



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

May 13, 2025
6:00 PM

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager, City Attorney and Director of Administrative Services
Employee Organization: Police Supervisors Association and Woodland Police Officers Association

JOINT SPECIAL CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

Land Acknowledgment Statement - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please

identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: Yolo Community Foundation 2025 State of the Sector Report

I. CONSENT CALENDAR

5. SUBJECT: Proclamation Declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month".

6. SUBJECT: Proclamation Declaring May 2025 as "Older Americans Month"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 2025 as "Older Americans Month".

7. SUBJECT: Proclamation Declaring May 18–24, 2025 as "Public Works Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 18–24, 2025 as "Public Works Week".

8. SUBJECT: Proclamation Declaring May 11–17, 2025 as "National Police Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring May 11–17, 2025, as "National Police Week".

9. SUBJECT: City Council Meeting Minutes of April 1, 2025 and April 15, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of April 1, 2025 and April 15, 2025.

10. SUBJECT: Commission on Aging Meeting Minutes for February 20, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the February 20, 2025 Commission on Aging meeting minutes.

11. SUBJECT: Parks and Recreation Commission Meeting Minutes for March 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the minutes from the March 24, 2025 Parks and Recreation Commission Meeting.

12. SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter FY25

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

13. SUBJECT: Approve a Professional Service Agreement with the Sacramento Metropolitan Officials Association

RECOMMENDATIONS FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving a professional service agreement with the Sacramento Metropolitan Officials Association in the amount of \$30,000 each year for providing officiating services of gym sports for a three-year agreement, with the option to extend the agreement for an additional two years; and 2) Authorize the City Manager to execute the agreement on behalf of the City.

14. SUBJECT: Approve Amendments to Landscape Maintenance Services Agreements with Dominguez Landscape Services, Inc. and Figueroa Landscape Company

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____ and Resolution No. _____, authorizing the City Manager to execute the first contract amendments to two City Landscape Maintenance Services Agreements related to the terms and scope of services with Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

15. SUBJECT: Modification of the Existing Loans Held by the City of Woodland for the Hotel Woodland Development Project

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving amendments to the existing four Community Development Block Grant loans and one Tax Increment loan for the Hotel Woodland project for the forgiveness of all accrued interest, allowance of an interim 5-year residual receipts deferral, and to extend the term of the loans for twenty years; 2) Approving a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and confirmed in all respects by the parties hereto; and 3) Authorizing the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to convey the subject property to Synergy Community Development Corporation.

16. SUBJECT: Approve the Plans, Specifications, and Bid Authorization for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and First Street Parking Lot Rehabilitation Project, CIP 24-13

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the project plans and specifications; and 2) Authorizing the bid for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and the First Street Parking Lot Rehabilitation Project, CIP 24-13.

17. SUBJECT: FY25 Vehicle Purchases and Appropriation

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the purchase of six replacement vehicles utilizing the City of Sacramento Ford Police Interceptor Utility Vehicles Cooperative Purchasing Contract; 2) Appropriate two vehicle insurance payouts totaling \$110,447.04 as follows: a) Allocate \$45,388.67 to the Vehicle Lease Fund (2014) to pay off the remaining lease balance of totaled vehicle 7-008, b) Allocate \$65,058.37 to the Vehicle Replacement Fund (2012) to assist in the purchasing of the six replacement vehicles; 3) Appropriate \$8,239.00 to the reserve balance of 7-008 to the Vehicle Replacement Fund (2012); and 4) Approve the unfitting of the six replacement vehicles to not exceed \$330,000.

J. REPORTS OF THE CITY MANAGER

18. SUBJECT: Approve an Agreement Between the City of Woodland and the Woodland Tennis Club for Woodland Tennis Complex Fundraising

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to approve the Agreement for Tennis Complex Fundraising between the City of Woodland and the Woodland Tennis Club.

19. SUBJECT: Fiscal Year 2025/26 Capital Improvement Program Review

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive an update on the five-year Capital Improvement Program for Fiscal Years FY2025/26 - FY2029/30.

K. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Special City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for May 13, 2025 was posted on May 9, 2025 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Sarah Lansburgh, CMC
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such

modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: F.2
SUBJECT: General Public Comments

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Ken Hiatt
City Manager

Attachments:

None



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: G.3
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact:

Sarah Lansburgh, CMC, City Clerk, (530) 661-5806, sarah.lansburgh@cityofwoodland.gov

Background:

This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and plan for upcoming Council items.

A handwritten signature in black ink, appearing to read "Ken Hiatt".

Ken Hiatt
City Manager

Attachments:

1. Council Long Range Calendar

CITY COUNCIL LONG RANGE CALENDAR

May 20th

REGULAR MEETING

Introduction and Waiver of First Reading of an Ordinance Repealing Chapter 2.04, Article of WMC
Adoption and Waiver of Second Reading of an Ordinance to Update the Fireworks Ordinance
2022 FEMA Assistance to Firefighters Grant Award Appropriation for Extraction Tools and Related Equipment
Approve Plans, Specifications, and Bid Authorization for WPCF Pavement Rehabilitation Project, CIP 26-04
Approve Consultant Agreement Amendment with Wood Rodgers for LCC Flood Risk Reduction Project
Award Construction Contract for WPCF Biosolids Pond #9 Project, CIP 26-03
ProTerp Operating Agreement Renewal
Introduction and Waiver of First Reading of an Ordinance Updating SB684/1123 By-right Small Subdivisions in MF/SF Zones – Public Hearing
Revised Utility Shut-Off Fee – Public Hearing
Military Equipment Use Annual Report
Housing Element Annual Report
Measure F and R Spending Plans

June 3rd

REGULAR MEETING

Presentation – Mosquitoes and West Nile Virus Activity in Woodland
Yolo County Housing Authority Tupelo Project - Affordable Housing Funding Commitment
Woodland Hotel Business Improvement District – Resolution of Intent to Levy Annual Assessment
Public Hearing – Employee Vacancies and Recruitment/Retention Efforts (AB 2561)
FY 26 Budget Introduction

June 17th

REGULAR MEETING

Board & Commission Appointments
Award Construction Contract for WPCF Pavement Rehabilitation Project, CIP 26-04
FY 26 Budget Adoption
Woodland Hotels Business Improvement District Annual Assessment – Public Hearing
Lighting & Landscaping Districts – Resolution of Intent to Levy Annual Assessments

Future Topics / Study Sessions:

Solid Waste Rate Hearing (July) Sewer Rate Study Presentation (TBD) Water Rate Study Presentation (TBD) Woodland Transit Center (TBD)
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Updated 5/9/2025



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.5
SUBJECT: Proclamation Declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month"

Recommendation for Action: Staff recommends the City Council adopt a Proclamation declaring May 2025 as "Asian American, Native Hawaiian, and Pacific Islander Month".

Discussion:

The Federal Asian Pacific American Council (FAPAC) announced the theme for the May 2025 Asian American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month as "A Legacy of Leadership and Resilience."

In 2025, FAPAC will celebrate four decades of service to the AANHPI community. This year's theme honors the hard work of AANHPI leaders who established a foundation for future generations to thrive and adapt to change and adversity.



Ken Hiatt
City Manager

Attachments:

1. Proclamation - May 2025 AANHPI



**PROCLAMATION DECLARING
MAY 2025 AS “ASIAN AMERICAN, NATIVE HAWAIIAN
AND PACIFIC ISLANDER HERITAGE MONTH”**

WHEREAS, Asian American, Native Hawaiian and Pacific Islander (AANHPI) Heritage Month is observed during the month of May to recognize the contributions and influence of Asian Americans and Pacific Islander Americans to the history, culture, and achievements of the United States; and

WHEREAS, the theme for the 2025 Asian American, Native Hawaiian and Pacific Islander Heritage Month (AANHPI) is “A Legacy of Leadership Resilience.” This year’s theme honors the hard work of AANHPI leaders who established a foundation for future generations to thrive and adapt to change and adversity; and

WHEREAS, the City of Woodland’s support for inclusion and belonging for people of all races, national origins, and ethnicities is critical to guaranteeing the safety and security of all people; and

WHEREAS, Asian Americans, Native Hawaiians and Pacific Islanders have always been an important part of our civic community, having made substantial contributions towards making the City of Woodland and our Nation more secure throughout its history; and

WHEREAS, the City of Woodland and the Federal Government should combat racism, xenophobia, and intolerance against Asian Americans, Native Hawaiians and Pacific Islanders and work to ensure that all members of AANHPI communities — no matter their background, the language they speak, or their religious beliefs — are treated with dignity and equity.

NOW THEREFORE BE IT RESOLVED the City Council of the City of Woodland declares May 2025 as “Asian American, Native Hawaiian, and Pacific Islander Heritage Month”. During AANHPI Heritage Month, we honor the perseverance of those who courageously reached for their hopes and dreams in our Country, and we celebrate the important impact the community has made to the City’s progress and encourage all residents of the City to join in celebrating AANHPI Heritage Month.

Date: May 13, 2025

Rich Lansburgh, Mayor

Tom Stallard, Mayor Pro Tempore
David Moreno, Council Member

Tania Garcia-Cadena, Council Member
Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.6
SUBJECT: Proclamation Declaring May 2025 as "Older Americans Month"

Recommendation for Action: Staff recommends the City Council adopt a proclamation declaring May 2025 as "Older Americans Month".

Staff Contact:

Dallas Tringali, Community Services Program Manager, (530) 661-2000,
dallas.tringali@cityofwoodland.gov

Background:

Every May, the Administration for Community Living (ACL) leads the nation's observance of Older Americans Month (OAM), a time to recognize older Americans' contributions, highlight aging trends, and reaffirm our commitment to serving older adults. The 2025 theme, "Flip the Script on Aging," focuses on transforming how society perceives, talks about, and approaches aging. It encourages individuals and communities to challenge stereotypes and dispel misconceptions.

Conclusion:

Staff recommends the City Council adopt a proclamation declaring May 2025 as "Older Americans Month".

Prepared by: Dallas Tringali, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director

A handwritten signature in black ink, appearing to read "Ken Hiatt".

Ken Hiatt
City Manager

Attachments:

1. Proclamation - 2025 Older Americans Month



**PROCLAMATION
DECLARING MAY 2025 AS
“OLDER AMERICANS MONTH”**

WHEREAS, “Older Americans Month” is a time to celebrate the invaluable contributions of older adults, acknowledge important aging trends, and reaffirm our collective commitment to supporting and empowering older members of our communities; and

WHEREAS, the 2025 theme, “Flip the Script on Aging,” invites us to transform how we view and talk about aging by challenging outdated stereotypes, breaking down barriers, and highlighting the dynamic, vibrant lives led by older adults in our community; and

WHEREAS, the City of Woodland proudly recognizes the diverse experiences, talents, and wisdom of our older residents, who enrich our city as family members, neighbors, volunteers, workers, mentors, and leaders; and

WHEREAS, this year’s theme encourages all Woodlanders to celebrate the opportunities that aging brings — including continued learning, community involvement, creativity, and meaningful connections — and to work together to create an inclusive and age-friendly environment for people of all generations; and

WHEREAS, the City of Woodland is committed to ensuring that all residents, regardless of age, have the support and resources they need to live independently, stay engaged, and remain valued members of our community.

NOW, THEREFORE, BE IT RESOLVED the City Council does hereby proclaim May 2025 as “Older Americans Month” in the City of Woodland and encourage all residents to recognize and celebrate the contributions of older adults and to take part in activities that promote well-being, inclusion, and respect for all generations.

Date: May 13, 2025

Rich Lansburgh, Mayor

Tom Stallard, Mayor Pro Tempore
David Moreno, Council Member

Tania Garcia-Cadena, Council Member
Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.7
SUBJECT: Proclamation Declaring May 18–24, 2025 as "Public Works Week"

Recommendation for Action: Staff recommends the City Council adopt a proclamation declaring May 18–24, 2025 as "Public Works Week".

Staff Contact:

Craig Locke, Public Works Director, (530) 661-5899, craig.locke@cityofwoodland.gov

Background:

Woodland's Public Works Department plays a key role in planning, building and maintaining infrastructure and facilities that allow current and future generations to enjoy a higher quality of life. Since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week. Across the country, more than 28,000 member agencies use this week to educate the public on the critical contributions of Public Works to their daily lives.

The 2025 theme, "People, Purpose, Presence", highlights three cornerstone ideals that motivate public works professionals to serve in their communities every day. Meeting the needs of people is what gives Public Works its sense of purpose. Many times, Public Works professionals will never meet those whose lives have been impacted, because when things are going right no one knows that Public Works is there. Yet, with or without fanfare, Public Works is ever present, working in the background to advance quality of life for all.

Discussion:

The Mission of Woodland's Public Works Department is "To provide and maintain public works infrastructure, facilities and services in a cost-effective manner in order to meet the current projected needs of the City. "

Public Works Week provides an opportunity to convey to both the community and to our own staff a greater understanding of how our services benefit the City of Woodland. Woodland Public Works employees enhance public health and safety, and create a resilient community by providing a wide variety of services, including:

1. Potable water production and distribution;
2. Storm water and drainage management;
3. Wastewater collection and treatment;
4. State-certified water quality testing and industrial pretreatment programs;
5. Operation and maintenance of streets and roads;
6. Street lighting, traffic signals, street signs, and road markings; and
7. Operation and maintenance of Woodland's fleet and facilities.

In recent years the City's growth, reductions in resources, aging infrastructure, and an increasingly restrictive regulatory environment have challenged the department's ability to provide these services in the most efficient and cost effective manner possible. However, one of the great satisfactions of

working in the public works profession is that, regardless of the resource environment, Public Works staff have consistently provided quality services that directly impact the quality of life in our community and create a sustainable future for Woodland.

Conclusion:

Staff recommends the City Council adopt a proclamation declaring May 18 – 24, 2025 as "Public Works Week".

Prepared by: Courtney Morgan, Management Analyst

Reviewed by: Craig Locke, Director



Ken Hiatt
City Manager

Attachments:

1. Proclamation - 2025 Public Works Week



**PROCLAMATION
DECLARING MAY 18 – 24, 2025 AS
“PUBLIC WORKS WEEK”**

WHEREAS, Public Works services are an integral part of our community and the everyday lives of our citizens; and

WHEREAS, public infrastructure and facilities such as water systems, sewers, streets, traffic signals, street lights, and the wastewater treatment facility are operated and maintained by the Public Works Department, providing services enjoyed and demanded by our community on a 24/7 basis; and

WHEREAS, programs such as fleet & facilities maintenance, water distribution, sewage collection and treatment are administered by Public Works’ professionals; and

WHEREAS, the services provided by our Public Works Department contribute to the health, safety, and comfort of our community members, and to the beauty and cleanliness of our City; and

WHEREAS, the quality and sustainability of our infrastructure, facilities, programs, and services are vitally dependent upon the expertise and dedicated efforts of Public Works employees; and

WHEREAS, the efficiency of these Public Works employees is influenced by the community’s attitude, support, and understanding of the work they perform.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Woodland does hereby proclaim the week of May 18-24, 2025 as “Public Works Week” in Woodland, and calls upon all residents and civic organizations to acquaint themselves with the issues involved in providing public works services and to recognize the contributions that Woodland’s Public Works employees make every day to our health, safety, and comfort, and how Public Works makes all of these connections possible.

Date: May 13, 2025

Rich Lansburgh, Mayor

Tom Stallard, Mayor Pro Tempore
David Moreno, Council Member

Tania Garcia-Cadena, Council Member
Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.8
SUBJECT: Proclamation Declaring May 11–17, 2025 as
"National Police Week"

Recommendation for Action: Staff recommends the City Council adopt a Proclamation declaring May 11–May 17, 2025 as "National Police Week".

Staff Contact:

Ryan Kinnan, Chief of Police, (530) 661-7813, ryan.kinnan@cityofwoodland.gov
Dallas Hyde, Deputy Chief of Police (530) 661-7868, dallas.hyde@cityofwoodland.gov

Background:

"National Police Week" is nationally recognized annually to honor law enforcement officers who have lost their lives in the line of duty and to acknowledge the commitment and sacrifices made by officers across the nation. Established in 1962 by President John F. Kennedy, "National Police Week" serves as an opportunity to honor those officers and their families who have paid the ultimate sacrifice.

The Woodland Police Department is dedicated to protecting the citizens of Woodland, maintaining public safety, and enhancing the quality of life within the community. Recognizing "National Police Week" allows the City to express gratitude and respect for the police officers who dedicate their lives to protecting the residents and preserving the safety and peace of the City.

Discussion:

The Woodland Police Department comprises dedicated sworn officers and professional staff who work diligently to provide exemplary service to the Woodland community. The Department consistently engages in community-oriented policing, proactive crime prevention, and educational outreach programs. These efforts include neighborhood watch initiatives, youth mentoring programs, school resource officers, and strategic partnerships with local organizations to address critical issues such as homelessness, substance abuse, and community safety. The recognition of "National Police Week" underscores the City's appreciation for these continued efforts and sacrifices.

Conclusion:

Staff recommends the City Council adopt a Proclamation declaring May 11–May 17, 2025 as "National Police Week".

A handwritten signature in black ink, appearing to read "Ken Hiatt".

Ken Hiatt
City Manager

Attachments:

1. Proclamation - 2025 National Police Week



**PROCLAMATION
DECLARING MAY 11 – 17, 2025 AS
“NATIONAL POLICE WEEK”**

WHEREAS, in 1962, President John F. Kennedy proclaimed May 15 as Peace Officers Memorial Day and the week in which it falls as “National Police Week”; and

WHEREAS, law enforcement officers and professional police staff across the United States courageously and selflessly protect our communities while facing inherent risks and personal sacrifice; and

WHEREAS, in 2024, the members of the Woodland Police Department responded to over 60,000 calls for service, engaged in over 17,000 proactive patrols, and conducted nearly 7,000 vehicle stops to keep our streets safe; and

WHEREAS, the Department’s commitment to community well-being was further demonstrated through its Co-Responder Program, which made 900 contacts and provided mental health support in over 270 cases, and its Homeless Outreach Street Team (HOST), which connected 220 individuals to services; and

WHEREAS, Woodland police officers and professional staff work collaboratively to ensure public safety, respond to emergencies, maintain order, and support vulnerable individuals through compassion and professionalism; and

WHEREAS, the Woodland Police Department remains actively engaged with the community through neighborhood watch programs, volunteer-led services totaling more than 2,100 hours, and public events that build trust and relationships between law enforcement and residents; and

WHEREAS, “National Police Week” provides a special opportunity to honor the service, dedication, and sacrifices of the Woodland Police Department’s team and to remember those who have given their lives in the line of duty; and

WHEREAS, we honor the memory of Officer Larry Sills, who made the ultimate sacrifice in service to the Woodland community. His courage, dedication, and commitment to protecting others shall never be forgotten, and his legacy lives on in the hearts of his fellow officers and the residents he served.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Woodland does hereby declare the week of May 11 through May 17, 2025, as “National Police Week”, and urges all residents to take this opportunity to express their appreciation to the officers and staff who faithfully and honorably serve the City of Woodland.

Date: May 13, 2025

Rich Lansburgh, Mayor

Tom Stallard, Mayor Pro Tempore
David Moreno, Council Member

Tania Garcia-Cadena, Council Member
Mayra Vega, Council Member



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.9
SUBJECT: City Council Meeting Minutes of April 1, 2025 and April 15, 2025

Recommendation for Action: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of April 1, 2025 and April 15, 2025.

Staff Contact:

Sarah Lansburgh, CMC, City Clerk, (530) 661-5806, sarah.lansburgh@cityofwoodland.gov



Ken Hiatt
City Manager

Attachments:

1. 04.01.25 draft_minutes
2. 04.15.25 draft_minutes

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, April 1, 2025

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)
Property: Assessor's Parcel Number 064-170-053-000
Agency Negotiators: City Manager
Negotiating Parties: Chealsea Investment Corporation
Under Negotiation: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 06:10 PM.

D. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega and Mayor Lansburgh

Absent: Member Stallard

Excused: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by James Vorhees.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not

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2. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. Speaking from the public were Joe Cadelago, Mia Robinson, and James Vorhees. No further public comment was received.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

Mayor Lansburgh invited public comment. Speaking from the public was James Vorhees. No further public comment was received.

On a motion by Councilmember Moreno, seconded by Councilmember Vega and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 3 through 9.

AYES: Members Moreno, Garcia-Cadena, Vega, and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: Member Stallard

4. SUBJECT: Proclamation Declaring April 6-12, 2025 as National Library Week for the City of Woodland

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring April 6-12, 2025 as National Library Week for the City of Woodland.

Adopted a Proclamation declaring April 6-12, 2025 as National Library Week for the City of Woodland.

Director of Library Services Greta Galindo and Library staff were in attendance to receive the Proclamation.

5. SUBJECT: Proclamation Declaring April 2025 as Child Abuse Prevention Month

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring April 2025 as Child Abuse Prevention Month.

Adopted a Proclamation declaring April 2025 as Child Abuse Prevention Month.

Rachelle Gayton, Tony Kildare and Sara Gavin with the Child Abuse Prevention Council and Yolo County Children's Alliance were in attendance to accept the Proclamation.

6. SUBJECT: City Council Meeting Minutes of March 4, 2025 and March 18, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of March 4, 2025 and March 18, 2025.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meetings of March 4, 2025 and March 18, 2025.

7. SUBJECT: Approve an Agreement with Kamilos Companies for Storm Drainage in the Northeast Industrial Area

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving the Storm Drainage Agreement with Kamilos Companies.

Adopted RESOLUTION NO. 8459, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE STORM DRAINAGE AGREEMENT WITH THE KAMILOS COMPANIES.

8. SUBJECT: Request for Authorization to Issue a Joint Request for Proposal (RFP) with Yolo County for Fuel Services and Fuel Purchasing for Fleet Vehicles

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving City staff to collaborate with Yolo County to issue a joint Request for Proposal (RFP) for fuel services and fuel purchasing, in accordance with the guidelines outlined in this report.

Adopted RESOLUTION NO. 8460, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING STAFF TO COLLABORATE WITH YOLO COUNTY TO ISSUE A JOINT REQUEST FOR PROPOSAL (RFP) FOR FUEL SERVICES AND FUEL PURCHASING FOR FLEET VEHICLES.

9. SUBJECT: Request for Approval to Appropriate \$18,053 into Fund 2012 for the Upfit of a Fleet Bucket Truck

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to approve the appropriation of \$18,053 into Fund 2012 for the upfit of a bucket truck for the Public Works Department.

Adopted RESOLUTION NO. 8461, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPROPRIATION OF \$18,053 INTO FUND 2012 FOR THE UPFIT OF A FLEET BUCKET TRUCK.

I. REPORTS OF THE CITY MANAGER

10. SUBJECT: Fiscal Year 2025/26 Spring Budget Workshop

RECOMMENDATION FOR ACTION: Staff recommends the City Council conduct a workshop to receive an update from staff on the development of the City's Fiscal Year 2025/26 Budget.

Received an update from staff on the development of the City's Fiscal Year 2025/26 Budget.

City Manager Ken Hiatt introduced the item to Council. Director of Administrative Services Kim McKinney presented the item to Council. City Manager Hiatt and Director McKinney answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

J. ADJOURN

Meeting adjourned at 07:16 PM.

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, April 15, 2025

6:00 PM

City Council

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM**

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Council Members Present: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Spencer Langdon with the Woodland Chamber of Commerce.

***Land Acknowledgment Statement** - The City of Woodland acknowledges the land on which we live and work. For thousands of years, this land has been the home of Patwin people. Today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Wintun Nation, and Yocha Dehe Wintun Nation. The Patwin people have remained committed to the stewardship of this land over many centuries. It has been cherished and protected, as elders have instructed the young through generations. We are honored and grateful to be here today on their traditional lands.*

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available. Written Public Comments Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to CouncilMeetings@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the City Council meeting will be provided to the City Council and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the City Council meeting and during the City Council meeting will be provided to the City Council the day following the City Council meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

1. SUBJECT: General Public Comments

WRITTEN COMMUNICATIONS: This section is reserved for "General" Public Comments emailed within two (2) hours prior to the Council Meeting. These comments will be provided to the City Council and incorporated into the meeting minutes. Any other written communications submitted for items specific to this agenda will be attached as a file to the associated agenda item.

Mayor Lansburgh invited public comment. No public comment was received.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Received the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Garcia-Cadena, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members approved Consent Calendar Items No. 3 through 15.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

3. SUBJECT: Proclamation Declaring April 2025 as Parkinson's Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring April 2025 as Parkinson's Awareness Month.

Adopted a Proclamation declaring April 2025 as Parkinson's Awareness Month.

Bernadette Murray, Gary Wegener, Steve Brisco and Carolyn Van Hoof with the Woodland Parkinson's Support Group were present to receive the Proclamation.

4. SUBJECT: Proclamation Declaring April 20–26, 2025 as "National Volunteer Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a Proclamation declaring April 20 – 26, 2025 as National Volunteer Week. The City encourages all residents to recognize and thank the volunteers who improve our community.

Adopted a Proclamation declaring April 20 – 26, 2025 as National Volunteer Week.

Police Chief Ryan Kinnan introduced members from Volunteer in Policing Vanus Bigelow, Saray Lozano, Vivian Bryant, Shirley Higgins, Genelle Lopez and Woodland Police Department Employees Marcela Vazquez and Vanessa Mckenzie to accept the Proclamation.

5. SUBJECT: Proclamation Declaring April 13 – 19, 2025 as "National Public Safety Telecommunications Week"

RECOMMENDATION FOR ACTION: Staff recommends the City Council declare April 13 – 19, 2025 as "National Public Safety Telecommunications Week" and recognize the Yolo Emergency Communications Agency (YECA) for its outstanding service to the residents of Woodland and all of Yolo County.

Adopted a Proclamation declaring April 13 – 19, 2025 as "National Public Safety Telecommunications Week".

Police Chief Ryan Kinnan introduced Maddie Burgess from the Yolo Emergency Communications Agency to accept the Proclamation.

6. SUBJECT: Parks and Recreation Commission Meeting Minutes for January and February 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive the January 27, 2025 and February 24, 2025 Parks and Recreation Commission Meeting Minutes.

Received the January 27, 2025 and February 24, 2025 Parks and Recreation Commission Meeting Minutes.

7. SUBJECT: Approval of the Salary Schedule Effective April 1, 2025

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve the City of Woodland Salary Schedule effective April 1, 2025.

Approved the City of Woodland Salary Schedule effective April 1, 2025.

8. SUBJECT: Job Description Updates - Maintenance Worker Series, Utilities Maintenance Worker Series and Library Positions

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve updated job descriptions for the Maintenance Worker Series, Utilities Maintenance Worker Series, Library Associate I/II and Circulation Supervisor.

Approved updated job descriptions for the Maintenance Worker Series, Utilities Maintenance Worker Series, Library Associate 1/11 and Circulation Supervisor.

9. SUBJECT: Approval of an Employment Agreement for a Retired Annuitant and Exception to the CalPERS 180-Day Wait Period

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving an employment agreement and exception to the CalPERS 180-Day wait period for retired annuitant John Perez.

Adopted RESOLUTION NO. 8462, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE HIRING OF JOHN PEREZ AS A RETIRED ANNUITANT UNDER GOVERNMENT CODE 7522.56 & 21224.

10. SUBJECT: 2023 Homeland Security Grant Award Appropriation

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate \$35,095 to Fund 330 (Other Federal Grants) for the purchase of the awarded Hazmat Equipment and Automated Gate at Fire Station #3.

Adopted RESOLUTION NO. 8463, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF \$35,095 TO FUND 330 FOR THE PURCHASE OF A HAZMAT EQUIPMENT AND AUTOMATED GATE FOR STATION #3 AS AWARDED UNDER THE 2023 HOMELAND SECURITY GRANT PROGRAM.

11. SUBJECT: Approve a Memorandum of Understanding Regarding the Sacramento Area Council of Governments State Transportation Improvement Program Regional Set-Aside Funding

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, authorizing the City Manager to sign the Memorandum of Understanding regarding the Sacramento Area Council of Governments State Transportation Improvement Program Regional Set-Aside Funding.

Adopted RESOLUTION NO. 8464, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING REGARDING SACOG STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) REGIONAL SET-ASIDE FUNDING.

12. SUBJECT: Approve a Design Agreement with Laugenour and Meikle, Inc., for the 2026 Water & Sewer Replacement Project, CIP 25-01

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to authorize the City Manager to execute a consultant agreement with Laugenour & Meikle, Inc., in the amount of \$236,320 for design of the 2026 Water & Sewer Replacement Project, CIP 25-01 and authorize a contingency of up to 10% (\$23,632).

Adopted RESOLUTION NO. 8465, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A DESIGN AGREEMENT WITH LAUGENOUR AND MEIKLE, INC., FOR ENGINEERING CONSULTING SERVICES FOR THE 2026 WATER & SEWER REPLACEMENT PROJECT, CIP# 25-01.

13. SUBJECT: Approve the Plans, Specifications, and Bid Authorization for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Approving the Project plans and specifications; and 2) Authorizing the bid advertisement for the Grit System and Screw Pump Rehabilitation Project, CIP 24-12.

Adopted RESOLUTION NO. 8466, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE GRIT SYSTEM AND SCREW PUMP REHABILITATION PROJECT, CIP 24-12.

14. SUBJECT: Approve the Plans, Specifications, and Bid Authorization for WPCF Pond #9 Biosolids Drying and Removal Project, CIP #26-03

Recommendation for Action: Staff recommends the City Council approve Resolution No. _____, to 1) Create a new capital project, WPCF Pond #9 Biosolids Drying and Removal Project, CIP 26-03; 2) Approve the plans and specifications; and 3) Authorize bid advertisement.

Adopted RESOLUTION NO. 8467, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE BID ADVERTISEMENT FOR THE WPCF POND #9 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP #26-03.

15. SUBJECT: Final Acceptance and Notice of Completion for County Road 25A (Parkland Ave. to Miekle Ave.) Improvement Project, CIP 24-05

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, to 1) Accept the CR25A (Parkland Ave. to Miekle Ave.) Improvement Project, CIP 24-05, construction contract as complete and authorize the City Clerk to file a Notice of Completion; and 2) Approve a consultant services contract amendment for design and construction assistance with Cunningham Engineering in the amount of \$2,000 for a total agreement amount of \$168,100 and authorize the City Manager to execute the amendment.

Adopted RESOLUTION NO. 8468, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSULTANT AMENDMENT AND ACCEPTING THE COUNTY ROAD 25A (PARKLAND AVE. TO MIEKLE AVE.) IMPROVEMENT PROJECT, CIP 24-05 CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

G. REPORTS OF THE CITY MANAGER

16. SUBJECT: Approve a new Solid Waste Franchise Agreement with USA Waste of California, Inc. (DBA Waste Management of Woodland) for Solid Waste, Recyclables, Organic Waste, and Street Sweeping Services

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving the Solid Waste Franchise Agreement with USA Waste of California, Inc. (DBA Waste Management of Woodland) for Solid Waste, Recyclables, Organic Waste, and Street Sweeping Services.

City Manager Ken Hiatt introduced the item to Council. William Schoen with R3 Consulting presented the item. City Manager Hiatt, Mr. Schoen, and Eric Lynch and Joe Cadalago with Waste Management answered questions from Council.

Mayor Lansburgh invited public comment. Speaking from the public were Spencer Langdon with the Woodland Chamber of Commerce, Jeremy Mahan with Dump Ninja, and Board President of Folklorico Latino de Woodland Martha Michel. No further public comments were received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Vega and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8469, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING CITY MANAGER TO EXECUTE A SOLID WASTE FRANCHISE AGREEMENT WITH USA WASTE OF CALIFORNIA, INC DBA WM OF WOODLAND.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

17. SUBJECT: Approval of a Professional Services Contract for Utility Rate Studies with HDR Engineering, Inc.

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, approving the contract with HDR Engineering, Inc. for preparation of rate studies for the Water, Wastewater and Stormwater systems, authorizing the City Manager to execute the agreement, and appropriating \$60,000 in the Water Fund (Fund 2210), \$54,000 in the Sewer Fund (Fund 2220) and \$50,000 in the Storm Drain Fund (Fund 2221).

Director of Administrative Services Kim McKinney presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8470, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN

AGREEMENT BETWEEN THE CITY OF WOODLAND AND HDR ENGINEERING, INC. FOR RATE STUDIES FOR THE WATER, WASTEWATER AND STORMWATER SYSTEMS IN AN AMOUNT NOT TO EXCEED \$180,225, AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, AND APPROPRIATING FUNDS IN THE WATER (2210), SEWER (2220) AND STORM DRAIN (2221) FUNDS.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

18. SUBJECT: Accept a Petition to Prepare a General Plan Amendment and Approve a Professional Services Agreement with AECOM for Associated Environmental Review

RECOMMENDATION FOR ACTION: Staff recommends the City Council:

- 1) Adopt Resolution No. _____, accepting the petition from Clark Pacific Structural, LLC and Bayer Research and Development (PLNG 24-00040), for the preparation of a General Plan amendment; directing staff to undertake evaluations and provide subsequent recommendations regarding: 1) an amendment to the City's General Plan Policy 2.A.1 pertaining to the Urban Limit Line; and 2) the placement of a proposed amendment to the Woodland Urban Limit Line Initiative (Measure A) on the November 2026 ballot; and, authorizing the City Manager to execute an Agreement for Fund Advancement with the project applicants, outlining specific payment terms for processing of this application; and
- 2) Adopt Resolution No. _____, approving a contract agreement with AECOM in the amount of \$119,203 for the preparation of the associated environmental review, and authorizing the City Manager to execute the agreement and amendments, as necessary, up to twenty percent (20%) of the agreement amount.

City Manager Hiatt presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. Speaking from the public was Nick Roncoroni with Bayer Crop Science and Erik Winje with Clark Pacific. No further public comment was received.

On a motion by Councilmember Moreno, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members 1) Adopted RESOLUTION NO. 8471, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING INITIATION OF THE REVIEW AND EVALUATION OF A PROPOSED GENERAL PLAN AMENDMENT TO CONSIDER EXTENDING UTILITY SERVICES OUTSIDE OF THE URBAN LIMIT LINE AND TO CONSIDER PLACING A MEASURE ON THE BALLOT TO AMEND THE 2006 URBAN LIMIT LINE INITIATIVE; and 2) Adopted RESOLUTION NO. 8472, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES FOR AECOM, TECHNICAL SERVICES, INC. TO PREPARE ENVIRONMENTAL REVIEW DOCUMENTS FOR THE PROPOSED GENERAL PLAN AMENDMENT TO EXTEND CITY SERVICES BEYOND THE CITY URBAN LIMIT LINE.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

19. SUBJECT: Approval of a Disposition Development and Loan Agreement for 310 West Main Street Affordable Housing Project Phase II (Vista Del Robles Apartments Phase II)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____,

- 1) Approving an appropriation of \$1,700,000 from the Affordable Housing Assistance Trust Fund (1326) and authorizing the Finance Officer to amend the Fiscal Year 2025 budget as necessary;
- 2) Authorizing the City to enter into a Disposition, Development, and Loan Agreement (DDLA) with Chelsea Investment Corporation ("Chelsea");
- 3) Approving a fifty-five year residual receipts deferred loan in the amount of \$1,700,000 with three percent (3%) simple interest for Chelsea's 96-unit multifamily affordable rental project at 310 West Main Street;
- 4) Approving a seller carryback loan with the aforementioned terms for the transfer of property site control from the City to Chelsea at the 2.6-acre portion of city-owned land at 310 West Main Street;
- 5) Authorizing the City to enter into a regulatory agreement and declaration of restrictive covenants with Chelsea for the 310 West Main Street project to ensure the affordability of the project for a term of not less than 55 years; and
- 6) Authorizing the City Manager to execute the Disposition, Development, and Loan Agreement (DDLA), promissory note, regulatory agreement, and deed of trust in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to make the City loan and ensure the affordability of the project.

City Manager Hiatt introduced the item to Council. Housing Analyst II Franklin Cui presented the item. City Manager Hiatt, City Attorney Ethan Walsh and Housing Analyst Cui answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Vega, seconded by Councilmember Moreno and carried on a 5-0 vote, Council Members adopted RESOLUTION NO. 8473, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A DISPOSITION, DEVELOPMENT, AND LOAN AGREEMENT (DDLA) CONSISTING OF \$1,700,000 FROM THE AFFORDABLE HOUSING ASSISTANCE TRUST FUND AND A SELLER CARRYBACK LOAN FOR FAIR MARKET VALUE OF VACANT LAND TO ASSIST CHELSEA INVESTMENT CORPORATION WITH THE CONSTRUCTION OF A 96-UNIT MULTIFAMILY AFFORDABLE HOUSING PROJECT AT 310 WEST MAIN STREET.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

20. SUBJECT: Introduce and Waive the First Reading of an Ordinance Revising Sections within Chapter 8.20, "Fire Prevention and Emergency Services," to Title 8 of the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends the City Council

introduce and waive the first reading of the ordinance revising sections within Chapter 8.20, "Fire Prevention and Emergency Services," to Title 8 of the Woodland Municipal Code.

Fire Chief Eric Zane presented the item and answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Mayor Pro Tem Stallard, seconded by Councilmember Garcia-Cadena and carried on a 5-0 vote, Council Members introduced and waived the first reading of an ordinance revising sections within Chapter 8.20, "Fire Prevention and Emergency Services," to Title 8 of the Woodland Municipal Code.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

21. SUBJECT: City Council Priority Goals & Strategic Plan Update

RECOMMENDATION FOR ACTION: Staff recommends the City Council review and accept its updated Priority Goals and Strategic Plan.

City Manager Ken Hiatt introduced the item to Council. Communications and Strategic Policy Manager Spencer Bowen presented the item to Council. City Manager Hiatt and Policy Manager Bowen answered questions from Council.

Mayor Lansburgh invited public comment. No public comment was received.

On a motion by Councilmember Vega, seconded by Mayor Pro Tem Stallard and carried on a 5-0 vote, Council Members reviewed and accepted its updated Priority Goals and Strategic Plan.

AYES: Members Moreno, Garcia-Cadena, Vega, Stallard and Mayor Lansburgh

NOES: None

ABSTAIN: None

ABSENT: None

H. ADJOURN

Meeting adjourned at 7:50 PM in memory of lifetime Woodland resident Eric Wais.

Respectfully submitted,

Sarah Lansburgh, CMC, City Clerk



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.10
SUBJECT: Commission on Aging Meeting Minutes for February 20, 2025

Recommendation for Action: Staff recommends the City Council receive the February 20, 2025 Commission on Aging meeting minutes.

Staff Contact:

Dallas Tringali, Community Services Program Manager, (530) 661-2005,
dallas.tringali@cityofwoodland.gov

Discussion:

The minutes from the February 20, 2025 Commission on Aging meeting were approved at the last meeting on April 17, 2025.

Conclusion:

Staff recommends the City Council receive the February 20, 2025 Commission on Aging meeting minutes.

Prepared by: Dallas Tringali, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director



Ken Hiatt
City Manager

Attachments:

1. 2025 02 20 COA Minutes

City of Woodland

Woodland Community & Senior Center
2001 East Street
Woodland, CA 95776



Commission on Aging –

Thursday, February 20, 2025

4:00 PM

A. CALL TO ORDER

Meeting called to order at 04:02 PM

B. ROLL CALL

Council Members Present: Chairperson Don Campbell, Commissioner Kathy Harryman, Commissioner Dan Rubin

Absent: Commissioner Regan Overholt

Excused: Commissioner Eliza Bliss-Moreau

Staff Present: Christine Engel, Dallas Tringali

C. PLEDGE OF ALLEGIANCE

D. REGULAR CALENDAR

1. Approve Minutes from the November 21, 2025 Commission on Aging Meeting
On a motion by Commissioner Dan Rubin, seconded by Commissioner Kathy Harryman and carried unanimously on a roll call vote, Commissioners Approve Minutes from the November 21, 2025 Commission on Aging Meeting

Ayes: Chairperson Don Campbell, Commissioner Kathy Harryman, Commissioner Dan Rubin

Noes: None

Absent: Commissioner Regan Overholt

2. Commissioner Requests for Absence from Future Meetings
No absences requested.

3. 2025/2026 Woodland Apartment Guide
This item will be discussed at the March 21, 2025 Commission on Aging meeting.

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

4. Commissioner Reports and Updates
No reports from Commissioners.

F. NEW BUSINESS

5. Presentation by Woodland Senior Center Tax Volunteers (AARP & VITA Programs)

The presentation was cancelled because the presenters did not attend the meeting.

6. Senior Resource Fair 2025
Staff reports that there are 60 current applicants for the Senior Resource Fair. Commissioner Campbell would like all Commissioners to attend and work the Resource Fair.

G. REPORT OF THE STAFF

7. Woodland Senior Center Staff Report

Community Services Program Manager Dallas Tringali reports that the City is currently accepting bids for the parking lot project at the Woodland Community & Senior Center. He reiterates that the pool is expected to be completed in December 2025 or January 2026. Included in the Commission on Aging packet was the Community Service Department's quarterly report that is given to City Council. The Woodland Writes program invited the community to make Valentine's cards for seniors, and the community came through with over 1,300 cards that staff has distributed to seniors and to senior facilities in the area.

H. COMMUNICATIONS - PUBLIC COMMENT

I. AGENDA ITEMS FOR NEXT MEETING

J. ADJOURN

On a motion by Commissioner Dan Rubin, seconded by Commissioner Kathy Harryman and carried unanimously on a roll call vote, Meeting adjourned at 04:19 PM.

Ayes: Chairperson Don Campbell, Commissioner Kathy Harryman, Commissioner Dan Rubin

Noes: None

Absent: Commissioner Regan Overholt



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.11
SUBJECT: Parks and Recreation Commission Meeting Minutes
for March 2025

Recommendation for Action:

Staff recommends that the City Council receive the minutes from the March 24, 2025 Parks and Recreation Commission Meeting.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

The minutes from the March 24, 2025, Parks & Recreation Commission Meetings were approved at the last meeting on April 28, 2025.

Conclusion:

Staff recommends that the City Council receive the minutes from the March 24, 2025, Parks and Recreation Commission Meeting.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director

A handwritten signature in black ink, appearing to read "Ken Hiatt".

Ken Hiatt
City Manager

Attachments:

1. Parks and Recreation Commission Minutes March 24, 2025

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission Meeting –

Monday, March 24, 2025

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:31 pm.

B. ROLL CALL

Council Members Present: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Absent: Commissioner Magalean Martin

Excused:

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES

1. SUBJECT: Approve Parks & Recreation Commission Meeting Minutes for February 24, 2025

RECOMMENDATION FOR ACTION: Staff recommends that the Parks & Recreation Commission approve the meeting minutes from the February 24, 2025 meeting.

On a motion by Commissioner Carla White-Snyder, seconded by Commissioner Jon-Paul Valcarenghi and carried on a vote, Parks and Recreation Commissioners approved the Parks and Recreation Commission Meeting Minutes for February 24, 2025.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarenghi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magalean Martin

E. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Parks & Recreation Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent, if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered. The option to submit a public comment via voicemail is no longer available.

Written Public Comments: Members of the public are welcome to submit written comments prior to the meeting. Comments should be submitted by email to WoodlandCSD@cityofwoodland.gov. Written Comments received at least two (2) hours prior to the scheduled start time of the Parks & Recreation Commission meeting will be provided to the Commission and posted to the City website as part of the official record of the meeting but will not be read into the record. Written Comments received within two (2) hours of the scheduled start time of the Parks & Recreation Commission meeting and during the Commission meeting will be provided to the Parks & Recreation Commission the day following the Commission meeting. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number and letter. If you are submitting written comments on an item not listed on the agenda, please identify your e-mail/comment as a General Public Comment. Note: Public comments at special meetings are limited to items on the agenda only.

F. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Parks & Recreation Commission members and staff to make comments and announcements to express concerns, or to request the Commission's consideration of any items a Commission member would like to discuss at a future Commission meeting.

G. BUSINESS ITEMS

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

Verbal updates provided by Commissioners.

3. Approve Commissioner Absence Request

No requests were made.

H. REPORT OF THE STAFF

4. SUBJECT: Community Services Department Staff report for March 24, 2025

RECOMMENDATION FOR ACTION: The Parks & Recreation Commission will receive the CSD staff reports for March 24, 2025

Verbal updates provided by Staff.

I. NEXT MEETING

5. The next meeting of the Parks & Recreation Commission is scheduled for April 28, 2025.

J. ADJOURN

On a motion by Commissioner Jon-Paul Valcarengi, seconded by Vice Chair Adam Kirchgessner and carried on a vote, Parks and Recreation Commissioners adjourned the meeting at 6:48 pm.

Ayes: Chair Henry Murrieta, Vice Chair Adam Kirchgessner, Commissioner Jon-Paul Valcarengi, Commissioner Carla White-Snyder

Noes: None

Absent: Commissioner Magalean Martin



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.12
SUBJECT: Community Services Department Quarterly Status Report for the Third Quarter of FY25

Recommendation for Action: Staff recommends the City Council receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, kris.bain@cityofwoodland.gov

Discussion:

This Quarterly Status Report covers the period from January through March 2025. The report summarizes recreation programming, events, parks, recreation facility operations, and maintenance. The report also contains a narrative of major work performed and notable department highlights.

Conclusion:

Staff recommends the City Council receive the Community Services Department Quarterly Status Report for the Third Quarter of FY25.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director

A handwritten signature in black ink, appearing to read "Ken Hiatt".

Ken Hiatt
City Manager

Attachments:

1. CSD Quarter 3 FY25

Community Services Department Quarterly Status Report Third Quarter FY25

The following is a summary of the programs, activities, and events organized by the Community Services Department for the third quarter of FY25, covering the period from January to March 2025.

This report references participant hours. The methodology for calculating participant hours is explained at the end of the document. Participant totals (total number of participants and total participant hours) represent the overall number of participants and hours for the entire reporting period.

Quarterly Highlights

- Approximately 30,636 participant hours were recorded for aquatics, youth, teen, and adult recreation activities and classes.
- Approximately 2,020 people attended events at the Community & Senior Center during facility rentals.
- Over 1,926 people participated in events such as the Polar Bear Plunge, MLK Youth Essay and Visual Art Contest, Game On, Valentine's Cookie Decorating, Woodland Writes, and the César Chávez Celebration.
- Approximately 10,782 participant hours were recorded for senior programs and events.

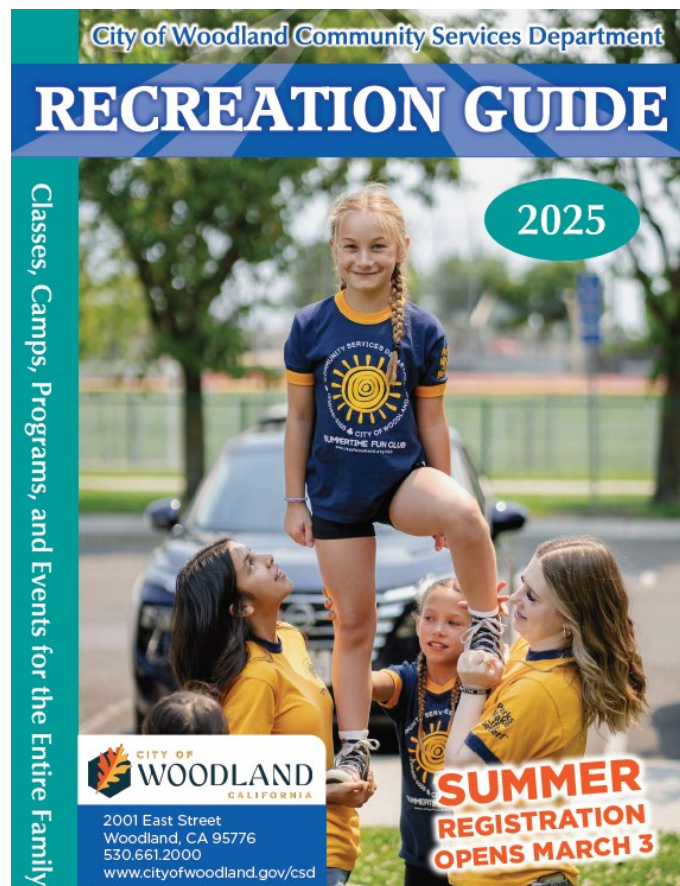


César Chávez Celebration, March 27, 2025

Program Marketing

During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings, community events, and senior programs.

- Direct Marketing: Staff promoted activities to current and past participants for Camperships and summer hiring through flyers, digital flyers, emails, and banners.
- Recreation Guide Release: The 2025 Rec Guide was released in early February. The Rec Guide was mailed to 5,700 households in Woodland and is available on the City's website.
- Senior Newsletter: The Senior Gram newsletter is mailed to 790 households monthly and is available online at www.cityofwoodland.gov/seniors.
- Social Media: The Department utilizes Facebook, Instagram, and Nextdoor to advertise upcoming events and recreation programs.
- Rec2Go: Rec2Go provided departmental outreach at community events and activities, including the Woodland Public Library Bookmobile Kickoff, Rev & Rumble at the Rainbow School, and the Spring Fling at Woodland Regional Park.



2025 Recreation Guide

Parks & Recreation Facilities

Community & Senior Center Facility Reservations

The Community & Senior Center's facility rental program is intended to generate revenue for the City of Woodland and offer a venue for community events. Rentals at the Community Center include meetings, parties (such as bridal and baby showers), weddings and receptions, quinceañeras, and business meetings. Reservations for the facility during the third quarter are listed below.

	General Facility Rentals <i>Includes rentals receiving discounts</i>	Facility Rentals <i>with Fees Waived</i>
Number of Rentals	16	13
Approximate Participants	1,240	780
Total Fees	\$14,810	\$19,985 (waived)

Skip and Julie Davies Sports Park Tournament Reservations

Tournament rentals are available for the Skip and Julie Davies Sports Park. Local tournament directors have the first choice of dates for the following year during the tournament weekend allocation period, which occurs in August. During the third quarter, the Sports Park was reserved for youth baseball, softball, and soccer tournaments.

Skip and Julie Davies Sports Park Tournament Reservations	
Number of Rentals	10
Number of Teams	163
Total Fees Collected	\$37,700

Parks and Recreation Facility Improvement Projects

Park/Recreation Facility	Projects Completed
Beamer Park	Replaced tennis court light bulbs.
Campbell Park	Replaced broken elements in the dog agility area.
Community & Senior Center	Installed padding on basketball backboards. Repaired roof leak and damaged ceiling tiles.
City Park	Replaced damaged swing.
Crawford Park	Repaired and refreshed the walking path with more decomposed granite. Replaced a damaged light pole. Installed concrete and conduit on the north side of the pickleball court.
Dave Douglass Park	Repaired the decomposed granite pathway around the park.
Everman Park	Installed the Daughters of the American Revolution plaque.
Harris Field	Replaced home plate and added new infield mix.
Jack Slaven Park	Replaced the barbecues.
Pioneer Park	Installed a new slide.
Rick Gonzales Sr Park	Reseeded the grass area and moved goals to allow for worn areas to fill in.
Skip and Julie Davies Sports Park	Installed safety fence tops to the ball field outfield fences. Installed new display cases.
Other City locations Regional Park Pedestrian Overcrossing Main Street City Parking Lot	Performed weed abatement throughout the park. Installed cement pad and permanent garbage can. Power-washed trash cans. Repaired vinyl fencing.

Recreation Activities – Special Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
Polar Bear Plunge	Jan. 1	86	86	\$510
MLK Youth Essay Writing Contest	Due Jan. 17	71	71	Free event
Game On!*	Jan. 31	60	180	\$420
Valentine's Day Cookie Decorating*	Feb. 7	159	159	\$270
Woodland Writes*	Due Feb. 12	1,300	1,300	Free event
César Chávez Celebration	March 27	250	250	Free event
Total Participants		1,926	2,046	\$1,200

* Event funded by Measure R



Participants at the February 7 Valentine's Day Cookie Decorating event

Recreation Activities - Aquatics

All aquatic programs are held at the Charles Brooks Community Swim Center. During the winter months and early spring, the primary programming at the pool consists of lap swimming, water aerobics, and the use of the pool by the Woodland Swim Team and Woodland Joint Unified School District for Woodland and Pioneer High Schools.

Aquatics Program	Total Participants	Participant Hours	Fees Collected
Lap Swim & Water Aerobics	6,182	6,182	\$1,552
Lifeguard Training	17	560	\$2,401
Rentals	n/a	n/a	\$7,347
Total	6,199	6,742	\$11,300

Rentals

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel on-site during the scheduled event. Fees collected during the third quarter included \$1,647 for general swim meet reservations and \$5,730 from the Woodland Swim Team.



Pioneer High School Swim Team, Spring 2025

Recreation Activities - Youth & Teen Recreation

The department offers a variety of youth and teen recreation programs year-round; however, the majority of the programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings for youth and teens.

Youth Recreation Program	Total Participants	Participant Hours	Fees Collected
After School Teen Pack*	1,556	3,770	Free Program
Rec2Go*	217	217	Free Program
Youth Basketball League	345	8,280	\$41,070
Total	2,118	12,267	\$41,070

**Program funded by Measure R*



A 10U Girls Basketball team from YBL

Recreation Activities - Contract Classes

The City contracts with outside instructors to teach recreation and leisure classes for people of all ages. For all classes except tennis and boxing, the City retains 30% of the collected fees, including non-resident fees. For the tennis program, the City keeps 10% of the fees. The City supplements the boxing programs (utilizing recreation program revenue and Measure R to assist with paying the contractors).

Contract Class	Total Participants (3 months)	Participant Hours (3 months)	Fees Collected (3 months)	Total Expense (3 months)	Net Revenue (3 months)
Boxing Youth	105	1050	\$1,845	\$4,200	-\$2,355
Boxing Adult	73	730	\$1,975	\$4,800	-\$2,825
Cello Tennis Academy	211	743.5	\$9,962	\$8,928	\$1,034
Country Line Dance	235	352	\$1,410	\$987	\$423
Cuban Salsa	38	152	\$1,435	\$931	\$504
Dance Fitness & Tai Chi	92	382	\$4,138	\$2,696	\$1,442
Pilates	10	80	\$227	\$145	\$82
Pioneer Football Conditioning	92	2760	\$1,960	\$1,344	\$616
Rock Steady Boxing	44	616	\$880	\$650	\$230
Scottish Country Dance	17	238	\$437	\$286	\$151
Socceroo	32	142.5	\$3,582	\$2,468	\$1,115
Yoga	35	256	\$1,341	\$924	\$417
Zumba Kids	21	63	\$724	\$497	\$227
Total	1,005	7,565	\$29,916	\$28,856	\$1,061

Recreation Activities - Adult Sports

Adult sports activities are offered through the City. Activities include drop-in sports and organized leagues for softball, basketball, and volleyball. Drop-in basketball (open gym) numbers are not reported; however, participation in the other programs is listed below.

Open Gym	Total Sign-Ins	Participant Hours	Fees Collected
Badminton	1,101	3,303	Free
Pickleball	253	759	Free
Total	1,354	4,062	\$0

Recreation Activities – Senior Activities

Programs at the Woodland Senior Center include art classes, exercise classes, games, leisure programs and activities, education resources, support groups, and special events, resulting in 10,782 participant hours during the third quarter.

Senior Programs

Programs	Total Sign-Ins	Participant Hours	Fees Collected
Art Classes	543	1,532	Free Programs
Exercise Classes	2,871	1,706	Free Programs
Games	997	3,228	Free Programs
General Programs	908	3,420	Free Programs
Support Groups	175	332	Free Programs
Total	5,494	10,218	\$0

Senior Events

Programs	Date	Participants	Participant Hours
Valentine's Dinner and a Movie	Feb. 13	71	284
Hand & Foot Card Party	Mar. 22	58	280
Total		129	564

Participant Hours Calculation

The Community Services Department measures programs in terms of “participant hours.” Participant hours are calculated by multiplying the total program hours by the total number of unique participants within a program. The total participant hours report indicates the amount of time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program.

Participant Hours (PH) is calculated by:

- Drop-In Programs: 1 Class meeting (in hours) x Total sign-ins
Examples include Water Aerobics & Lap Swim, Badminton
- Classes/Camps/Leagues: Total unique participants x total class time (in hours)
Examples include Swim Lessons, Mad Science
- Individual Entry: Each class meeting (in hours) x Total in attendance (adding each day)
Examples include Teens Helping Seniors, Teen Pack
- Event: Total Attendants x Average Time
Examples include Dive-In Movie, 4th of July, Rec2Go visits

Participant hours and participants in this report are listed for the three-month reporting period; therefore, if 100 participants are listed, this refers to the total number of participants for the entire three-month period. The same participants could be counted multiple times if they participated each month (e.g., drop-in lap swim).



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.13
SUBJECT: Approve a Professional Service Agreement with the Sacramento Metropolitan Officials Association

Recommendation for Action: Staff recommends the City Council adopt Resolution No. _____, 1) Approving a professional service agreement with the Sacramento Metropolitan Officials Association in the amount of \$30,000 each year for providing officiating services of gym sports for a three-year agreement, with the option to extend the agreement for an additional two years; and 2) Authorize the City Manager to execute the agreement on behalf of the City.

Fiscal Impact:

The Sacramento Metropolitan Officials Association (SMOA) can provide professional sports officiating services for the City's basketball and volleyball leagues for \$30,000 per year. The city collects the fees to cover the expenses of the sports officials.

Appropriations approved by Council in the FY 2026 budget are sufficient to cover the contract costs.

Background:

The City's Community Services Department offers three adult basketball leagues and two adult volleyball leagues during the year for the community. Each season is eight to ten weeks long. Approximately 48 teams (over 500 people) participate in each season. The program necessitates the use of professional officiating services for the officials.

SMOA has been providing officiating services to the City, and the last contract for these services expires on June 30, 2025. SMOA has been in operation since 1946 and provides professional sports officiating services to 14 public agencies and school districts in the Greater Sacramento region. As a well-established business, they have over 250 contract officiators available to assign to basketball and volleyball games. All officials are independent contractors and not employees of SMOA.

Discussion:

The City sent a request for proposals to three organizations used by the other municipal agencies, and two proposals were received. Sacramento Metropolitan Officials Association's proposal provided services at the lowest cost to the City.

SMOA provides qualified and experienced officials to oversee basketball and volleyball games, ensuring fair play and proper rule enforcement. With a long-standing history of serving public, private, and non-profit organizations, SMOA's officials are highly trained and knowledgeable in the rules and regulations of both sports. All officials are required to pass a rules qualification test, undergo a background screening, complete an annual SafeSport Training certification, and attend and participate in annual training sessions.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____, 1) Approving a professional service agreement with the Sacramento Metropolitan Officials Association in the amount of \$30,000 each year for providing officiating services of gym sports for a three-year agreement, with the option to extend the agreement for an additional two years; and 2) Authorize the City Manager to execute the

agreement on behalf of the City.

Prepared by: Kris Bain, Community Services Program Manager

Reviewed by: Christine Ferrara, Community Services Director



Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - SMOA Agreement 2025

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR
PROFESSIONAL SERVICES AGREEMENT WITH THE OPTION TO EXTEND FOR
TWO ADDITIONAL YEARS WITH THE SACRAMENTO METROPOLITAN
OFFICIALS ASSOCIATION IN THE AMOUNT NOT TO EXCEED \$30,000 EACH
FISCAL YEAR**

WHEREAS, the City offers adult basketball and volleyball leagues during the spring, summer, and fall of each year with professional sports officiators; and

WHEREAS, the Sacramento Metropolitan Officials Association provides professional sports officiating services to 14 public agencies and school districts in the Greater Sacramento region; and

WHEREAS, the Greater Sacramento Softball Association has over 250 officiators available to assign to basketball and volleyball games; and

WHEREAS, the proposed professional services agreement results in an annual cost not to exceed thirty thousand dollars each fiscal year for professional sports officiating for three years; and

WHEREAS, the City's adult basketball and volleyball program participants pay fees to participate in the sports program that covers the officiator expenses; and

WHEREAS, the City Council wishes to approve the Agreement and authorize its execution through the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the City Manager to execute the professional services agreement with the Sacramento Metropolitan Officials Association in the amount not to exceed thirty thousand dollars each fiscal year for three years with the option to extend for two years.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a special meeting on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rich Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.14
SUBJECT: Approve Amendments to Landscape Maintenance Services Agreements with Dominguez Landscape Services, Inc. and Figueroa Landscape Company

Recommendation for Action: Staff recommends the City Council adopt Resolution No. _____ and Resolution No. _____, authorizing the City Manager to execute the first contract amendments to two City Landscape Maintenance Services Agreements related to the terms and scope of services with Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

Staff Contact:

Jenna Moncrief, Management Analyst, (530) 661-2023, Jenna.Moncrief@cityofwoodland.gov

Fiscal Impact:

The total cost of the landscape maintenance contract amendment with Dominguez Landscape Services, Inc. is \$1,329,750.60 for the first year of the extension (July 1, 2025-June 30, 2026). There will be an additional 3% contract increase for the second year (July 1, 2026-June 30, 2027) at a cost of \$1,369,643.10. The General Fund will provide \$722,244.24 in funding for the first year, plus a 3% increase in the second year. The remaining cost for the first year (\$607,506.36) is funded out of the Spring Lake L&L and Prudler CFD Funds and will also incur a 3% increase in the second year.

The total cost of the landscape maintenance contract amendment with Figueroa Landscape Company is \$400,221.13 for the first year of the extension (July 1, 2025-June 30, 2026). There will be an additional 3% contract increase for the second year (July 1, 2026-June 30, 2027) at a cost of \$412,227.76. The General Fund will provide \$63,486.52 in funding for the first year, plus a 3% increase in the second year. The remaining cost for the first year (\$336,734.61) is funded out of various L&L and enterprise funds and will also incur a 3% increase in the second year.

Both contracts have an additional contingency of up to \$20,000.00 per maintenance zone (Zone). Dominguez Landscape Services, Inc. will have a \$40,000 per year contingency while Figueroa Landscape Maintenance will have a \$20,000 per year contingency. The contingency funding will be available for unanticipated landscape and maintenance services.

Both contract amendments will extend the agreements through June 30, 2027.

Funding for both contract amendments is included in the proposed FY26 budget.

Background:

The Community Services Department (CSD) is responsible for the maintenance of approximately 250-acres of City landscapes, including street landscapes, median strips, landscapes around City facilities, and parklands. Funding to maintain these landscapes comes from the general fund, L&Ls, and other non-general fund programs.

In 2018, staff separated the number of City maintained landscapes into three landscape Zones. This allowed for improved contract management and increased accessibility for contractors. The Zones were largely designated by funding sources, with Zone 1 being funded by the general fund, Zone 2

by multiple L&Ls and enterprise funds, and Zone 3 by the Spring Lake L&L and Prudler CFD.

On November 14, 2023, staff released a Request for Proposals (RFP) via the city's website, through a press release, and advertisements in the local newspaper for service to begin July 1, 2024. In response, by the December 5, 2023 deadline, staff received three proposals for Zone 1, and four proposals each for Zones 2 and 3.

Proposals were independently reviewed by three CSD staff and evaluated by conformance with, and responsiveness to, the RFP (0-10 points), services approach and scope of services (0-25 points), professional experience and responsible personnel (0-10 points), related experience/public agency work (0-10 points), firm description and financial capacity/information (0-5 points), and cost proposal (0-40 points). Scoring tabulation for each zone were as follows:

Zone 1

No.	Contractor	Scoring (out of 100)
1.	Dominguez Landscape Services, Inc.	83
2.	Melendrez Landscape Inc.	52
3.	Elite Maintenance & Tree Service, Inc.	50

Zone 2

No.	Contractor	Scoring (out of 100)
1.	Figueroa Landscape Company	96
2.	Dominguez Landscape Services, Inc.	83
3.	Melendrez Landscape Inc.	52
4.	Elite Maintenance & Tree Service, Inc.	50

Zone3

No.	Contractor	Scoring (out of 100)
1.	Figueroa Landscape Company	96
2.	Dominguez Landscape Services, Inc.	83
3.	Melendrez Landscape Inc.	52
4.	Elite Maintenance & Tree Service, Inc.	50

On May 7, 2024, through Resolution No. 8306, the City Council authorized a contract with Dominguez Landscape Services, Inc. for landscape maintenance services in City maintenance Zone 1. Services provided under this contract include maintenance of parks, City facilities, sound wall vegetation, median strips, and lighting and landscaping districts with a total annual cost of \$726,008.

Also on May 7, 2024, through Resolution No. 8307, the City Council authorized a contract with Figueroa Landscape Company for landscape maintenance services in City maintenance Zone 2 and Zone 3. Services provided under this contract include maintenance of parks, City facilities, sound wall vegetation, median strips, and lighting and landscaping districts with a total annual cost of \$978,374.96.

Both actions taken by Council on May 7, 2025 included language in the approved contract for the term of the agreement to be for one year (through June 30, 2025), with an option to extend the term of the agreements for an additional two, two-year terms. The contract amendments presented here are for the first two-year extension, through June 20, 2027.

Discussion:

Over the course of the initial 1-year term of the agreements, staff determined that, in the interest of receiving the best service possible for the landscape maintenance zones, it would be necessary to reduce the contract with Figueroa Landscape Company from maintenance of two landscape zones to only one landscape zone. Staff proposes reducing the contract from maintenance of Zone 2 and Zone 3, to only the maintenance of Zone 2.

As a result of this reduction, staff referred to the results from proposals received when the City conducted the RFP in order to award the maintenance of Zone 3 to the next best highest scoring bidder. Based on the scoring results, the next highest scoring bidder for Zone 3 was Dominguez Landscape Services, Inc. The contractor has agreed to honor their submittal and to accept award for the maintenance of Zone 3.

The contract amendment for Dominguez Landscape Services, Inc. includes extending the term of the agreement for the first of two 2-year optional extensions. Also, in addition to the maintenance of Zone 1, the amendment includes the addition of scope of work and compensation for maintenance of Zone 3.

The contract amendment for Figueroa Landscape Company includes the extension of the term of the agreement for the first of two 2-year optional extensions for maintenance of Zone 2. It also includes the reduction in scope of work and compensation due to the discontinuation of maintenance responsibility in Zone 3.

Both amendments extend the term of the agreements through June 30, 2027.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____ and Resolution No. _____, authorizing the City Manager to execute the first contract amendments to two City Landscape Maintenance Services Agreements related to the terms and scope of services with Dominguez Landscape Services, Inc. and Figueroa Landscape Company.

Prepared by: Jenna Moncrief, Management Analyst

Reviewed by: Christine Ferrara, Community Services Director


Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Dominguez Agreement 1st Amendment
2. DLS 1st amendment
3. Proposed Resolution - Figueroa Agreement 1st Amendment
4. Figueroa 1st Amendment

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO
THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH DOMINGUEZ
LANDSCAPE SERVICES, INC. FOR ZONES 1 & 3**

WHEREAS, the City of Woodland (“City”) strives to maintain our parks and landscaping areas in a manner that promotes safety and enhances quality of life; and

WHEREAS, the City released a Request for Proposals (RFP) for landscape maintenance services for each of the City’s three Landscape Maintenance Zones for services starting July 1, 2024; and

WHEREAS, Dominguez Landscape Services, Inc. (“Dominguez”) was the highest scoring bidder for Zone 1; and

WHEREAS, the City entered into a Landscape Maintenance Services Agreement (“Agreement”) with Dominguez on June 24, 2024 for landscape maintenance services in Zone 1; and

WHEREAS, the City and Dominguez, pursuant to the original agreement, now desire to extend the terms of the Agreement for two additional years, through June 30, 2027; and

WHEREAS, the City has decided to change vendors for Zone 3 add this service area to the Agreement with Dominguez as they were the next highest scoring bidder; and

WHEREAS, the Agreement between Dominguez and the City expires on June 30, 2025; and

WHEREAS, the City and Dominguez now desire to amend the Agreement to include the additional scope of work and compensation for the landscape maintenance services for Zone 3 as further defined in Exhibits “A-6” and “B-1” in the contract amendment; and

WHEREAS, funding in support of this Agreement will be included in the proposed fiscal year 25/26 budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the City Manager to execute the First Amendment to the Agreement with Dominguez Landscape Services, Inc. for Landscape Maintenance Services for City Landscape Zone 1 and Zone 3 with a not-to-exceed amount of \$1,369,750.60 for the first year of the extension, July 1, 2025 – June 30, 2026, and a not-to-exceed contract amount of \$1,409,643.10 for the second year of the extension, July 1, 2026-June 30, 2027.

SECTION 2. The City Attorney is hereby authorized to make clarifying and confirming changes to the Agreement provided that the total contract amount does not change.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a special meeting on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Richard Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney

FIRST AMENDMENT TO
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT

THIS FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT ("First Amendment") is entered into this ____ day of May, 2025, by and between the CITY OF WOODLAND, a California municipal corporation ("City"), and DOMINGUEZ LANDSCAPE SERVICES INC., a California Corporation with its principal place of business at 8376 Rovana Circle, Sacramento, CA 95828 ("DOMINGUEZ"), on the terms and conditions set forth below.

WHEREAS, DOMINGUEZ has been performing landscape maintenance services for Zone 1, for the City of Woodland since July 2024 pursuant to the Landscape Maintenance Services Agreement entered into between the City and DOMINGUEZ dated June 24, 2024 ("Agreement"); and

WHEREAS, the Agreement between DOMINGUEZ and the City expires on June 30, 2025, and

WHEREAS, DOMINGUEZ has agreed to provide additional services for the maintenance of City Landscape Zone 3; and

WHEREAS, CITY and DOMINGUEZ pursuant to the original agreement, now desire to extend the terms of the agreement for the first of two additional two-year extensions; and

NOW, THEREFORE, in consideration of the promises and the mutual benefits from the covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, DOMINGUEZ and CITY hereby agree as follows:

Section 1. Incorporation of Recitals. The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this First Amendment as if set forth in full.

Section 2. Amendment to Section 2.2 of the Agreement. The Agreement is hereby deleted in its entirety and replaced with a new Section to read as follows:

2.2 Project. City desires to engage Contractor to render such services for City Landscapes Zone 1 and Zone 3 landscape maintenance project ("Project") as set forth in this Agreement.

Section 3. Amendment to Section 3.1.1 of the Agreement. The Agreement is hereby deleted in its entirety and replaced with a new Section to read as follows:

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional landscape maintenance services

necessary for the Project (“Services”). The Services are more particularly described in Exhibit A: A-1 – A-6 attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations

Section 4. Amendment to Section 3.2.2 of the Agreement. The Agreement is hereby deleted in its entirety and replaced with a new Section to read as follows:

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit A: A-1 – A-6 attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor’s conformance with the Schedule, City shall respond to Contractor’s submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

Section 5. Amendment to Section 3.3.1 of the Agreement. The Agreement is hereby deleted in its entirety and replaces with a new Section to read as follows:

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “B: B-1” attached hereto and incorporated herein by reference. Total compensation shall not exceed ONE MILLION THREE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND SIXTY CENTS (\$1,369,750.60) from July 1, 2025 through June 30, 2026 without written approval from the City. Total compensation shall not exceed ONE MILLION FOUR HUNDRED AND NINE THOUSAND SIX HUNDRED FORTY THREE DOLLARS AND TEN CENTS (\$1,409,643.10) from July 1, 2026 through June 30, 2027 without written approval from the City. Should the parties agree to extend the agreement, there will be an increase of three percent (3%) per year that the contract is in place. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement. In no event, however, shall the Extra Work exceed FORTY THOUSAND DOLLARS (\$40,000.00) per year.

Section 6. Amendment to Exhibit A. Exhibit A is hereby amended to add A-6, an additional scope of work.

Section 7. Amendment to Exhibit B. Exhibit B is hereby amended to add B-1, an additional rate sheet for the scope of work set forth in Exhibit A-6.

Section 8. Continuing Effect of Agreement. Except as amended by this First Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement”

appears in the Agreement, it shall mean the Agreement and Amendments amended by this First Amendment.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this First Amendment to the Landscape Maintenance Services Agreement effective on the day and year first written above.

CITY OF WOODLAND

DOMINGUEZ LANDSCAPE SERVICES,
INC.

By: _____
Ken Hiatt
City Manager

By: _____
President

Date Signed: _____

Date Signed: _____

Attest:

Sarah Lansburgh
City Clerk

Approved as to Form:

Ethan Walsh
Best Best & Krieger LLP
City Attorney

EXHIBIT A-6

Zone 3 Landscape Areas

[INSERTED BEHIND THIS PAGE]

EXHIBIT A-6 Zone-3: LANDSCAPE AREAS

MapID numbers	Site	Mode	Location	Irrigation	Area (Square Feet)	Area (Acres)	Landscaping
Z3-1	Spring Lake Park	I	1904 SHELLHAMMER DR	Automatic ICC Motorola Central Control with bubblers and drip emitters	104,544	2.4	Automatic ICC Motorola Central Control with bubblers and drip emitters
Z3-3	Rick Gonzales Sr. Park	I	2109 MIEKLE AVE	Automatic ICC Motorola Central Control with bubblers and drip emitters	283,140	6.5	Park: greenbelt (Farmers Central to Heritage Parkway), playground areas for tots and youth, water feature, multiple picnic areas, large open turf area, maintenance shop, and restrooms.
Z3-5	Jack Slaven Park	I	1705 MIEKLE AVE	Automatic Motorola	435,600	10	Park: Greenbelt (Farmers Central to Heritage Parkway), playground areas for tots and youth, water feature, multiple picnic areas, large open turf area, maintenance shop and restrooms. Includes roundabout at Galvin Way.
Z3-2	Spring Lake Park - Phase 2	I	1904 SHELLHAMMER DR	Automatic irrigation-Motorola	248,292	5.7	Undeveloped
Z3-4	Rick Gonzales Sr. Park - Phase 2	I	2109 MIEKLE AVE	Automatic irrigation-Motorola	156,816	3.6	Park: No-mow grass and wild flowers. Summer mowing after plants have seeded.
Z3-6	Parking Lot/Village Ln	II	Parking Area landscape at Village Lane.	Drip irrigation	3,000	0.07	Shrubs only, bark mulch
Z3-7	S. Pioneer Ave	II	E. Gibson and S. Pioneer Ave (Pioneer High School Frontage)	Automated with spray heads	30,000	0.69	Trees, shrubs, groundcover and bark mulch
Z3-8	Farmers Central at Flores Way	II	South side of Farmers Central Rd. from Flores Way to Motta St. Soundwall landscape.	Automatic with spray heads and drip irrigation - Motorola.	800	0.02	Planters with trees, shrubs, turf, groundcover, and bark mulch.
Z3-9	MATMOR RD	II	Matmor on E. side from 400' N. of Christian School to 200' S./Sports Park Dr. on N. side from 260' E. of Reno St. to 360' W. of Reno St.	Automatic with Drip Irrigation-Motorola	27,000	0.62	Planters with trees, shrubs, turf, groundcover and bark mulch
Z3-10	Miekle Ave south of Heritage Pkwy	II	Miekle Ave south of Heritage Pkwy. Park strips, medians, and roundabout. Landscape runs along the east side of Miekle Ave from Heritage Pkwy to Marston Dr.	Automatic with drip irrigation-Motorola.	14,100	0.32	Planters with trees, shrubs, groundcover, and bark mulch.
Z3-11	HERITAGE PARKWAY WEST END	II	Apartment Frontage. Front of walk from apartment property limit on west to around corner to end of property to the south	Automatic with spray heads-MPR-Motorola	600	0.01	Planters with shrubs, groundcover and bark mulch
Z3-12	Pioneer Ave south of Gibson Rd	II	Large Median in front of Pioneer High School	Automatic with drip irrigation.	8,000	0.18	Planters with trees, shrubs, ground cover and bark mulch.
Z3-13	Hadley Dr at Hoffman St	II	Mini Park at Parkside	Automatic with drip irrigation	6800	0.16	Planters with trees, shrubs, ground cover and bark mulch.
Z3-14	Sports Park Drive	II	South side East St from walkway to Matmor Rd	Automated with drip irrigation	47,800	1.10	Planters with trees, shrubs, ground cover and bark mulch.
Z3-15	Farmers Central & Pioneer Ave	II	Mutual Housing south side of Farmers Central and east side of Pioneer	Automatic with drip irrigation	11,558	0.27	Planters with trees, shrubs, ground cover and bark mulch.
Z3-16	County Road 102 at Zane Drive	II	Sound wall landscape, west side of Road 102. From walkway at Zane on the north to monument at Promenade Way to the south. Also includes landscaping along Zane and roundabout at Zane and Sweeney Drive	Automatic ICC Motorola Central Control with bubblers and drip emitters	72700	1.67	Trees, shrubs, ground cover and bark mulch
Z3-17	Miekle Avenue and Marston Drive	II	West side of Miekle Ave from Marston Drive on the north to Banks Drive on the south. Monument landscapes on west side (2). Landscape on south side of Marston from Beeghly walkway on the west to Miekle Ave on the east. <u>Walkway from Marston Dr to the north and Russel Cir. to the south.</u>	Automatic ICC Motorola Central Control with bubblers and drip emitters	28,800	0.66	Trees, shrubs, ground cover and bark mulch
Z3-18	W Beeghly Ranch	II	Walkway on E side of Centex homes. Runs from Heritage (W of Miekle) to Martson Dr. on the S.	Automatic ICC Motorola Central Control with bubblers and drip emitters	22,000	0.51	Shrubs, turf, bark mulch, groundcover

MapID numbers	Site	Mode	Location	Irrigation	Area (Square Feet)	Area (Acres)	Landscaping
Z3-19	Solera Ranch	II	Parkland Ave. from Heritage to Roundabout at Marston. Harry Lorenzo from Marston to Diggs. Walkway from Harry Lorenzo Ave. to the west and Hunt St to the east.	Automated Central Control. Motorola Irrinet. Xeribird Octobubblers.	71,800	1.65	Trees, shrubs, ground cover and bark mulch
Z3-20	Springlake/Campos Avenue	II	From Farmer's Central Rd to Heritage Pkwy to the south. 4 medians, 2 roundabouts & monuments SW & SE Farmers & Campos (2) & Heritage Pkwy & Campos NW & NE (2)	Automatic Irrigation	14,000	0.32	Turf, shrubs, groundcover, bark mulch
Z3-21	Promenade Dr	II	Mini Park surrounded by Somerset Circle. Medians and monuments from Heritage Parkway on north side to 800-foot south of Zane. Monuments at Celebration and Centennial on north side.	Automatic Irrigation	78,800	1.81	Turf, shrubs, groundcover, bark mulch
Z3-22	Springlake/Heritage Pkwy	II	On Heritage Parkway from Rd 102 on the E side to Parkland on the W side. All soundwall landscapes both sides, all medians(8). Monuments at Sander & Heritage (4), Parkland & Heritage (1), Miekle & Heritage (NW 1).	Automatic Irrigation	175,000	4.02	Turf, shrubs, groundcover, no mow fescue, bark mulch
Z3-23	Springlake/Rd 102	II	From Gibson Rd on N side to 800' S of Heritage Pkwy. Soundwall landscape and all alcoves, W side of Rd 102	Automatic Irrigation	200,000	4.59	Shrubs, groundcover and no mow fescue, bark mulch
Z3-24	Springlake/Farmers Central	II	From Rd 102 on the E side to Pioneer on the West. Medians (7) and landscape at lift station. Weed control around trees along Pioneer from corner of Farmers Central and Pioneer to 800' N.	Automatic Irrigation	102,700	2.36	Turf, shrubs, groundcover, bark mulch
Z3-25	Liberty Village	II	Small development at N end of Liberty. Parking areas (2) landscape area on outside perimeter. Turf area at entrance.	Automatic Irrigation	3,500	0.08	Turf, Shrubs, Groundcover, bark mulch
Z3-26	Ortiz Walkway	II	Walkway/greenbelt between Campos and Miekle running from Ortiz on the south and ending at Farmers Central on the North	Automatic Irrigation	12,400	0.28	Turf, Shrubs, Groundcover, bark mulch
Z3-27	Walkway and Borders	II	Walkway from Heritage Pkwy on the N (W of Promenade) down S side of Somerset behind Mini Park to Banks Drive; S side of Centennial from Wikwy E to 200' E of Village Ln; Wikwy E down Somerset Ln 80'.	Automatic Irrigation-Motorola	37,000	0.85	Shrubs, turf, groundcover, bark mulch
Z3-28	Roundabout	II	Intersection of Galvin and Miekle Rd.	Automatic Irrigation	500	0.01	Shrubs, turf, bark mulch, groundcover
Z3-29	W Beeghly Ranch	II	Walkway on E side of Centex homes. Runs from Heritage (W of Miekle) to Marston Dr. on the S.	Automatic Irrigation-Motorola	30,798	0.71	Shrubs, turf, bark mulch, groundcover
Z3-31		II	Farmers Central from Winnie Drive to Parkland Ave. Parkland Ave. to parallel of the end of Goode Dr.	Automatic Irrigation	31,135	0.71	Shrubs, Groundcover, bark mulch
Z3-32	Heidrick Phase 2	II	Monuments and median at Harry Lorenzo and Farmer's Central Intersection	Automatic Irrigation	4,448	0.10	Shrubs, Groundcover, bark mulch
Z3-33	Heidrick Phase 3	II	Green belt from Ortiz Ave in the North and Heritage Parkway in the south.	Automatic Irrigation	59,503	1.37	Turf, Shrubs, Groundcover, bark mulch
Z3-34	Spring Lake Central Phase 1	II	Round-a-bout at McNary Way and Brubaker St.	Automatic Irrigation	150	0.003	Shrubs, Groundcover, bark mulch
Z3-35	Spring Lake Central Phase 2	II	Round-a-bout at McNary Way and Ball Drive	Automatic Irrigation	124	0.003	Shrubs, Groundcover, bark mulch
*Z3-36	Spring Lake Central Phase 5	II	Round-a-bout at McNary Way and Ball Drive from Pioneer Ave. to Harry Lorenzo Ave.	Automatic Irrigation	44,590	1.02	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*Z3-38	Parkland extension	II					
*Z3-38	Pioneer / Parkland / Hunt	II	From the corner of Parkland Ave. at Heritage to Hunt St. this includes the roundabout.	Automatic Irrigation	139,545	3.20	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*Z3-39	Heritage Remainder 2	II	Pathway landscapes from Banks Dr. to CR25A.	Automatic Irrigation	45,085	1.04	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.

MapID numbers	Site	Mode	Location	Irrigation	Area (Square Feet)	Area (Acres)	Landscaping
*23-40	Spring Lake Central Phase 4	II	Bike path from Motta St to Greenbelt. Also a maintenance strip that is along Ortiz Ave. East of Motta St.	Automatic irrigation	3,180	0.07	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-41	CalWest Phase 3/4	II	Sound wall frontage along Highway 113 between the Pedestrian overcrossing and Patriot Way.	Automatic irrigation	28,691	0.66	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-42	County Road 25A	II	From the Roundabout on Miskie Ave. to CR102 this include the landscapes on both sides of the walking path and the south side of the road.	Automatic Irrigation	54,790	1.26	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-43	CalWest Phase 1	II	Pathway running East to West form Harry Lorenzo Ave. to Griffith Drive. There is also the Round about at Patriot Way and Harry Lorenzo. This also includes the Landscape at the Northwest Corner of Farmers Central Rd. and Harry Lorenzo Ave. going back to Osborn Dr. the Maintenance Strip fronting Spring Lake Park along Osborn Dr, and also along Shelhammer Dr. to just past Griffith Dr.	Automatic Irrigation	19,739	0.45	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-44	CalWest Phase 2	II	Lot B on the corner of Hammond Dr. and Patriot Way.	None	3,197	0.07	Mostly native plants, and Large Oak tree and a DG path. The landscape will need to be maintained to native plant specs.
*23-45	Oyang North	II	All landscapes North of Patriot Way fo Van Zee Drive. This includes the landscape fronting the offramp from 113 along the sound wall. There is pathway from Patriot Way to Peterson Place. A Round about on Peterson and Griffin Drive. A Retention Pond at Peterson and along Harry Lorenzo to Patriot Way. Including a large lot whith a Oak Tree on Van Zee Dr. there is a bike path from Griffith Dr. to St. Louis Way. The last landscape is on Van Zee from St. Louis Way to Harry Lorenzo Ave. on the North side of the two home lots.	Automatic irrigation	38,762	0.89	Shrubs, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-46	Oyang South Phase 1/2	II	All landscapes on the South side of Marston to the drainage Ditch at Whitzelberger Place south to Christiansen Circle to the bike path that intersects with County Road 25A West to the ditch that was once called Harry Lorenzo. Heading North form there back to Marston Drive.	Automatic irrigation	169,076	3.88	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-47	Spring Lake Central Phase 3	II	Two entryways off of Parkland Ave. onto the neighborhood to Smith Drive. One bike pathway from Harry Lorenzo Ave. to House Drive.	Automatic Irrigation	7,745	0.18	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-49	Pioneer Village Phase 1	II	The Phase is bounded by Harry Lorenzo Ave. Briggs St. (110 feet south on Harry Lorenzo)to Pioneer Ave. (beginning at the South boundry of Lot 1539 Imcclure east sound wall landscape). North to the North East sound wall landscape of 2075 Backer Ct. aproximately 360 feet from the corner of Patriot Way. The North west boundary begins at address 2001 Backer Pl.(soundwall side of property North west side of the address) aproximately 430 feet from Patriot way on Harry Lorenzo Side. the lanscape proceeds south back to the beginning location.	Automatic irrigation	65,126	1.50	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.

MapID numbers	Site	Mode	Location	Irrigation	Area (Square Feet)	Area (Acres)	Landscaping
*23-50	Pioneer Village Phase 2	II	The Phase is bounded by Harry Lorenzo Ave. Briggs St. (110 feet south of the street) proceeding to Farmers Central Rd pathway landscapes. From there proceeding east to Pioneer Avenue. The landscape proceeds form there to the North back up too the back of the sound will at the north portion of address 1543 McClure Street.	Automatic irrigation	41,905	0.96	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-5	Pedestrian Overcrossing	II	Matmore to Spring Lake Park over HWY 113 landscapes on the East side coming from Spring Lake Park on the South side and the North side. Heading over HWY 113 to Matmore the landscapes on the South and Nort Side to the street.	Automatic irrigation-Calsence	52,653	1.21	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-6	Prudler Phase I	II	Starting from the East along Sports Park Dr. where the sound wall jogs North slightly to the pathway that enters to Bray Drive. Proceeding South to the the entry of Sills Street. From Sills St. the landscape goes further south to the end of the sound wall. On the south side of Sports Park Dr. Phase I included the Maintenance strip from the same jog in the sound wall on the North side of the road as the previous landscape. This landscape proceeds to the south all the way to the East Street corner.	Automatic irrigation-Motorola	28,270	0.65	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-7	Prudler Phase II	II	Center median beginning from the South at Sports Park Drive to start of County Fair Mall Property. With the same limit lines on the East Side of the Road landscaping on both sides of the pathway.	Automatic irrigation-Motorola	40,290	0.92	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
*23-9	Prudler Neighborhood Park	II	Surrounded on Three sides beginning on the south side at Brownell St. to the East on Henigan Dr. to the North at Roberts Drive. The Eastern boarder is bordered by two homes at 1265 Brownell St. and 1260 Roberts Drive.	Automatic irrigation-Motorola	52,907	1.21	Shrubs, Bunch grass, Groundcover, bark mulch. Mostly native plants, need to be maintained to native plant specs.
Z3-30	E. Gibson Rd	III	S side of E. Gibson Rd from Pioneer High School property on W side to Rd 102 on E side. From front walk to curb.	Automatic irrigation-Motorola	70,000	1.61	Shrubs, Bark Mulch
*23-8	Prudler Phase II B	IV	North Side of East Street beginning from the South at Sports Park Drive to start of County Fair Mall Property. This is a seasonal mowing of native grass seed in the swale.	Automatic irrigation-Motorola	20,000	0.46	Native Grass seasonal mowing

EXHIBIT B-1

Zone 3 Compensation

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Exhibit B-1: Zone-3 Compensation

MapID number	Site	Mode	Location	Monthly Cost	Annual Cost
Z3-1	Spring Lake Park	I	1904 SHELLHAMMER DR	\$ 1,648.00	\$ 19,776.00
Z3-3	Rick Gonzales Sr. Park	I	2109 MIEKLE AVE	\$ 4,082.92	\$ 48,995.04
Z3-5	Jack Slaven Park	I	1705 MIEKLE AVE	\$ 7,210.00	\$ 86,520.00
Z3-2	Spring Lake Park - Phase 2	I	1904 SHELLHAMMER DR	\$ 4,326.00	\$ 51,912.00
Z3-4	Rick Gonzales Sr. Park - Phase 2	I	2109 MIEKLE AVE	\$ 3,296.00	\$ 39,552.00
Z3-6	Parking Lot/Village Ln	II	Parking Area landscape at Village Lane.	\$ 51.50	\$ 618.00
Z3-7	S. Pioneer Ave	II	E. Gibson and S. Pioneer Ave (Pioneer High School Frontage)	\$ 432.60	\$ 5,191.20
Z3-8	Farmers Central at Flores Way	II	South side of Farmers Central Rd. from Flores Way to Motta St. Soundwall landscape.	\$ 20.60	\$ 247.20
Z3-9	MATMOR RD	II	Matmor on E. side from 400' N. of Christian School to 200' S./Sports Park Dr. on N. side from 260' E. of Reno St. to 360' W. of Reno St.	\$ 389.34	\$ 4,672.08
Z3-10	Miekle Ave south of Heritage Pkwy	II	Miekle Ave south of Heritage Pkwy. Park strips, medians, and roundabout. Landscape runs along the east side of Miekle Ave from Heritage Pkway to Marston Dr.	\$ 202.91	\$ 2,434.92
Z3-11	HERITAGE PARKWAY WEST END	II	Apartment Frontage. Front of walk from apartment property limit on west to around corner to end of property to the south	\$ 20.60	\$ 247.20
Z3-12	Pioneer Ave south of Gibson Rd	II	Large Median in front of Pioneer High School	\$ 115.36	\$ 1,384.32
Z3-13	Hadley Dr at Hoffman St	II	Mini Park at Parkside	\$ 97.85	\$ 1,174.20
Z3-14	Sports Park Drive	II	South side East St from walkway to Matmor Rd	\$ 689.07	\$ 8,268.84

Z3-15	Farmers Central & Pioneer Ave	II	Mutual Housing south side of Farmers Central and east side of Pioneer	\$	166.86	\$	2,002.32
Z3-16	County Road 102 at Zane Drive	II	Sound wall landscape, west side of Road 102. From walkway at Zane on the north to monument at Promenade Way to the south. Also Includes landscaping along Zane and roundabout at Zane and Sweeny Drive	\$	1,048.54	\$	12,582.48
Z3-17	Miekle Avenue and Marston Drive	II	West side of Miekle Ave from Marston Drive on the north to Banks Drive on the south. Monument landscapes on west side (2). Landscape on south side of Marston from Beeghly walkway on the west to Miekle Ave on the east. <u>Walkway from Marston Dr to the north and Russel Cir. to the south.</u>	\$	415.09	\$	4,981.08
Z3-18	W Beeghly Ranch	II	Walkway on E side of Centex homes. Runs from Heritage (W of Miekell) to Martson Dr. on the S.	\$	317.24	\$	3,806.88
Z3-19	Solera Ranch	II	Parkland Ave. from Heritage to Roundabout at Marston. Harry Lorenzo from Marston to Diggs. Walkway from Harry Lorenzo Ave. to the west and Hunt St to the east.	\$	1,035.15	\$	12,421.80
Z3-20	Springlake/Campos Avenue	II	From Farmers Central Rd to Heritage Pkwy to the south. 4 medians, 2 roundabouts & monuments SW & SE Farmers & Campos (2) & Heritage Pkwy & Campos NW & NE (2)	\$	435.69	\$	5,228.28
Z3-21	Promenade Dr	II	Mini Park surrounded by Somerset Circle. Medians and monuments from Heritage Parkway on north side to 800-foot south of Zane. Monuments at Celebration and Centennial on north side.	\$	1,136.09	\$	13,633.08

Z3-22	Springlake/Heritage Pkwy	II	On Heritage Parkway from Rd 102 on the E side to Parkland on the W side. All soundwall landscapes both sides, all medians(8). Monuments at Sander & Heritage (4), Parkland & Heritage (1), Miekle & Heritage (NW 1).	\$	2,523.50	\$	30,282.00
Z3-23	Springlake/Rd 102	II	From Gibson Rd on N side to 800' S of Heritage Pkwy. Soundwall landscape and all alcoves, W side of Rd 102	\$	2,884.00	\$	34,608.00
Z3-24	Springlake/Farmers Central	II	From Rd 102 on the E side to Pioneer on the West. Medians (7) and landscape at lift station. Weed control around trees along Pioneer from corner of Farmers Central and Pioneer to 800' N.	\$	1,545.00	\$	18,540.00
Z3-25	Liberty Village	II	Small development at N end of Liberty. Parking areas (2) landscape area on outside perimeter. Turf area at entrance.	\$	50.47	\$	605.64
Z3-26	Ortiz Walkway	II	Walkway/greenbelt between Campos and Miekle running from Ortiz on the south and ending at Farmers Central on the North	\$	179.22	\$	2,150.64
Z3-27	Walkway and Borders	II	Walkway from Heritage Pkwy on the N (W of Promenade) down S side of Somerset behind Mini Park to Banks Drive; S side of Centennial from Wilkwy E to 200' E of Village Ln; Wilkwy E down Somerset Ln 80'.	\$	533.54	\$	6,402.48
Z3-28	Roudabout	II	Intersection of Galvin and Miekle Rd.	\$	7.21	\$	86.52
Z3-29	W Beeghly Ranch	II	Walkway on E side of Centex homes. Runs from Heritage (W of Miekle) to Martson Dr. on the S.	\$	443.93	\$	5,327.16
Z3-31	Heidrick Phase 2	II	Farmers Central from Winnie Drive to Parkland Ave. Parkland Ave. to parallel of the end of Goode Dr.	\$	681.86	\$	8,182.32
Z3-32	Heidrick Phase 3	II	Monuments and median at Harry Lorenzo and Farmer's Central intersection	\$	63.86	\$	766.32

Z3-33	Spring Lake Central Phase 1	II	Green belt from Ortiz Ave in the North and Heritage Parkway in the south.	\$	857.99	\$	10,295.88
Z3-34	Spring Lake Central Phase 2	II	Round-a-bout at McNary Way and Brubaker St.	\$	2.06	\$	24.72
Z3-35	Spring Lake Central Phase 5	II	Round-a-bout at McNary Way and Ball Drive	\$	2.06	\$	24.72
*Z3-36	Parkland extension	II	from Pioneer Ave. to Harry Lorenzo Ave.	\$	642.72	\$	7,712.64
*Z3-38	Pioneer / Parkland / Hunt	II	From the corner of Parkland Ave. at Heritage to Hunt St. this includes the roundabout.	\$	2,101.20	\$	25,214.40
*Z3-39	Heritage Remainder 2	II	Pathway landscapes from Banks Dr. to CR25A.	\$	649.93	\$	7,799.16
*Z3-40	Spring Lake Central Phase 4	II	Bike path from Motta St to Greenbelt. Also a maintenance strip that is along Ortiz Ave, East of Motta St.	\$	46.35	\$	556.20
*Z3-41	CalWest Phase 3/4	II	Sound wall frontage along Highway 113 between the Pedestrian overcrossing and Patriot Way.	\$	414.06	\$	4,968.72
*Z3-42	County Road 25A	II	From the Roundabout on Mickle Ave. to CR102 this in clude the landscapes on both sides of the walking path and the south side of the road.	\$	790.01	\$	9,480.12
*Z3-43	CalWest Phase 1	II	Pathway runing East to West form Harry Lorenzo Ave. to Griffith Drive. There is also the Round about at Patriot Way and Harry Lorenzo. This also includes the Landscape at the Nortwest Corner of Farmers Central Rd. and Harry Lorenzo Ave. going back to Osborn Dr. the Maintenance Strip fronting Spring Lake Park along Osborn Dr, and also along Shelhammer Dr. to just past Griffith Dr.	\$	284.28	\$	3,411.36
*Z3-44	CalWest Phase 2	II	Lot B on the cornter of Hammond Dr. and Patriot Way.	\$	46.35	\$	556.20

*Z3-45	Oyang North	II	All landscapes North of Patriot Way fo Van Zee Drive. This includes the lsndscape fronting the offramp from 113 along the sound wall. There is pathway from Patriot Way to Peterson Place. A Round about on Peterson and Griffin Drive. A Retention Pond at Peterson and along Harry Lorenzo to Patriot Way. Including a large lot whith a Oak Tree on Van Zee Dr. there is a bike path from Griffith Dr. to St. Louis Way. The last landscape is on Van Zee from St. Louis Way to Harry Lorenzo Ave. on the North side of the two home lots.	\$	662.29	\$	7,947.48
*Z3-46	Oyang South Phase 1/2	II	All landscapes on the South side of Marston to the drainage Ditch at Whitzelberger Place south to Christiansen Circle to the bike path that intersects with County Road 25A West to the ditch that was once called Harry Lorenzo. Heading North form there back to Marston Drive.	\$	2,438.01	\$	29,256.12
*Z3-47	Spring Lake Central Phase 3	II	Two entryways off of Parkland Ave. onto the neighborhood to Smith Drive. One bike pathway from Harry Lorenzo Ave. to House Drive.	\$	111.24	\$	1,334.88

*Z3-49	Pioneer Village Phase 1	II	The Phase is bounded by Harry Lorenzo Ave. Briggs St. (110 feet south on Harry Lorenzo)to Pioneer Ave. (bigging at the South boundry of Lot 1539 McClure east sound wall landscape). North to the North East sound wall landscape of 2075 Backer Ct. aproximatly 360 feet from the corner of Patriot Way. The North west boundary begins at address 2001 Backer Pl.(soundwall side of property North west side of the address) aproximatly 430 feet from Patriot way on Harry Lorenzo Side. the lanscape proceeds south back to the beginning location.	\$ 939.36	\$ 11,272.32
*Z3-50	Pioneer Village Phase 2	II	The Phase is bounded by Harry Lorenzo Ave. Briggs St. (110 feet south of the street) proceeding to Farmers Central Rd pathway landscapes. From there proceeding east to Pioneer Avenue. The landscape proceeds form there to the North back up too the back of the sound will at the north portion of address 1543 McClure Street.	\$ 604.61	7,255.32
*Z3-5	Pedestrian Overcrossing	II	Matmore to Spring Lake Park over HWY 113 landscapes on the East side coming form Spring Lake Park on the South side and the North side. Heading over HWY 113 to Matmore the landscapes on the South and Nort Side to the street.	\$ 854.90	10,258.80

*Z3-6	Prudler Phase I	II	Starting from the East along Sprots Park Dr. where the sound wall jogs North slightly to the pathway that enters to Bray Drive. Proceeding South to the the entry of Sils Street. From Sils St. the landscape goes further south to the end of the sound wall. On the south side of Sports Park Dr. Phase I included the Maintenance strip from the same jog in the sound wall on the North side of the road as the previous landscape. This landscape proceeds to the south all the way to the East Street corner.	\$ 407.88	\$ 4,894.56
*Z3-7	Prudler Phase II	II	Center median beginning from the South at Sports Park Drive to start of County Fair Mall Property. With the same limit lines on the East Side of the Road landscaping on both sidees of the pathway.	\$ 648.90	\$ 7,786.80
*Z3-9	Prudler Neighborhood Park	II	Surrounded on Three sides beginning on the south side at Brownell St. to the East on Henigan Dr. to the Noth at Roberts Drive. The Eastern boarder is boardered by two homes at 1265 Brownell St. and 1260 Roberts Drive.	\$ 289.43	\$ 3,473.16
Z3-30	E. Gibson Rd	III	S side of E. Gibson Rd from Pioneer High School property on W side to Rd 102 on E side. From front walk to curb.	\$ 1,040.30	\$ 12,483.60
*Z3-8	Prudler Phase II B	IV	North Sde of East Street beginning from the South at Sports Park Drive to start of County Fair Mall Property. This is a seasonal mowing of native grass seed in the swale.	\$ 329.60	\$ 3,955.20

Monthly **Annually**
TOTAL: \$ 50,213.53 \$ 602,562.36

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO
THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH FIGUEROA
LANDSCAPE COMPANY FOR ZONE 2**

WHEREAS, the City of Woodland (“City”) strives to maintain our parks and landscaping areas in a manner that promotes safety and enhances quality of life; and

WHEREAS, Figueroa Landscape Company (“Figueroa”) has been performing landscape maintenance services for Zones 2 and 3, for the City of Woodland since July 2024 pursuant to the Landscape Maintenance Services Agreement entered into between the City and Figueroa dated June 24, 2024 (“Agreement”); and

WHEREAS, the Agreement between Figueroa and the City expires on June 30, 2025; and

WHEREAS, Figueroa has agreed to continue to provide service for City Landscape Zone 2 and discontinue service for Zone 3; and

WHEREAS, the City and Figueroa, pursuant to the original agreement, now desire to extend the terms of the Agreement for two additional years, through June 30, 2027; and

WHEREAS, the City and Figueroa, now desire to amend the Agreement to revise the scope of work and compensation for the landscape maintenance services as further defined in Exhibits “A-1” and “B” in the contract amendment; and

WHEREAS, funding in support of this Agreement will be included in the proposed Fiscal Year 25/26 budget.

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the City Manager to execute the First Amendment to the Agreement with Figueroa Landscape Company for Landscape Maintenance Services for City Landscape Zone 2 in the amount of \$420,221.13 for the first year of the extension, July 1, 2025 – June 30, 2026, and a not-to-exceed contract amount of \$432,227.76.

SECTION 2. The City Attorney is hereby authorized to make clarifying and confirming changes to the Agreement provided that the total contract amount does not change.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a special meeting the 13th day of May 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Richard Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney

FIRST AMENDMENT TO
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT

THIS FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT ("First Amendment") is entered into this ____ day of May, 2025, by and between the CITY OF WOODLAND, a California municipal corporation ("City"), and FIGUEROA LANDSCAPE COMPANY a California Corporation with its principal place of business at 1216 Fortna Ave., Woodland, CA 95776 ("FIGUEROA"), on the terms and conditions set forth below.

WHEREAS, FIGUEROA has been performing landscape maintenance services for Zones 2 and 3, for the City of Woodland since July 2024 pursuant to the Landscape Maintenance Services Agreement entered into between the City and FIGUEROA dated June 24, 2024 ("Agreement"); and

WHEREAS, the Agreement between FIGUEROA and the City expires on June 30, 2025,

WHEREAS, FIGUEROA has agreed to continue to provide service for City Landscape Zone 2 and discontinue service for Zone 3; and

WHEREAS, CITY and FIGUEROA pursuant to the original agreement, now desire to extend the terms of the agreement for the first of two additional two-year extensions; and

NOW, THEREFORE, in consideration of the promises and the mutual benefits from the covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, FIGUEROA and CITY hereby agree as follows:

Section 1. Incorporation of Recitals. The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this First Amendment as if set forth in full.

Section 2. Amendment to Section 2.2 of the Agreement. The Agreement is hereby deleted in its entirety and replaced with a new Section to read as follows:

2.2 Project. City desires to engage Contractor to render such services for City Landscape Zone 2 landscape maintenance project ("Project") as set forth in this Agreement.

Section 3. Amendment to Section 3.3.1 of the Agreement. The Agreement is hereby deleted in its entirety and replaced with a new Section to read as follows:

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "B" attached hereto and incorporated herein by reference. The total compensation for the second year of the agreement, shall not exceed FOUR HUNDRED TWENTY THOUSAND TWO HUNDRED

TWENTY ONE DOLLARS AND TWELVE CENTS (\$420,221.12) for July 1, 2025 through June 30, 2026 without written approval from the City. Total compensation shall not exceed FOUR HUNDRED THIRTY TWO THOUSAND TWO HUNDRED TWENTY SEVEN DOLLARS AND SEVENTY FIVE CENTS (\$432,227.75) from July 1, 2026 through June 30, 2027 without written approval of City. Should the parties agree to extend the agreement, there will be an increase of three percent (3%) per year that the contract is in place. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement. In no event, however, shall the Extra Work exceed TWENTY THOUSAND DOLLARS (\$20,000.00) per year.

Section 4. Amendment to Exhibit A. Exhibit A-1 is hereby deleted in its entirety and replaced with a new Exhibit "A-1" attached hereto and incorporated herein by reference.

Section 5. Amendment to Exhibit B. Exhibit B is hereby deleted in its entirety and replaced with a new Exhibit "B" attached hereto and incorporated herein by reference.

Section 6. Continuing Effect of Agreement. Except as amended by this First Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement and Amendments amended by this First Amendment.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this First Amendment to the Landscape Maintenance Services Agreement effective on the day and year first written above.

CITY OF WOODLAND

FIGUEROA LANDSCAPE COMPANY

By: _____
Ken Hiatt
City Manager

By: _____
President

Date Signed: _____

Date Signed: _____

Attest:

Sarah Lansburgh
City Clerk

Approved as to Form:

Ethan Walsh
Best Best & Krieger LLP
City Attorney

EXHIBIT A-1

Zone 2 Landscape Areas

[INSERTED BEHIND THIS PAGE]

EXHIBIT A-1 Zone 2: LANDSCAPE AREAS

MapID number	Site	Mode	Location	Irrigation	Area (Square Feet)	Area (Acres)	Landscaping
Z2-51	Main St	I	Small grass area to the west of Heritage Plaza on Main St.	Automated with spray heads.	270,800	6.22	Park: large open turf area with surrounding trees
Z2-57	Pioneer Park	I	1925 BRANIGAN AVE	Automatic, Motorola	437,778	10.05	Park: playground area, parking lot, picnic areas, large open turf area, maintenance shop and restrooms
Z2-58	Woodland Sports Complex	I	2001 EAST ST	Automatic	87,120	2.00	Park: shrub beds, turf, bark mulch, and bleachers
Z2-59	Dick Klenhard Park	I	1771 E GUM AVE	Automatic, Motorola	315,374	7.24	Park: playground area, baseball fields, picnic areas, large open turf area, parking lot, maintenance shop and restrooms
Z2-54	Jeff Roddy Memorial Park	II	264 MALLARD DR (Corner of W. Kentucky Ave. & Mallard Drive)	Automatic	20,909	0.48	Park: playground area with rubber surface, open turf area, shrubs, picnic table, bench and wrought iron fence
Z2-55	Woodland West Park	II	412 DOVE DR (Swallow Dr. & Dove Dr.)	Automatic	16,117	0.37	Park: open turf area, shrubs and wrought iron fence
Z2-56	Gary Traynham Park	II	313 REDWING DR (W. Kentucky Ave. & Redwing Dr.)	Automatic	60,113	1.38	Park: 2 separate playground areas, picnic area, natural vegetation, shrubs, turf areas, trees & maintenance. shop
*Z2-6	Main St	II	Elm St. to Third St	Automated with spray heads and bubblers	7,000	0.16	sidewalk & corner planters with trees, shrubs and bark mulch. Mostly native plants, need to be maintained to native plant specs.
*Z2-7	E. Main St.	II	Matmor Rd. east to Pioneer Ave. North side of the Road	Automated (Calsense) Netafim	14,500	0.33	Trees, shrubs and bark mulch. Mostly native plants, need to be maintained to native plant specs.
Z2-10	Court St & College St	II	NW Corner of intersection-City Parking lot/landscape	Automated with spray heads	7,000	0.16	planters with trees, shrubs, groundcover and bark mulch
Z2-11	Court St & College St	II	NE Corner of intersection, west of Library Building Parking Area Landscape	Automated with spray heads	16,000	0.37	planters with trees, shrubs, groundcover and bark mulch; excluding roses
Z2-12	North St	II	Parking lot areas north of Library Building	Automated with spray heads	5,000	0.11	planters with trees, shrubs, groundcover and bark mulch; excluding roses
Z2-13	Main St	II	Landscaped areas at Heritage Plaza	Automated with spray heads	8,000	0.18	concrete paving, trees, shrubs, bark mulch and annuals (2 times per year)
Z2-14	Second St	II	Landscaping in parking areas south of Dead Cat Alley (Daily Democrat/Plaza)	Automated with spray heads	600	0.01	trees, shrubs and groundcover
Z2-15	E. Gibson Rd	II	Bourn Dr. to Pioneer Ave, sound wall and north side	Automated with spray heads	30,000	0.69	trees, shrubs, groundcover and bark mulch
Z2-17	E Gibson Rd	II	Medians Pioneer Ave to Ogden St	Automated with spray heads	19,000	0.44	trees, shrubs, groundcover and bark mulch
Z2-18	E. Gibson Rd	II	Medians, Ogden St to C.R. 102	Automated with spray heads	12,000	0.28	trees, shrubs, groundcover and bark mulch
Z2-19	E. Gibson Rd	II	Ogden St to C.R. 102 north side	Automated with spray heads	24,000	0.55	trees, shrubs, groundcover and bark mulch
Z2-20	Ogden St	II	From E Gibson Rd. to Branigan Ave (east side)	Automated with spray heads	6,000	0.14	trees, shrubs, groundcover and vines
Z2-22	Pioneer Ave (Springlake Center)	II	3 Medians at retail center, E Main St to Springlake Ct	Automated with spray heads	14,000	0.32	trees, shrubs, turf, groundcover and bark mulch
Z2-23	Pioneer Ave	II	From Springlake Ct to Farnham Ave (excluding Sycamore Point Apartment frontage). Medians and sound walls both sides. Includes walkway at Bourn Ct & sound wall on Springlake Ct from Bourn to Pioneer.	Automated with spray heads	24,000	0.55	trees, shrubs, turf, groundcover and bark mulch
Z2-24	Pioneer Ave	II	From Farnham Ave to Hatcher/Merritt (sound walls and median both sides)	Automated with spray heads	23,500	0.54	trees, shrubs groundcover and bark mulch

Z2-25	Pioneer Ave	II	From Hatcher/Merritt to Mormon church (west side), median island and to E. Gum (east side)	Automated with spray heads	22,000	0.51	trees, shrubs, groundcover and bark mulch
Z2-26	Pioneer Ave	II	E. Gum Ave to Brennen/Brannigan; medians and sound walls (both sides)	Automated with spray heads	40,000	0.92	trees, shrubs, groundcover and bark mulch
Z2-27	Pioneer Ave	II	Brennen/Brannigan to E. Gibson Rd; medians and sound walls (west side)	Automated with spray heads	12,000	0.28	trees, shrubs, groundcover and bark mulch
Z2-28	E. Gum Ave (north side)	II	Bourn Dr. to LDS Church property line	Automated with spray heads	7,500	0.17	trees and shrubs with shredded bark mulch
Z2-29	Kincheloe Ct	II	From Andrew Stevens Dr. to end of Kincheloe Ct. (west side).	Automated with spray heads	10,000	0.23	trees, shrubs, groundcover and bark mulch
Z2-31	E. Gum Ave (south side)	II	210-feet east of Bourn Dr. to Pioneer Ave	Automated with spray heads	9,000	0.21	trees and shrubs with bark mulch
Z2-33	C.R. 102	II	Maxwell Ave to E Gibson Rd (medians and west side)	Automated with spray heads	45,000	1.03	trees, shrubs, groundcover and bark mulch
*Z2-34	C.R. 102	II	Bronze Star Dr. to the I5 onramp (median)	Automated with spray heads	383,526	8.80	trees, shrubs, groundcover and bark mulch. Mostly native plants, need to be maintained to native plant specs.
Z2-38	Main St/East St	II	NW and SW corners East and Main (Palm Planters)	Automated with bubblers	3,400	0.08	trees (palms), shrubs and bark mulch
Z2-39	C.R. 102/Eaglewood Apt Frontage	II	Andrew Stevens Dr. to Maxwell Ave. (Sound wall west side)	Automated with spray heads	5,200	0.12	trees, shrubs, groundcover and bark mulch
Z2-40	E. Gibson Road (Bel Air Frontage)	II	E. Gibson and Pioneer, public landscape frontages	Automated with spray heads	4,920	0.11	trees, shrubs, turf, groundcover and bark mulch
Z2-41	Maxwell Sound wall	II	South side of Maxwell (County Rd 102 & Burns Way)	Automated with spray heads	3,135	0.07	trees, shrubs, turf and bark mulch
Z2-42	WWTP	II	Waste Water Treatment Plant (City of Woodland)	Automated with spray heads	12,000	0.28	trees, shrubs, turf and ground cover
Z2-43	Kincheloe Ct	II	East side Winturn/Andrew Stevens to Stonehaven entrance, sound wall to curb. Winturn Dr./Andrew Stevens N side. CHP prop line to Kincheloe. Includes small planter at farthest northern point at controller.	Automatic irrigation	12,400	0.28	shrubs, groundcover and bark mulch
Z2-44	Bourn/Farnham	II	Avignon lot "A"/walkway between Farnham and Bourn	Automated with spray heads	8,984	0.21	trees, shrubs, turf, groundcover and bark mulch
Z2-46	Gateway Shopping Center (Rd 102)	II	Veterans Dr. both sides from Bronze Star to Maxwell. Maxwell from Rd 102 on the west to Veterans on the east both sides & medians. American from Maxwell on the south to Bronze Star on the north. Excludes Bronze Star.	Automatic irrigation-Motorola	127,500	2.93	turf; no mow, ground cover and bark mulch
Z2-47	Springlake Court	II	South side, from Bourn Dr. to Firemen's memorial. North side, from mini storage to firehouse fence	Automated with spray heads	3,800	0.09	planters with trees, shrubs, groundcover, and bark mulch
Z2-48	NW Corner of Gibson Rd and Ogden St	II	Sound wall landscape from Bel Air entrance on W. side to S.W. Cor. of Brannigan and Ogden. Includes walkway into development on Ogden 200-foot north of Gibson	Automatic with drip irrigation and two points of connection-Motorola	11,000	0.25	planters with trees, shrubs, groundcover and bark mulch
Z2-49	Main Street	II	Bulb outs between Fourth St and Sixth St on north and south sides.	Automated with spray heads and bubblers.	2,843	0.07	sidewalk & corner planters with trees, shrubs and bark mulch. Mostly native plants, need to be maintained to native plant specs.
Z2-50	Main Street	II	Bulb outs Elm to Walnut north & south Sides	Automated with spray heads and bubblers	2,015	0.05	sidewalk & corner planters with trees, shrubs and bark mulch. Mostly native plants, need to be maintained to native plant specs.

Z2-53	Streng Park 4	III	West Gibson Road and Columbia Drive	Automatic	108,900	2.50	Park: large open turf area with surrounding trees
Z2-1	C.R. 98 (east side)	III	W. Kentucky Ave. to north city limit	Automated System with spray heads	9,000	0.21	Trees, shrubs and bark mulch
Z2-2	W. Kentucky Ave	III	C.R. 98 to Falcon Dr.-includes lot 70 mini park	Automated with drip emitters	4,400	0.10	Trees, shrubs and fir bark mulch
Z2-3	W. Kentucky Ave	III	N. Ashley Ave. to 420' east of N. Ashley Ave.-N side	Automated with spray heads	6,500	0.15	Trees, shrubs with bark mulch
Z2-4	Quail Dr.	III	Outside of fenced areas of drainage pond at N. Ashley and Quail Dr.	Automated with spray heads	4,500	0.10	trees, shrubs and bark mulch
Z2-8	Second St (west side)	III	North of Dead Cat Alley-Planter	Automated with spray heads	300	0.01	trees, shrubs and, groundcover
Z2-9	Court St	III	SE Corner of intersection, west of City Hall Annex (City Parking Lot)	Manual with spray heads	1,200	0.03	planters with trees, shrubs, groundcover and bark mulch
Z2-15	N. Ashley Ave	III	North of W. Kentucky Ave. to Quail Dr.-east side	Automated with spray heads	2,000	0.05	Trees, Shrubs, with Bark Mulch
Z2-21	Bourn Dr.	III	From Grass Valley Dr. to Paradise Valley Dr. (west side)	Automated with spray heads	1,300	0.03	trees, shrubs, groundcover and bark mulch
Z2-30	I-5 (521 Pioneer Ave)	IV	Between Freeway fence and sound wall (Sycamore Point Apartments)	None	4,000	0.09	trees, shrubs, groundcover and bark mulch
Z2-32	C.R. 102	IV	North of Andrew Stevens Dr. to Maxwell Ave. (medians)	None	5,000	0.11	none
Z2-35	I-5 (Farnham Ave)	IV	Between freeway fence and sound wall (Steeple Chase)	Automated with spray heads	22,000	0.51	trees, shrubs, groundcover and bark mulch
Z2-36	I-5 (Blowers Dr.)	IV	Between freeway fence and sound wall (Nantucket)	Automated with spray heads	20,000	0.46	trees, shrubs, groundcover and bark mulch
Z2-37	I-5 (Kincheloe Ct)	IV	Between freeway fence and sound wall (Woodmark Apartments)	Automated with spray heads	11,000	0.25	trees, shrubs, groundcover and bark mulch
Z2-45	I-5 (Sound wall)	IV	From the farthest NW corner of Stonehaven (access gate) to Gas Station along sound wall	Automatic irrigation	12,000	0.28	shrubs, groundcover and bark mulch
Z2-52	Water Transmission Main	IV	Along Sports Park Drive from East Street to Ashley Avenue	None			None
Z2-5	Quail Dr. (Drainage Pond)	IV	Inside of fenced areas at N. Ashley and Quail Dr.	None	49,000	1.12	Mediterranean grasses
Z2-60	Public Parking Lot #5	N/A	Between First Street and Second Street north of Dead Cat Alley.	None	29,280	0.67	Seasonal leaf removal
Z2-61	Public Parking Lot #6	N/A	Post Office Lot west of Third Street and north of Dead Cat Alley.	None	21,790	0.50	Seasonal leaf removal
Z2-62	Public Parking Lot #9	N/A	West of Second Street near Pac Bell.	None	12,400	0.28	Seasonal leaf removal
Z2-63	Public Parking Lot #10	N/A	Behind Woodland Hotel between College and Elm Streets.	None	64,200	1.47	Seasonal leaf removal

EXHIBIT B

Compensation

MAP ID	MODE	SITE NAME	BID AMOUNT
22-51	I	Main St	\$566.80
22-57	I	Pioneer Park	\$2,190.92
22-58	I	Woodland Sports Complex	\$1,930.24
22-59	I	Dick Kenhard Park	\$2,277.18
22-54	II	Jeff Roddy Memorial Park	\$247.03
22-55	II	Woodland West Park	\$57.20
22-56	II	Gary Traynham Park	\$710.20
22-6	II	Mair St	\$447.20
22-7	II	E. Main St.	\$476.32
22-10	II	Court St & College	\$205.92
22-11	II	Court St & College	\$530.72
22-12	II	North St.	\$424.69
22-13	II	Main St.	\$109.20
22-14	II	Second St.	\$7.09
22-16	II	E. Gibson Rd	\$354.43
22-17	II	E. Gibson Rd	\$224.47
22-18	II	E. Gibson Rd	\$141.72
22-19	II	E. Gibson Rd	\$462.80
22-20	II	Ogden St.	\$70.89
22-22	II	Pioneer Ave (Springlake Center)	\$165.40
22-23	II	Pioneer Ave	\$1,032.26
22-24	II	Pioneer Ave	\$2,265.43
22-25	II	Pioneer Ave	\$259.92
22-26	II	Pioneer Ave	\$472.58
22-27	II	Pioneer Ave	\$172.95
22-28	II	E. Gum Ave (north side)	\$123.26
22-29	II	Kincheo Ct.	\$118.14
22-31	II	E. Gum Ave (south side)	\$111.90
22-33	II	C.R. 102	\$1,181.96
22-34	II	C.R. 102	\$1,220.07
22-38	II	Main St/East St	\$40.17
22-39	II	C.R. 102/Eaglewood Apt Frontage	\$266.68
22-40	II	E. Gibson Road (Be' Air Frontage)	\$237.70
22-41	II	Maxwell Sound Wall	\$217.04
22-42	II	WWTP	\$1,035.32
22-43	II	Kincheo Ct.	\$146.50
22-44	II	Bourn/Farnham	\$106.14
22-46	II	Gateway Shopping Center (Rd 102)	\$1,187.84
22-47	II	Springlake Court	\$44.89
22-48	II	NW Corner of Gibson Rd and Ogden St.	\$119.96
22-49	II	Main Street	\$53.59
22-50	II	Main Street	\$23.81
22-53	III	Streng Park 4	\$736.58
22-1	III	C.R. 58 (east side)	\$359.01
22-2	III	W. Kentucky Ave.	\$51.98
22-3	III	W. Kentucky Ave.	\$76.79
22-4	III	Quail Dr.	\$761.28
22-8	III	Second St (west side)	\$764.91
22-9	III	Court St	\$24.96
22-15	III	N. Ashley Ave.	\$41.60
22-21	III	Bourn Dr.	\$27.04
22-30	VI	E. Gibson Rd	\$45.76
22-52	VI	Prudler Phase II B	\$104.00
22-35	VI	I-5 (Farnham Ave)	\$457.60
22-36	VI	I-5 (Blower's Dr.)	\$416.00
22-37	VI	I-5 (Kincheo Ct)	\$728.80
22-45	VI	I-5 (Sound wall)	\$249.60
22-5	VI	Quail Dr. (Drainage Pond)	\$652.65
22-60	N/A	Public Parking Lot #5	\$142.37
22-61	N/A	Public Parking Lot #6	\$133.08
22-62	N/A	Public Parking Lot #9	\$119.70
22-63	N/A	Public Parking Lot #10	\$544.54
TOTAL Monthly			\$27,746.85
LANDSCAPE MAINTENANCE ALLOWANCES			
MULCH REPLACEMENT	\$43,632 Yearly Cost for 1,000 CY (Price can be negotiated with City of)		\$43,602.00
	Monthly Cost for Mulch		\$3,633.50
PLANT REPLACEMENT	Replace two 5 GAL shrubs per 1,000 SF per year		\$12,000.00
	Monthly Cost for Plant Replacement		\$1,000.00



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.15
SUBJECT: Modification of the Existing Loans Held by the City of Woodland for the Hotel Woodland Development Project

Recommendation for Action: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the transfer of property to Synergy Community Development Corporation or an affiliate thereof, and assuming of the notes payable to the City related instruments; 2) Approving amendments to the existing four Community Development Block Grant loans and one Tax Increment loan for the Hotel Woodland project for the forgiveness of all accrued interest, allowance of an interim 5-year residual receipts deferral, and to extend the term of the loans for twenty years; 3) Approving a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and confirmed in all respects by the parties hereto; and 4) Authorizing the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to effectuate the amendment to the loan terms.

Staff Contact:

Franklin Cui, Housing Analyst II, (530) 661-2019, franklin.cui@cityofwoodland.gov

Background:

In 1994, Community Housing Opportunities Corporation (CHOC) entered into an Affordable Housing Covenant with the Redevelopment Agency of the City of Woodland (RDA), in order to commence rehabilitation of Hotel Woodland at 436 Main Street, a 72-unit apartment project with ground-floor commercial space. In order to facilitate the rehabilitation of existing improvements on the site, the City in 1995 provided four separate Community Development Block Grant (CDBG) loans to CHOC, the owner of the site, totaling \$1,526,000 as well as a Tax Increment (TI) loan of \$250,000.

The resulting affordable housing development was able to secure Low-Income Housing Tax Credits (LIHTC) with the California Tax Credit Allocation Committee (CTCAC) in 1995, with a regulatory agreement in place serving very low-income individuals and families, designated as 50 percent of HUD's Area Median Income (AMI) limits for Yolo County.

Discussion:

The current owner of Hotel Woodland is CHOC, as designated by the Affordable Housing Covenant with the City. Synergy Community Development Corporation (Synergy) is acquiring the site from CHOC. Upon acquisition, Synergy plans to rehabilitate and modernize the existing 72 residential units at Hotel Woodland and to construct new affordable housing within one mile of the project site with the goal of creating approximately 76 new affordable housing units at or below 80 percent AMI.

With City consent to transfer of the property to Synergy or affiliate thereof and in order to proceed with an application for affordable housing funding through a joint application to the California Debt Limit Allocation (CDLAC) and California Tax Credit Allocation Committee (CTCAC), Synergy is requesting the following amendments to the existing CDBG and RDA Tax Increment funding loan agreements:

1. Accrued and Unpaid Interest. Any and all accrued and unpaid interest outstanding under the Note shall be deemed forgiven as of the Effective Date of the amendment to the existing loan agreement.
2. Residual Cash Flow. No payments of Residual Cash Flow shall be required to be paid under the Note until the fifth (5th) anniversary of the Effective Date of the amendment to the existing loan agreement.
3. Extension of Maturity Date. All sums advanced pursuant to the amendment shall be due and payable in full on the date which is the twentieth (20th) anniversary of the Effective Date of the amendment to the existing loan agreement. The covenant to maintain the units as affordable housing would similarly be extended to 20 years from the new Effective Date.

These three key amendments will facilitate reinvestment in the Hotel Woodland. With the transfer of ownership from CHOC to Synergy or a Synergy affiliated entity, the forgiveness of the existing accrued interest and interim residual receipt payment deferral will give Synergy the ability to reallocate financial resources totaling the accrued interest of roughly \$1.8 million. Synergy intends to utilize those savings to invest in rehabilitating and modernizing the aging residential units.

Moreover, based on the evaluation criteria for application submissions for affordable housing under rehabilitation, projects receive additional point scoring when there is no partial or full repayment of existing soft financing. Due to the nature of CDLAC's scoring criteria with respect to how projects are selected for funding, the modification of these loans by forgiving unpaid accrued interest will improve project scoring for Hotel Woodland to secure more than 50 percent of its funding requirement for development. As such, the modification of the loans in this manner combined with Tax-Exempt Bonds/Low-Income Housing Tax Credits could provide all necessary funding in order to facilitate the rehabilitation of Hotel Woodland residential units.

Additionally, by executing a consolidated loan agreement, extends the Affordable Housing Covenant to a date of 20 years from the date of ownership transfer. This agreement also streamlines the loan repayment terms into one loan agreement and commits Synergy to the terms of development of affordable housing for the existing Hotel Woodland units and creates the possibility that they will develop a future 76 new housing units designated for low-income tenants.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____, 1) Approving the transfer of property to Synergy Community Development Corporation or an affiliate thereof, and assuming of the notes payable to the City related instruments; 2) Approving amendments to the existing four Community Development Block Grant loans and one Tax Increment loan for the Hotel Woodland project for the forgiveness of all accrued interest, allowance of an interim 5-year residual receipts deferral, and to extend the term of the loans for twenty years; 3) Approving a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and confirmed in all respects by the parties hereto; and 4) Authorizing the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to effectuate the amendment to the loan terms.

Prepared by: Franklin Cui, Housing Analyst II

Reviewed by: Erika Bumgardner, Community Development Deputy Director



Ken Hiatt
City Manager

Attachments:

1. Resolution - Hotel Woodland Rehabilitation Loan Restructure

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
APPROVING AMENDMENTS TO AND SUBSEQUENT CONSOLIDATED LOAN
AGREEMENT FOR THE FIVE INDIVIDUAL LOANS HELD BY THE CITY OF
WOODLAND TO FINANCE THE HOTEL WOODLAND REHABILITATION**

WHEREAS, Synergy Community Development Corporation (Synergy) is currently in negotiations to acquire the Hotel Woodland Redevelopment site in order to further rehabilitate the existing improvements of Hotel Woodland and to construct new affordable housing within one mile of Hotel Woodland in order to create approximately 76 new workforce housing units at or below 80 percent area median income (AMI); and

WHEREAS, upon transfer of the property to Synergy, in order to proceed with an application for affordable housing funding from the joint application with the California Debt Limit Allocation (CDLAC) and California Tax Credit Allocation Committee (CTCAC), Synergy is requesting an amendment to and a consolidation of the five existing loans made to Hotel Woodland by the City; and

WHEREAS, the modification of these loans in this manner will facilitate the Hotel Woodland Project in key aspects involving financing of the rehabilitation and modernization of the existing 72 residential units at Hotel Woodland and the development of an additional approximately 76 units of new affordable housing within a one mile radius of the Hotel Woodland Project site.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the transfer of the property to Synergy Community Development Corporation or an affiliate thereof, and assumption of the notes payable to the City and related instruments.

SECTION 2. The City Council hereby authorizes the amendments to the existing four Community Development Block Grant loans and one Tax Increment loan for the Hotel Woodland project for the forgiveness of all accrued interest, allowance of an interim 5-year residual receipts deferral, and to extend the term of the loans for twenty years.

SECTION 3. The City Council hereby authorizes the City to enter into a consolidated loan agreement for the five aforementioned loans into one loan agreement, for which all of the terms and conditions of all five notes shall be ratified into one existing note and confirmed in all respects by the parties hereto.

SECTION 4. The City Council hereby authorizes the City Manager to execute the consolidated loan agreement and regulatory agreement in a form as prepared and approved by the City Attorney and take such other actions and execute such documents as necessary to convey the subject property to effectuate the amendments described herein.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a special meeting held on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rich Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.16
SUBJECT: Approve the Plans, Specifications, and Bid Authorization for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and First Street Parking Lot Rehabilitation Project, CIP 24-13

Recommendation for Action: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the project plans and specifications; and 2) Authorizing the bid for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and the First Street Parking Lot Rehabilitation Project, CIP 24-13.

Staff Contact:

Sara Andreotti, Engineering Assistant, (530) 661-5951, sara.andreotti@cityofwoodland.gov

Fiscal Impact:

These projects are included in the current Capital Budget as CIP 24-09 and CIP 24-13, with a combined total budget of \$1,275,000. Funding sources for the projects include \$575,000 from Measure F for CIP 24-09 and \$700,000 from Measure F for CIP 24-13. This allocation aligns with both the approved Capital Budget and the Measure F Spending Plan.

The engineer's estimate for the construction cost of the base bid for the combined project is \$715,000. The difference between the total project budget and the engineer's estimate covers costs for design, construction management, inspections, and contingency.

Background:

In November 2016, Woodland voters approved Measure F, extending the ½ cent supplemental sales tax for 12 years. This tax provides funding for essential city services, including pavement rehabilitation.

Over time, wear and tear causes the deterioration of pavement surfaces, making routine maintenance ineffective. Pavement rehabilitation addresses these issues by restoring and repairing damaged surfaces, extending their useful life and improving their durability. This helps prevent costly complete replacements while enhancing safety and performance.

Parking lot rehabilitation is a necessary maintenance activity to reduce hazards for drivers, cyclists and pedestrians by eliminating cracks and potholes.

Discussion:

The two projects will be bid on and constructed as one contract to minimize cost, delay and coordination challenges. The project scope includes pavement maintenance and rehabilitation in two key parking lots:

- **Downtown Parking Lot:** Public parking lot behind Hotel Woodland
- **First Street Parking Lot:** Located across from City Hall, between First and Second Streets

Both parking lots are in need of rehabilitation to repair their condition and extend their service life. Staff have collaborated with the designer to identify the most cost-effective rehabilitation methods based on the current condition of the parking lots. The project will utilize combined strategies to repair and rehabilitate the pavement surface in these two important downtown parking lots.

The lots will be closed during construction and work will occur in one lot at a time to minimize impacts to downtown businesses, patrons and visitors. Staff will work with the affected adjacent properties and ensure construction schedule information is communicated effectively.

Once authorized by the City Council, staff will solicit bids for the project. Construction of one lot is anticipated to begin late summer 2025, followed by the second lot after the first is reopened.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____, 1) Approving the project plans and specifications; and 2) Authorizing the bid for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and the First Street Parking Lot Rehabilitation Project, CIP 24-13.

Prepared by: Sara Andreotti, Engineering Assistant

Reviewed by: Katie Wurzel, Principal Civil Engineer



Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Plans, Specs, Bid Authorization CIP 24-09 & 24-13
2. CIP 24-09 and CIP 24-13 Project Limits

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
APPROVING THE PLANS AND SPECIFICATIONS FOR THE DOWNTOWN
PARKING LOT REHABILITATION PROJECT (CIP 24-09) AND FIRST STREET
PARKING LOT REHABILITATION PROJECT (CIP 24-13); AND AUTHORIZING BID
ADVERTISEMENT**

WHEREAS, the City of Woodland has funding in the Capital Budget for the Downtown Parking Lot Rehabilitation Project, CIP 24-09 and the First Street Parking Lot Rehabilitation Project, CIP 24-13 (the “Project”); and

WHEREAS, the funding is consistent with the Capital Budget and the Measure F Spending Plan; and

WHEREAS, the City Council desires to expend the funds and to construct the Project improvements; and

WHEREAS, the City Council wishes to approve the plans and specifications and authorize bid advertisement for the Downtown Parking Lot Rehabilitation Project (CIP 24-09) and the First Street Parking Lot Rehabilitation Project (CIP 24-13), through adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby approves the plans and specifications for the Downtown Parking Lot Rehabilitation Project (CIP 24-09), and the First Street Parking Lot Rehabilitation Project (CIP 24-13), which are available on file with the City Clerk.

SECTION 2. The City Council authorizes City staff to advertise the Downtown Parking Lot Rehabilitation Project (CIP 24-09) and the First Street Parking Lot Rehabilitation Project (CIP 24-13) for bids, with construction anticipated to begin this summer.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a special meeting held on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Rich Lansburgh, Mayor

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney

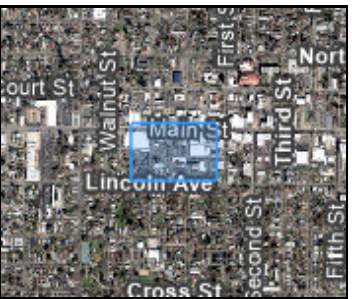


CITY OF
WOODLAND
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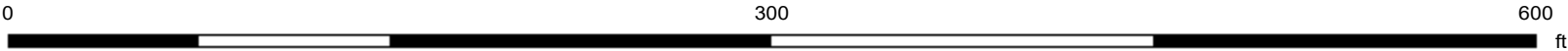
**Downtown Parking
Lot Rehabilitation
Project, CIP 24-09**

Legend

 Project Limits



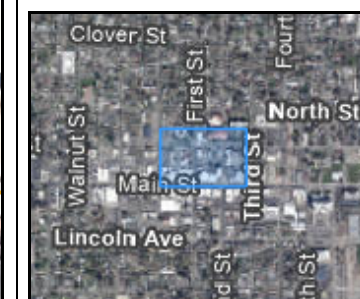
Notes



First Street Parking Lot Rehabilitation Project, CIP 24-09

Legend

 Project Limits



Notes





TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: I.17
SUBJECT: FY25 Vehicle Purchases and Appropriations

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, 1) Approving the purchase of six replacement vehicles utilizing the City of Sacramento Ford Police Interceptor Utility Vehicles Cooperative Purchasing Contract; 2) Appropriate two vehicle insurance payouts totaling \$110,447.04 as follows: a) Allocate \$45,388.67 to the Vehicle Lease Fund (2014) to pay off the remaining lease balance of totaled vehicle 7-008, b) Allocate \$65,058.37 to the Vehicle Replacement Fund (2012) to assist in the purchasing of the six replacement vehicles; 3) Appropriate \$8,239.00 to the reserve balance of 7-008 to the Vehicle Replacement Fund (2012); and 4) Approve the unfitting of the six replacement vehicles to not exceed \$330,000.

Staff Contact:

Ryan Kinnan, Chief of Police, (530)661-7813, Ryan.kinnan@cityofwoodland.gov
Anuelle Jumoad, Management Analyst I, (530)661-7832, anuelle.jumoad@cityofwoodland.gov

Fiscal Impact:

The total cost to purchase a replacement vehicle and upfit vehicles 7-018, 7-019, 7-020, 7-021, 7-022, and 7-008 is \$648,000.

The Police Department appropriated \$616,295.95 in funding during the mid-year budget adjustment to replace the listed vehicles. The appropriations for the insurance payout of \$110,447.04 and \$8,239.00 in existing reserve balances have no impact on existing funds.

Background:

The Police Department uses marked police vehicles in its daily operations: responding to calls for service, transporting arrested subjects, conducting traffic enforcement, and more. The vehicles are necessary to ensure that the officers can perform their duties and meet the needs of the citizens of Woodland. The Police Department manages the procurement of its own vehicles to best equip its officers with the most suitable vehicles for daily operations. Due to the complexity of the day-to-day operations and the emergency situations that law enforcement personnel find themselves in due to the nature of their profession, these vehicles need to be "upfitted". Upfitting these vehicles means purchasing equipment such as radios, laptops, ballistic panels, and modifying these vehicles so that they meet the standard safety requirements for our sworn officers to fulfill their duties. The Police Department has recognized that ongoing supply chain issues continue to impact the availability of these vehicles and their upfitting.

The Police Department faces the challenge of maintaining an aging fleet and an increase in needs. The loss of these vehicles in the line of duty affects our officers' ability to perform their duties, as it limits the number of marked patrol vehicles on the streets, especially on days with overlapping shifts.

The Police Department collects funds (reserve balances) throughout the lifecycle of its vehicles in order to have sufficient funds for replacement; however, two of these vehicles were damaged in the line of duty. One vehicle was already scheduled to be replaced and had enough funds in reserve, plus the insurance payout, to procure a replacement. The other was leased and did not have enough funds in its reserve to procure a replacement, even with the insurance payout.

The Police Department requests that the two insurance checks for these vehicles be appropriated into Fund 2012 and 2014 so that we may begin the process of replacing these vehicles to meet the department's needs.

Discussion:

Following a competitive bidding process, the City of Sacramento awarded a Purchasing Contract to Downtown Ford Sales. The Woodland Municipal Code §3.32.140(c) includes the following exception to the competitive procurement process, which authorizes the use of Sacramento's Purchasing Contract without competitive bidding by the City of Woodland:

§ 3.32.140. Exceptions to competitive bidding—Non-public projects.

C. Competitive Bidding Already Completed. When the Purchasing Officer and the authorized contracting party, with the approval of the City Manager, determines that:

1. A competitive bid procedure has been conducted by another public agency, including, but not limited to, another local agency, the State through the California Multiple Award Schedule (CMAS), the Federal government through the General Services Administration (GSA), the U.S. Communities Government Purchasing Alliance or the Western States Contracting Alliance (WSCA); and
2. The price to the City is equal to or better than the price to that public agency. The Police Department has identified Downtown Ford to have the supply of vehicles needed to replace the following vehicles: 7-018,7-019,7-020,7-021,7-022, and 7-008.

The Police Department is behind on its vehicle replacement schedule, due to impacts of the COVID-19 pandemic and a previously instituted purchasing freeze. The proposed acquisition of new vehicles will partially address the existing replacement backlog while supporting the department's ability to maintain effective daily patrol operations.

Vehicle 7-008 was an Enterprise lease rendered a complete loss by the Fleet Manager. The insurance payout check totaled \$72,585.08. From this amount, \$45,388.67 will be appropriated to Fund 2014 to pay off the remaining lease balance per the original agreement with Enterprise. The remaining \$27,196.41 plus its reserve balance of \$8,239.00 will be used to offset the replacement vehicle cost.

Vehicle 7-019 will also receive an insurance check for \$83,250.63. Our insurer has already approved this check, however, we have not yet received the physical check.

The Council appropriated reserve balances totaling \$616,295.95 for the replacement of vehicles 7-018, 7-019, 7-020, 7-021, 7-022, 7-108, 7-109, 7-400, 7-507, and 7-509 during the mid-year budget adjustments. The amount already appropriated will help offset the minimal reserve for vehicle 7-008 due to its early decommissioning.

The Police Department needs to "upfit" these vehicles so that they meet the standard safety requirements for our sworn officers to fulfill their duties. The "upfit" includes but is not limited to purchasing equipment such as radios, laptops, ballistic panels, and modifications to the vehicles so that they are able to handle not just the day-to-day operations but also any other emergency incidents that occur. These purchases are not often made in one purchase but go through several vendors and departments. For the installation of the equipment and modifications to the actual vehicle, the Fleet Manager has approval and authority to bid. When a vendor is selected to do the

installation and the upfitting of these vehicles, in accordance with the City of Woodland's Purchasing Policy, the Police Department will move forward with the upfitting process, ensuring that the total amount will not exceed \$330,000 for these six (6) replacement vehicles.

The Police Department will manage the tracking of the reserve amounts and share them with Finance for future reserve balances and replacements.

The purchase of these vehicles will help the Police Department equip its officers with the necessary components to perform their day-to-day duties and allow us to send officers out in marked patrol vehicles simultaneously.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____, 1) Approving the purchase of six replacement vehicles utilizing the City of Sacramento Ford Police Interceptor Utility Vehicles Cooperative Purchasing Contract; 2) Appropriate two vehicle insurance payouts totaling \$110,447.04 as follows: a) Allocate \$45,388.67 to the Vehicle Lease Fund (2014) to pay off the remaining lease balance of totaled vehicle 7-008, b) Allocate \$65,058.37 to the Vehicle Replacement Fund (2012) to assist in the purchasing of the six replacement vehicles; 3) Appropriate \$8,239.00 to the reserve balance of 7-008 to the Vehicle Replacement Fund (2012); and 4) Approve the unfitting of the six replacement vehicles to not exceed \$330,000.

Prepared By: Anuelle Jumud, Management Analyst I

Reviewed By: Ryan L. Kinnan, Chief of Police



Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - PD Vehicle Purchases and Appropriations

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO
APPROVE THE PURCHASE OF SIX REPLACEMENT VEHICLES, APPROPRIATE
TWO VEHICLE INSURANCE PAYOUTS TOTALING \$110,447.04, APPROPRIATE
THE RESERVE BALANCE OF 7-008 TO THE VEHICLE REPLACEMENT FUND
(2012), AND APPROVE THE UPFITTING OF THESE SIX REPLACEMENT
VEHICLES NOT TO EXCEED \$330,000**

WHEREAS, the Police Department is requesting approval for the purchase of six replacement vehicles (7-018, 7-019, 7-020, 7-021, 7-022, and 7-008); and

WHEREAS, the Police Department is requesting the appropriation of two vehicle insurance payouts totaling \$110,447.04; and

WHEREAS, the Police Department is requesting the appropriation of \$8,239, the reserve balance of 7-008, to the Vehicle Replacement Fund (2012) to help offset the replacement vehicle cost; and

WHEREAS, the Police Department is requesting approval for the upfitting of these six replacement vehicles not to exceed \$330,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Woodland as follows:

SECTION 1. Approve the purchase of six replacement vehicles (7-018, 7-019, 7-020, 7-021, 7-022, and 7-008) utilizing the City of Sacramento Ford Police Interceptor Utility Vehicles Cooperative Purchasing Contract ("Purchasing Contract") #B24153311011.

SECTION 2. Authorize the appropriations of the two vehicle insurance payouts totaling \$110,447.04 as follows: \$45,388.67 to the Vehicle Lease Fund (2014) to pay off the remaining lease balance of totaled vehicle 7-008 and allocate \$65,058.37 to the Vehicle Replacement Fund (2012) to assist in the purchasing of the six replacement vehicles. Authorize the appropriation of \$8,239, the reserve balance of 7-008, to the Vehicle Replacement Fund (2012).

SECTION 3. Approve the upfitting of these six replacement vehicles (7-018, 7-019, 7-020, 7-021, 7-022, and 7-008) not to exceed \$330,000.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a special meeting held on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rich Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney



TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: J.18
SUBJECT: Approve an Agreement Between the City of Woodland and the Woodland Tennis Club for Woodland Tennis Complex Fundraising

Recommendation for Action: Staff recommends the City Council adopt Resolution No. _____, to approve the Agreement for Tennis Complex Fundraising between the City of Woodland and the Woodland Tennis Club.

Staff Contact:

Christine Ferrara, Community Services Director, (530) 661-2000,
christine.ferrara@cityofwoodland.gov

Fiscal Impact:

Based on estimates received from the Woodland Tennis Club (WTC), the cost to design and construct the new tennis complex is estimated to be \$3.8 million. Over the last five years of the previous fundraising agreement, WTC raised approximately \$88,000 (it was challenging to fund raise during the pandemic). WTC anticipates building this project in phases (Phase 1 - \$2 million, Phase 2 - \$1 million, and Phase 3 - \$810,000). Funding for the project (design and construction) would be the responsibility of the WTC. The City during the fundraising and design phase, would contribute funding (about \$10,000 each time) to have a consultant prepare preliminary cost estimates in order to ensure that the WTC is raising enough funds to carry out the project (as the project costs will continue to change throughout the years).

Background:

On March 18, 2018, the City Council approved an updated Conceptual Plan for the Woodland Community Sports Park. This plan identified locations for new recreation facilities at the sports park, including 1) a tennis complex, 2) a skate park, 3) a fast pitch complex, and 4) two new soccer fields (and auxiliary facilities). On September 4, 2018, the City Council approved a fundraising agreement with the WTC which set aside land for five years for the tennis complex and outlined a plan for their fundraising efforts. This agreement expired in September 2023. Since the adoption of this agreement, the proposed location of the tennis complex has been moved east to accommodate the City's new aquatics center (see attached exhibit showing new location). The construction of the fast pitch softball complex has been underway for a few years and is currently on hold until additional funds are raised. Fundraising for the skate park is also ongoing. Staff are currently working with the Woodland Soccer Club on plans to build two new turf soccer fields at the Sports Park property.

CEQA Determination:

The Agreement is not considered a project under the California Environmental Quality Act (CEQA) because it does not authorize construction or a physical change in the environment. As such, the Agreement is not a project under CEQA Guidelines 15378 and 15061(b)(3). However, to the extent that the Agreement could be deemed a project under CEQA, it is exempt from further review pursuant to CEQA Guideline 15183(a). Guideline 15183(a) provides that CEQA mandates that projects are consistent with a community plan or general plan for which an Environmental Impact Report (EIR) was certified to not require additional environmental review except as may be necessary to evaluate project-specific significant effects. The Agreement here contemplates the

eventual construction of tennis courts at the Sports Park. The City Council adopted the Parks, Recreation, and Community Services Plan 2004 Update on September 21, 2004. The Conceptual Plan designated the Sports Park at the East Street location and provided new recreational opportunities for the planned Spring Lake Specific Plan and Conceptual Plan Remainder Area communities. Potential environmental impacts from the Sports Park were addressed both in the Spring Lake Specific Plan Environmental Impact Report and Addendum Number 6 to that EIR, which was adopted by the City Council on March 1, 2005. In light of the above, staff recommend the City Council find the Agreement is exempt from CEQA and direct staff to file a Notice of Exemption with the Yolo County Clerk's Office in conformance with Article 5, Section 15062(a) of the CEQA Guidelines.

Discussion:

In 2023, staff began to meet with the WTC to discuss the status of their fundraising efforts and the process to move forward with a new fundraising agreement. With the relocation of the tennis complex (to the current area where the geothermal field is located), additional analysis had to be conducted to ensure this site was suitable for a tennis complex. It is the WTC's responsibility to confirm that the project can be constructed on top of the existing geothermal field, or to excavate the geothermal field in compliance with all applicable regulations.

Description of Project:

Phase 1 - \$2 million

- a. Discing, compacting, and placing aggregate base and aggregate asphalt for 11 full-size tennis courts, along with other base structure construction
- b. Connecting to the existing City water lines, installing electrical conduits
- c. Constructing 6 full-size tennis courts with lighting and fencing
- d. Renting a mobile trailer (12 feet x 60 feet) for restrooms, equipment storage, front desk office space, and a mini pro shop, and
- e. Constructing a shade structure, a playground, game area, and viewing areas

Phase 2 - \$1 million

- a. Constructing 5 additional full-size tennis courts, with lighting and fencing

Phase 3 - \$810,000

- a. Constructing a 2,700-square-foot clubhouse/storage building

Fundraising Agreement

The fundraising agreement covers the following main points:

a. Fundraising Milestones. There are many milestones within the Agreement related to the timing and dollar amount of funds raised, the ability for the WTC to notify the City that the scope of the project would be limited to fewer phases than the three-phased project, and milestones for when the Agreement would be terminated.

1. Within two years of the effective date of the Agreement, WTC must raise a minimum of \$500,000 in order for the Agreement to remain in effect. At this milestone, WTC would then pay a contractor to prepare an up-to-date construction estimate for the project.
2. Within three years of the effective date of the Agreement, the WTC shall raise funds equal to the sum of the total hard and soft costs of the development of Phase 1 of the project, including, but not limited to, design, permitting, construction, construction management,

insurance and bonding, plus a 20% contingency of the estimated cost of Phase 1 (Phase 1 costs at the time submitted to the City for this report were \$2 million). If the WTC does not provide the City with satisfactory evidence that it has met the Second Fundraising Milestone within the required timeframe, the Agreement would automatically be terminated. This phase includes the construction of six (6) full-size tennis courts with lighting and fencing.

3. Within five years of the effective date of the Agreement, WTC may, at its option, raise additional funds equal to the sum of the total hard and soft costs of the development of Phase 2 (WTC has indicated that Phase 2 would cost \$1 million) including design, permitting, construction, construction management, insurance and bonding, plus a contingency equal to 20%. If WTC does not provide satisfactory evidence that it has met the fundraising milestone, the agreement will automatically terminate. If WTC decides not to pursue the fundraising for Phase 2, they will notify the City in writing and only the terms of the Agreement related to Phase 1 will apply. Phase 2 includes the construction of five (5) additional full-size tennis courts with lighting and fencing.
4. Within six years of the effective date of the Agreement, WTC may, at its option, raise additional funds equal to the hard and soft costs of the development of Phase 3, including other related expenses for design and construction (WTC has indicated that Phase 3 would cost \$810,000). Phase 3 includes the construction of a clubhouse/storage building.

It is important to note that all the proposed costs related to the phases identified above would be annually updated and WTC would be expected to raise the appropriate funding level based on the annually updated cost analysis (referred to in the Agreement as the "Updated Cost Estimate").

b. Woodland Tennis Club Priority/Operations. The Agreement states that the WTC will be able to conduct all tennis lessons at the complex (and that the City will no longer provide lessons) at a reasonable cost to Woodland residents. The Agreement also states that the courts will be available for use by the public and by the City for other programming. Details of use and operations will be spelled out in a future agreement.

c. Geothermal Field. The City will be responsible for any costs, if necessary, by abandoning the geothermal field and pipes at the project site in order for the WTC to construct the project on top of the existing geothermal field. It shall be the WTC's responsibility to confirm that the Project can be constructed on top of the existing geothermal field, or to excavate the geothermal field and pipes in compliance with all applicable federal, state, and local laws and regulations.

d. Construction at the WTC's Expense. The Agreement states that the WTC is responsible for designing, constructing, installing, obtaining permits, and providing the course of construction for the proposed facilities.

e. Plans and Specifications. WTC will be responsible for preparing plans and specifications for the City's review and approval. WTC will also be responsible for all costs associated with construction management. The Agreement also states that prevailing wage requirements must be adhered to.

f. Future Agreements. In the event WTC meets that Second and Third Fundraising Milestone prior to Year 5 following the effective date of the Agreement, the City will prepare and enter into a License Agreement with WTC to allow for the construction of Phases I and II of the project on a portion of the site. The City and WTC would also enter into a separate agreement regarding operations, maintenance, and use of the Facilities after the WTC meets the Second Fundraising Milestone and before the commencement of construction.

g. Written Reports. WTC will provide the City with a quarterly written report documenting its

fundraising efforts.

Conclusion:

Staff recommends the City Council adopt Resolution No. _____, to approve the Agreement for Tennis Complex Fundraising between the City of Woodland and the Woodland Tennis Club.

Prepared by: Christine Ferrara, Community Services Director



Ken Hiatt
City Manager

Attachments:

1. Proposed Resolution - Fundraising Agreement Tennis Complex 2025
2. Woodland Tennis Complex Agreement
3. 2024 Community Center PLAN (22x34)

RESOLUTION NO. _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
TO ENTER INTO AN AGREEMENT FOR TENNIS COMPLEX
FUNDRAISING WITH THE WOODLAND TENNIS CLUB

WHEREAS, City owns certain real property commonly referred to as the Skip and Julie Davies Sports Park (Sports Park), located at 2001 East Street, Woodland, California; and

WHEREAS, City currently owns, maintains, and operates the entirety of the Sports Park; and

WHEREAS, the Woodland Tennis Club (User Group) has an interest and desire to have a Tennis Complex constructed at the Sports Park (“Project”); and

WHEREAS, City similarly desires to have a Tennis Complex constructed but lacks the necessary financial resources to fund its entire construction, and desires to partner with the User Group to bring the Project to fruition at the Sports Park; and

WHEREAS, the City and User Group had a fundraising agreement that expired in 2023 and the User Group desires to continue to fundraise for this Project; and

WHEREAS, the Agreement for Tennis Complex fundraising, does not obligate the City to provide funding for the planning, construction, or operation of a future Tennis Complex; and

WHEREAS, the construction of the Tennis Complex does result in a physical change in the environment, however, the City Council previously analyzed the impacts from the Sports Park in the Spring Lake Specific Plan Environmental Impact Report and Addendum Number 6 prepared for that EIR, which was adopted by the City Council on March 1, 2005.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland as follows:

SECTION 1. The City Council hereby authorizes the City Manager to execute a fundraising agreement between the City and the Woodland Tennis Club. The City Attorney is authorized to make clarifying and confirming changes.

SECTION 2. Notice of Exemption. The City Council hereby finds that the construction and operation of the fastpitch softball fields was previously analyzed in the Spring Lake Specific Plan EIR and Addendum Number 6 to that EIR, which was approved by the City Council on March 1, 2005.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Woodland at a special meeting held on the 13th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rich Lansburgh, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Lansburgh, CMC, City Clerk

Ethan Walsh, City Attorney

**FUNDRAISING AGREEMENT
FOR TENNIS COMPLEX AT CITY'S SPORTS PARK
BETWEEN
THE CITY OF WOODLAND AND WOODLAND TENNIS CLUB**

This Fundraising Agreement ("Agreement") is made and entered into this _ day of _____, 2025 ("Effective Date"), by and between the CITY OF WOODLAND, a municipal corporation of the State of California ("City") and the Woodland Tennis Club, a California nonprofit corporation ("Club"). City and Club individually are sometimes referred to herein as "Party" and collectively as "Parties."

RECITALS

WHEREAS, City owns certain real property commonly referred to as the City's Sports Park, located at 2001 East Street, Woodland, California; and

WHEREAS, Club has an interest and desire to construct tennis courts and facilities at the Sports Park, including 11 tennis courts and a clubhouse and storage building (the "Project"), the location and preliminary configuration of which are depicted in **Exhibit A**, attached hereto and incorporated herein (which location is referred to herein as the "Premises"); and

WHEREAS, City similarly desires to have the tennis complex constructed but lacks the necessary financial resources to construct it, and desires to partner with future users of the tennis complex in order to bring the facility to fruition at the Sports Park; and

WHEREAS, on September 18, 2018, the Parties entered into the Agreement for Tennis Complex Fundraising, which expired on September 17, 2023; and

WHEREAS, the Parties desire to enter into this Agreement in order to allow the Club to continue its fundraising efforts for the construction of the Project at the Sports Park in the event that the Club meets specific fundraising milestones; and

WHEREAS, this Agreement establishes certain milestones for raising funds for the Project and a framework for proceeding with the Project once those milestones are met, but does not separately authorize or approve the construction, operation or maintenance of all or any part of the Project;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and subject to the terms, conditions, and provisions hereof, the Parties hereto agree as follows:

AGREEMENT

1. Incorporation of Recitals.

The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth in full.

2. Description of Project.

The proposed Project includes 11 full-size lighted tennis courts, with posts and nets, surrounding chain link fencing and gates, light poles, asphalt walkways around the exterior of the tennis courts, viewing areas, a playground, a game area, a shade structure and a clubhouse/storage building, and irrigated landscaping (collectively referred to as the "Facilities"). The size of the tennis courts are estimated to be approximately 82,000 sq. ft. and the size of the clubhouse/storage building is estimated to be approximately 2,700 sq. ft. The parties anticipate that Project will be divided into three proposed phases as follows:

A. Phase I

- i. Discing, compacting and placing aggregate base and aggregate asphalt for 11 full-size tennis courts, along with other base structure construction;
- ii. Connect to the existing city water lines, install electrical conduit;
- iii. Construct six (6) full-size tennis courts with lighting and fencing;
- iv. Rent a mobile trailer 12' x 60' for restrooms, equipment storage, front desk office space and mini pro shop; and
- v. Construct a shade structure, a playground, a game area, and viewing areas.

B. Phase II

- i. Construct five (5) additional full-size tennis courts, with lighting and fencing.

C. Phase III

- i. Construct a 2,700 sq. ft. clubhouse/storage building, with a proposal approved by the City .

3. Cost of Project.

The Club currently estimates the cost of the Project to be approximately Three Million Eight Hundred Ten Thousand Dollars (\$3,810,000) based on an initial estimate provided by a licensed contractor based on a description of the Project. This initial estimate is broken down as follows:

Fundraising Agreement Between City and Woodland Tennis Club

- A. \$2,000,000 to complete Phase I;
- B. \$1,000,000 to complete Phase II.
- C. \$810,000 (\$300/sq. ft.) to complete Phase III.

The Parties understand and agree that both the scope of the Project and the project cost may change over time. Further, the Project has not been designed or publicly bid yet, and the Project Cost may change based on several contingencies, including, but not limited to, increased labor and material costs over time, increased costs as the Project design is refined, changes to the design and configuration of the Project from the concept design and/or other factors. The above estimate is provided solely for context in establishing fundraising milestones for the Project.

4. Club's Fundraising Milestones.

- A. Fundraising Obligations. The Club agrees to attempt to raise funds to cover the total cost of the Project within the timeframes set forth below. City shall have no control over the manner or mechanism in which the Club chooses to manage, hold, or invest funds or the manner or mechanism in which the Club solicits or receives funds. City shall not direct or authorize any specific fundraising activity; nor shall City prohibit or otherwise interfere with the Club's fundraising activities. The Club shall be primarily responsible for soliciting donors, establishing partnerships with local businesses and organizations, and handling all administrative and other responsibilities related to fundraising.

- i. Within two (2) years of the Effective Date, shall raise a minimum of Five Hundred Thousand Dollars (\$500,000.00) (the "First Fundraising Milestone"). If the Club does not provide the City with satisfactory evidence that it has met the First Fundraising Milestone within the required time frame, this Agreement shall automatically terminate, and neither party shall have any further rights or obligations under this Agreement, except as specifically set forth herein. If the Club does meet the First Fundraising Milestone within the required time frame, the Club shall at its sole cost, prepare an updated estimate of the total cost for the Project, including but not limited to planning, architectural, permitting, construction management, construction and related costs based on preliminary design of the Project using a design consultant (the "Updated Cost Estimate"). The Updated Cost Estimate shall be subject to review and acceptance by the City Engineer. For so long as this Agreement remains in effect, the City shall update the cost estimate for the Project every twelve months, which update may be based on (i) increases in construction costs as determined in accordance with the Construction Cost Index published by the Engineering News-Record and used by the City Engineer to update costs of construction costs for public projects in the general course of City operations, or (ii) a more comprehensive update to the cost estimate by a design consultant of the City's choice. The City may decide on the methodology used for such update in its sole discretion. The City may choose to update the cost

estimate by inflation consistent with other projects that the City manages. Each time that the cost estimate is updated, it shall replace and supersede the prior cost estimate, and shall thereafter serve as the Updated Cost Estimates for purposes of this agreement.

- ii. Within three (3) years of the Effective Date, the Club shall raise funds equal to the sum of the total hard and soft costs of the development of Phase I of the Project including but not limited to design, permitting, construction, construction management, insurance and bonding, based on the Updated Cost Estimate, plus a contingency equal to twenty percent (20%) of the estimated cost of Phase I (the "Second Fundraising Milestone"). If the Club does not provide the City with satisfactory evidence that it has met the Second Fundraising Milestone within the required time frame, this Agreement shall automatically terminate, and neither party shall have any further rights or obligations under this Agreement, except as specifically set forth herein.
- iii. Within five (5) years of the Effective Date, the Club may, at its option, raise additional funds equal to the sum of the total hard and soft costs of the development of Phase II including but not limited to design, permitting, construction, construction management, insurance and bonding, based on the Updated Cost Estimate, plus a contingency equal to twenty percent (20%) of the estimated cost of Phase II (the "Third Fundraising Milestone"). If the Club does not provide the City with satisfactory evidence that it has met the Third Fundraising Milestone within the required time frame, this Agreement shall automatically terminate, and neither party shall have any further rights or obligations under this Agreement, except as specifically set forth herein. If the Club decides to not pursue fundraising for Phase II, the Club will notify the City in writing, and after receipt of such notification, only the terms of this Agreement applicable to Phase I shall apply.
- iv. Within six (6) years of the Effective Date, the Club may, at its option, raise additional funds equal to the sum of the total hard and soft costs of the development of Phase III including but not limited to design, permitting, construction, construction management, insurance and bonding, based on the Updated Cost Estimate, plus a contingency equal to twenty percent (20%) of the estimated cost of Phase III (the "Fourth Fundraising Milestone"). If the Club does not provide the City with satisfactory evidence that it has met the Fourth Fundraising Milestone within the required time frame, this Agreement shall automatically terminate, and neither party shall have any further rights or obligations under this Agreement, except as specifically set forth herein. If the Club decides to not pursue fundraising for Phase III, the Club will notify the City in writing, and after receipt of such notification, only the terms of this Agreement applicable to Phase I, and if applicable, Phase II, shall apply.

Fundraising Agreement Between City and Woodland Tennis Club

- B. Written Reports. The Club shall provide City with a quarterly written report (commencing on the quarter starting January 1, April 1, July 1, or October 1) documenting its fundraising progress for so long as this Agreement remains in effect. Such written progress report may be transmitted in, and by, any format, including delivery by electronic mail.

5. Future Agreements.

In the event that the Club meets the Second and Third Fundraising Milestone prior to five (5) years following the Effective Date, City will prepare and enter into a License Agreement with the Club to allow for the construction of Phases I and II of the Project on a portion of the Premises as depicted in Exhibit A. Such License Agreement shall be subject to all exceptions, easements, rights, rights of way, and other matters applicable to the Premises at the time of approval of the License Agreement. and to the terms and conditions of this Agreement. The License Agreement shall be in a form prepared and approved by the City Attorney. The Parties shall further enter into a separate agreement regarding the operations, maintenance and use of the Facilities after the Club meets the Second Fundraising Milestone, and before commencement of construction on Phase I. The separate use agreement shall specify that the Club shall offer youth tennis lessons at a reasonable cost to Woodland residents, with City's consultation, and that the Club will coordinate tennis lessons. The separate use agreement will allow the Club to retain revenue generated from Club functions, socials, tournaments and lessons conducted by the Club (the dates of which shall be subject to City approval) in accordance with the terms of the use agreement. The Club shall be responsible for all costs for operations and maintenance of the Facilities. In the event that the Fourth Fundraising Milestones is met, the City and Club shall either amend the License Agreement or enter into a new License Agreement to provide for the construction of Phase III, and the City and Club shall amend the separate agreement regarding the operations, maintenance and use of the Facilities to account for the inclusion of the Facilities added by Phase III. In the event that the Club meets the Second Fundraising Milestone and desires to only proceed with Phase I of the Project, the Club shall notify the City in writing and the parties shall enter into a License Agreement as described above, except that City may, at its option and sole discretion, select an alternative location for the Project, and require that the Club construct Phase I at that location.

6. Geothermal Field.

City shall be responsible for cost associated with abandoning in place the geothermal field and pipes located in ground on the Premises so that the geothermal field and pipes are no longer operational, provided, however that the City shall not excavate, remove or relocate the geothermal field and pipes in any manner. It shall be the Club's sole responsibility to confirm that the Project can be constructed on top of the existing geothermal field, or, to excavate the geothermal field and pipes in compliance with all applicable federal, state and local laws and regulations. The Club shall be responsible for inspecting the Premises to ensure that it is adequate for its needs. Except for the costs as set forth in this Section the City will make the Premises available in "as is" condition for the Project without any warranties or representations.

Fundraising Agreement Between City and Woodland Tennis Club

7. Term.

The term of this Agreement (“Term”) shall commence upon mutual execution of this Agreement and shall continue until December 31, 2030, unless terminated earlier as provided for in this Agreement. However, the parties may extend the term of this Agreement by mutual written consent and an amendment to this Agreement.

8. Termination.

- A. Termination Upon Completion. This Agreement shall automatically terminate upon the earlier of (i) the date upon which any of the Fundraising Milestones passes without the Club raising the required amount of funds, or (ii) the date upon which all of the Fundraising Milestones have been met, and the City and Club have entered into subsequent agreements governing the construction of all three phases of the Project, and the operations, maintenance and use of the Facilities, if that date is earlier than the termination date specified in Section 7.
- B. Termination for Cause by City. City may terminate this Agreement for Cause. “Cause” means a violation by the Club of this Agreement or of any local, state, or federal law applicable to this Agreement. If City finds that it has cause to terminate this Agreement, City shall deliver written notice to the Club. The Club shall then have thirty (30) days from the date of receipt of the notice to cure the violation (the “Cure Period”) to cure the defect. If the Cause is of such a nature that it cannot be reasonably cured by the Club within the Cure Period, then the Cure Period shall be extended so long as the Club shall have commenced the curing of the violation. If the Club does not cure the violation during the Cure Period (as it may have been extended), City may deliver a notice of termination to the Club. If this Agreement is terminated by City for cause prior to completion of the Project, City shall have no obligation to complete construction of the Project.
- C. Termination by the Club. The Club may terminate this Agreement with or without cause pursuant to this Section 8.C. “Cause” means a breach or default by City of its warranties or obligations under this Agreement. If the Club finds that it has Cause to terminate this Agreement, the Club shall deliver written notice to City. City shall have thirty (30) days from the date of receiving such notice to cure the violation (“Cure Period”). If the Cause is of such a nature that it cannot reasonably be cured by City within the Cure Period, then the Cure Period shall be extended so long as City shall have diligently acted to cure the violation. If the City does not cure the noticed violation during the Cure Period (as it may have been extended), the Club may deliver a notice of termination to the City. If the Club terminates this Agreement for cause, it shall follow the same procedure as specified above in Section 8.B. for City to terminate this Agreement for cause. If the Club desires to terminate this Agreement without cause, it shall deliver written notice to City, and such termination may be effective immediately or upon any other date of the Club’s choice.

Fundraising Agreement Between City and Woodland Tennis Club

9. Construction at the Club's Expense.

The Club shall be solely responsible for designing, constructing, installing, obtaining permits, and providing for the course of construction inspections of the Facilities.

10. Plans and Specifications.

The Club shall cause plans and specifications for the Project to be prepared and shall submit them to the City's Community Development Department. The Club shall also ensure that such plans and specifications are submitted to any other agencies with jurisdiction over construction of the Facilities prior to construction. City shall review and approve or disapprove all design documents and construction contracts. The Club may not begin construction until City has approved the submitted plans, specifications, design documents, and construction contracts.

- A. Club's Contractor. The Club shall contract for construction with a contractor who holds a Class "A" Contractor's License. City shall approve the Club's contractor. The Club's contract with the contractor shall provide for the right, but not the obligation, of City to assume Club's obligations and rights under that contract if this Agreement should be terminated prior to the completion of the Project.
- B. Construction Management Services. The Club shall, at its own cost and expense, provide construction management services for the Project through its engineer or another person acceptable to City. City shall have no responsibility for costs the Club or its contractor incurs in complying with any permit conditions.
- C. City Encroachment Permit. As part of the plan approval process, the Club shall obtain an encroachment permit from the City and follow the guidelines in the encroachment permit. The City shall inspect the construction work consistent with the City's encroachment permit procedures and the Engineering Standards.
- D. Prevailing Wages.
 - i. The Club is aware of the requirements of Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, the Club agrees that it and its contractor(s) will fully comply with such Prevailing Wage Laws. The Club's contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of construction from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov. In the alternative, the Club's contractor may view a copy of the prevailing rate of per diem wages which are on file at the City Manager's Office and shall be made available to interested parties upon request. The Club's contractor shall make copies of the prevailing rates of per diem wages for each craft,

classification, or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Club's contractor's principal place of business and at the Project site. The Club and its contractor shall defend, indemnify and hold the City, its officials, officers, employees and authorized volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

- ii. The Club shall forfeit as a penalty to the City not more than Two Hundred Dollars (\$200.00), pursuant to Labor Code section 1775, for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rate as determined by the Director of the Department of Industrial Relations for such work or craft in which such worker is employed for any public work done under the Agreement by it or by any subcontractor under it. The difference between such prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof, for which each worker was paid less than the prevailing wage rate, shall be paid to each worker by the Club's Contractor.
- iii. The Club's contractor shall post, at appropriate conspicuous points on the Project site, a schedule showing all determined general prevailing wage rates and all authorized deductions, if any, from unpaid wages actually earned.
 - (a) Schedule. The Club's contractor shall prepare and submit a schedule of work for the Project (in a form reasonably acceptable to City) once sufficient funds have been raised for each phase.
 - (b) Agreement with Contractors. The Club shall include the following provision in any agreement with a contractor: "To the fullest extent permitted by law, Contractor shall, with respect to all work that is covered by or incidental to the contract documents, defend (by counsel reasonably acceptable to the City of Woodland), indemnify, and hold the City of Woodland, and its respective elected and appointed officials, directors, officers, employees, and volunteers harmless from and against any and all claims, liabilities, losses, damages, costs, or expenses, including reasonable attorneys' fees, consultants' fees, expenses, awards, fines, penalties, or judgments, arising by reason of death, sickness, or bodily injury to persons, personal injury and damage, injury to property, design defects (if the design was implemented by or originated with Contractor), or other loss, damage, or expense, including any of the same resulting from the alleged or actual negligent act or omission of the City of Woodland and without regard to Contractor's negligence or fault, or any act or omission for which liability is imposed under applicable statutory or common law without regard to fault, excluding only claims arising from the sole or active negligence or willful

misconduct of the City of Woodland. The foregoing indemnity is in addition to and does not negate, abridge or reduce any other right to indemnity provided by operation of law.”

11. Indemnity.

The Club shall be solely responsible for, and shall indemnify, defend (by counsel reasonably acceptable to the City Attorney) and hold City, its officers, directors, agents, employees, volunteers, and any other person acting for or on behalf of City (collectively, the “Indemnified Parties”) harmless from and against any and all costs, claims, losses, damages, causes of action, and liability that may arise by reason of any occurrence attributable to or arising out of the Club’s exercise of, or failure of, performance pursuant to this Agreement, including without limitation, any claim or cause of action for injury to or death of any person or damage to any property arising out of any such occurrence during the term of this Agreement except to the extent that such cost, claim, loss, damage, action or liability was caused by the sole negligence or willful misconduct of any of the Indemnified Parties. City shall have no liability to the Club, and the Club waives all claims against City, arising from, or in any way related to, occurrences within the scope of the above indemnity set forth in the first paragraph of this Section, except to the extent caused by the sole negligence or willful misconduct of an Indemnified Party.

City shall be solely responsible for, and shall indemnify, defend (by counsel reasonably acceptable to the Club) and hold the Club, its officers, directors, agents, members, employees, and volunteers (collectively, the “Club Indemnitees”) harmless from and against any and all costs, claims, losses, damages, causes of action, and liability that may arise by reason of any occurrence attributable to or arising out of City’s exercise of, or failure of, performance pursuant to this Agreement; including without limitation, any claim or cause of action for injury to or death of any person or damage to any property arising out of any such occurrence during the term of this Agreement except to the extent that such cost, claim, loss, damage, action, or liability was caused by the sole negligence or willful misconduct of any of the Club Indemnitees. The Club Indemnitees shall have no liability to City, and City waives all claims against the Club Indemnitees, arising from, or in any way related to, occurrences within the scope of the indemnity set forth in this second paragraph of this Section, except to the extent caused by the sole negligence or willful misconduct of the Club Indemnitee.

Notwithstanding the above indemnities, none of the Parties to this Agreement, or any of their respective officers, directors, employees, volunteers, or agents shall be liable to another Party to this Agreement for indirect, punitive, consequential, or exemplary damages or for lost profits or lost rent. This Section shall survive the termination of this Agreement.

12. Operation of Facilities.

The Parties’ expectations are that the tennis courts will operate and be available for use by the public and by the Club in the future except as such use and operation may be affected by this Agreement and a subsequent use agreement. The Parties understand that City will not commit to indefinite future operation of the tennis courts and that City will have the power to use the property on which the tennis courts are located as it may deem to be in the City’s best interests. Notwithstanding the foregoing, in the event that the Club successfully raises the funds

Fundraising Agreement Between City and Woodland Tennis Club

contemplated by this Agreement and constructs some or all of the improvements contemplated herein, the City will not convert the tennis courts and Clubhouse that have been constructed or improved by the Club to another use so long as the Club is operating such courts in compliance with the Operating Agreement to be entered into between Club and the City as described herein.

13. Waiver.

The waiver by either Party of any breach of any term, condition, or provision of this Agreement shall not be deemed to be a waiver of such term, condition, or provision, or any waiver of a subsequent breach of the same, or any other, term, condition, or provision.

14. Time of Essence. Time is of the essence of this Agreement.

15. Captions. The underlined captions of this Agreement are for convenience only and do not in any way limit or amplify the terms and provisions of this Agreement.

16. Limited License.

If during the term of this Agreement the Club desires to enter the area of the Sports Park intended for the Project for the purpose of erecting a sign on the property indicating the future use and/or the Club's fundraising goals, the Club and the City may enter into a license agreement for the erection and maintenance of such sign. Until such agreement is executed, the Club may not place items on the property.

17. Notice. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Agreement shall be sent to the parties at the following addresses:

City: City of Woodland
Attn: City Manager
300 First Street
Woodland, CA 95695

Club: Woodland Tennis Club
Attn: Marjorie McWilliams, President
P.O. Box 2283
Woodland, CA 95776
marjoriebmcwilliams@gmail.com

18. General Provisions.

A. Private Undertaking. It is specifically understood and agreed between the parties that the Project fundraising is a private undertaking. No joint venture, partnership, or other form of agency of any kind exists between the City and the Club or any insurer of either.

B. Successors and Assigns. The terms, conditions, and provisions of this Agreement shall apply to and bind the heirs, successors, executors, administrators, and

Fundraising Agreement Between City and Woodland Tennis Club

permitted assigns of all parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party, and any purported assignment without such prior consent shall be void.

- C. Captions. The underlined captions of this Agreement are for convenience only and do not in any way limit or amplify the terms and provisions of this Agreement.
- D. Amendments. This Agreement may be amended only by a written instrument signed by City and the Club.
- E. Interpretation. The parties understand, acknowledge, and agree that they have participated equally in the negotiation and drafting of this Agreement and that they have had the ability to consult legal counsel with respect hereto. To this end, each and every provision of this Agreement shall be interpreted equally and not in favor or against either party.
- F. Governing Law and Choice of Forum. This Agreement shall be construed in accordance with and governed by the laws of the State of California as if written by both parties. Any litigation arising from this Agreement shall be brought in the Superior Court of Yolo County.
- G. Costs and Attorneys' Fees. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including but not limited to court costs, expert witness fees, discovery expenses, and attorneys' fees.
- H. Authorized Signatory. The persons signing this Agreement on behalf of the Club affirmatively represents that they have the requisite legal authority to enter into this Agreement on behalf of the Club and to bind the Club to the terms and conditions of this Agreement. The person executing this Agreement on behalf of the Club understands that City is relying on this representation in entering into this Agreement.
- I. Agreement Contains All Understandings. The recitals set forth above and the exhibit to this Agreement are incorporated herein and are part of this Agreement. This Agreement, and its exhibit, represents the entire and integrated agreement between the City and the Club regarding fundraising for the Project and supersedes all prior negotiations, representations, or agreement, either written or oral.

[Signatures on following page]

Fundraising Agreement Between City and Woodland Tennis Club

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the date first above written.

CITY OF WOODLAND, a
California municipal corporation

WOODLAND TENNIS CLUB, a California
nonprofit corporation

By: _____
Ken Hiatt
City Manager

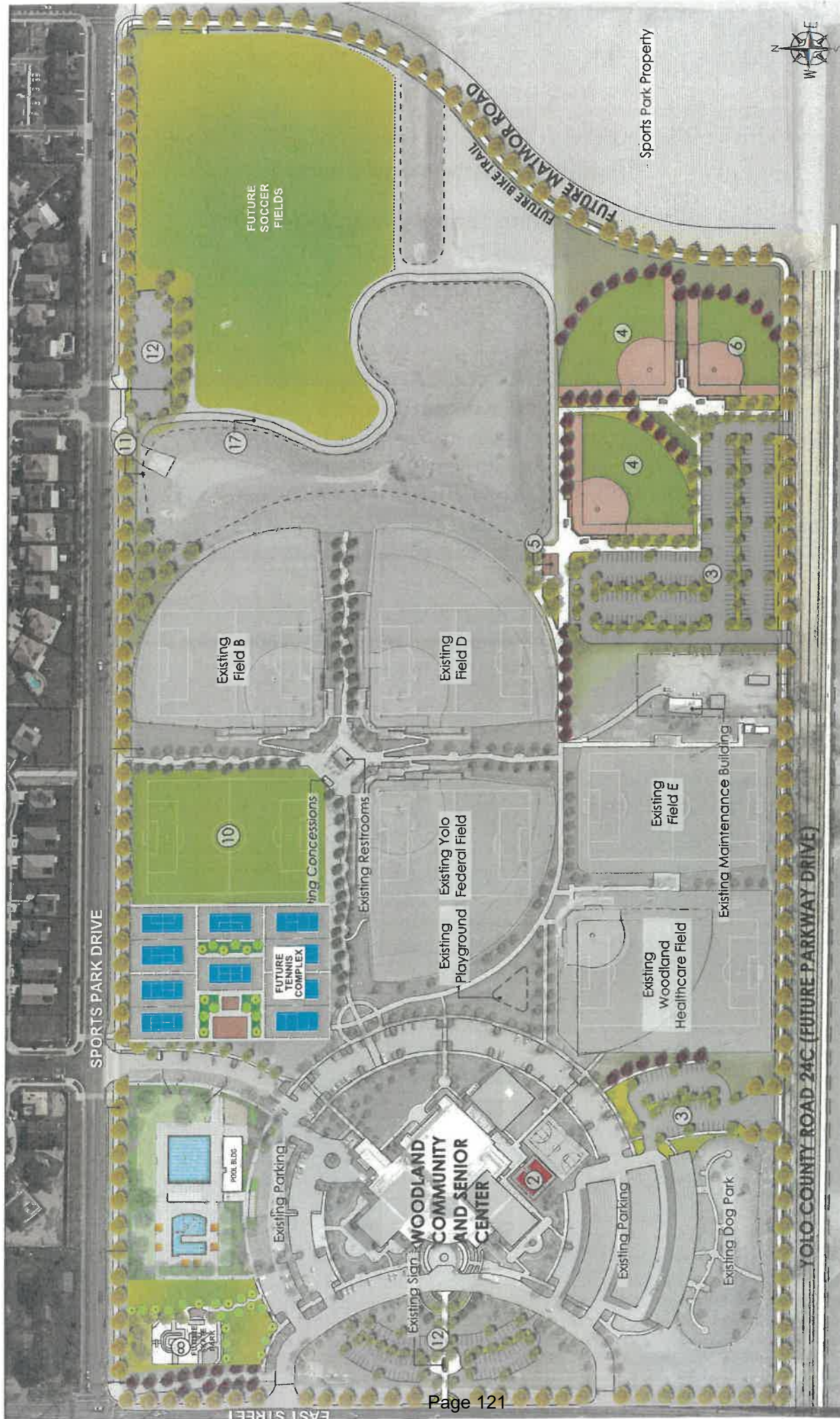
By: 
Marjorie McWilliams,
President

Attest:

By: _____
Sarah Lansburgh, City Clerk

Approved as to Form:

By: _____
Ethan Walsh, City Attorney



COMMUNITY CENTER / SPORTS PARK

EXHIBIT A
Preliminary Configuration of Project



Exhibit B – Estimate of Costs

Woodland Tennis Complex

Phase 1 - \$2 million

- a. Discing, compacting, and placing aggregate base and aggregate asphalt for 11 full-size tennis courts, along with other base structure construction
- b. Connecting to the existing City water lines, installing electrical conduits
- c. Constructing 6 full-size tennis courts with lighting and fencing
- d. Renting a mobile trailer (12 feet x 60 feet) for restrooms, equipment storage, front desk office space, and a mini pro shop, and
- e. Constructing a shade structure, a playground, game area, and viewing areas

Phase 2 - \$1 million

- a. Constructing 5 additional full-size tennis courts, with lighting and fencing

Phase 3 - \$810,000

- a. Constructing a 2,700-square-foot clubhouse/storage building





TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Special Meeting
DATE: May 13, 2025
ITEM #: J.19
SUBJECT: Fiscal Year 2025/26 Capital Improvement Program Review

Recommendation for Action: Staff recommends the City Council receive an update on the five-year Capital Improvement Program for Fiscal Years FY2025/26 - FY2029/30.

Staff Contact:

Kim McKinney, Administrative Services Director, (530) 661-5849, kim.mckinney@cityofwoodland.gov

Fiscal Impact:

No fiscal impact results from this informational report. The City's Capital Improvement Program (CIP) for fiscal year (FY) 2025/26 outlines project expenditures of \$11.75 million, with more than \$33.15 million planned over the next five years.

Background:

Each year, as part of the City's budget process, staff are asked to update their ongoing operating budgets and identify capital project needs throughout the City. These needs are often outlined in various planning documents, such as sales tax spending plans, development-related capital plans, and utility master plans or rate studies.

The City's Capital Improvement Plan (CIP) process consolidates these diverse plans and programs into a single, centralized document for fiscal review. Since capital projects are typically long-term and may require significant funding from multiple sources, they often necessitate coordination among departments and external agencies. To account for this, the City adopts a five-year planning period for its CIP, with funds appropriated on an annual basis.

Discussion:

The proposed CIP covering fiscal years (FY) 2025/26 through 2029/30 is primarily composed of projects or programs that have been included in the CIP for many years and continue to be necessary. Attached to this staff report is a summary of the projects likely to be included in the FY2025/26 approved budget, as well as attachments summarizing the total of these projects by category and by fund.

Some of these projects will be included in the upcoming discussion of the Measure F Spending Plan, and will also be factored in, as appropriate, to the utility rate studies that are currently underway.

Summarized below are a few highlights of select projects included in the CIP:

Project 17-05 ASR Wells #31: Construction of Aquifer Storage and Recover (ASR) capable wells was evaluated as a component of the surface water project with three ASR wells anticipated initially. Ultimately, four ASR wells are needed in the City. The new ASR well would replace the existing Well 6, which was constructed in 1976. The site is adjacent to the transmission main on West Street and will effectively distribute water on the west side of the City. The site is also expected to be a good producing aquifer. The project involves drilling a new well and construction of the ASR-capable well and pump house. Construction of this well was planned for in the currently approved water rates.

Project 14-02 Water Pollution Asset Replacement Project: The City's Water Pollution Control Facility (WPCF) has numerous assets that allow the plant to work as designed. The Asset Replacement Project works to fund planned equipment replacement and balance the capital costs of equipment replacement over several years to minimize rate impacts. Projects typically include replacement of pumps, mechanical bar screens, aeration equipment, and the generator at the end of their useful life. The currently approved sewer rates include an annual allocation to asset replacement projects.

Project 24-06 I-5/SR113 Freeway to Freeway Connector Project: This project, which will ultimately include the construction of the freeway to freeway connectors from northbound I-5 to southbound SR113 and northbound SR113 to southbound I-5, is needed to serve regional traffic growth and to maintain adequate level of service on Main Street and other routes in the City. The project is identified in the Streets Master Plan and the Sacramento Area Council of Governments Regional Plan. The City recently received a Federal Earmark of \$1.05M. The City will use this funding, along with approximately \$700K of City funding, to complete a Supplemental Project Report.

Project 06-14 Annual In-House Road Program Support: This ongoing project includes two components. Approximately \$250,000 of this total is used to fund materials and labor for work done by in-house road crews for road program support, including preparatory work for the annual road maintenance and rehabilitation projects as well as maintenance work done throughout the City. The remaining \$750,000 is used to supplement the ongoing operations of the City's road crews. This additional funding is needed to offset the declining revenues received from the combination of gas taxes and the Transportation Development Act funds allocated and shared between the City and Yolo Transit District.

Project 22-08 North Canal Pump Station Pipe Rehabilitation Project: The North Canal Pump Station (NCPS) pumps storm water from the North Drainage Canal to the Outfall Channel. The NCPS provides drainage for approximately the northern third of the City. The NCPS is equipped with 2 pumps, an emergency generator, and two 42-inch diameter discharge pipes. The two discharge pipes are welded steel and have experienced significant corrosion over time. The project generally includes exposing the pipes to ascertain the extent of corrosion, including beneath the Cache Creek Settling Basin access road and then sandblasting and recoating the two discharge pipes. The City's stormwater rates do not currently provide sufficient funding to pay for this project; it is likely this project will need to be delayed pending the outcome of the current rate study, or the availability of other funding sources.

Conclusion:

Staff recommends the City Council receive an update on the five-year Capital Improvement Program for Fiscal Years FY2025/26 - FY2029/30.

Prepared by: Kim McKinney, Administrative Services Director



Ken Hiatt
City Manager

Attachments:

1. CIP - Summary by Project
2. CIP - Summary by Project Category

3. CIP - Summary by Fund

FY2025-FY2030

Funding Summary by Project #

Project Number	Project Name	Project Fund	Total Funding	Previous Funding	2025	2026	2027	2028	2029	2030
02-28	Traffic Engineering Services	Fund 582 - Road Development	\$200,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$-	\$-
06-06	Measure E/Measure F - Planning-Management	Fund 507 - Measure "F"	\$238,000.00	\$38,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$-	\$-
06-14	Annual In-House Road Program Support	Fund 507 - Measure "F"	\$5,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$-	\$-
08-21	Annual Sewer Repair and Replacement	Fund 220 - Sewer Enterprise	\$7,269,180.00	\$4,679,180.00	\$1,190,000.00	\$700,000.00	\$700,000.00	\$-	\$-	\$-
09-23	Water System Leak Detection, Maintenance & Repairs	Fund 210 - Water Enterprise	\$3,648,898.00	\$1,834,898.00	\$700,000.00	\$1,114,000.00	\$-	\$-	\$-	\$-
10-11	Treatment Plant Exp-Biosolids	Fund 220 - Sewer Enterprise	\$5,960,000.00	\$5,190,000.00	\$770,000.00	\$-	\$-	\$-	\$-	\$-
14-02	Water Pollution Asset Replacement Project	Fund 220 - Sewer Enterprise	\$10,622,119.00	\$3,322,119.00	\$1,400,000.00	\$2,400,000.00	\$1,700,000.00	\$1,800,000.00	\$-	\$-
14-03	Replacement of Orangeberg Sewer Laterals	Fund 220 - Sewer Enterprise	\$3,532,000.00	\$1,532,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$-	\$-
14-15	Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	Fund 220 - Sewer Enterprise	\$5,296,000.00	\$2,996,000.00	\$500,000.00	\$600,000.00	\$600,000.00	\$600,000.00	\$-	\$-
17-05	ASR Wells #31	Fund 210 - Water Enterprise	\$7,087,033.00	\$5,557,000.00	\$-	\$1,530,033.00	\$-	\$-	\$-	\$-
17-09	West Woodland Safe Routes to School	Fund 210 - Water Enterprise	\$525,000.00	\$475,000.00	\$50,000.00	\$-	\$-	\$-	\$-	\$-
		Fund 351- Transportation Grants	\$1,592,000.00	\$1,592,000.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 506 - Measure "E"	\$3,006,000.00	\$1,972,000.00	\$1,034,000.00	\$-	\$-	\$-	\$-	\$-
		Fund 507 - Measure "F"	\$1,416,000.00	\$1,250,000.00	\$166,000.00	\$-	\$-	\$-	\$-	\$-
19-05	Matmor Rd & E. Gum Ave Rehab (2020 Road Rehabilitation)	Fund 220 - Sewer Enterprise	\$100,000.00	\$100,000.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 361 - RMRA	\$4,396,000.00	\$2,996,000.00	\$1,400,000.00	\$-	\$-	\$-	\$-	\$-
		Fund 506 - Measure "E"	\$2,753,443.00	\$2,753,443.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 507 - Measure "F"	\$2,366,000.00	\$1,266,000.00	\$1,100,000.00	\$-	\$-	\$-	\$-	\$-
19-06	Traffic Calming Program	Fund 501 - Capital Projects	\$600,000.00	\$500,000.00	\$100,000.00	\$-	\$-	\$-	\$-	\$-
19-12	Spring Lake 2019 CIP Update	Fund 601 - Spring Lake Administration	\$185,000.00	\$155,000.00	\$-	\$30,000.00	\$-	\$-	\$-	\$-
19-13	Gibson Road Interchange Modification	Fund 582 - Road Development	\$35,000.00	\$35,000.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 682 - SLIF Roads	\$2,765,000.00	\$2,365,000.00	\$400,000.00	\$-	\$-	\$-	\$-	\$-
19-18	Southeast Area Pool Project	Fund 501 - Capital Projects	\$6,391,905.00	\$6,391,905.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 507 - Measure "F"	\$4,500,000.00	\$2,500,000.00	\$2,000,000.00	\$-	\$-	\$-	\$-	\$-
20-12	Homeless Shelter	Fund 331 - Homeless Housing	\$3,074,595.00	\$2,755,795.00	\$318,800.00	\$-	\$-	\$-	\$-	\$-
22-03	Water Meter Replacement	Fund 210 - Water Enterprise	\$1,200,000.00	\$400,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$-	\$-
22-08	North Canal Pump Station Pipe Rehabilitation Project	Fund 220 - Sewer Enterprise	\$170,000.00	\$170,000.00	\$-	\$-	\$-	\$-	\$-	\$-
		Fund 221 - Storm Drain Enterprise	\$9,930,000.00	\$180,000.00	\$-	\$750,000.00	\$9,000,000.00	\$-	\$-	\$-
22-13	Main Street Feasibility Project	Fund 351- Transportation Grants	\$400,000.00	\$100,000.00	\$300,000.00	\$-	\$-	\$-	\$-	\$-

Project Number	Project Name	Project Fund	Total Funding	Previous Funding	2025	2026	2027	2028	2029	2030
22-13	Main Street Feasibility Project	Fund 507 - Measure "F"	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 582 - Road Development	\$ 135,000.00	\$ 55,000.00	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
22-14	East and Main Street Signal Project	Fund 351- Transportation Grants	\$ 158,450.00	\$ 158,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 308,450.00	\$ 178,450.00	\$ -	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -
22-15	Pedestrian Crossing Improvement Project	Fund 351- Transportation Grants	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 582 - Road Development	\$ 210,000.00	\$ 35,000.00	\$ 75,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
22-16	Lower Cache Creek Flood Risk Reduction Project	Fund 220 - Sewer Enterprise	\$ 3,400,000.00	\$ 3,400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22-17	Active Transportation Plan	Fund 351- Transportation Grants	\$ 161,125.00	\$ 161,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 582 - Road Development	\$ 65,000.00	\$ 50,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
23-01	2023 Road Maintenance	Fund 210 - Water Enterprise	\$ 63,976.00	\$ 63,976.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 1,090,000.00	\$ 1,100,000.00	\$ -	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -
23-02	2024 Water & Sewer Replacement	Fund 210 - Water Enterprise	\$ 2,485,000.00	\$ 3,200,000.00	\$ -	\$ (715,000.00)	\$ -	\$ -	\$ -	\$ -
		Fund 220 - Sewer Enterprise	\$ 800,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23-03	Sewer System Hydraulic Model Update	Fund 220 - Sewer Enterprise	\$ 215,000.00	\$ 90,000.00	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -
23-05	Storm Drainage Trash Capture Project	Fund 501 - Capital Projects	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 681 - SLIF Storm Drain	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
24-01	2024 Road Maintenance	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 1,657,000.00	\$ 650,000.00	\$ 1,007,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
24-03	2024 ADA Improvements	Fund 210 - Water Enterprise	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 320 - CDBG	\$ 317,232.00	\$ 200,000.00	\$ 117,232.00	\$ -	\$ -	\$ -	\$ -	\$ -
24-04	Grant Planning and Application	Fund 507 - Measure "F"	\$ 125,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
24-06	I-5/SR113 Freeway to Freeway Connector Project	Fund 351- Transportation Grants	\$ 1,050,000.00	\$ -	\$ -	\$ 1,050,000.00	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 118,000.00	\$ 22,000.00	\$ -	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
		Fund 582 - Road Development	\$ 769,982.00	\$ 29,982.00	\$ 10,000.00	\$ 710,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
24-08	Community Center Parking Lot Expansion	Fund 501 - Capital Projects	\$ 2,300,000.00	\$ 200,000.00	\$ 1,300,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -
24-11	Traffic Signal EVP Upgrades	Fund 507 - Measure "F"	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
24-12	WPCF Grit Classifier Rehabilitation Project	Fund 220 - Sewer Enterprise	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24-13	First Street Parking Lot Rehabilitation	Fund 507 - Measure "F"	\$ 750,000.00	\$ -	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-01	2026 Water and Sewer Replacement Project	Fund 210 - Water Enterprise	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 220 - Sewer Enterprise	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-02	2025 Road Maintenance	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 1,200,000.00	\$ -	\$ -	\$ 1,200,000.00	\$ -	\$ -	\$ -	\$ -

Project Number	Project Name	Project Fund	Total Funding	Previous Funding	2025	2026	2027	2028	2029	2030
25-02										
25-03	City of Woodland Safety Action Plan (SAP)	Fund 351- Transportation Grants	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 582 - Road Development	\$ 70,000.00	\$ -	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-04	2025 ADA Improvements	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 320 - CDBG	\$ 283,806.00	\$ -	\$ 283,806.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-05	Public Safety Radio System Upgrade	Fund 501 - Capital Projects	\$ 350,000.00	\$ -	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 800,000.00	\$ -	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-06	2025 Urban Water Management Plan	Fund 210 - Water Enterprise	\$ 166,000.00	\$ -	\$ 166,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-07	2025 America Waters Infrastructure Act Compliance	Fund 210 - Water Enterprise	\$ 85,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-08	East Street Corridor Road Diet & Complete St Feasibility Study	Fund 351- Transportation Grants	\$ 900,000.00	\$ -	\$ 900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
25-11	Beamer Underground Erosion Control	Fund 507 - Measure "F"	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
26-01	2026 Road Maintenance	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 1,510,000.00	\$ -	\$ -	\$ 10,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ -
26-06	2026 ADA Improvements	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
		Fund 320 - CDBG	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
26-07	Spring Lake Storm Ditch Maintenance	Fund 389 - Spring Lake L and L	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
26-08	College, Beamer, and Cross Rehabilitation Project	Fund 361 - RMRA	\$ 700,000.00	\$ -	\$ -	\$ 700,000.00	\$ -	\$ -	\$ -	\$ -
27-01	2027 Road Mainentance	Fund 210 - Water Enterprise	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -
		Fund 507 - Measure "F"	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ -	\$ -
94-45	Library Material Collection	Fund 570 - Library Development	\$ 425,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -
95-24	Planning Analysis Studies	Fund 582 - Road Development	\$ 200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -

FY2025-FY2030

Funding Summary by Category

Project Status Active

Project Type	Total Funding	Previous Funding	2025	2026	2027	2028	2029	2030
Transportation	\$ 106,268,184.00	\$ 86,431,146.00	\$ 9,066,038.00	\$ 5,307,000.00	\$ 2,702,000.00	\$ 2,702,000.00	\$ 12,000.00	\$ 12,000.00
Sewer	\$ 38,080,299.00	\$ 22,995,299.00	\$ 4,360,000.00	\$ 4,325,000.00	\$ 3,500,000.00	\$ 2,900,000.00	\$ -	\$ -
Water	\$ 33,975,635.00	\$ 31,774,635.00	\$ 1,601,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -
Storm Drain	\$ 26,606,000.00	\$ 16,506,000.00	\$ 100,000.00	\$ 1,000,000.00	\$ 9,000,000.00	\$ -	\$ -	\$ -
Park Facilities	\$ 14,623,405.00	\$ 10,523,405.00	\$ 3,300,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -
SLIF Infrastructure	\$ 11,151,000.00	\$ 10,721,000.00	\$ 400,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
General	\$ 10,470,107.00	\$ 10,151,307.00	\$ 318,800.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ 2,364,000.00	\$ 1,214,000.00	\$ 1,150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Library	\$ 425,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -
Grand Total	\$ 243,963,630.00	\$ 190,401,792.00	\$ 20,380,838.00	\$ 11,747,000.00	\$ 15,487,000.00	\$ 5,887,000.00	\$ 12,000.00	\$ 12,000.00

FY2025-FY2030

Funding Summary by Fund

Project Status Active

Project Fund	Total Funding	2025	2026	2027	2028	2029	2030
Fund 015 - Information Systems	\$ 1,751,790.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 101 - General Fund	\$ 1,154,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 210 - Water Enterprise	\$ 35,360,587.00	\$ 1,451,000.00	\$ 250,000.00	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -
Fund 220 - Sewer Enterprise	\$ 53,232,299.00	\$ 4,560,000.00	\$ 4,325,000.00	\$ 3,500,000.00	\$ 2,900,000.00	\$ -	\$ -
Fund 221 - Storm Drain Enterprise	\$ 13,510,000.00	\$ -	\$ 750,000.00	\$ 9,000,000.00	\$ -	\$ -	\$ -
Fund 320 - CDBG	\$ 1,197,683.00	\$ 401,038.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
Fund 325 - State Grants	\$ 695,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 325 - Work Force Housing Grant	\$ 234,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 331 - Homeless Housing	\$ 7,158,567.00	\$ 318,800.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 351- Transportation Grants	\$ 37,438,725.00	\$ 1,400,000.00	\$ 1,050,000.00	\$ -	\$ -	\$ -	\$ -
Fund 361 - RMRA	\$ 9,182,700.00	\$ 1,400,000.00	\$ 700,000.00	\$ -	\$ -	\$ -	\$ -
Fund 389 - Spring Lake L and L	\$ 250,000.00	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
Fund 501 - Capital Projects	\$ 13,581,905.00	\$ 1,750,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -
Fund 502 - CA State Park Grants	\$ 616,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 506 - Measure "E"	\$ 12,324,810.00	\$ 1,034,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 507 - Measure "F"	\$ 30,768,250.00	\$ 7,151,000.00	\$ 2,417,000.00	\$ 2,587,000.00	\$ 2,587,000.00	\$ 12,000.00	\$ 12,000.00
Fund 510 - General City Development	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 560 - Fire Development	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 570 - Library Development	\$ 425,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -
Fund 581 - Storm Drain Development	\$ 879,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 582 - Road Development	\$ 7,980,982.00	\$ 330,000.00	\$ 890,000.00	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -
Fund 593 - Gibson Ranch Infrastructure	\$ 1,450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 601 - Spring Lake Administration	\$ 185,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Fund 640 - SLIF Parks & Recreation	\$ 560,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 681 - SLIF Storm Drain	\$ 1,699,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 682 - SLIF Roads	\$ 11,767,082.00	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 243,963,630.00	\$ 20,380,838.00	\$ 11,747,000.00	\$ 15,487,000.00	\$ 5,887,000.00	\$ 12,000.00	\$ 12,000.00