



City of Woodland

Meeting Agenda

Sustainability Advisory Committee

Woodland Community & Senior

Center

Banquet Room 1

2001 East Street

Woodland, CA 95776

November 20, 2024 - 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

1. RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss possible applicants to the Committee's currently-vacant ninth position

E. STAFF REPORTS

2. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City of Woodland staff

F. MINUTES

3. RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its September 2024 meeting minutes

G. BUSINESS ITEMS

4. RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and enact a business / institution sustainability recognition program to begin in calendar year 2025
5. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive and approve its 2025 meeting calendar
6. RECOMMENDATION FOR ACTION: Staff recommends that the SAC follow-up on its discussion of the City's new Sustainability / CAP dashboard

H. WORK GROUP UPDATES

I. LONG RANGE CALENDAR

7. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long Range Calendar for informational purposes only.

J. ADJOURN

NOTICE: Individuals who need special assistance or a disability-related accommodation in order to participate in this meeting should contact Spencer Bowen at least 48 hours in advance of the meeting. Spencer may be reached at (530) 661-5808 or by emailing spencer.bowen@cityofwoodland.org.

SUSTAINABILITY ADVISORY COMMITTEE MEETINGS

SUSTAINABILITY PROJECTS

Project Name	Description	Status
Greenhouse Gas (GHG) Emissions Inventory Update	Tool used to track emissions throughout the City.	City staff worked on update, but faced challenges due to PGE's 15/15 privacy rule, the addition of Valley Clean Energy (VCE), and VCE's power content label. Staff is waiting for an updated power content label from VCE that better reflects their transition to renewable energy to move forward. Staff also actively participating in UC Berkeley Climate Action Data Committee for statewide solutions (see below).
UC Berkeley Climate Action Data Committee	Group of academics, consultants, and researchers to solve GHG data issues and streamline process for local GHG inventories; state funded.	City is a member and staff are actively attending monthly meetings. Staff reviewed draft tool and provided feedback at the Committee's most recent meeting. Staff provided Woodland's GHG inventories for comparison and are awaiting results.
Regional Resilience Grant Program	County-wide effort to create a Yolo Regional Resilience collaborative that will position us for better collaboration on regional projects and additional funding; state funded through Governor's Office of Planning & Research (OPR).	RFP scoring complete. Consultant selected, awaiting approval from Yolo County Board of Supervisors in December. Anticipated to begin consultant work in early 2025.
Zero Emission Vehicle (ZEV) Action Team	County-wide effort to perform an analysis for the county's ZEV infrastructure needs, positioning us better for future grant applications and investments; each member will work with selected consultant on a municipal fleet transition plan.	RFP scoring complete. DKS Associates selected to begin work in December.
City-County Climate Working Group	Regional climate and sustainability collaboration: Local city and county staff in Yolo and Sacramento counties	City is a member and staff are actively attending meetings. Amanda Portier serves on the steering committee to help facilitate meetings.
Capital Regional Climate Resilience Collaborative (CRCRC)	Sacramento region-wide (six county) group to share best practices and coordinate efforts.	Spencer Bowen on the CRCRC Steering Committee for the last three years; CRCRC activities helped in efforts such as the above OPR grant application and Federal EPA CPRG program
Civic Fellow: Climate Action Plan (CAP) Communication	2024 Summer City Manager's Office Civic Fellow project included researching and implementing a CAP tracking dashboard, working with department heads to share their sustainability progress.	Draft dashboard shared to SAC in October. Staff is working to incorporate feedback and fill in gaps due to staff absences.
ZEV support	Installation of ZEV infrastructure and procurement of vehicles	New public EV chargers in downtown launched in January 2024 Multiple additional chargers opened behind Hotel Woodland (Electrify Yolo project) Fleet services complying with State's "Green Fleets" rules and participating in ZEV Action Team (see above)
Woodland Bike Loop	Identify and promote a citywide bike loop to promote active transportation	City approved and identified loop location in March 2024 City received YSAQMD funding for signage and promotion
Woodland Bike Locker Project	Install bike lockers in key areas throughout the City.	Staff refining pole locations and signage with Transportation and Signs & Marketing team Reduced grant award resulted in budget for three lockers - will be located downtown at City Hall. YSAQMD has sent funds to the City and staff is currently procuring lockers.
Woodland Geoportal	The Woodland GeoPortal page contains GIS data layers that are available for download, the interactive map library and various mapping applications that were built on GIS technology.	Maps include: Woodland Bicycle Map, City of Woodland Trees, Woodland Conservation Efforts, Woodland Parks, & more.
New CA Water Restrictions	Making Conservation a California Way of Life is a new regulatory framework proposed by State Water Board staff that establishes individualized efficiency goals for each Urban Retail Water Supplier.	Staff continues to review these new regulations. The rules will likely require the City to calculate a "water budget" for each water user in the City and hold them to that budget. More info to follow.



Sustainability Advisory Committee Meeting Minutes

September 18, 2024 – 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:09 PM.

B. ROLL CALL

Present: Whitaker, Frankenbach, Perrin, Muñoz, Serena

Absent: Aulman, Bellows, Green, Cazares

C. PUBLIC COMMENTS

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No public comment.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

Adelita: Recaps successful Green Drinks event, new members attended and two City Council members, Tom Stallard and Vicky Fernandez, staff from the venue (The HIVE) expressed interest in future partnerships for the Green Drinks events.

Frankenbach: Finished canopy survey with Mark, goal of the project is to identify areas in Woodland to plant trees to increase tree canopy to 25%, went to randomly sampled lots to assess if there is sufficient room to plant a tree (88% of lots had some room for trees), will do a write up on it after spending more time looking through the data.

E. STAFF REPORTS

RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City staff on ongoing initiatives and projects

Staff member Spencer Bowen presented on several topics, including ongoing regional grant programs and the City Manager's Office's Civic Fellow progress.

F. MINUTES

RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its August meeting minutes

Whitaker moves, Perrin seconds

4-0-1 vote (Frankenbach abstains)

G. BUSINESS ITEMS

RECOMMENDATION FOR ACTION: Staff recommends that the SAC review and adopt its 2024-25 Work Plan

Committee reviewed its updated Work Plan, which included suggestions and notes made at the August meeting. Work Plan to be passed along to City Council at their next regular meeting.

Whitaker moves to accept, Serena seconds. Motion passes 5-0.

H. WORK GROUP UPDATES

Outreach and Engagement Work Group: Coastal Cleanup Day on Saturday

I. LONG RANGE CALENDAR

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long-Range Calendar for informational purposes only

J. ADJOURN

Meeting adjourned at 6:53 PM.

Sustainability Advisory Committee
Committee Meeting Calendar 2025

November 20, 2024

Suggested “Third Wednesday” Schedule (all at 6 PM PT):

- January 22 (*note – fourth Wednesday due to New Years holiday*)
- February 19
- March 19
- April 16
- May 21
- June 18
- July 16
- August 20
- September 17
- October 15
- November 19



Sustainability Advisory Committee

Long Range Calendar

November 2024

Priority Items

- Public engagement event 2025
- Bike Loop & Downtown improvements
- CAP / Sustainability webpage and dashboard
- Additional ad-hoc committees as needed

Ongoing Topics

- Urban Forest Management Plan + “tree report”
- Car share?
- Energy efficiency center (Sonoma)
- Woodland Regional Park Preserve updates
- Social justice and equity practices re: sustainability
- Green buildings and healthy environments in existing structures
- Electrification in new construction
- CAP impact on City decision-making