



City of Woodland

Meeting Agenda

Sustainability Advisory Committee

Woodland Community & Senior

Center

Banquet Room 1

2001 East Street

Woodland, CA 95776

February 19, 2025 - 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented inperson or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

E. STAFF REPORTS

1. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive staff updates and ask questions as needed

F. MINUTES

2. RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its November 2024 meeting minutes

G. BUSINESS ITEMS

3. RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss next steps for its proposed business and institution recognition program

H. WORK GROUP UPDATES

I. LONG RANGE CALENDAR

4. RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long Range Calendar for informational purposes only.

J. ADJOURN

NOTICE: Individuals who need special assistance or a disability-related accommodation in order to participate in this meeting should contact Spencer Bowen at least 48 hours in advance of the meeting. Spencer may be reached at (530) 661-5808 or by emailing spencer.bowen@cityofwoodland.org.

SUSTAINABILITY ADVISORY COMMITTEE MEETINGS

SUSTAINABILITY PROJECTS

Project Name	Description	Status
Greenhouse Gas (GHG) Emissions Inventory Update	Tool used to track emissions throughout the City.	City staff faced challenges due to 15/15 privacy rule, the addition of Valley Clean Energy (VCE), and VCE's power content label. Staff is waiting for an updated power content lable from VCE that better reflects their transition to renewable energy to move forward. In the meantime, staff also actively participates in UC Berkeley Climate Action Data Committee for statewide solutions (see below).
UC Berkeley Climate Action Data Committee	Group of academics, consultants, and researchers to solve GHG data issues and streamline process for local GHG inventories; state funded.	City is a member and staff are actively attending monthly meetings. Staff reviewed draft tool and provided feedback at the Committee's most recent meeting. Staff provided Woodland's GHG inventories for comparison and are awaiting results.
Regional Resilience Grant Program	County-wide effort to create a Yolo Regional Resilience collaborative that will position us for better collaboration on regional projects and additional funding; state funded through Governor's Office of Planning & Research (OPR).	RFP scoring complete. Consultant selected and work has begun as of February 2025. Yolo County has added a full-time CivicSpark fellow to focus on this regional project
Zero Emission Vehicle (ZEV) Action Team	County-wide effort to perform an analysis fo the county's ZEV infrastructure needs, positioning us better for future grant applications and investments; each member will work with selected consultant on a municipal fleet transition plan.	RFP scoring complete. DKS Associates selected. Work has begun as of February 2025.
City-County Climate Working Group	Regional climate and sustainability collaboration: Local city and county staff in Yolo and Sacramento counties	City is a member and staff are actively attending meetings. Amanda Portier serves on the steering committee to help facilitate meetings.
Capital Regional Climate Resilience Collaborative (CRCRC)	Sacramento region-wide (six county) group to share best practices and coordinate efforts.	Spencer Bowen on the CRCRC Steering Committee for four years; CRCRC activities helped in efforts such as the above OPR grant application and Federal EPA CPRG program. At the most recent meeting, staff heard a presentation from one of the academics performing California's Fifth Climate Change Assessment
Civic Fellow: Climate Action Plan (CAP) Communication	2024 Summer City Manager's Office Civic Fellow project included researching and implementing a CAP tracking dashboard, working with department heads to share their sustainability progress.	Draft dashboard shared to SAC in October. Staff currently incorporating urban forestry updates.
ZEV support	Installation of ZEV infrastructure and procurement of vehicles	New public EV chargers in downtown launched in January 2024 Multiple additional chargers opened behind Hotel Woodland (Electrify Yolo project) Fleet services complying with State's "Green Fleets" rules and participating in ZEV Action Team (see above)
Woodland Bike Loop	Identify and promote a citywide bike loop to promote active transporation	City approved and identified loop location in March 2024 City received YSAQMD funding for signage and promotion Staff refining pole locations and signage with Transportation and Signs & Marketing team
Woodland Bike Locker Project	Install bike lockers in key areas throughout the City.	Reduced grant award resulted in budget for three lockers - will be located downtown at City Hall. YSAQMD has sent funds to the City and staff is currently procuring lockers.
Woodland Geoportals	The Woodland GeoPortal page contains GIS data layers that are available for download, the interactive map library and various mapping applications that were built on GIS technology.	Maps include: Woodland Bicycle Map, City of Woodland Trees, Woodland Conservation Efforts, Woodland Parks, & more.
New CA Water Restrictions	Making Conservation a California Way of Life is a new regulatory framework proposed by State Water Board staff that establishes individualized efficiency goals for each Urban Retail Water Supplier.	Staff continues to review these new regulations.
Woodland Transit Hub Relocation	The Yolo Transportation District (Yolo TD) and City are studying options for a new transit center in Downtown Woodland. The new transit center would improve connectivity between Downtown and key regional destinations, and would replace the outdated and unsafe transit center in the County Fair Mall.	Agenda item at February 18, 2025 City Council Meeting.



Sustainability Advisory Committee Meeting Minutes

November 20, 2024 – 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:04 PM.

B. ROLL CALL

Present: Muñoz, Serena, Aulman, Cazares, Frankenbach, Perrin, Whitaker

Absent: Bellows

C. PUBLIC COMMENTS

This is an opportunity for the public to comment on items not on the agenda. Comments may be presented in person or emailed to SACmeetings@cityofwoodland.org and limited to three (3) minutes when read aloud.

Member of the public articulates his involvement with the Woodland Tree Foundation and encourages SAC members to help the Woodland Tree Foundation by signing up to volunteer at woodlandtree.org.

D. MEMBER REPORTS

This is an opportunity for members of the Committee to report on relevant activities or topics related to the Committee's charge.

Serena: Yolo County Climate Action and Adaptation Plan is going to the County Board of Supervisors for approval on December 3, 2024; encourages SAC members to give public comment in support of the plan at the meeting.

Frankenbach: Got saved piece of old Oak tree sanded and would like to establish a piece as an educational display that represents Woodland's history. First meeting of the Urban Forestry subcommittee of the Parks & Recreation Committee – whenever there is a proposed tree removal in public jurisdiction, it is required to go to the Urban Forest subcommittee for review. Rolf serves as the appointed SAC member on the subcommittee. There was a proposal to remove a Valley Oak and Rolf recommended preserving the tree through pruning.

Committee discusses history of Tree Ordinance and how the Urban Forest subcommittee (and the appointed SAC member) was created.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss possible applicants to the Committee's currently-vacant ninth position

SAC members can encourage people to apply for the ninth position and work with EnviroWoodland to promote.

E. STAFF REPORTS

RECCOMENDATION FOR ACTION: Staff recommends that the SAC receive updates from City of Woodland staff

Staff member Spencer Bowen presented on several topics, including staff work on Environmentally Preferred Purchasing Plan update (which will include a single-use plastics restriction), and ongoing regional grant programs, with a special highlight to the Zero Emission Vehicle Action Plan and the Regional Resilience Grant Program kicking off work with respective consultants soon. Clarifies that Measure U not passing will not impact \$400,000 in ARP funding for sustainability; and gives an update that the Waste Management facility now accepts paper cartons for recycling. City has received a grant from the Carton Council group to educate residents on how to properly recycle cartons. Lastly, City moved forward with the first hearing of the Construction & Demolition Ordinance – requires builders to demonstrate how they are diverting recyclable waste; moving forward with a more equitable and effective percentage-based payment approach. Mentions that Waste Management's performance evaluation period ends this year, and that there could be opportunities as residents to submit a public comment if the City decides to go to bid for a new waste contract.

F. MINUTES

RECOMMENDATION FOR ACTION: Staff recommends that the SAC approve its September 2024 meeting minutes

Frankenbach moves to approve, Serena seconds. Motion passes 7-0-0.

G. BUSINESS ITEMS

RECOMMENDATION FOR ACTION: Staff recommends that the SAC discuss and enact a business / institution sustainability recognition program to begin in calendar year 2025

Committee decides to bring nominations to meeting in January and decide on frequency based on how many nominations they receive. Staff will prepare a resolution for City Council once decided.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive and approve its 2025 meeting calendar

Whitaker moves to approve, Serena seconds. Motion passes 7-0-0.

RECOMMENDATION FOR ACTION: Staff recommends that the SAC follow-up on its discussion of the City's new Sustainability / CAP dashboard

Spencer points out some key updates: additional CAP history, local highlights section, less technical language to highlight key accomplishments at top of each subsection. Will send out the link again to committee for review.

Aulman notes that this tool is great for the City and that there needs to be a user-friendly “How to Save Money” focused on energy savings. Also discusses opportunities for City to adopt a “Green Team” model.

H. WORK GROUP UPDATES

No work group updates.

I. LONG RANGE CALENDAR

RECOMMENDATION FOR ACTION: Staff recommends that the SAC receive the Long-Range Calendar for informational purposes only.

J. ADJOURN

Meeting adjourned at 7:36 PM.

DRAFT



Sustainability Advisory Committee

Long Range Calendar

February 2025

Priority Items

- Public engagement events 2025
- Clean Air Funds grant application
- Bike Loop, Bike Lockers, & Downtown improvements
- Business and/or institutional recognition
- Additional ad-hoc committees as needed

Ongoing Topics

- Solar uptake
- Urban Forest Management Plan + “tree report”
- Car share?
- Energy efficiency center (Sonoma)
- Woodland Regional Park Preserve updates
- Social justice and equity practices re: sustainability
- Green buildings and healthy environments in existing structures
- Electrification in new construction
- CAP impact on City decision-making