City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, March 18, 2025

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh
Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Ray Cadena.

Land Acknowledgment Statement - *The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

   WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public were Bill Kanada and James Vorhees. No further public comment was received.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Additional public comment was heard out of order. Speaking from the public was Christopher Roth. No further public comment was received.

Verbal updates provided by Council Members/Staff.

F. CONSENT CALENDAR

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 3 through 8.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh
NOES: None
ABSTAIN: None
ABSENT: None

3. SUBJECT: Side Letter of Agreement - Woodland City Employees' Association

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve the Side Letter of Agreement to amend the Memorandum of Understanding with the Woodland City Employees' Association.

Approved the Side Letter of Agreement to amend the Memorandum of Undertsanding with the Woodland City Employees' Association.

4. SUBJECT: Woodland Transit Center Ad-Hoc Committee

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint Mayra Vega and David Moreno to an ad-hoc Council Subcommittee focused on relocating the Woodland Transit Center.

Appointed Mayra Vega and David Moreno to an ad-hoc Council Subcommittee focused on relocating the Woodland Transit Center.

5. SUBJECT: Request for Appropriation of Reserve Funds for Fleet Vehicle Purchases and Library Bookmobile Tax Payment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the following actions: 1) Authorize the appropriation of $77,668 from the City’s reserve balances into Fund 2012 for the purpose of purchasing replacement fleet vehicles; 2) Authorize the appropriation of $52,836 to Fund 1917, and then appropriate the funds to Fund 2012 to pay taxes for the Library Bookmobile; and 3) Approve the purchase of fleet replacement vehicles for various City departments at a total cost of $306,320.

Adopted RESOLUTION NO. 8455, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REQUESTING THE APPROPRIATION OF RESERVE BALANCES AND LIBRARY FUNDS AND APPROVAL TO PURCHASE FLEET VEHICLES.

6. SUBJECT: Award a Construction Contract and Professional Services Agreement for the Community Center Parking Lot Expansion, CIP 24-08

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to 1.) Transfer $800,000 in Capital Project Funds (Fund 1501) from the Southeast Area Aquatics Center Project (CIP 19-18) to the Community Center Parking Lot Expansion Project (CIP 24-08) to cover all project costs; 2) authorize the withdrawal of the bid submitted by R&R Pacific Construction and release of its bid bond; 3) Approve a construction contract for the Community Center Parking Lot Expansion Project (CIP 24-08) and award the construction contract in the amount of $1,609,801.07 to All Phase Construction, authorize a contract contingency up to 15% (241,470), and authorize the City Manager to execute the construction contract and change orders; and 4) Approve a professional services agreement for inspection services with Kitchell, Inc. in the amount of $96,484, authorize a contract contingency up to 15% ($14,473), and authorize the City Manager to execute the agreement and amendments.

Adopted RESOLUTION NO. 8456, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING WITHDRAWL OF BID, APPROVING A CONSTRUCTION CONTRACT, TRANSFER OF FUNDS, AND CONSULTANT AGREEMENT FOR CONSTRUCTION MANAGEMENT, FOR THE COMMUNITY CENTER PARKING LOT EXPANSION PROJECT (CIP 24-08).

7. SUBJECT: Resolution Accepting the Offsite Improvements for Subdivision Final Map 5121, Prudler Phase 2

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, accepting the offsite improvements for Subdivision Final Map 5121, Prudler Phase 2.

Adopted RESOLUTION NO. 8457, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING THE OFFSITE IMPROVEMENTS FOR SUBDIVISION FINAL MAP 5121 PRUDLER PHASE 2 BY LENNAR HOMES OF CALIFORNIA, LLC AND AG ESSENTIAL HOUSING CA 1, L.P.

8. SUBJECT: Waiver of Second Reading and Adoption of an Ordinance Amending the Boundaries of City Council Election Districts 2 and 3 to Include Annexed Territories

RECOMMENDATION FOR ACTION: Staff recommends the City Council waive the second reading and adopt Ordinance No. _____, amending the boundaries of City Council Election Districts 2 and 3 to include annexed territories.

Waived the second reading and adopted ORDINANCE NO. 1735, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ADJUSTING THE BOUNDARIES OF CITY COUNCIL ELECTION DISTRICTS TO INCLUDE ANNEXED TERRITORIES, AS REFLECTED IN THE ATTACHED MAP.

G. REPORTS OF THE CITY MANAGER

9. SUBJECT: Public Art Installation at the new Aquatic Center

RECOMMENDATION FOR ACTION: Staff recommends the City Council discuss and direct staff to work with the ad-hoc Aquatic Center Subcommittee to analyze options and issue a Request for Qualifications (RFQ) for a public art installation on the external wall of the new Aquatic Center.

City Manager Ken Hiatt introduced the item to Council. Communications and Strategic Policy Manager Spencer Bowen presented the item to Council. Policy Manager Bowen answered questions from Council.

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Councilmember Moreno, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members directed staff to work with the ad-hoc Aquatic Center Subcommittee to analyze options and issue a Request for Qualifications (RFQ) for a public art installation on the external wall of the new Aquatic Center.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh
NOES: None
ABSENT: None
ABSTAIN: None

10. SUBJECT: Rotary Pavilion License Agreement at the Woodland Regional Park Preserve

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to approve the License Agreement between Woodland Sunrise Rotary Club and the City of Woodland for the construction of the Rotary Pavilion at the Woodland Regional Park Preserve.

City Manager Hiatt introduced the item to Council. Business Engagement and Resource Conservation Program Manager Stephanie Burgos presented the item to Council. Program Manager Burgos and City Manager Hiatt answered questions from the Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Vega, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8458, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT WITH WOODLAND SUNRISE ROTARY FOR THE CONSTRUCTION OF THE "ROTARY PAVILION" AT THE WOODLAND REGIONAL PARK PRESERVE SITE.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh
NOES: None
ABSENT: None
ABSTAIN: None

H. ADJOURN

Meeting was adjourned at 7:12 PM in memory of Joaquin Romero and Retired Battalion Chief Ron Branigan.

Respectfully submitted,

Sarah Lansburgh, CMC
City Clerk