

# **City of Woodland**

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



CITY OF  
**WOODLAND**  
CALIFORNIA

## **Parks & Recreation Commission Meeting –**

**Monday, February 24, 2025**

6:30 PM

## **A. CALL TO ORDER**

Meeting called to order at 6:31 pm.

## **B. ROLL CALL**

**Council Members Present: Chair Henry Murrieta, Commissioner Magalean Martin, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder**  
**Absent: Vice Chair Adam Kirchgessner**

## **C. PLEDGE OF ALLEGIANCE**

## **D. APPROVAL OF MINUTES**

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for January 27, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the January 27, 2025 meeting.

**On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Magalean Martin and carried unanimously on a roll call vote, Parks & Recreation Commissioners approved the Parks & Recreation Commission Meeting Minutes for January 27, 2025.**

**Ayes: None**

**Noes: None**

**Absent: Vice Chair Adam Kirchgessner**

## **E. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.*

*Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to [WoodlandCSD@cityofwoodland.gov](mailto:WoodlandCSD@cityofwoodland.gov). Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.*

## **F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS**

**Staff provided information about Arbor Day activities on both 3/10 and 3/15.**

*This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.*

## **G. PRESENTATION**

**Carol Rose from the Jr. Tennis Fund Sacramento presented \$1,680 to the Community Services Department. This was the CSD's 9th application. Marshall Echols thanked JTFS and elaborated that CSD has tried several different programs, camps, weekly classes, and summer camps to best use the funds from the Jr. Tennis Fund Sacramento.**

2. Presentation of the grant from Junior Tennis Fund of Sacramento to Community Services Department

## **H. BUSINESS ITEMS**

3. Standing Committee Report
  - Facilities Committee
  - Program & Department Evaluation
  - Budget & Finance Committee
  - Urban Forest Committee
  - Volunteerism Committee

**No updates from the committees were provided.**

4. Approve Commissioner Absence Request  
**On a motion by Commissioner Magalean Martin, seconded by Commissioner Jon-Paul Valcarenghi and carried unanimously on a roll call vote, Parks & Recreation Commissioners approved Commissioner White-Snyder's absence request for April 28, 2025.**

**Ayes: None**

**Noes: None**

**Absent: Vice Chair Adam Kirchgessner**

## **I. REPORT OF THE STAFF**

**Updates were provided by CSD staff members Dallas Tringali, Jordan Holmes, and Brad Petersen.**

5. SUBJECT: Community Services Department Staff report for February 24, 2025

**RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for February 24, 2025**

**Verbal updates about the staff report were provided by staff.**

## **J. NEXT MEETING**

6. The next meeting of the Parks & Recreation Commission is scheduled for March 24, 2025.

## **K. ADJOURN**

**On a motion by Commissioner Magalean Martin, seconded by Commissioner Carla White-Snyder and carried unanimously on a roll call vote, Parks & Recreation Commissioners adjourned the meeting at 7:05 pm.**

**Ayes: None**

**Noes: None**  
**Absent: Vice Chair Adam Kirchgessner**