

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, November 25, 2024

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 pm.

B. ROLL CALL

Parks & Recreation Commissioners Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for October 28, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the October 28, 2024 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Magalean Martin and carried unanimously on a roll call vote, Commissioners approved the Parks & Recreation Commission Meeting Minutes for October 28, 2024.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

2. SUBJECT: Urban Forest Subcommittee members approve Urban Forest Subcommittee Meeting Minutes for October 4, 2024

RECOMMENDATION FOR ACTION: Staff recommends that the Urban Forest Subcommittee members approve the Urban Forest Subcommittee Meeting Minutes for October 4, 2024

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Vice Chair Adam Kirchgessner and carried unanimously on a roll call vote, the Urban Forest Subcommittee members approved the Urban Forest Subcommittee Meeting Minutes for October 4, 2024.

Ayes: Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi

Noes: None

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland, and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the agenda. If comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is

considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Public members can submit written comments before the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you submit written comments on an item not listed on the agenda, please identify your e-mail/comment as a Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

Commissioner White Snyder met with Senior Softball, and 2025 is the 40th year of the organization. She would like to invite the group to a future commission meeting to acknowledge the group.

G. BUSINESS ITEMS

3. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

4. Approve Commissioner Absence Request

On a motion by Vice Chair Adam Kirchgessner, seconded by Commissioner Magalean Martin and carried unanimously on a roll call vote, Parks and Recreation Commissioners approved Chair Murrieta's request for absence for the February 2025 meeting.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Noes: None

H. REPORT OF THE STAFF

5. SUBJECT: Community Services Department Staff report for November 25, 2024

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for November 25, 2024

Verbal updates provided by Staff.

6. SUBJECT: Community Services Department Quarterly Status Report for the First Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends that the Parks and Recreation Commission receive the Community Services Department Quarterly Status Report for the First Quarter of FY25.

Verbal updates provided by Staff.

I. NEXT MEETING

7. The next meeting of the Parks & Recreation Commission is scheduled for January 27, 2025.

J. ADJOURN

On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Parks & Recreation Commissioners adjourned the meeting at 6:56 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Noes: None