

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 4, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - LIABILITY CLAIMS:
Claimant: Myers and Sons Construction, LLC
Agency claimed against: City of Woodland

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:05 PM.

Mayor Lansburgh stated there was no reportable action from the Closed Session.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by member of the public James Vorhees.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the

agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public were James Vorhees and Tracey Trotman. No further public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 4 through 10.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

4. SUBJECT: Proclamation Declaring March 15, 2025 as "Arbor Day"

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve a Proclamation designating March 15, 2025 as "Arbor Day" in the City of Woodland.

Approved a Proclamation designating March 15, 2025 as "Arbor Day" in the City of Woodland.

5. SUBJECT: Proclamation Declaring March 2-8, 2025 as "Women in Construction Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve a Proclamation declaring March 2-8, 2025 as "Women in Construction Week".

Approved a Proclamation declaring March 2-8, 2025 as "Women in Construction Week".

6. SUBJECT: City Council Meeting Minutes of February 4, 2025 and February 18, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of February 4, 2025 and February 18, 2025.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of February 4, 2025 and February 18, 2025.

7. SUBJECT: Approve Consultant Services Agreement with Carollo Engineers for ASR Well #31 Project, CIP 17-05

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to authorize the City Manager to execute the consultant services agreement with Carollo Engineers (Carollo) for the ASR Well #31 project, CIP 17-05, for an amount not to exceed \$1,904,501 and authorize a contingency of up to 5% (\$95,225.05).

Adopted RESOLUTION NO. 8450, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH CAROLLO ENGINEERS FOR ENGINEERING CONSULTING SERVICES FOR THE AQUIFER STORAGE & RECOVERY WELL #31 PROJECT, CIP 17-05.

8. SUBJECT: Allocate Project Funding, Award Construction Contract, Approve Construction Inspection Consultant Agreement and Approve Amendment to Engineering Design Consultant Agreement for the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the reallocation of \$1,000,000 of Sewer Enterprise Funds from the Annual Sewer Repair and Replacement Project, CIP 08-21, to the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02; 2) Approving the reallocation of \$500,000 of Sewer Enterprise Funds from Replacement of Orangeburg Sewer Laterals, CIP 14-03, to the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02; 3) Awarding a construction contract in the amount of \$4,279,624.25 to Argonaut Constructors, Inc., for the 2025 Water & Sewer Repair & Replacement Project, CIP 24-02, authorizing a contract contingency up to 10% (\$427,962), and authorizing the City Manager to execute the construction contract and change orders; 4) Approving a consultant agreement for construction inspection services with WSP USA, Inc., in the amount up to \$253,394, authorizing a contract contingency of up to 10% (\$25,339), and authorizing the City Manager to execute the agreement and amendments; and 5) Approving a consultant agreement amendment for engineering design services in the amount of \$32,135 for a total amount of up to \$302,525 with Laugenour & Meikle, and authorizing the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8451, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ALLOCATING PROJECT FUNDS, AWARDED A CONSTRUCTION CONTRACT TO ARGONAUT CONSTRUCTORS, INC., APPROVING A CONSULTANT AGREEMENT AMENDMENT FOR ENGINEERING DESIGN SERVICES WITH LAUGENOUR AND MEIKLE, AND APPROVING A CONSULTANT AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES WITH WSP USA, INC., FOR THE 2025 WATER & SEWER REPAIR & REPLACEMENT PROJECT, CIP 24-02.

9. SUBJECT: Approve Contract Amendment with Mark Thomas for SR-113 at CR-25A Ultimate Interchange Modification Project, CIP 21-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a contract amendment with Mark Thomas in the amount of \$30,205 for a total contract amount of \$265,341 for preparation of a Caltrans Project Report for the SR 113/CR 25A Ultimate Interchange Improvement Project, CIP #21-14.

Adopted RESOLUTION NO. 8452, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE A CONTRACT AMENDMENT WITH MARK THOMAS FOR THE STATE ROUTE 113 AT COUNTY ROAD 25A ULTIMATE INTERCHANGE MODIFICATION PROJECT, CIP 21-14.

10. SUBJECT: Amendment to Deferred Payment Loan to Friends of the Mission for Freeman Garden Court Project

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Appropriating \$205,270.20 in Permanent Local Housing Allocation (PLHA) funding for the Housing Assistance Grant (Fund 1324); 2) Approving an amendment to the deferred payment loan to Friends of the Mission to a revised amount of \$194,932 from the Affordable Housing In-Lieu Fees Fund and \$255,068 from 2020-2023 PLHA funds for the development of the Freeman Garden Court project; and 3) Authorizing the City Manager to execute amendments to the loan documents and regulatory agreement, subject to City Attorney approval.

Adopted RESOLUTION NO. 8453, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE DEFERRED PAYMENT LOAN FOR FRIENDS OF THE MISSION TO INCLUDE AN ADDITIONAL \$205,270.20 FROM PERMANENT LOCAL HOUSING ALLOCATION IN PLACE OF IN-LIEU FUNDS TO ASSIST WITH THE CONSTRUCTION OF THE FREEMAN GARDEN COURT AFFORDABLE HOUSING PROJECT AND TO APPROPRIATE SAID FUND IN FISCAL YEAR 2024/25.

I. REPORTS OF THE CITY MANAGER

11. SUBJECT: Fiscal Year 2024/25 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2024/25 budget totaling \$3,772,901.

City Manager Ken Hiatt introduced the item to Council. Director of Administrative Services Kim McKinney presented the item to Council. Director McKinney and City Manager Hiatt answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8454, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2024-2025 ANNUAL BUDGET totaling \$3,772,901.

**AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh
NOES: None**

ABSTAIN: None

ABSENT: None

J. ADJOURN

Meeting adjourned at 07:03 PM.

Respectfully submitted,

**Sarah Lansburgh, CMC
City Clerk**