



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

November 25, 2024
6:30 PM

Please Note: The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for October 28, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the October 28, 2024 meeting.

2. SUBJECT: Urban Forest Subcommittee members approve Urban Forest Subcommittee Meeting Minutes for October 4, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Public members can submit written comments before the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks &

Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

3. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

4. Approve Commissioner Absence Request

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for November 25, 2024

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for November 25, 2024

6. SUBJECT: Community Services Department Quarterly Status Report for the First Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

I. NEXT MEETING

7. The next meeting of the Parks & Recreation Commission is scheduled for January 27, 2025.

J. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission regular meeting of the City of Woodland scheduled for **November 25, 2024** was posted on **November 18, 2024** at City Hall, 300 1st Street, at www.cityofwoodland.gov, and was available to the public during normal business hours at the Woodland Community & Senior Center at 2001 East Street.*

Kris Bain, Community Services Program Manager

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such

requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 25, 2024
ITEM #: D.1
SUBJECT: Parks & Recreation Commission Meeting Minutes for October 28, 2024

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission receive the October 2024 Parks & Recreation Commission Meeting Minutes.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The Parks & Recreation Commission held the last Commission meeting on October 28, 2024.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the October 2024 Parks & Recreation Commission Meeting Minutes.

Prepared by: Kris Bain, Community Services Program Manager

Attachments:

1. Parks & Recreation Commission Minutes October 28, 2024

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, October 28, 2024

6:30 PM

A. CALL TO ORDER

B. ROLL CALL

Parks & Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Carla White-Snyder

Absent: Commissioner Jon-Paul Valcarenghi

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for September 23, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the September 23, 2024 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin and carried unanimously on a roll call vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for September 23, 2024.

Ayes: None

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

2. SUBJECT: Urban Forest Subcommittee members approve Urban Forest Subcommittee Meeting Minutes for October 4, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024

This item was tabled to the November meeting.

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments: Members of the public are welcome to submit written comments before the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours before the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting. Still, they will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter.

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James Vorhees commented on Rec2Go attending city-wide events such as the Farmer's Market and Movies on Main.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

3. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

No updates were provided.

4. Approve Commissioner Absence Request

On a motion by Commissioner Magalean Martin, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, Parks & Recreation Commissioners approved Commissioner White-Snyder's absence from the Commission meeting on January 27, 2025.

Ayes: None

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff Report for October 28, 2024

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the Community Services Department staff report for October 28, 2024

Verbal updates provided by Staff.

I. NEXT MEETING

6. The next meeting of the Parks & Recreation Commission is scheduled for November 25, 2024.

J. ADJOURN

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Parks & Recreation Commissioners adjourned the meeting at 7:15 pm.

Ayes: None

Noes: None

Absent: Commissioner Jon-Paul Valcarenghi



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 25, 2024
ITEM #: D.2
SUBJECT: Urban Forest Subcommittee Meeting Minutes for October 4, 2024

Recommendation for Action:

Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The Urban Forest Subcommittee held a Subcommittee meeting on October 4, 2024, to discuss a recommended tree removal.

Conclusion:

Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024.

Prepared by: Kris Bain, Community Services Program Manager

Attachments:

1. Urban Forestry Subcommittee Minutes October 4, 2024

City of Woodland

Woodland Community & Senior Center
2001 East St.
Woodland, CA 95776



Urban Forest Subcommittee –

Friday, October 4, 2024

12:00 PM

A. CALL TO ORDER

Called to order at 12:00 pm

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Urban Forestry Subcommittee on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Subcommittee and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Urban Forestry Subcommittee meeting will be provided to the Subcommittee and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Urban Forestry Subcommittee meeting and during the meeting will be provided to the Subcommittee the day following the Subcommittee meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

E. REPORT OF THE STAFF

1. SUBJECT: Tree located on the water transmission line located near 709 Del Oro Street

RECOMMENDATION FOR ACTION: Staff recommends that the Urban Forest Subcommittee support staff's recommendation to remove a valley oak tree on the water transmission line south of the residence at 709 Del Oro Street.

On a motion by Commissioner Jon-Paul Valcarengi, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, the Urban Forest Subcommittee approved a modified action. This action involves a compromise between the homeowner of 709 Del Oro and the City. They have agreed to a mitigation plan in which the homeowners will cover the cost of pruning one co-dominant trunk and lightening the weight of the canopy from the other co-dominant trunk, as recommended by a certified and City-approved arborist, instead of removing the tree.

Ayes: Commissioner Jon-Paul Valcarengi, Vice Chair Adam Kirchgessner

Noes: None

Absent:

Advisory: Rolf Frankenbach

F. ADJOURN

Meeting adjourned at 12:35 pm

FY25

Parks & Recreation Commission Attendance *Current commissioners only*

Meetings 4th Monday of each month 6:30 pm in Council Chambers
No meetings in August or December

FY 24 Commissioner Attendance

Commissioners	7/22/24	9/23/24	10/28/24	11/25/24	1/27/25	2/24/25	3/24/25	4/28/25	5/19/25	6/23/25
Adam Kirchgessner	<i>present</i>	<i>present</i>	<i>present</i>							
Magalean Martin	<i>present</i>	EXCUSED	<i>present</i>							
Henry Murrieta	<i>present</i>	<i>present</i>	<i>present</i>							
Jon-Paul Valcarenghi	<i>present</i>	<i>present</i>	ABSENT							
Carla White-Snyder	<i>present</i>	<i>present</i>	<i>present</i>		EXCUSED					
Quorum	YES	YES	YES							

FY25 Commissioner Absence Request

Date Request Made

July 2024

Commissioner Martin 9/23/24

September 2024

No requests made

October 2024

Commissioner White Snyder 1/27/25

November 2024

January 2025

February 2025

March 2025

April 2025

May 2025

June 2025



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 25, 2024
ITEM #: H.5
SUBJECT: Community Services Department Staff report for November 25, 2024

Subject: Community Services Department Staff Report for November 25, 2024

Recommendation for Action: Staff recommends the Parks & Recreation Commission receive the Community Services staff report for November 25, 2024

Staff Contact: Kris Bain, (530) 661-2002, kris.bain@cityofwoodland.gov

Background: The Community Services Department Staff Report covers the period since the last Parks & Recreation Commission meeting.

Conclusion: Staff recommends the Parks & Recreation Commission receive the Community Services staff reports for November 25, 2024

Attachments:

1. CSD Staff Report November 2024

**Parks & Recreation Commission
Community Services Department
Monthly Staff Report
November 2024**

Parks & Recreation Facility Updates

Community & Senior Center

Reservations since the last report

Private Reservations	City-Related Reservations
League of Women Voters	Meeting - FIRE
Kiwanis Club Meeting (2)	Retirement Dinner - POLICE
Concilio of Yolo County	County-wide CNT Training - POLICE
Flying Needles Quilters' Guild Mtg	Sustainability Advisory Committee Mtg - ADMIN
Wedding Reception	
WCMG Recognition/Retirement Event	
Yolo Hospice	

Parks & Facility Projects

Projects completed since the last report

Park/Recreation Facility	Projects Completed
Community & Senior Center	Added banner display at the main entrance to the parking lot. Maintained systems and treated water in lobby waterfalls.
Crawford Park	Installed a heavy-duty locker that was purchased by WAPA.
Pioneer Park	Installed a new slide.
Regional Park	Performed weed abatement throughout the park.
Sports Park`	Installed large nets along the fence line adjacent to soccer fields and County Road 24A.

Cemetery

Three total burials and two cremain burials occurred in October, generating \$21,818 in sales.

Urban Forestry

Month	New construction Inspections	Investigations	Planting	Pruning Contract	Pruning-City only	Pruning-Maintenance	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
23-October	0	0	116	9	0	4	22	1	0	0	37	0	189
23-November/December	0	0	20	3	0	1	6	0	0	0	14	0	44
24-January	0	0	12	1	0	1	4	0	0	0	13	0	31
24 February	0	0	7	2	0	1	3	0	0	0	10	0	23
24-March	0	0	11	0	0	1	3	0	0	0	16	0	31
24-April	No Quorum												
24-May	0	0	10	0	0	1	6	0	1	0	7	0	25
24-June	0	0	19	1	0	1	6	0	1	0	12	0	40
24-July/August	0	1	45	10	0	1	17	0	1	0	22	0	97
24-September	0	2	70	2	0	1	17	0	0	0	22	0	114
24-October	0	1	70	1	0	0	18	1	1	0	38	0	130
Total completed	Work orders numbers for the reporting period: 48 Work Orders : 12 Service Request												

Work Orders: Staff regularly assess different categories of work orders that still need to be completed. Staff are working with homeowners on tree replacements to identify the type of tree they would like to have planted. Then, as staffing levels and weather permit, staff will coordinate the planting of the tree (the Woodland Tree Foundation has also been assisting with these tree plantings).

Tree Plantings and Removals: For the 2024 calendar year, 158 trees were planted, and 155 trees were removed.

Recreation Activities, Events, and Programs

Adult Sports Leagues

Basketball: The fall basketball league had 10 teams in the 18-over division, 6 teams in the 30-over division, and 6 teams in the 50-over division. This league began on September 9 and concluded on November 18. The age-group leagues allow players to play with athletes within their age range, making games more competitive for everyone.

Softball: The City's fall adult softball league had 18 men's teams on Thursday night and 13 co-ed teams on Friday night. The Thursday league was divided into three divisions, and the Friday league was split into two divisions.

Volleyball: The fall Women's volleyball league began on August 27 and concluded on November 5. On Tuesday nights, seven teams played in one division.

Events

Floating Pumpkin Patch: The Floating Pumpkin Patch event was held on October 25. Staff placed over 130 pumpkins in the pool for 120 participants to pick out their favorite to take home. Children were allowed approximately 15 minutes in the water to choose their pumpkin. Five lucky raffle winners also took home giant pumpkins. Participants also made a fun, creative snack of Oreo spiders and hot apple cider.



Boy with pumpkin at Floating Pumpkin Patch

General Recreation

Woodland Little League Challengers: The Woodland Little League Challengers Group collaborates with Community Services to offer the Woodland Little League Challenger Division, Little League's adaptive baseball program, for individuals with physical and intellectual disabilities. Throughout October, 20 participants practiced on Thursdays at the Kevin and Lorie Haarberg Gymnasium. The staff is also coordinating with Woodland Little League to arrange additional space for a holiday party in December.

Pilates: Pilates Instructor Robert Stephenson had nine registrants who accumulated 72 participant hours in October. The Pilates class takes place Mondays and Wednesdays from 6:00 to 7:00 p.m.

Noteworthy Dates

December 4 - Cocoa with Santa Paws at Woodland Dog Park



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission Meeting
DATE: November 25, 2024
ITEM #: H.6
SUBJECT: Community Services Department Quarterly Status Report for the First Quarter of FY25

Recommendation for Action: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

This Quarterly Status Report covers the period from July through September 2024. It summarizes recreation programming, events, parks, recreation facility operations, and maintenance. The report also contains a narrative of major work performed and notable department highlights.

Conclusion:

Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Engel, Community Services Director

Attachments:

1. CSD Quarter 1 FY25

Community Services Department Quarterly Status Report First Quarter FY25

The following is a summary of the programs, activities, and events organized by the Community Services Department for the first quarter of 2025, covering the period from July to September 2024.

This report references participant hours. The methodology for calculating participant hours is explained at the end of the document. Participant totals (total number of participants and total participant hours) represent the overall number of participants and hours for the entire reporting period.

Quarterly Highlights

- Approximately 1,960 people attended events at the Community & Senior Center during facility rentals.
- Approximately 3,700 people attended community-wide events that included the 4th of July Celebration, Dive-in-Movie, and Movie in the Park.
- Recreation Programming, which includes aquatics, youth and teens, recreation classes, and adult sports had 27,112 participants (102,413 participant hours). The total fees collected for Recreation Programming was \$393,566
- The Summertime Fun Club program had 263 participants at four park sites (Ferns, Pioneer, Woodside, and the Community Center). Additionally, 8 youth volunteers accumulated 648 hours in community service time assisting with this program.
- Teens Helping Seniors had 37 participants enrolled in the program and served 36 seniors (92 jobs plus 8 alternative projects). The youth provided 1,235 hours of community service.
- Senior Center programs totaled 5,498 sign-ins (10,285 participant hours).



Groundbreaking Ceremony for the South East Area Pool Complex August 19, 2024

Program Marketing

During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings as well as community events and senior programs.

- Direct Marketing: Staff directly marketed activities onsite to swim lesson participants and to students and parents of Lee and Douglass Middle Schools. Flyers, posters, and banners were distributed directly to new middle school students during orientation. Staff also promoted the Dive-In Movie, Movie in the Park; and Youth Basketball League with flyers, digital flyers and emails, and banners to current and past participants.
- Senior Newsletter: The Senior Gram newsletter is mailed to more than 750 households each month and is available online at www.cityofwoodland.gov/seniors.
- Social Media: The Department utilizes Facebook, Instagram, and Nextdoor to advertise upcoming events and recreation programs.
- Rec2Go: Rec2Go provided departmental outreach at several community events and activities such as the weekly Farmer's Market, Casa del Sol, Freshman Leadership Academy, National Night Out, orientation events at Lee and Douglass Middle Schools, and several Back to School Nights.

Parks & Recreation Facilities

Community & Senior Center Facility Reservations

The facility rental program at the Community & Senior Center is intended to generate revenue for the City of Woodland and offer a venue for community events. Rentals at the Community Center include meetings, parties (such as bridal and baby showers), weddings and receptions, quinceañeras, and business meetings. Reservations for the facility during the first quarter are listed below.

	General Facility Rentals <i>Includes rentals receiving discounts</i>	Facility Rentals <i>with Fees Waived</i>
Number of Rentals	10	18
Approximate Participants	820	1,140
Total Fees	\$12,112	\$25,941 (waived)

Sports Park Tournament Reservations

Tournament rentals are available for the Sports Park Complex. During the first quarter, the Sports Park was reserved for youth baseball and softball tournaments.

Tournament Rentals of Sports Park	
Number of Rentals	6
Number of Teams	78
Total Fees Collected	\$19,200

Parks and Recreation Facility Improvement Projects

Park/Recreation Facility	Projects Completed
Beamer Park	Installed rules and court number signs to the fences.
Christiansen Park	Added engineered wood fiber to the playground.
Cline Park	Installed new suspension bridge.
Community & Senior Center	Rebuilt pumps for geothermal loop (motors, bearings, sleeves, and bushings). Replaced two waterfall pumps in the lobby. Installed LED lights in meeting rooms, restrooms, and data room. Performed maintenance on entryway fountain. Deep cleaned Banquet Rooms and Kevin & Lorie Haarberg Gymnasium.
Crawford Park	Installed new half pipe and LED lighting in the skate park.
Gonzales Park	Replaced backstop boards.
Ferns Park	Added engineered wood fiber to the playground.
Freeman Park	Cleaned and prepared park for re-opening.
Pioneer Park	Replaced table and bench boards.
Sports Park	Replumbed urinals and replaced hand dryers.

Recreation Activities – Special Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
4 th of July Celebration	July 4 & July 13	Over 3,000	Over 3,000	Free event
Dive-In Movie*	Aug. 23	450	1,350	Free event
Movie in the Park*	Sept. 13	250	500	Free event
Total Participants		3,700	4,850	\$0

* Event funded by Measure R



Dive-In Movie, August 23, 2024

Recreation Activities - Aquatics

All aquatic programs take place at the Charles Brooks Community Swim Center. These programs cater to a wide range of ages, from children as young as six months to seniors. The offerings include swimming lessons, lifeguard training, recreation swimming, a recreation swim team, lap swimming, and water aerobics. The summer programs concluded on August 18th.

Aquatics Program	Total Participants	Participant Hours	Fees Collected
Junior Lifeguards	30	280	\$3,000
Lap Swim & Water Aerobics	11,442	11,442	\$3,473
Public Swim*	8,498	23,369	Free Program
Swim Lessons	1,228	4,912	\$98,752
Woodland Wreckers Swim Team	142	n/a	\$25,985
Rentals	n/a	n/a	\$17,803
Total	21,340	40,003	\$149,013

*Program funded by Measure R



Water Exercise participants

Rentals

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel on-site during the scheduled event. Fees collected during the first quarter included \$12,073 for general swim meet reservations and \$5,730 from the Woodland Swim Team.

Recreation Activities - Youth & Teen Recreation

The department offers a variety of youth and teen recreation programs year-round; however, the majority of the programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings for youth and teens.

Youth Recreation Program	Total Participants	Participant Hours	Fees Collected
After School Teen Pack*	732	1,862	Free Program
Rec2Go*	1,350	4,570	Free Program
Summer at City Hall*	13	195	Free Program
Summer Teen Pack*	26	9,152	\$12,786
Summer Time Fun Club	263	21,303	\$130,783
Summer Time Fun Club Volunteer	8	648	\$200
Teens Helping Seniors*	37	1,235	\$925
Youth Volleyball*	72	1,080	\$2,100
Total	2,501	40,045	\$146,794

*Program funded by Measure R



Teens Helping Seniors

Recreation Activities - Contract Classes

The City contracts with outside instructors to teach recreation and leisure classes for people of all ages. For all classes except tennis and boxing, the City keeps 30% of the fees collected, in addition to non-resident fees. For the tennis program, the City keeps 10% of the fees. As for boxing, the City supplements this program and pays the two contractors a monthly stipend.

Contract Class	Total Participants 3 months	Participant Hours 3 months	Fees Collected 3 months	Total Expense 3 months	Net Revenue 3 months
Boxing Youth	126	1,260	\$1,890	\$4,200	-\$2,310
Boxing Adult	79	790	\$1,975	\$4,800	-\$2,825
Cello Tennis Academy	184	647	\$9,088	\$8,175	\$912
Country Line Dance	273	409	\$1,638	\$1,147	\$491
Cuban Salsa	29	116	\$1,008	\$652	\$356
Dance Fitness & Tai Chi	47	193	\$2,058	\$1,267	\$791
Lego Engineering	77	1,155	\$15,151	\$10,511	\$4,641
National Academy of Athletics	16	345	\$0	\$0	\$2,572
PHS Football	97	2,328	\$1,948	\$1,363	\$585
Pilates	33	264	\$1,043	\$707	\$336
Rock Steady Boxing	65	910	\$1,400	\$650	\$750
Scottish Country Dance	44	616	\$1,463	\$956	\$507
Socceroo	58	253	\$6,744	\$4,620	\$2,124
Yoga	21	156	\$814	\$553	\$261
Yolo Stage	32	2,688	\$17,939	\$15,821	\$2,118
Total	1,181	12,130	\$64,159	\$55,422	\$11,309



Cello International Tennis Academy Summer Camp

Recreation Activities - Adult Sports

Adult sports activities are offered through the City. Activities include drop-in sports as well as organized softball basketball, and volleyball leagues. Drop-in basketball (open gym) numbers are not reported, however, participation for the other programs is listed below.

Open Gym	Total Sign-Ins	Participant Hours	Fees Collected
Badminton	1,201	3,603	Free
Total	1,261	3,603	\$0

League Sports	Teams	Total Participants	Participant Hours	Fees Collected
Basketball (summer league)	24	317	2,536	\$14,400
Softball (summer league)	32	512	4,096	\$19,200
Total	56	829	6,632	\$33,600



Summer 2024 Co-ed Softball Champions

Recreation Activities – Senior Activities

Programs at the Woodland Senior Center include art classes; exercise classes; games; leisure programs and activities; education resources; support groups, and special events resulting in a total of 10,285 participant hours during the first quarter.

Senior Programs

Programs	Total Sign Ins	Participant Hours	Fees Collected
Art Classes	364	1,161	Free Programs
Exercise Classes	2,401	1,610	Free Programs
Games	1,062	3,448	Free Programs
General Programs	543	2,353	Free Programs
Support Groups	204	402	Free Programs
Total	4,547	8,974	\$0

Senior Events

Programs	Date	Participants	Participant Hours
Ice Cream Social	Jul. 4	350	350
Volunteer Appreciation Dinner	Aug. 8	80	240
AARP Document Shredding Event	Sept. 17	321	321
Oktoberfest	Sept. 26	200	400
Total		951	1,311



Senior Volunteers recognized for their volunteerism at the Senior Center

Participant Hours Calculation

The Community Services Department measures programs through “participant hours”. Participant hours are a calculation of total program hours multiplied by the total number of unique participants within a program. Total participant hours reports how much time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program.

Participant Hours (PH) is calculated by:

- Drop-In Programs: 1 Class meeting (in hours) x Total sign ins
Examples include Water Aerobics & Lap Swim, Badminton
- Classes/Camps/Leagues: Total unique participants x total class time (in hours)
Examples include Swim Lessons, Mad Science
- Individual Entry: Each class meeting (in hours) x Total in attendance (adding each day)
Examples include Teens Helping Seniors, Teen Pack
- Event: Total Attendants x Average Time
Examples include Dive-In Movie, 4th of July, Rec2Go visits

Participant hours and participants in this report are listed for the three-month reporting period; therefore if 100 participants are listed, the 100 refers to the total participants for the three-month period and could double or triple count the same participants if they participated each month (i.e. drop in volleyball).



Participants and Coach of Youth Volleyball program