

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, November 5, 2024

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Sec. 54956.9)
Name of Case: Woodland Responsible and Compliant Retail, LLC dba Embarc
Woodland v. City of Woodland et al., (Yolo County Superior Court Case No. CV2024-1737)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 06:02 PM.

D. ROLL CALL

Council Members Present: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh

Absent: Mayor Garcia-Cadena

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by LeAnn Herigstad.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City

Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

Public comment was made by Joe Cadelago and LeAnn Herigstad. No further public comment was received.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Emails received regarding divesting from Caterpillar Inc.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

Mayor Pro Tem Lansburgh invited public comment. Public comment was made by James Vorhees. No further public comment was received.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 17, with Member Fernandez abstaining on Item 8 and Member Vega abstaining on Item 16.

AYES: Members Fernandez, Stallard, Vega and Mayor Pro Tem Lansburgh

NOES: None

ABSENT: Mayor Garcia-Cadena

ABSTAIN: None

4. SUBJECT: City Council Meeting Minutes of October 1, 2024, and October 15, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of October 1, 2024, and October 15, 2024.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of October 1, 2024, and October 15, 2024.

5. SUBJECT: Commission on Aging Meeting Minutes for September 19, 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 19, 2024 Commission on Aging meeting minutes.

Received the September 19, 2024 Commission on Aging meeting minutes.

6. SUBJECT: Parks & Recreation Commission Meeting Minutes for September 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the September 23, 2024, Parks & Recreation Commission Meeting Minutes.

Received the September 23, 2024, Parks & Recreation Commission Meeting Minutes.

7. SUBJECT: Community Services Department Quarterly Status Report for the First Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Received the Community Services Department Quarterly Status Report for the First Quarter of FY25.

8. SUBJECT: Waiver of Second Reading and Adoption of Ordinance No. ____, Camping Within the City Limits.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, amending sections 9.48.030 and 9.48.050 and adding sections 9.48.060 through 9.48.090 to Title 9, Chapter 9.48 "Camping Within the City Limits" of the Woodland Municipal Code.

Waived the second reading and adopted ORDINANCE NO. 1725, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTIONS 9.48.030 AND 9.48.050 AND ADDING SECTIONS 9.48.060 THROUGH 9.48.090 TO TITLE 9 OF THE WOODLAND MUNICIPAL CODE RELATING TO CAMPING WITHIN THE CITY LIMITS.

AYES: Members Stallard, Vega and Mayor Pro Tem Lansburgh

NOES: None

ABSENT: Mayor Garcia-Cadena

ABSTAIN: Member Fernandez

9. SUBJECT: Waiver and Second Reading and Adoption of Ordinance No. ____, Police Department Initiated Towing Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the second reading and adopt Ordinance No. ____, revising sections within Chapter 10.16, "Police Department Initiated Towing Services," to Title 10 of the Woodland Municipal Code.

Waived the second reading and adopted ORDINANCE NO. 1726, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA AMENDING CHAPTER 10.16 OF TITLE 10 OF THE WOODLAND MUNICIPAL CODE RELATING TO OFFENSES- MISCELLANEOUS.

10. SUBJECT: Authorize a Budget Augmentation of \$30,000 for Police Department HVAC Maintenance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ____, authorizing the City Manager to execute a

budget augmentation of \$30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance to accommodate contracted services, ensuring the operational efficiency and comfort of the Department.

Approved RESOLUTION NO. 8403, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A BUDGET AUGMENTATION OF \$30,000 FOR POLICE DEPARTMENT HVAC MAINTENANCE, authorizing the City Manager to execute a budget augmentation of \$30,000 in the General Fund (Fund 1101) Police Department budget for ongoing HVAC maintenance to accommodate contracted services, ensuring the operational efficiency and comfort of the Department.

11. SUBJECT: Authorize the Purchase Authority for Magnesium Hydroxide for the Water Pollution Control Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the Water Pollution Control Facility's purchase of magnesium hydroxide from Hill Brothers Chemical Company for a total of \$262,000.

Approved RESOLUTION NO. 8404, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE CITY MANAGER TO PURCHASE MAGNESIUM HYDROXIDE FROM HILL BROTHERS CHEMICAL COMPANY, IN AN AMOUNT NOT-TO-EXCEED \$262,000.00 FOR FISCAL YEAR 2024-2025.

12. SUBJECT: Authorize a Budget Augmentation of \$335,000 for Library Eave Replacement and New 25-Year Roof

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute a budget augmentation of \$335,000 in the Facilities Replacement Fund (Fund 2011) for the replacement of the Library eaves and roof.

Approved RESOLUTION NO. 8405, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE BUDGET INCREASE FOR LIBRARY EAVE AND ROOF REPLACEMENT PROJECT, authorizing the City Manager to execute a budget augmentation of \$335,000 in the Facilities Replacement Fund (Fund 2011) for the replacement of the Library eaves and roof.

13. SUBJECT: Approve Plans & Specifications and Authorize Bid Advertisement for the Gibson Road at SR-113 Interchange Modification Project (CIP 19-13)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the project plans & specifications and authorize a bid advertisement for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13.

Adopted RESOLUTION NO. 8406, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE GIBSON ROAD AT SR-113 INTERCHANGE MODIFICATION PROJECT, CIP 19-13.

14. SUBJECT: Contract Amendment to the Professional Services Agreement for the Staybridge Suites Offsite Improvement Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the amendment to the agreement for

Professional Construction Management & Inspection Services with AEC and authorize and direct the City Manager to execute the amendment in the amount of \$20,000.00 for a total contract amount of \$214,409.50.

Adopted RESOLUTION NO. 8407, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR CONSTRUCTION MANAGEMENT AND INSPECTION OF THE STAYBRIDGE SUITES OFFSITE IMPROVEMENT PROJECT, to approve the amendment to the agreement for Professional Construction Management & Inspection Services with AEC and authorize and direct the City Manager to execute the amendment in the amount of \$20,000.00 for a total contract amount of \$214,409.50.

15. SUBJECT: Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Prudler Phase 1 and Phase 2 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve an amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc., and authorize the City Manager to execute the amendment in the amount of \$60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements.

Adopted RESOLUTION NO. 8408, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE A CONTRACT AMENDMENT WITH UNICO ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR PRUDLER PHASE 1 AND PHASE 2 SUBDIVISION PROJECT, to approve an amendment to the Agreement for Professional Construction Management & Inspection Services with UNICO Engineering Consultants Inc., and authorize the City Manager to execute the amendment in the amount of \$60,000.00 for the Prudler Phase 1 and Phase 2 Subdivision Improvements.

16. SUBJECT: Final Acceptance and Notice of Completion for 2022 Spring Lake Parks Project, CIP 20-03

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the Spring Lake Parks Project, CIP 20-03 as complete and authorize the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 8409, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT PROJECT, 2022 SPRING LAKE PARKS PROJECT; CIP 20-03 CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

AYES: Members Fernandez, Stallard and Mayor Pro Tem Lansburgh

NOES: None

ABSENT: Mayor Garcia-Cadena

ABSTAIN: Member Vega

17. SUBJECT: Final Acceptance and Notice of Completion for 2024 Road Maintenance Project, CIP 23-01 & 24-01

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) Adopt Resolution No. _____, accepting the 2024 Road Maintenance Project, CIP 23-01 & 24-01, as complete and authorizing the City Clerk to file a Notice of Completion; (2) Authorize the reallocation of \$106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the

Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02; and (3) Authorize the reallocation of \$329,000.00 of unspent Measure F funding and \$25,000.00 of unspent Water Enterprise funding from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

(1) Adopted RESOLUTION NO. 8410, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2024 ROAD MAINTENANCE PROJECT (CIP 23-01 & 24-01) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION, REALLOCATING \$106,000 OF MEASURE F FUNDING FROM CIP 23-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02), AND REALLOCATING \$329,000 OF MEASURE F FUNDING AND \$25,000 OF WATER ENTERPRISE FUNDING FROM CIP 24-01 TO THE 2025 ROAD MAINTENANCE PROJECT (CIP 25-02); (2) Authorized the reallocation of \$106,000.00 of unspent Measure F funding from the 2023 Road Maintenance Project, CIP 23-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02; and (3) Authorized the reallocation of \$329,000.00 of unspent Measure F funding and \$25,000.00 of unspent Water Enterprise funding from the 2024 Road Maintenance Project, CIP 24-01, to the Fiscal Year 2025 budget for the 2025 Road Maintenance Project, CIP 25-02.

I. ADJOURN

Meeting adjourned at 06:28 PM in memory of Dan Best and Manuel Candela.

Respectfully Submitted,

Sarah Lansburgh, CMC
City Clerk