



## City of Woodland

### Meeting Agenda

#### Parks & Recreation Commission

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695

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November 25, 2024  
6:30 PM

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**Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PLEDGE OF ALLEGIANCE**

#### **D. APPROVAL OF MINUTES**

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for October 28, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the October 28, 2024 meeting.

2. SUBJECT: Urban Forest Subcommittee members approve Urban Forest Subcommittee Meeting Minutes for October 4, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024

#### **E. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.*

*Written Public Comments: Public members can submit written comments before the meeting. Comments should be submitted by email to [WoodlandCSD@cityofwoodland.gov](mailto:WoodlandCSD@cityofwoodland.gov). Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks &*

*Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

## **F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

## **G. BUSINESS ITEMS**

3. Standing Committee Report
  - Facilities Committee
  - Program & Department Evaluation
  - Budget & Finance Committee
  - Urban Forest Committee
  - Volunteerism Committee
4. Approve Commissioner Absence Request

## **H. REPORT OF THE STAFF**

5. SUBJECT: Community Services Department Staff report for November 25, 2024  
  
RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for November 25, 2024
6. SUBJECT: Community Services Department Quarterly Status Report for the First Quarter FY25  
  
RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

## **I. NEXT MEETING**

7. The next meeting of the Parks & Recreation Commission is scheduled for January 27, 2025.

## **J. ADJOURN**

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission regular meeting of the City of Woodland scheduled for **November 25, 2024** was posted on **November 18, 2024** at City Hall, 300 1st Street, at [www.cityofwoodland.gov](http://www.cityofwoodland.gov), and was available to the public during normal business hours at the Woodland Community & Senior Center at 2001 East Street.*

Kris Bain, Community Services Program Manager

**Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such**

requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.