

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 4, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager, City Attorney and Director of Administrative Services
Employee Organization: Woodland Police Officers Association and Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 06:00 PM.

Mayor Lansburgh stated there was no reportable action from the Closed Session.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by former Council Member Jim Hilliard.

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not

be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. No public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: Sacramento Area Council of Governments 2025 Blueprint Presentation

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a presentation on the Sacramento Area Council of Governments 2025 Blueprint from James Corless.

James Corless with the Sacramento Area Council of Governments presented the item and answered questions from Council.

I. CONSENT CALENDAR

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comments were received.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 14.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

5. SUBJECT: Proclamation Declaring February 2025 as "Black History Month"

RECOMMENDATION FOR ACTION: Staff recommends the City Council proclaim the month of February 2025 as "Black History Month".

Proclaimed the month of February 2025 as "Black History Month".

6. SUBJECT: City Council Meeting Minutes of January 21, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 21, 2025.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 21, 2025.

7. SUBJECT: Parks & Recreation Commission Meeting Minutes for November 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the November 25, 2024, Parks & Recreation Commission Meeting Minutes.

Received the November 25, 2024, Parks & Recreation Commission Meeting Minutes.

8. SUBJECT: Update Authorized Bank Officers with Umpqua Bank

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve Resolution No. _____, updating the City of Woodland's Authorized Bank Officers with Umpqua Bank.

Approved RESOLUTION NO. 8442, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND UPDATING THE DESIGNATED AUTHORIZED OFFICIALS WITH UMPQUA BANK.

9. SUBJECT: Approval of Campus Resource Officer Agreement Between the City of Woodland/Woodland Police Department and Yuba Community College District

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to approve the Campus Resource Officer Agreement between the City of Woodland/Woodland Police Department and the Yuba Community College District for the provision of a full-time Campus Resource Officer at Woodland Community College, and authorize the City Manager to sign the Agreement.

Adopted RESOLUTION NO. 8443, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT BETWEEN THE CITY OF WOODLAND, WOODLAND POLICE DEPARTMENT, AND YUBA COMMUNITY COLLEGE DISTRICT FOR A CAMPUS RESOURCE OFFICER, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.

10. SUBJECT: Fire Department Semi-Annual Status Report for the Period of July 1, 2024 through December 31, 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Fire Department Semi-Annual Status Report for the period of July 1, 2024- December 31, 2024.

Received the Fire Department Semi-Annual Status Report for the period of July 1, 2024 - December 31, 2024.

11. SUBJECT: Public Works Semi-Annual Status Report for the Period of July 1, 2024 to December 31, 2024

RECOMMENDATION FOR ACTION: Staff recommends the City Council accept the Public Works Semi-Annual Status Report for the period of July 1, 2024 through December 31, 2024.

Accepted the Public Works Semi-Annual Status Report for the period of July 1, 2024 through December 31, 2024.

12. SUBJECT: Landmark and Specimen Tree Designations

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, designating 1) Canary Island palms at Woodland Cemetery as Landmark Trees; 2) a grove of Italian stone pines at Campbell Park as Specimen Trees; and 3) a grove of bald cypress at Campbell Park as Specimen Trees.

Adopted RESOLUTION NO. 8444, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO DESIGNATE 1) CANARY ISLAND PALMS AT WOODLAND CEMETERY AS LANDMARK TREES, 2) A GROVE OF ITALIAN STONE PINES AT CAMPBELL PARK AS SPECIMEN TREES, AND 3) A GROVE OF BALD CYPRESS AT CAMPBELL PARK AS SPECIMEN TREES.

13. SUBJECT: Award Construction Contract for 2025 Road Maintenance Project, CIP 25-02

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving a construction contract for the 2025 Road Maintenance Project, CIP 25-02 (Project); awarding the construction contract in the amount of \$1,108,407.50 to JV Lucas Paving, Inc.; authorizing a contract contingency up to 15% (\$166,261.13); and authorizing the City Manager to execute the construction contract and change orders; and 2) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$208,330.00; authorizing a contract contingency up to 15% (\$31,249.50); and authorizing the City Manager to execute the agreement and amendments.

Adopted RESOLUTION NO. 8445, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2025 ROAD MAINTENANCE PROJECT, CIP 25-02, 1) Approving a construction contract for the 2025 Road Maintenance Project, CIP 25-02 (Project); awarding the construction contract in the amount of \$1,108,407.50 to JV Lucas Paving, Inc.; authorizing a contract contingency up to 15% (\$166,261.13); and authorizing the City Manager to execute the construction contract and change orders; and 2) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$208,330.00; authorizing a contract contingency up to 15% (\$31,249.50); and authorizing the City Manager to execute the agreement and amendments.

14. SUBJECT: Waiver of Second Reading and Adoption of Ordinance No. _____, Amending Section 17.84.030 of the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends the City Council waive the second reading and adopt Ordinance No. _____, amending Section

17.84.030 of the Woodland Municipal Code regarding Accessory Dwelling Units.

Waived the second reading and adopted ORDINANCE NO. 1733, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING SECTION 17.84.030 OF THE CITY OF WOODLAND MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER Public Resources Code § 21080.17.

J. PUBLIC HEARINGS

15. SUBJECT: Introduction and Waiver of First Reading of an Ordinance Repealing and Replacing Section 15.16.090 of the Woodland Municipal Code Regarding Density Bonuses and Other Affordable Housing Incentives

RECOMMENDATION FOR ACTION: Staff recommends the City Council: 1) Introduce and waive the first reading of Ordinance No. _____, repealing and replacing Section 15.16.090 of the Woodland Municipal Code regarding density bonuses and other affordable housing incentives required by State Density Bonus Law; and 2) Find the ordinance to be exempt from review under the California Environmental Quality Act ("CEQA").

Junior Planner Hadlie Ward and Deputy Director of Community Development Erika Bumgardner presented the item and answered questions from Council.

Mayor Lansburgh opened the public hearing and invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

Mayor Lansburgh closed the public hearing.

On a motion by Council Member Moreno, seconded by Council Member Garcia-Cadena and carried on a 5-0 vote, Council Members introduced and waived the first reading of Ordinance No. _____, repealing and replacing Section 15.16.090 of the Woodland Municipal Code regarding density bonuses and other affordable housing incentives required by State Density Bonus Law; and 2) Found the ordinance to be exempt from review under the California Environmental Quality Act ("CEQA").

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

16. SUBJECT: Embarc Woodland Retail Cannabis Conditional Use Permit

RECOMMENDATION FOR ACTION: Staff recommends the City Council: 1) Receive the staff report; 2) Conduct a public hearing; 3) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopt Resolution No. _____ approving a Conditional Use Permit for a storefront retail cannabis dispensary at 825 East Street. Ste. 102-103 in the City's Corridor Mixed Use - East Street zone conditioned upon approval of the appropriate Cannabis Business Permit and the recommended conditions of approval; and 5) Adopt Resolution No. _____

approving an Operating Agreement between Embarc Woodland and the City of Woodland for a cannabis retail business and Cannabis Business Permit located in the City of Woodland.

Assistant Planner Anna Canales and Deputy Director Erika Bumgardner presented the item and answered questions from Council.

Mayor Lansburgh opened the public hearing and invited public comment. Speaking from the public were Josh Lewis, Jim Hilliard, Josh Hilliard and James Vorhees. No further public comment was received.

Mayor Lansburgh closed the public hearing.

On a motion by Council Member Vega, seconded by Council Member Garcia-Cadena and carried on a 5-0 vote, Council Members 1) Received the staff report; 2) Conducted a public hearing; 3) Found that the project is exempt from further environmental review pursuant to Class 1 and Class 32 categorical exemptions under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgment of the City as lead agency under CEQA; 4) Adopted RESOLUTION NO. 8446, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONDITIONAL USE PERMIT AND OPERATING AGREEMENT FOR A STOREFRONT RETAIL CANNABIS DISPENSARY AT 825 EAST STREET, STE. 102 AND 103 WITHIN THE CITY CORRIDOR MIXED USE-EAST STREET ZONE CONDITIONED UPON APPROVAL OF THE APPROPRIATE CANNABIS BUSINESS PERMIT AND THE RECOMMENDED CONDITIONS OF APPROVAL; and 5) Adopted RESOLUTION NO. 8447, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN OPERATING AGREEMENT WITH EMBARC WOODLAND, FOR A CANNABIS RETAIL FACILITY LOCATED AT 825 EAST STREET, STE. 102 AND 103, WOODLAND, CA 95776.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

K. ADJOURN

Meeting adjourned at 07:07 PM.

Respectfully submitted,

**Sarah Lansburgh, CMC
City Clerk**