not-to-exceed $262,000.00 for FY24-25 for magnesium hydroxide.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.12
SUBJECT:	Authorize a Budget Augmentation of $335,000 for Library Eave Replacement and New 25-Year Roof

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $335,000 in the Facilities Replacement Fund (Fund 2011) for the replacement of the Library eaves and roof.

Staff Contact:
Reece Ulrich, Fleet and Facilities Manager, reece.ulrich@cityofwoodland.gov

Fiscal Impact:
The proposed budget increase of $335,000 will cover the costs associated with the replacement of the library's roof and eaves. The project was not included in the fiscal year 2024-25 adopted budget, and therefore appropriations are required to complete the work.

The long-term benefits of replacing the roof include reduced maintenance costs and increased energy efficiency, which may offset future expenditures.

Background:
The library's current roof has reached the end of its useful life. Inspections have revealed significant wear and deterioration, particularly in the eaves, leading to potential water damage and safety hazards. The proposed project involves replacing the entire roof and eaves with a durable, 25-year roofing system, ensuring longevity and minimal maintenance.

Discussion:
The library is a vital community resource, serving 144,000 visitors annually. A failing roof poses risks not only to the building itself but also to the resources and programs offered to the community. By investing in a new roof and replacement of the eaves, the city will

- Protect library materials and technology from water damage.
- Provide a safer environment for patrons and staff.
- Enhance the building's aesthetic appeal and energy efficiency.
- Prevent higher costs associated with emergency repairs in the future.

The estimated cost of $335,000 has been obtained through a Roof Asset Management Assessment by The Garland Company, Inc., ensuring that we receive the most accurate information and quote for this essential project. Delaying this work will lead to further damage as well as more costly repairs and potential impacts to Library programming.

Conclusion:
Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of $335,000 in the Facilities Replacement Fund (Fund 2011) for the replacement of the Library eaves and roof.

Prepared by: Courtney Morgan, Management Analyst I

Reviewed by: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. Resolution - Library Roof Budget Augmentation
2. Roof Assessment - Library
3. Reso_8405 Library Roof Budget Augmentation

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A BUDGET AUGMENTATION OF $335,000 IN THE FACILITIES REPLACEMENT FUND (FUND 2011) FOR LIBRARY EAVE AND ROOF REPLACEMENT PROJECT

WHEREAS, the City of Woodland recognizes the importance of maintaining its public facilities, particularly the library, which serves as a crucial resource for the community; and

WHEREAS, the current roof and eaves of the library have deteriorated significantly, posing risks of water damage, safety hazards, and potential loss of valuable resources; and

WHEREAS, inspections have confirmed that the roof has reached the end of its useful life and must be replaced with a durable 25-year roofing system to ensure long-term functionality and safety; and

WHEREAS, the total estimated cost for the replacement of the library roof and eaves is $335,000, which has been validated through a competitive bidding process; and

NOW, THEREFORE, BE IT RESOLVED

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. The City Council hereby approves an increase in the budget in the Facilities Replacement Fund (Fund 2011) for the library roof and eave replacement project in the amount of $335,000.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tempore

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVE AS TO FORM:

_____
Ethan Walsh, City Attorney

City of Woodland Public Library RAMP 7/18/24

Prepared For
Craig Locke

July 25, 2024

Table of Contents

City of Woodland / Client Data....3
Woodland Public Library / Facility Summary....4
Woodland Public Library / East (Historical) Building / Construction Details....5
Woodland Public Library / East (Historical) Building / Inspection: Jul 18, 2024....6
Woodland Public Library / Courtyard Tile / Construction Details....28
Woodland Public Library / Courtyard Tile / Inspection: Jul 18, 2024....29
Woodland Public Library / East (Historical) Building / Solution: 2024 Replace....32
Executive Summary....35

Client Data

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

Client Data

Name	City of Woodland		
Address 1	300 1st St.		
City	Woodland	**State**	California
ZIP	95695	**Country**	United States

Contact Info

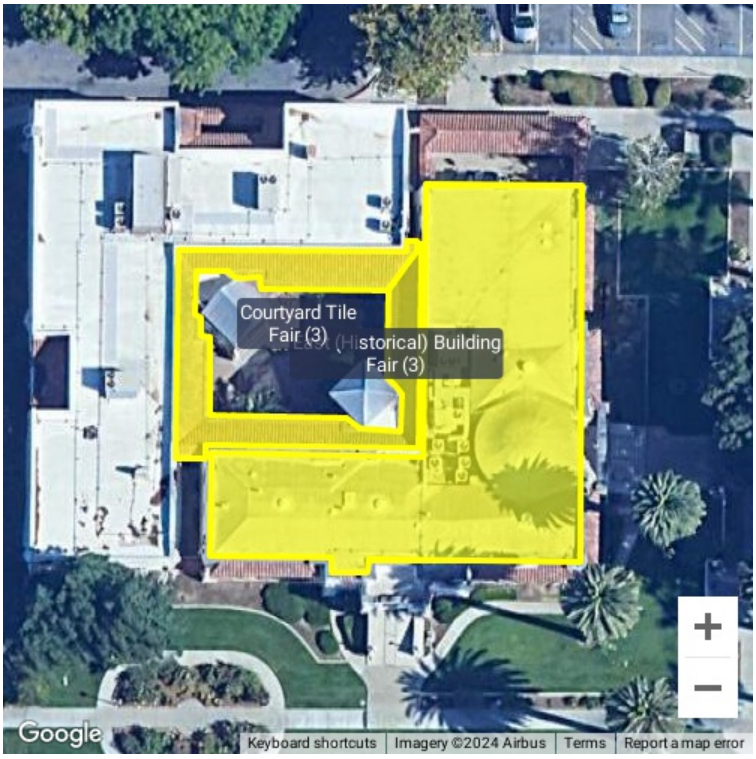
Contact Person	Craig Locke	**Title**	-
Mobile Phone:	-	**Office Phone:**	530-661-5899
Email:	craig.locke@cityofwoodland.gov		

Facility Summary

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library

Facility Map



Photo

Facility Data

Address 1	250 1st St.
City	Woodland
State	California
ZIP	95695
Type of Facility	Institutional
Contact Person	Craig Locke

Asset Information

Name	Date Installed	Square Footage	Roof Access
Courtyard Tile	2000	1,460	Ladder Needed
East (Historical) Building	2000	6,250	Attached Ladder

Construction Details

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library	**ROOF SECTION:** East (Historical) Building

Asset Map

Information

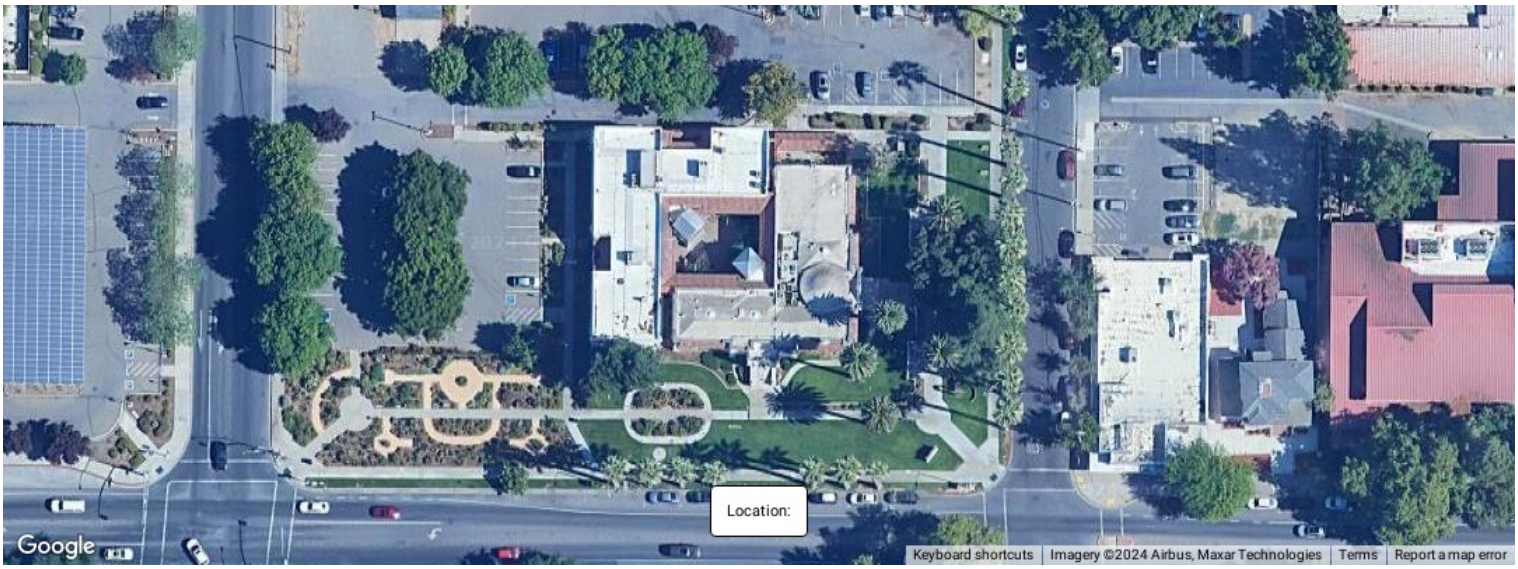
Year Installed	2000	**Square Footage**	6,250
Slope Dimension	2:10	**Eave Height**	30
Roof Access	Attached Ladder	**System Type**	Other

Inspection Report

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library	ROOF SECTION: East (Historical) Building	DATE: 07/18/2024

Map



Inspection Information

Inspection Date	07/18/2024	**Core Data**	Yes
Inspection Type	Visual Inspection	**Leakage**	Yes
Deck Conditions	Fair		

Flashing Conditions

Perimeter	Fair	**Wall**	Fair
Projections	Fair	**Counterflashing**	Fair

Miscellaneous Details

Reglets	Fair	**Debris**	No
Control Expansion Joints	Fair	**Ponding Water**	Unknown
Parapet Wall	Fair	**Coping Joints**	Fair

Perimeter

Rating	Fair
Condition	

Field

Rating	Fair
Condition	

Penetrations

Rating	Fair
Condition	

Overall

Rating	Fair
Condition	

City of Woodland Public Library. Located at 250 1st St. Woodland, CA 95695.

This is an overview of the Historical side roof section. Reece Ulrich with the Public Works department called out The Garland Company to do an inspection of 2 buildings, 3 roof sections. This roof section on the library was visually evaluated, as well as a few core analysis's performed to ensure quality of our inspection and to help know which solution options would be best.

Reece pointed out that the eaves on this building have rotted severely in many areas. This is likely due to the eaves supports being exposed to the elements as you can see these are sticking out past the eaves causing easy exposure to elements. Other causes could be age of the eave supports, aged waterproofing paint, roof leaks, or termite damage.

This is an up close photo of one area of the eave and eave supports with dry rot.

Some of the foam closures at the ends of the tiles have come off and with wind driven rain, can be an easy entrance for water as well as other things such as birds/bats/bugs.

6

Tiles on this roof are in fair condition, but are old and starting to see alge/moss growth. Pressure washing would be an easy fix here.

7

8

Overall this roof section is in FAIR condition. It does not have many areas of ponding water, but does have many areas of cracking, blistering foam that with water exposure, the roof deck is now directly open to the elements. Here shows the foam was sprayed over every penetration and even over the parapet walls.

9

This roof section has lasted for many years, and has held up well and gotten the life that was expected if not more, but Reece noticed this roof needs some attention. As you can see here, this roof is a sprayed foam with a poly-acrylic coating over top. This is one of the better installed foam roofs that we have seen, although has some issues that need addressing. Here shows likely modified membrane walk pads that have deteriorated over the years, and are cracking and splitting. Many times these are adhered with a material that when it drys and cracks, will pull the poly-acrylic coating or foam with it as it shrinks and cause entrances for water.

Close up of the shrinking, cracking pads.

Another area in worse condition, I would label it as FAILED/POOR.

12

Blister in the foam has caused it to fail in this area and created an opening for water. This is one of a few sections this is happening.

13

Another section with blisters as you can see are very deep as the foam underneath has deteriorated.

Our evaluation showed most of the penetrations into the roof were in FAIR condition.

16

Coping caps on some areas of the parapet walls are in FAIR condition, but if a restoration or replacement of this roof is decided, new coping metal would be a suggested item.

17

This roof section has many ridges and valleys as the design of the building is unique. This is not a problem, just something to note.

The dome area of this roof we noticed is in FAIR condition, although could use pressure washing.

Dry rot and deterioration of paint on the facia board seen on the dome section. Recommend replacement.

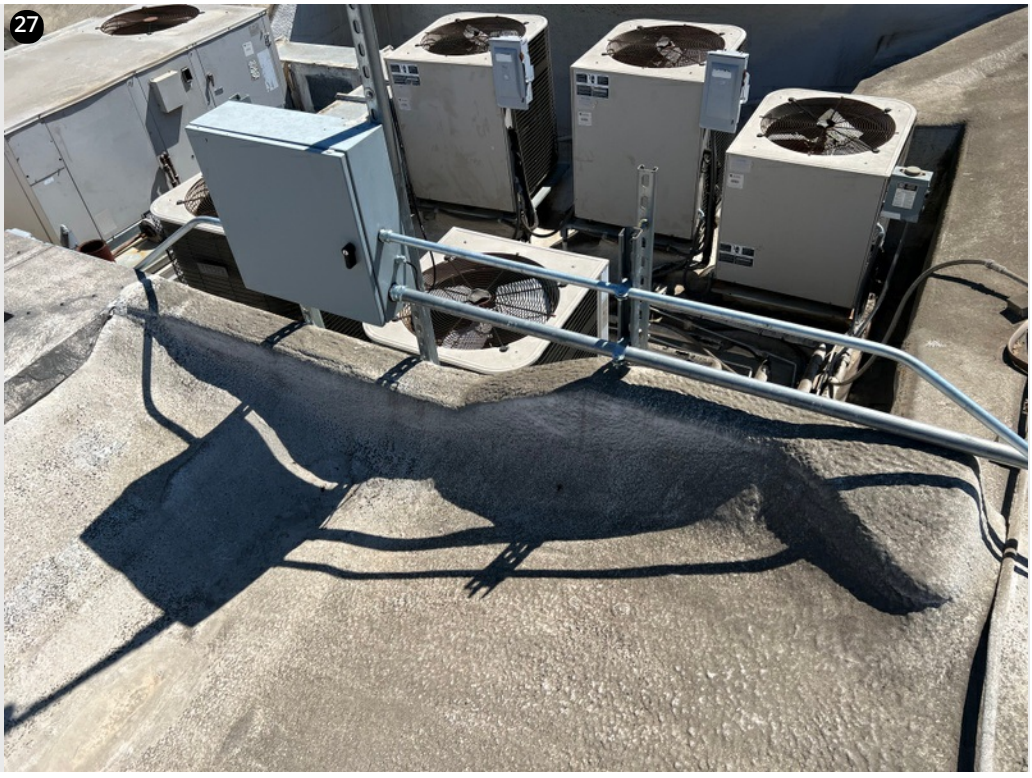
This section has a softer conduit piping which is not maintaining posture above the roofs surface as well as wooden blocks being used here which are harder on the roofing material.

The mechanical well on this building has 6ft walls. This plays a part in the total square footage of the of the roof. This area looks to be in FAIR condition. The HVAC ducts look to have been sealed in the past. Another coat of sealant would be recommended. The floor of the mechanical well is holding debris, and should be cleaned on an annual basis, and this area has the majority of ponding water on this roof. Ponding water is not always a major problem but over time water sitting on poly-acrylics will cause them to blister, bubble, and crack, opening areas for water intrusion.

Area of ponding water near the mechanical well that is splitting and cracking.

HVAC unit sealant with mild peeling here.

Debris and ponding water near the drains.



Mechanical well parapets have been sprayed with foam as well.

Overview of the other side of the mechanical well. Some areas of ponding water, and debris in this area.

South east wing shows mild amount of debris and dirt that needs power washing. Penetrations look to be in GOOD condition.

This is 180° from the last photo. The same conditions exist, and the piping is utilizing Dura-Blocks which are easier on the roofing membranes and last much longer than wood blocks.

This section has many penetrations and a recommendation would be to find out if any of these could be deleted. Penetrations are simply just a hole into a roof and the more holes, the more maintenance and/or possibility of leaks.

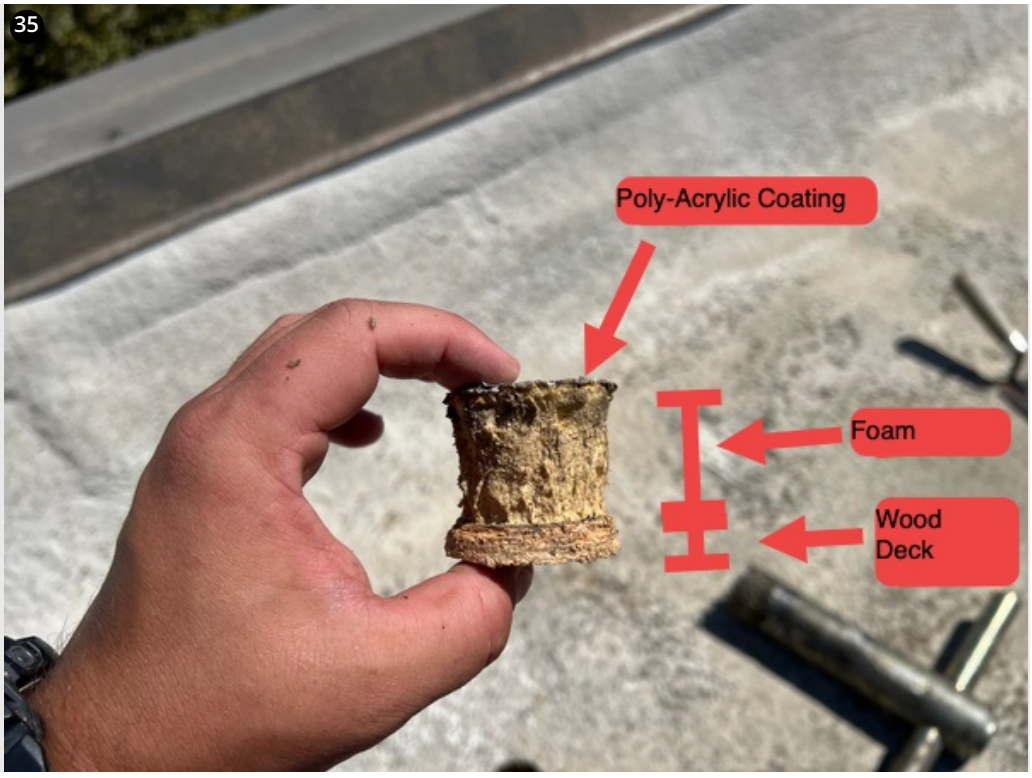
The east and west sides have scupper drains, the foam that was sprayed over these has caused the scupper to reduce in physical size, and with minor debris, can back up drainage and cause ponding water as you can see on the left.

Outside of the parapet where the through wall scupper meets the downspout.

34

The final part of our evaluation is the core analysis. We took 3 core samples on this roof listed here.

35

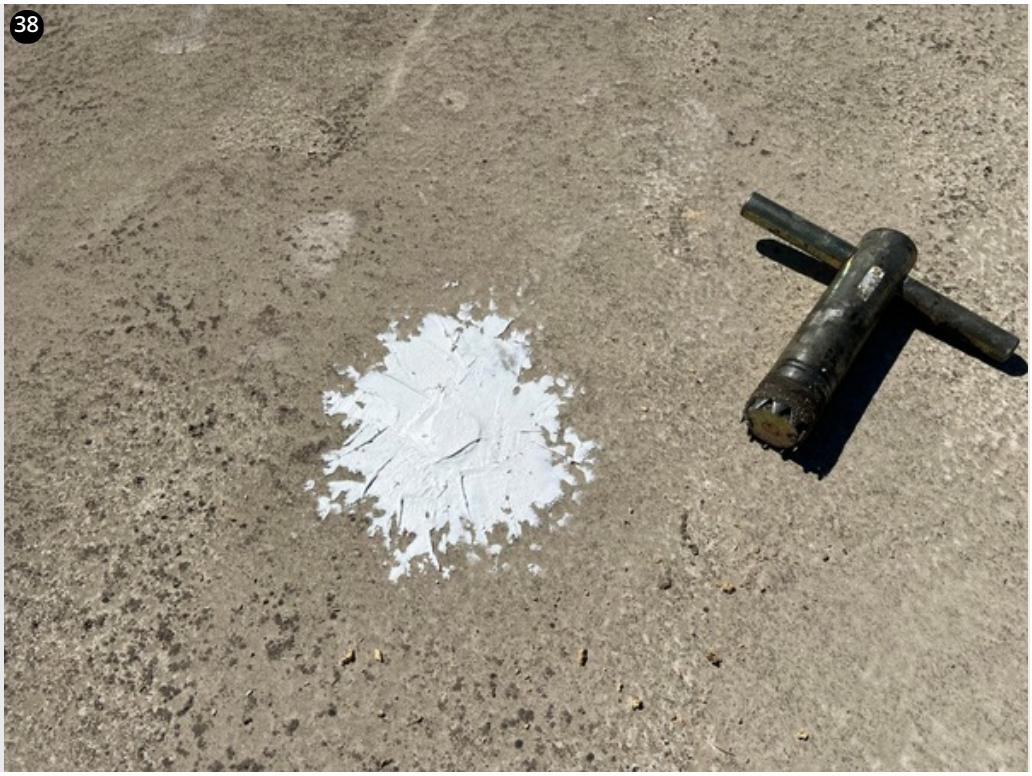


Core Sample 1 near the drain shows approximately 1.5" of foam sprayed directly over the wooden deck. This provides minimal R-Value, and also no waterproofing under the foam. The very thin layer of poly-acrylic you can see is the only waterproofing that this roof section has.

Core sample 1 sealed.

Our core sample #2 near the ridge shows us that the same amount of foam is used, meaning that the slope to the roof is built with the wood deck and not tapered insulation.

38



Core sample 2 sealed.

39

Now this is core sample #3, which they used about 2" of foam and it looks to have some sort of underlayment under the foam as well, which may have been from an old tile roof that was once here.

Core sample 3 sealed.

Construction Details

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library	**ROOF SECTION:** Courtyard Tile

Asset Map

Information

Year Installed	2000	**Square Footage**	1,460
Slope Dimension	4:10	**Eave Height**	30
Roof Access	Ladder Needed	**System Type**	Clay Roof Tiles

Inspection Report

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library	**ROOF SECTION:** Courtyard Tile	**DATE:** 07/18/2024

Map

Inspection Information

Inspection Date	07/18/2024	**Core Data**	No
Inspection Type	Visual Inspection	**Leakage**	Yes
Deck Conditions	Unknown		

Flashing Conditions

Perimeter	Fair	**Wall**	N/A
Projections	N/A	**Counterflashing**	N/A

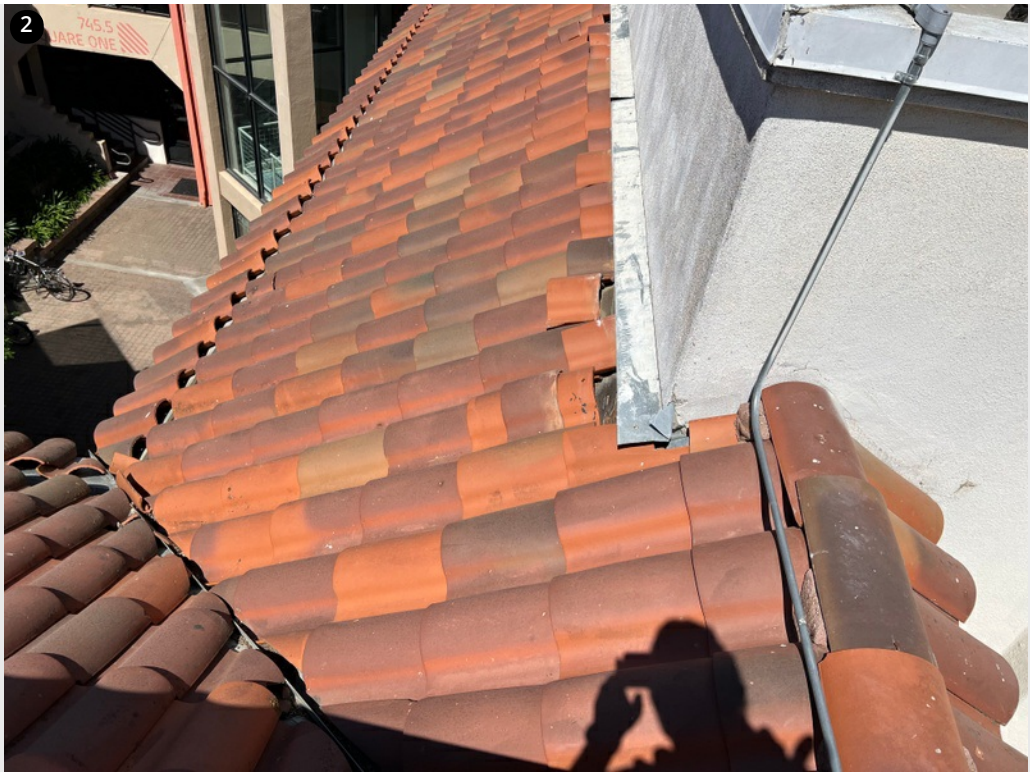
Miscellaneous Details

Reglets	N/A	**Debris**	No
Control Expansion Joints	Fair	**Ponding Water**	Unknown
Parapet Wall	N/A	**Coping Joints**	N/A

Overall

Rating	Fair
Condition	

The courtyard tile section is in FAIR condition. Some tiles are detached and sliding off, can be a hazard, and some of the details need attention. Reece called us out to look at this section as well as the historical section of the library. The idea that was brought to us was to replace the tile with matching metal panels to the existing metal gable and hip roofs, and paint the existing metal panels to extend their life and refresh their look appeal.



Tiles that are broken and falling off of the roof. Very easy entrances for water.

The single ply membrane in between the metal and tile looks to be in FAIR condition, with no areas of ponding water. The paint on the metal is fading and just needs a new coat of paint. Unknown if roof leaks exist in these 2 areas.

These tiles look to be in fair condition, some better than others. A replacement solution/budget is shown below.

Solution Options

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

FACILITY: Woodland Public Library	**ROOF SECTION:** East (Historical) Building	**TITLE:** Solution for East (Historical) Building	**DATE:** 07/24/2024

Report Data

Report Date	07/24/2024
Title	Solution for East (Historical) Building

Restore Options

Solution Option:	Restore	**Action Year:**	2024
Square Footage:	6,250	**Expected Life (Years):**	5
Budget:	$204,303.00		

Silicone Coating over the foam coating. Includes replacement of courtyard tile with Garland RMER Span panel.

Replace Options

Solution Option:	Replace	**Action Year:**	2024
Square Footage:	6,250	**Expected Life (Years):**	20
Budget:	$279,928.00		

Full tear off and removal of foam coating and replacement with Garland Single Ply, includes replacement of courtyard tile with Garland RMER Span panel.

Replace Options

Solution Option:	Replace	**Action Year:**	2024
Square Footage:	6,250	**Expected Life (Years):**	30
Budget:	$334,928.00		

Full tear off and removal of foam coating and replacement with Garland 2 ply modified built up roof system, includes replacement of courtyard tile with Garland RMER Span panel.

Executive Summary

CITY OF WOODLAND
300 1ST ST.
WOODLAND, CALIFORNIA 95695

Facility *	Asset Type *	Asset *	System Type	Age(years)	Square Footage	Leakage	Rating	Recommendation	Action Year
Woodland Public Library	Roof Section	Courtyard Tile	Clay Roof Tiles	24	1,460	Yes	Fair	**Replace**	**2024**
	Roof Section	East (Historical) Building	Other	24	6,250	Yes	Fair	**Replace**	**2024**
Woodland Public Library Total:					**7,710**				
Client Total:					**7,710**				

RESOLUTION NO. 8405

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE BUDGET INCREASE FOR LIBRARY EAVE AND ROOF REPLACEMENT PROJECT

WHEREAS, the City of Woodland recognizes the importance of maintaining its public facilities, particularly the library, which serves as a crucial resource for the community; and

WHEREAS, the current roof and eaves of the library have deteriorated significantly, posing risks of water damage, safety hazards, and potential loss of valuable resources; and

WHEREAS, inspections have confirmed that the roof has reached the end of its useful life and must be replaced with a durable 25-year roofing system to ensure long-term functionality and safety; and

WHEREAS, the total estimated cost for the replacement of the library roof and eaves is $335,000, which has been validated through a competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The above recitals are true and correct and adopted herein by this reference.

SECTION 2. The City Council hereby approves an increase in the budget for the library roof and eave replacement project in the amount of $335,000.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.13
SUBJECT:	Approve Plans & Specifications and Authorize Bid Advertisement for the Gibson Road at SR-113 Interchange Modification Project (CIP 19-13)

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve the project plans & specifications and authorize a bid advertisement for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13.

Staff Contact:
Ed Wisniewski, Principal Civil Engineer, (530) 661-5975, ed.wisniewski@cityofwoodland.gov

Fiscal Impact:
The project is currently funded in the Capital Budget at $2.4 million, consisting of $2,365,000 in Spring Lake Infrastructure – Roads funding (Fund 682) and $35,000 in road development funding (Fund 582). Increased construction costs due to the higher than normal inflation that has occurred since the project was originally funded will likely result in increased overall project cost, potentially requiring additional funding allocation to construct the project. An updated budget analysis will be prepared after receiving the bids and presented at the time of the construction contract award.

There is no impact to the General Fund.

Background:
The project consists of realigning the northbound SR-113 off-ramp at Gibson Road by removing the free right turn ramp and aligning the off-ramp movement to utilize the traffic signal. A new pedestrian crosswalk will be added on the east leg of the intersection and the existing traffic signal and lighting system will be modified for the changes at the intersection. Other project improvements include widening over the existing drainage ditch between SR 113 and Harry Lorenzo Avenue to construct a new curb & gutter, a 10-foot-wide planter strip, a 10-foot-wide multi-use pathway, and a 15-foot-wide landscape buffer behind the new sidewalk. New pedestrian-scale streetlights along Gibson Road are also included with the design.

The proposed project will provide operational benefits for all travel modes on the northbound SR-113 Off-Ramp at Gibson Road and provide improved pedestrian connectivity along the south side of Gibson Road. In addition, the Proposed Project will improve the level of service, eliminate projected back-ups onto Northbound SR-113, and reduce Vehicle Hours of Delay, Total Stops and Fuel Consumption/Emissions.

Discussion:
On March 8, 2023, City staff met with the Infrastructure Sub-committee to discuss the project benefits. Staff cited the following information as justification for moving forward with the project:

- **Traffic Projections:** Future traffic projections for the project design year (2042) result in northbound right-turn wait times of over 200 seconds per vehicle (LOS F) which creates a queue of vehicles that will block the northbound left-turn movements, increasing delay for that movement to approximately 200 seconds per vehicle (LOS F). This could ultimately lead to

vehicles queuing onto the SR113 mainline. By building the project, both the northbound right-turn and left-turn delay times are reduced to approximately 33 seconds (LOS C).

- **Accident History:** City records indicate that between 2019-2022 there were 7 vehicle-vehicle collisions from northbound SR113 to the eastbound E. Gibson yield controlled off-ramp. All collisions recorded are associated with the merge at the end of the ramp and are correctable by construction of the project.
- **Public Comment/Complaints:** Staff received, and forwarded to Caltrans, numerous requests for improvements to the northbound off-ramp over the past 10–15 years. Staff has also fielded numerous public inquiries about the City's plans for improving the interchange for bicyclists and pedestrians as well as drivers.
- **Systemic Safety Analysis Report:** The City's Systemic Safety Analysis Report (SSAR) documents countermeasures for improving Gibson Road/SR113 for all users. The countermeasures include the proposed modifications to this interchange. Public comment received during the public review of the SSAR included multiple complaints of feeling unsafe biking or driving near this ramp intersection.
- **Harry Lorenzo/Bourn Intersection:** The project will remove the conflict associated with drivers needing to weave across the short section of road to access northbound Bourn, or weave across merging traffic to access southbound Harry Lorenzo. Both of these movements are common, and often criticized, on the west side of the interchange for the southbound off-ramp approaching Matmor Road.
- **Signal Optimization:** Sub-committee members cited concerns about the project creating delays for vehicles traveling the Gibson corridor by bringing all vehicles exiting the freeway to a signal-controlled intersection. Staff explained that those concerns can be somewhat mitigated by how the signal is programmed. Introducing a short delay on actuation of the signal to clear a vehicle making a right turn from the off-ramp could allow that vehicle to make a right turn on red without triggering the eastbound/westbound signal to change from green to red.

The schedule for construction of this project was delayed to Spring/Summer of 2025 to avoid conflicting traffic control operations associated with the recently completed traffic signal at the intersection of Gibson Road and Harry Lorenzo Avenue/Bourn Drive.

The Project was determined to be exempt from detailed CEQA review pursuant to Section 15310(c) of the CEQA Guidelines (Existing Facilities – Highways & Streets) and a Notice of Exemption was certified in December 2022.

Following review and approval of the Design Engineering Evaluation Report (DEER) prepared by the City and its design consultant (Mark Thomas), Caltrans issued the encroachment permit for this project on July 9, 2024. The plans & specs are now complete and staff is requesting City Council approval of the construction documents and authorization to advertise the project for bids. Staff anticipate the construction contract award will be presented to Council for approval in December. Once the construction contract is awarded, the critical path for construction will be to approve construction submitals so the long-lead traffic signal equipment can be ordered. Construction is anticipated to take approximately 6 months, with project completion estimated in Fall of 2025.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, to approve the project plans & specifications and authorize a bid advertisement for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13.

Prepared by: Ed Wisniewski, Principal Civil Engineer

Reviewed by: Brent Meyer, Community Development Director / City Engineer

Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Gibson Rd at SR-113 CIP 19-13 Plans and Specs, Bid Authorization
2. Project Layout
3. Conceptual Landsacpe Exhibit
4. Reso_8406 Gibson Rd at SR-113 CIP 19-13 Plans and Specs, Bid Authorization

RESOLUTION NO. ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE GIBSON ROAD AT SR-113 INTERCHANGE MODIFICATION PROJECT, CIP 19-13

WHEREAS, the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13 (the "Project"), is identified in the current capital budget; and

WHEREAS, the Project is currently funded with $2,365,000 Spring Lake Infrastructure – Roads (Fund 682) funding and $35,000 of Road Development (Fund 582) funding, for a total Project budget of $2,400,000. Additional appropriation of SLIF – Roads (Fund 682) funds may be requested at award of construction contract to cover total project costs once the bid prices are known; and

WHEREAS, the project will reconfigure the northbound SR-113 off-ramp at East Gibson Road by removing the free right turn ramp and realigning the off-ramp movement to utilize the traffic signal; and

WHEREAS, the Project was determined to be exempt from detailed CEQA review pursuant to Section 15310(c) of the CEQA Guidelines (Existing Facilities – Highways & Streets) and a Notice of Exemption was certified in December 2022; and

WHERAS, Caltrans has completed its review of the Design Engineering Evaluation Report (DEER) prepared by the City and its consultant (Mark Thomas), and on July 7, 2024 issued an encroachment permit for the City to execute the work identified in the Caltrans-approved project documents; and

WHEREAS, the City Council has the authority to approve projects for bid; and

WHEREAS, the City wishes to approve the plans and specifications for the project through the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the plans and specifications for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13, which are available on file with the City Clerk.

SECTION 2. The City Council authorizes staff to advertise the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13, for bids.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular City Council meeting held the 5th day of November, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

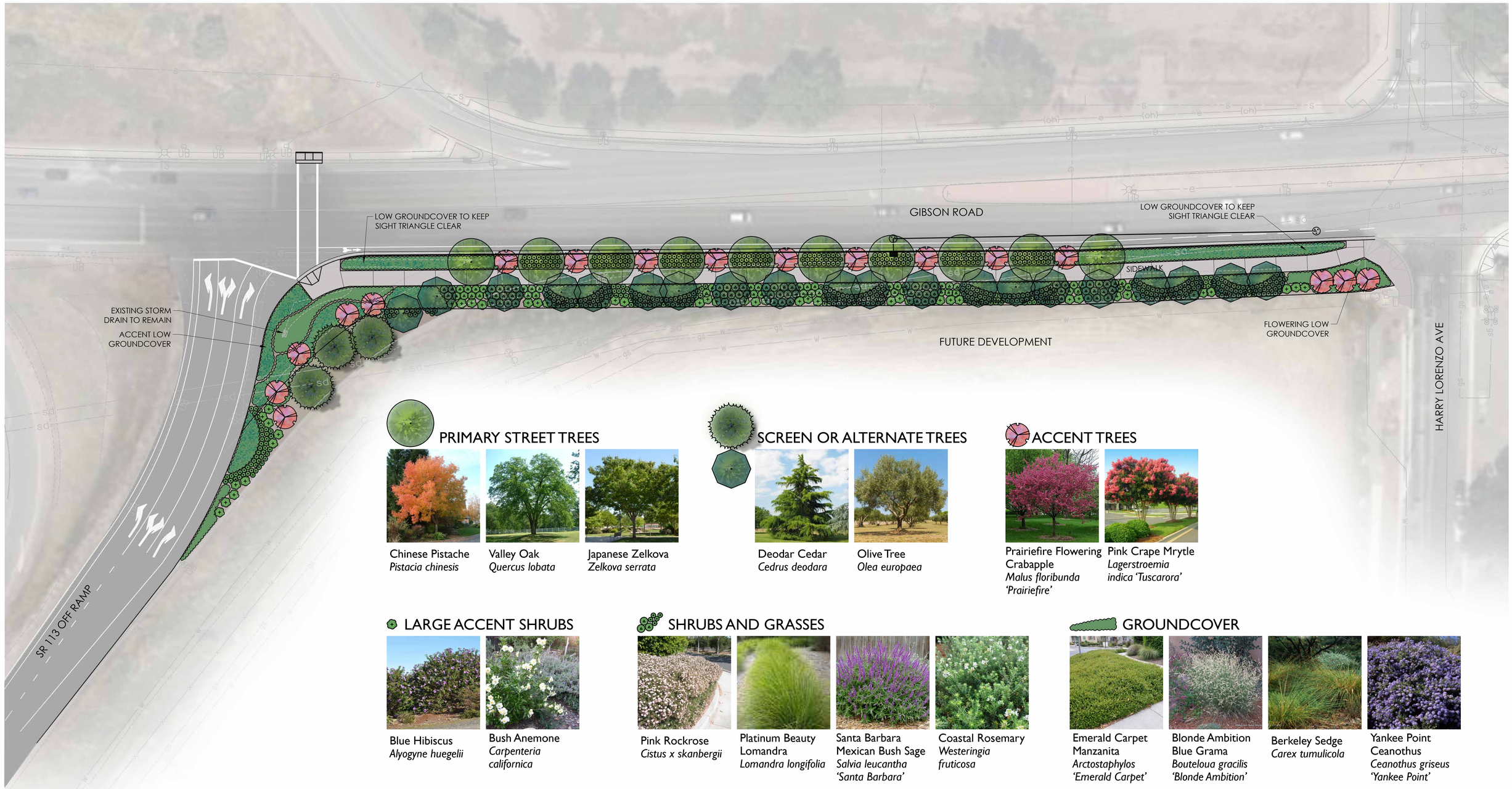
_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney



PRIMARY STREET TREES

Chinese Pistache
Pistacia chinesis

Valley Oak
Quercus lobata

Japanese Zelkova
Zelkova serrata

SCREEN OR ALTERNATE TREES

Deodar Cedar
Cedrus deodara

Olive Tree
Olea europaea

ACCENT TREES

Prairiefire Flowering Crabapple
Malus floribunda 'Prairiefire'

Pink Crape Mrytle
Lagerstroemia indica 'Tuscarora'

LARGE ACCENT SHRUBS

Blue Hibiscus
Alyogyne huegelii

Bush Anemone
Carpenteria californica

SHRUBS AND GRASSES

Pink Rockrose
Cistus x skanbergii

Platinum Beauty Lomandra
Lomandra longifolia

Santa Barbara Mexican Bush Sage
Salvia leucantha 'Santa Barbara'

Coastal Rosemary
Westeringia fruticosa

GROUNDCOVER

Emerald Carpet Manzanita
Arctostaphylos 'Emerald Carpet'

Blonde Ambition Blue Grama
Bouteloua gracilis 'Blonde Ambition'

Berkeley Sedge
Carex tumulicola

Yankee Point Ceanothus
Ceanothus griseus 'Yankee Point'

N

0' 15' 30' 60'

WOODLAND GIBSON ROAD SR-113 IC LANDSCAPE CONCEPT

GIBSON ROAD, WOODLAND, CALIFORNIA

NOVEMBER 2020

MARK THOMAS

RESOLUTION NO. 8406

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE GIBSON ROAD AT SR-113 INTERCHANGE MODIFICATION PROJECT, CIP 19-13

WHEREAS, the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13 (the "Project"), is identified in the current capital budget; and

WHEREAS, the Project is currently funded with $2,365,000 Spring Lake Infrastructure – Roads (Fund 682) funding and $35,000 of Road Development (Fund 582) funding, for a total Project budget of $2,400,000. Additional appropriation of SLIF – Roads (Fund 682) funds may be requested at award of construction contract to cover total project costs once the bid prices are known; and

WHEREAS, the project will reconfigure the northbound SR-113 off-ramp at East Gibson Road by removing the free right turn ramp and realigning the off-ramp movement to utilize the traffic signal; and

WHEREAS, the Project was determined to be exempt from detailed CEQA review pursuant to Section 15310(c) of the CEQA Guidelines (Existing Facilities – Highways & Streets) and a Notice of Exemption was certified in December 2022; and

WHERAS, Caltrans has completed its review of the Design Engineering Evaluation Report (DEER) prepared by the City and its consultant (Mark Thomas), and on July 7, 2024 issued an encroachment permit for the City to execute the work identified in the Caltrans-approved project documents; and

WHEREAS, the City Council has the authority to approve projects for bid; and

WHEREAS, the City wishes to approve the plans and specifications for the project through the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the plans and specifications for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13, which are available on file with the City Clerk.

SECTION 2. The City Council authorizes staff to advertise the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13, for bids.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular City Council meeting held the 5th day of November, 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

82093.00001\8555510.2

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.14
SUBJECT:	Contract Amendment to the Professional Services Agreement for the Staybridge Suites Offsite Improvement Project

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve the amendment to the agreement for Professional Construction Management & Inspection Services with AEC and authorize and direct the City Manager to execute the amendment in the amount of $20,000.00 for a total contract amount of $214,409.50.

Staff Contact:
Miguel Chavez, Sr. Construction Project Manager, (530) 661-5952,
miguel.chavez@cityofwoodland.org

Fiscal Impact:
Construction management and inspection of the Staybridge Suites Offsite Improvements are funded entirely by the developer through a developer deposit account set up for the purpose of paying the City's costs to inspect the required public improvements.

There is no impact to the general fund.

Background:
On August 12, 2019, the Zoning Administrator approved the Zoning Administrator Permit for the Staybridge Suites development project. The developer is required to complete certain public improvements to support the project, which the City will accept once completed. Therefore, a professional services agreement to inspect the public improvements was required to ensure construction is completed per City standards. Construction of the project began in February 2022. Upon review of the City's short list of approved firms, Associated Engineering Consultants, Inc. (AEC) was selected as the most qualified to provide construction management and inspection services for this project.

Discussion:
The original contract for construction management and inspection was executed with AEC on February 1, 2022 for an amount not to exceed $40,990. Amendment #1 was executed in November 2023 to increase the contract amount to $95,000. A second amendment was executed in December 2023 in the amount $58,419.50 to bring the current contract amount to $194,409.50. Construction of the required offsite improvements has now exceeded 32 months and construction is expected to continue to the end of this year. An amendment is required to complete construction management and inspection of the required offsite improvements.

The recommended action to execute the amendment to the professional services agreement will allow construction management and inspection to continue through the completion of the required public improvements.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, to approve the amendment to

the agreement for Professional Construction Management & Inspection Services with AEC and authorize and direct the City Manager to execute the amendment in the amount of $20,000.00 for a total contract amount of $214,409.50.

Prepared by: Miguel Chavez, Sr. Construction Project Manager

Reviewed by: Brent Meyer, CDD Director/City Engineer

Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Contract Amendment - Staybridge Suites
2. Reso_8407 Contract Amendment - Staybridge Suites

RESOLUTION NO. ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR CONSTRUCTION MANAGAMENT AND INSPECTION OF THE STAYBRIDGE SUITES OFFSITE IMPROVEMENT PROJECT

WHEREAS, On August 12, 2019, the Zoning Administrator approved the Zoning Administrator Permit for the Staybridge Suites Project; and

WHEREAS, the Staybridge Suites offsite improvements have been in construction since February 2022; and

WHEREAS, the original contract with Associated Engineering Consultants (AEC) was for $40,990 and Amendment #1 was for $95,000 and Amendment #2 was for $58,419.50 and Amendment #3 is for $20,000 for a contract total of $214,409.50; and

WHEREAS, the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve Amendment #3 and authorize its execution through the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the Amendment to the Agreement for Professional Construction Management & Inspection Services with AEC and authorizes and directs the City Manager to execute the Amendment in the amount of $20,000.00 for a total contract amount of $214,409.50. The City Attorney is hereby authorized to make clarifying and conforming changes so long as the total dollar amount authorized herein does not change.

SECTION 2. Copies of Amendment #3 are available and on file in the City Clerk's office, and are incorporated herein by reference and made part of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of City Council held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVE AS TO FORM:

_____
Ethan Walsh, City Attorney

RESOLUTION NO. 8407

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR CONSTRUCTION MANAGAMENT AND INSPECTION OF THE STAYBRIDGE SUITES OFFSITE IMPROVEMENT PROJECT

WHEREAS, On August 12, 2019, the Zoning Administrator approved the Zoning Administrator Permit for the Staybridge Suites Project; and

WHEREAS, the Staybridge Suites offsite improvements have been in construction since February 2022; and

WHEREAS, the original contract with Associated Engineering Consultants (AEC) was for $40,990 and Amendment #1 was for $95,000 and Amendment #2 was for $58,419.50 and Amendment #3 is for $20,000 for a contract total of $214,409.50; and

WHEREAS, the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve Amendment #3 and authorize its execution through the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the Amendment to the Agreement for Professional Construction Management & Inspection Services with AEC and authorizes and directs the City Manager to execute the Amendment in the amount of $20,000.00 for a total contract amount of $214,409.50. The City Attorney is hereby authorized to make clarifying and conforming changes so long as the total dollar amount authorized herein does not change.

SECTION 2. Copies of Amendment #3 are available and on file in the City Clerk's office, and are incorporated herein by reference and made part of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of City Council held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.15
SUBJECT:	Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Prudler Phase 1 and Phase 2 Subdivision Improvements

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve an amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc., and authorize the City Manager to execute the amendment in the amount of $60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements.

Staff Contact:
Miguel Chavez, Senior Construction Project Manager – (530) 661-5952, miguel.chavez@cityofwoodland.org

Fiscal Impact:
Construction management and inspection of the Prudler Subdivision Improvements are funded entirely by the developer through a developer deposit account set up for the purpose of paying the City's costs to inspect the required public improvements.

The original contract for the Prudler Subdivision Improvement was approved on March 16, 2021, for $623,000.00 and Amendment #1 was for $340,000.00. Amendment #2 is for $60,000.00. If approved, the current amendment will bring the total construction management cost to $1,023,000.00.

There is no impact to the general fund.

Background:
On September 6th 2016, the City Council approved the Prudler Tentative Subdivision Map Nos. 4856 and 5121. Construction of the Prudler Subdivision Improvements began in April 2021. This project was originally scheduled to be completed in 12 months, but has now been under construction for 42 months.

The Contract for the Construction Management and Inspection of these improvements was awarded to UNICO Engineering Consultants, Inc. based on review of the City's short list of approved firms for this type of work and their experience in providing similar services. UNICO Engineering Consultants, Inc. was deemed the most qualified to provide these services for the City.

Discussion:
The construction of these Subdivision projects includes improvements that will be City-owned once completed. As such, the City is required to provide construction management and inspection for these projects. The recommended action to execute consultant agreement amendments will allow for the continuation of providing these construction services.

Consultant contracts for Construction Management and Inspection are based on the amount of time spent on construction of the project. The initial consultant contract was executed based upon the

schedule for completion provided by the developer at the time of contract execution. This project is significantly past its originally scheduled completion date. As work continues past the original completion date, the time required for management and inspection also continues past the original completion and thus requires additional payment.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, to approve an amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc., and authorize the City Manager to execute the amendment in the amount of $60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements.

Prepared by: Miguel Chavez, Sr. Construction Project Manager

Reviewed by: Brent Meyer, Community Development Director / City Engineer

Ken Hiatt
City Manager

Attachments:
1. Proposed Resolution - Contract Amendment - Prudler Phase 1 & 2
2. Reso_8408 Contract Amendment - Prudler Phase 1 & 2

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE A CONTRACT AMENDMENT WITH UNICO ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR PRUDLER PHASE 1 AND PHASE 2 SUBDIVISION PROJECT

WHEREAS, on September 6, 2016, the City Council approved Tentative Map No. 4856 Prudler Subdivision for 183 single family lots and associated Development Agreement; and

WHEREAS, on March 1, 2022, the City Council approved the final map for Subdivision No. 4856 and 5121 Prudler Phase 1 and Prudler Phase 2, which created 85 and 98 single family lots respectively; and

WHEREAS, the original Construction Management & Inspection contract with UNICO Engineering Consultants was for $623,000, Amendment #1 was for $340,000, and Amendment #2 is for $60,000 for a contract total of $1,023,000; and

WHEREAS, the project has exceeded its original schedule and the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve the Agreement and authorize its execution through the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the Amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc. and authorizes the City Manager to execute the amendment in the amount of $60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements. The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized in the Agreement does not change.

SECTION 2. An executed copy of the Agreement is available and on file in the City Clerk's Office and is incorporated herein by reference and made a part of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

RESOLUTION NO. 8408

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE A CONTRACT AMENDMENT WITH UNICO ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR PRUDLER PHASE 1 AND PHASE 2 SUBDIVISION PROJECT

WHEREAS, on September 6, 2016, the City Council approved Tentative Map No. 4856 Prudler Subdivision for 183 single family lots and associated Development Agreement; and

WHEREAS, on March 1, 2022, the City Council approved the final map for Subdivision No. 4856 and 5121 Prudler Phase 1 and Prudler Phase 2, which created 85 and 98 single family lots respectively; and

WHEREAS, the original Construction Management & Inspection contract with UNICO Engineering Consultants was for $623,000, Amendment #1 was for $340,000, and Amendment #2 is for $60,000 for a contract total of $1,023,000; and

WHEREAS, the project has exceeded its original schedule and the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve the Agreement and authorize its execution through the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the Amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc. and authorizes the City Manager to execute the amendment in the amount of $60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements. The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized in the Agreement does not change.

SECTION 2. An executed copy of the Agreement is available and on file in the City Clerk's Office and is incorporated herein by reference and made a part of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.16
SUBJECT:	Final Acceptance and Notice of Completion of the 2022 Spring Lake Parks Project, CIP 20-03

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. ____, accepting the Spring Lake Parks Project, CIP 20-03 as complete and authorize the City Clerk to file a Notice of Completion.

Staff Contact:
Clara Olmedo, Associate Engineer (530) 661-5824; clara.olmedo@cityofwoodland.gov

Fiscal Impact:
The approved Capital Budget included funding for completion of three Spring Lake Parks: Jack Slaven Park, Rick Gonzales Senior Park and Spring Lake Park. The current approved budget totals $6,385,670 for the project, consisting of $5,909,253 SLIF Parks & Recreation funding (Fund 640) and $476,417 in Spring Lake Capital funding (Fund 594).

Background:
Jack Slaven Park is located at 1705 Mieikle Ave. The project completed the second phase of the park, which included a dog exercise area and half a basketball court. The park was opened to the public on September 22, 2023.

Rick Gonzales Sr. Park is located at 2109 Miekle Ave. The second phase of the park, also completed with this project, included construction of a tennis court, a full basketball court, and native planting areas. The park was opened to the public on December 1, 2023.

Spring Lake Park is located at 1904 Shellhammer Dr. Completion of the second phase of the park included a multi-use court, playground area for 5-12 year olds, restrooms, native planting areas, youth soccer field, paved and decomposed granite paths with benches, and a group picnic shelter among other landscaping elements. The park was opened to the public on February 12, 2024.

Discussion:
The City Council authorized a bid advertisement of the Project on June 28, 2022. The project was awarded to the contractor, Olympic Landscape Construction, Inc. on July 19, 2022 via Resolution No. 7961. Construction is now complete and ready for acceptance.

Change orders to the construction contract were executed during the course of the project, totaling $154,435.87. These change orders were executed to account for unforeseen conditions and adjustments to bid item quantities. The total change orders for the contract is less than the approved construction contingency.

The final project cost breakdown is as follows:

Project Management	$295,000
Design	$518,721

Construction	$4,785,555
Construction Management/Inspection	$607,786
Total Project Costs	**$6,207,062**
Total Project Budget	**$6,385,670**
Remaining Budget	**$178,608**

Conclusion:
Staff recommends that the City Council adopt Resolution No. ____, accepting the Spring Lake Parks Project, CIP 20-03 as complete and authorize the City Clerk to file a Notice of Completion.

Prepared by: Clara Olmedo, Associate Engineer

Reviewed by: Brent Meyer, Community Development Director / City Engineer

Ken Hiatt
City Manager

Attachments:
1. Proposed Resolution - Acceptance of 2022 Spring Lake Parks Project, CIP 20-03
2. Reso_8409 Acceptance of 2022 Spring Lake Parks Project, CIP 20-03

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT PROJECT, 2022 SPRING LAKE PARKS PROJECT; CIP 20-03 CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION

WHEREAS, the City of Woodland included funding in the Capital Budget for the 2022 Spring Lake Parks, CIP 20-03 (the "Project"); and

WHEREAS, the City opened bids on June 28th, 2022, and of the two received bids, the lowest responsive, responsible bidder was Olympic Land Construction, Inc. with a base bid plus alternate in the amount of $4,202,700; and

WHEREAS, the City awarded the construction contract to Olympic Construction, Inc. on July 19,2022, in the amount of $4,202,700 and authorized a contingency up to 10% ($420,270); and

WHEREAS, construction began on August 22, 2022 and was substantially completed in February 4, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby accepts Spring Lake Parks Project, CIP 20-03 as complete.

SECTION 2. The City Council hereby authorizes the City Clerk to file a Notice of Completion for the Spring Lake Parks Project, CIP 20-03.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of City Council held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

RESOLUTION NO. 8409

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT PROJECT, 2022 SPRING LAKE PARKS PROJECT; CIP 20-03 CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION

WHEREAS, the City of Woodland included funding in the Capital Budget for the 2022 Spring Lake Parks, CIP 20-03 (the "Project"); and

WHEREAS, the City opened bids on June 28th, 2022, and of the two received bids, the lowest responsive, responsible bidder was Olympic Land Construction, Inc. with a base bid plus alternate in the amount of $4,202,700; and

WHEREAS, the City awarded the construction contract to Olympic Construction, Inc. on July 19,2022, in the amount of $4,202,700 and authorized a contingency up to 10% ($420,270); and

WHEREAS, construction began on August 22, 2022 and was substantially completed in February 4, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby accepts Spring Lake Parks Project, CIP 20-03 as complete.

SECTION 2. The City Council hereby authorizes the City Clerk to file a Notice of Completion for the Spring Lake Parks Project, CIP 20-03.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of City Council held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: Member Vega

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	November 5, 2024
ITEM #:	H.17
SUBJECT:	Final Acceptance and Notice of Completion for 2024 Road Maintenance Project, CIP 23-01 & 24-01

Recommendation for Action: Staff recommends that the City Council (1) Adopt Resolution No. _____, accepting the 2024 Road Maintenance Project, CIP 23-01 & 24-01, as complete and authorizing the City Clerk to file a Notice of Completion; (2) Authorize the reallocation of $106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02; and (3) Authorize the reallocation of $329,000.00 of unspent Measure F funding and $25,000.00 of unspent Water Enterprise funding from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

Staff Contact:
Diana Ayón, Senior Associate Civil Engineer, (530) 661-5967, diana.ayon@cityofwoodland.gov

Fiscal Impact:
The total combined budget is $2,838,976 as identified in the current Capital Budget as CIP 23-01 & 24-01. The project funding is comprised of $2,750,000 in Measure F funding and $88,976 in Water Enterprise Funds to fund improvements associated with water utility conflicts. This project funding is consistent with the current approved Capital Budget and the Measure F Spending Plan.

The actual cost to complete the project was $2,327,284, representing 82% of the total budget. The recommended reallocation of $460,000 of unspent funds will support the construction phase of the 2025 Road Maintenance Project.

There is no impact to the General Fund.

Background:
In November 2016, Woodland voters approved Measure F, which extended the ½ cent supplemental sales tax. The 12-year approval of Measure F, a General Tax, includes funding for general city services including pavement maintenance. Funds from Measure F were utilized to complete this project. Staff maintains a pavement management program that tracks pavement conditions and aims to address pavement maintenance on local streets with the Measure F funds.

The project performed surface maintenance/rehabilitation and ADA curb ramp improvements on W. El Dorado Drive (CR98 to West Street) and El Dorado Drive (West Street to Sixth Street). The project also completed ADA curb ramp improvements along Third Street (Bartlett Street to Gibson Road) that are necessary for the 2025 Road Maintenance project which will rehabilitate Third Street.

Discussion:
City Council authorized the bid advertisement for the project on February 6, 2024. The project was awarded to the contractor, All Phase Construction & Engineering, Inc., on March 19, 2024, via Resolution No. 8215. Construction is now complete, and the project is ready for acceptance.

Two change orders were executed during the course of the project with a net negative change in the

contract amount of ($44,742). These change orders were executed to account for unforeseen site conditions and adjustments in bid quantities. These change orders represent -2.4% of the original contract value, which is below the approved 15% contingency amount.

The final project cost breakdown is as follows:

Design/Project Management	**$160,770**
Construction	
Construction Contract	$1,878,696
Change Orders	($44,742)
Construction Management/Inspection	$332,560
Total Construction	**$2,166,514**
Total Project Costs	**$2,327,284**
Total Project Budget	**$2,838,976**
Remaining Budget	**$511,692**

Conclusion:
Staff recommends that the City Council (1) Adopt Resolution No. _____, accepting the 2024 Road Maintenance Project, CIP 23-01 & 24-01, as complete and authorizing the City Clerk to file a Notice of Completion; (2) Authorize the reallocation of $106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02; and (3) Authorize the reallocation of $329,000.00 of unspent Measure F funding and $25,000.00 of unspent Water Enterprise funding from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

Prepared by: Diana Ayón, Senior Associate Civil Engineer

Reviewed by: Brent Meyer, Community Development Director / City Engineer

Ken Hiatt
City Manager

Attachments:
1. Proposed Resolution - Acceptance of 2024 Rd Maint Project, CIP 23-01 & 24-01
2. Reso_8410 Acceptance of 2024 Rd Maint Project, CIP 23-01 & 24-01

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2024 ROAD MAINTENANCE PROJECT (CIP 23-01 & 24-01) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION, REALLOCATING $106,000 OF MEASURE F FUNDING FROM CIP 23-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02), AND REALLOCATING $329,000 OF MEASURE F FUNDING AND $25,000 OF WATER ENTERPRISE FUNDING FROM CIP 24-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02)

WHEREAS, the 2024 Road Maintenance Project (CIP 23-01 & 24-01) is fully funded in the Capital Budget for $2,838,976; and

WHEREAS, the City Council authorized staff to bid the 2024 Road Maintenance Project, CIP 23-01 & 24-01 on February 6, 2024; and

WHEREAS, the City Council on March 19, 2024 authorized the City Manager to award and execute a construction contract with All Phase Construction & Engineering, Inc.; and

WHEREAS, construction began on April 29, 2024 and is now complete; and

WHEREAS, the City Council wishes to reallocate $106,000 of unspent Measure F Funds from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 Budget for the 2025 Road Maintenance Project, CIP 25-02; and

WHEREAS, the City Council wishes to reallocate $329,000 of unspent Measure F Funds and $25,000 of unspent Water Enterprise Funds from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 Budget for the 2025 Road Maintenance Project, CIP 25-02.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby accepts 2024 Road Maintenance Project, CIP 23-01 & 24-01 as complete.

SECTION 2. The City Council hereby authorizes the City Clerk to file a Notice of Completion for the 2024 Road Maintenance Project, CIP 23-01 & 24-01.

SECTION 3. The City Council hereby authorizes the reallocation of $106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

SECTION 4. The City Council hereby authorizes the reallocation of $329,000.00 of unspent Measure F funding and $25,000.00 of unspent Water Enterprise funding from the 2024

Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 5th day of November 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rich Lansburgh, Mayor Pro Tem

ATTEST:

_____
Sarah Lansburgh, CMC, City Clerk

APPROVE AS TO FORM:

_____
Ethan Walsh, City Attorney

RESOLUTION NO. 8410

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2024 ROAD MAINTENANCE PROJECT (CIP 23-01 & 24-01) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION, REALLOCATING $106,000 OF MEASURE F FUNDING FROM CIP 23-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02), AND REALLOCATING $329,000 OF MEASURE F FUNDING AND $25,000 OF WATER ENTERPRISE FUNDING FROM CIP 24-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02)

WHEREAS, the 2024 Road Maintenance Project (CIP 23-01 & 24-01) is fully funded in the Capital Budget for $2,838,976; and

WHEREAS, the City Council authorized staff to bid the 2024 Road Maintenance Project, CIP 23-01 & 24-01 on February 6, 2024; and

WHEREAS, the City Council on March 19, 2024 authorized the City Manager to award and execute a construction contract with All Phase Construction & Engineering, Inc.; and

WHEREAS, construction began on April 29, 2024 and is now complete; and

WHEREAS, the City Council wishes to reallocate $106,000 of unspent Measure F Funds from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 Budget for the 2025 Road Maintenance Project, CIP 25-02; and

WHEREAS, the City Council wishes to reallocate $329,000 of unspent Measure F Funds and $25,000 of unspent Water Enterprise Funds from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 Budget for the 2025 Road Maintenance Project, CIP 25-02.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby accepts 2024 Road Maintenance Project, CIP 23-01 & 24-01 as complete.

SECTION 2. The City Council hereby authorizes the City Clerk to file a Notice of Completion for the 2024 Road Maintenance Project, CIP 23-01 & 24-01.

SECTION 3. The City Council hereby authorizes the reallocation of $106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

SECTION 4. The City Council hereby authorizes the reallocation of $329,000.00 of unspent Measure F funding and $25,000.00 of unspent Water Enterprise funding from the 2024

Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 5th day of November 2024, by the following vote:

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh
NOES: None
ABSENT: Mayor Garcia-Cadena
ABSTAIN: None

Rich Lansburgh, Mayor Pro Tem

ATTEST:

Sarah Lansburgh, CMC, City Clerk

APPROVED AS TO FORM:

Ethan Walsh, City Attorney